



The Advisory Board held their monthly meeting on Wednesday, March 8, 2017 at 1811 King Street, at 4:30pm in Portsmouth, Virginia.

Members Present

Paul Bell, Chair
Dorescia Paige, Secretary
Rev. Milton Blount
Dr. Denise Key
Beverly Franklin

Absent Members

Dr. Marie Shepherd, Vice-Chair
Beverly Thomas
Antoinette Franklin

Staff Present

M. Elaine Breathwaite, Director
Cherie Lassiter, Administrative Coordinator
George Ennels, Program Administrator
Karen Nicely, Clinical Manager

Called to Order

The Chair called the meeting to order at 4:40pm.

Review Minutes

The board reviewed the February 1, 2017 minutes. Rev. Blount motioned for the minutes to be approved. Dr. Key motioned for the second and the board majority voted in agreement.

Director Updates

- Meeting with BHS staff regarding goals and expectation of the city.
- Discussed with board the comparison of how many clients were served in 2015 and 2016.
- Working with HRRJ regarding the policies and procedure for the Grant
- Productivity has gone up with the increase of new staff
- BHS continues to hire for several vacant positions. The Board members inquired about the hiring process; staff stated they would like to hire staff and receive applications in a timelier manner. BHS continues to interview throughout the month.

Program PowerPoint Presentation to Board Members

Angela Vass – Infant and Toddler Connection of Portsmouth

- The Infant and Toddler Connection Services provides individuals and their families with connection to services for children who are at risk for developmental delays birth to three years old and their families. Services include developmental assessments, speech, physical and occupational therapies, counseling, parental education, and case management in the natural environment.
- The program provided serves to 161 families in 2016 and they are currently serving 86 families in 2017.

- Every family has a Service Coordinator assigned to assist the family in accessing the resources needed to meet their goals. This includes facilitation, monitoring, and linking of services.
- This program provides coaching to assist families on how to work with their child after the Therapist leaves the home.
- Children are discharge from program the day before their 3rd birthday. Parents may request assistance with transition options for their child upon leaving the program.


New business/Old Business

- The board members were pleased with the detailed BHS presentations given by Angela Vass, Part C Administrator for the Infant and Toddler Connection of Portsmouth Program.
- Chairman Bell discussed that the Advisory Board will be presenting at a City Council meeting soon and how they will present information to the City Council.
- Ms. Paige brought up what Children's Services Program offers and the impact on the community.
- The board members were given a comparison group of the clients served in 2015 and 2016. They were also given a detailed list of vacancies with BHS agency.
- Advertising and interviews for vacant position are ongoing throughout March.

Next Meeting/Adjournment

Our next schedule meeting will be on May 10, 2017. The Chair motioned for adjournment. The meeting adjourned at 6:00pm. Refreshments were made available before and following the meeting.

Respectfully submitted,


Dorescia Paige
Secretary

S.M.S. Ed, QMHP-C