



The Portsmouth Department of Behavioral Healthcare Services (PDBHS) Advisory Board held their monthly meeting on Wednesday, April 4, 2018 at 1811 King Street, at 4:30pm in Portsmouth, Virginia.

**Members Present**

Paul Bell, Chair  
Denise Key  
Pastor Milton Blount

**Absent Members**

Katrina Drew  
Margaret Mills  
Dr. Marie Shepherd, Vice Chair  
Dorescia Paige, Secretary

**Staff Present**

Elaine Breathwaite, Director  
LaTonya Williams, Assistant Director  
Cherie Lassiter, Administrative Coordinator  
Karen Nicely, Clinical Manager – Emergency Services

**Called to Order**

The Chair called the meeting to order at 4:58pm.

**Review Minutes**

The board did not reviewed the March 7, 2018 minutes. There were not enough board members for a quorum.

**Director Updates**

- The Vision and Principles of the City of Portsmouth were reviewed and cited.
- Director's updates were presented by the Director Ms. Elaine Breathwaite
  - ✓ The Assistant Director of BHS, LaTonya Williams, would be presenting at the Virginia CSB Conference on May 3, 2018 to discussed how the agency has utilize the grant funding
  - ✓ Same Day Access information was explained to the board members – provides services to consumers on the same day they register for services
  - ✓ Reviewed the monthly report with board members
  - ✓ Mandates from the State Commission
    - If CSBs are not in compliance the State will come in to reconstructed the CSBs
    - Working on agency productivity expectation
      - Need more staff will be needed to handle caseloads
      - Disciplinary action will be taken against staff that are non-complaint with State mandate and expectation

- ✓ Upcoming Summits
  - Working on summits, marketing and developing a public relations plan to get the word out about the upcoming summits
    - Hope Community Awareness Summit at the Renaissance Hotel on April 17, 2018 from 5:30pm – 8:30pm - In an effort to increase awareness to the community of Portsmouth the summit will offer information on addiction, suicide prevention, mental illness and stories of recovery. The event is free to the public and 250 residents registered.
    - Peer Recovery Summit for Professionals at the Edmonds Center in May 21, 2018 -- Free event to Professional Peers and organizations that are healthcare provides

**Old Business**

- No old business was discussed.

**New Business**

- No old business was discussed.

**Next Meeting/Adjournment**

The meeting ended at 5:30pm. Refreshments were made available before and following the meeting. Our next meeting is scheduled for May 9, 2018 at 4:30pm.

Respectfully submitted,

*Paul E Bell, Chairman*

*for*

Dorescia Paige  
Secretary