



The Portsmouth Department of Behavioral Healthcare Services (PDBHS) Advisory Board held their monthly meeting on Wednesday, March 6, 2019 at 1811 King Street, at 4:30pm in Portsmouth, Virginia.

Members Present

Dr. Marie Shepherd, Chair
Denise Key, Vice Chair
Pastor Milton Blount

Absent Members

Dorescia Paige, Secretary
Margaret Mills

Council Liaison

The Honorable Paul J. Battle

Staff Present

M. Elaine Breathwaite, Director
Latonya Williams, Assistant Director
Cherie Lassiter, Administrative Coordinator II

Called to Order

The Chair called the meeting to order at 4:43pm.

Review Minutes

The board reviewed the January 16, 2019 minutes. Pastor Blount motioned for the minutes to be approved. Ms. Key motioned for the second and the board majority voted in agreement.

Director Updates

- Dr. Shepherd welcomed Portsmouth City Councilman Paul J. Battle to the meeting as the Council Liaison.
 - ✓ Councilman Battle spoke highly of Ms. Breathwaite and Dr. Shepherd. They spoke highly of him as well.
- Director's updates were presented and all handouts discussed by the Director, Ms. M. Elaine Breathwaite:
 - ✓ Bridging the Gap Summit – invitation were given out to board members
 - Dr. Shepherd and Pastor Blount will be attending.
 - ✓ Youth Summit in April - information to be provide via email and at the next Advisory Board meeting.
 - ✓ Ms. Williams, BHS Assistant Director spoke about the Lock N Talk Initiative
 - The Prevention and Substance Use Administrator gave a presentation to the Dean of Schools at Old Dominion University and the Portsmouth Tidewater Community College Campus
 - ✓ Shatter the Silence event in August will be host by Portsmouth.
 - ✓ The Commissioner attend the recent meeting with the Leadership Executive Team and discussed the challenges:
 - Limited staff
 - Limited licensed staff
 - Mandates from the State
 - ✓ Advisory Board was told about the CARF Audit on the Methadone Clinic on March 11-12, 2019

- Requested for members to attend an interview with CARF Surveyor
- ✓ Dr. Shepherd had questions regarding SDA and data duplication in Credible
 - Ms. Breathwaite discussed the process of SDA for a consumer
 - Registrar
 - Financial Assessment (payment due)
 - Primary Care Screening (referral to PCP and a follow-up must be done)
 - Mental Health Screening
 - Ms. Breathwaite discussed for duplication in Credible
 - BHS is 90% clear of duplication of forms in Credible

Old Business

- Attracting new board members

New Business

- No new business was discussed.

Next Meeting/Adjournment

The meeting ended at 5:51pm. Refreshments were made available before and following the meeting. Our next meeting is scheduled for April 3, 2019 at 4:30pm.

Respectfully submitted,

Doreseia Paige
Secretary

