CITY OF PORTSMOUTH, VA

ADOPTED Operating Budget
& Capital Improvement Program
Fiscal Year 2017

The New Portsmouth...
Review, Reflect, and Refocus

City of Portsmouth
801 Crawford Street
Portsmouth, VA 23704
(757) 393-5388

THE CITY OF

PORTSMOUTH

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THE CITY OF PORTSMOUTH

PORTSMOUTH CITY COUNCIL

Vision Principles for the Year 2030

For the year 2030, the Portsmouth City Council envisions a community and a government having the qualities set forth in these vision principles. We the members of City Council make a commitment that we will strive to achieve this vision through our various official actions and decisions.

CHANGE AND NEW DIRECTIONS

Portsmouth is a historic, robust, prosperous city, where stalwarts remain ever alert to the opportunities in our ever-changing world. We recognize and continue to understand and keep abreast of new technological, organizational, economic, and social developments. Portsmouth seizes such opportunities to benefit and improve the quality of life for our citizens.

A ROBUST AND PROSPEROUS ECONOMY

Portsmouth continues to build a strong and prosperous economy, utilizing its assets and strategic location with miles of waterfront properties, military installations, maritime assets, retail, health systems, as well as small and emerging business. There will be work opportunities for skilled and professional employment.

LEADING MARITIME COMMUNITY

We will capitalize on growth opportunities created by the vast, modern marine terminals located in Portsmouth, as well as growth opportunities in recreational boating and commercial maritime activities along the waterfront.

LIFELONG LEARNING COMMUNITY

Education is a top priority and is essential to building the future foundation of our social, political, and economic well-being. Through collaborative efforts of City Council, the School Board, private sector and the community, Portsmouth has exceptional public and private schools and partnerships with institutions of higher education. Our preferred educational system has made Portsmouth a top choice for an enhanced quality of life.

SUSTAINABLE NEIGHBORHOODS

Portsmouth will continue to be a diverse city with a rich heritage, where people are proud of their neighborhoods and communities. They will have a strong sense of place and of belonging to their community. Portsmouth will be a place where all citizens and visitors are valued and welcomed.

ENHANCED QUALITY OF LIFE

Portsmouth is a place where families, youth, business owners and visitors can live, work, play and invest. We will enrich the quality of life for all our citizens by constantly striving to improve community quality and safety, while providing a wide range of cultural, recreational, and health centered activities. We will be an environmentally friendly and sustainable community, and the place where citizens of the region come to enjoy our unique sense of history, cultural attractions, and our recreational activities.

EFFICIENT SERVICE DELIVERY

Portsmouth municipal government is where employees are courageous decision makers with financial acuity to ensure cost effectiveness, government efficiency and protection over the city's financial resources. Citizens will be engaged and service delivery will be provided with a high degree of professionalism and integrity.

PROUD MILITARY HISTORY

Portsmouth is home to historic Navy commands at the Norfolk Naval Shipyard, Naval Medical Center Portsmouth, and the 5th Coast Guard District. Portsmouth is proud to host Navy Medicine East, USCG Atlantic Area. We embrace our rich military history, and recognize the contributions and sacrifices made by are armed forces and civilian workforce. The City embraces our partnerships we share as good regional stewards toward efforts to strengthen our ties to the military.

PRIDE OF PAST

Portsmouth's future is found in the footsteps of the richest traditions of America, from the earliest days of Colonial Virginia through the victories of equality, dignity, and diversity. As a guardian of the collective heritage of many people, we are a united City focused on our Vision Principles. The Portsmouth Family preserves the proudest traditions of the past as the compass of our future.

CORE VALUES

Although this represents our Vision for 2030, these are the core values that will be our daily guiding principles as we conduct the people's business.

CITY OF PORTSMOUTH, VA · CHARTERED MARCH 1, 1858

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Portsmouth

Virginia

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to the City of Portsmouth for its annual budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The Award is valid for the one-year period only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

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Portsmouth City Council

Kenneth I. Wright, Mayor
Elizabeth M. Psimas, Vice Mayor
William E. Moody, Jr.
Paige D. Cherry
Dr. Curtis E. Edmonds, Sr.
Danny W. Meeks
Dr. Mark M. Whitaker

City Manager, Appointees, Deputies, & Department Heads

Dr. L. Pettis Patton, City Manager
Janey Culpepper, Assessor
Debra White, City Clerk
Solomon Ashby, City Attorney
LaVoris A. Pace, Deputy City Manager
Rosylen Oglesby, Assistant to the City Manager
Bob Baldwin, Planning
Dwayne Bonnette, Fire, Rescue and Emergency Services
Elaine Breathwaite, Behavioral Healthcare Services
Mallory Butler, Economic Development
Tonya D. Chapman, Police
Todd Elliott, Libraries
Mark Furlo, Parks, Recreation & Leisure Services
Elizabeth Gooden, Human Resources
Pamela Little-Hill, Social Services
Alice Kelly, Finance & Budget
Youssef Khalil, Public Works
Daniel Jones, Information Technology
LaVoris Pace, Marketing, Communications & Tourism
Nancy Perry, Museums
Doug Smith, Permits & Inspections
Erin Trimyer, Public Utilities & General Services
James Wright, Engineering

City Budget Team

Dr. L. Pettis Patton, City Manager
LaVoris A. Pace, Deputy City Manager
Rosylen Oglesby, Assistant to the City Manager
Gloria Washington, Budget Officer (Acting)
Brian Casey, Budget Officer
Elizabeth Gooden, Human Resources
Alice Kelly, Chief Financial Officer
Karen Bento, Senior Budget Analyst
Judy Duffy, Project Manager
Gayle Mosher, Accounting & Budget Specialist

Portsmouth, Virginia
Adopted Operating Budget & Capital Improvement Program
Fiscal Year 2017

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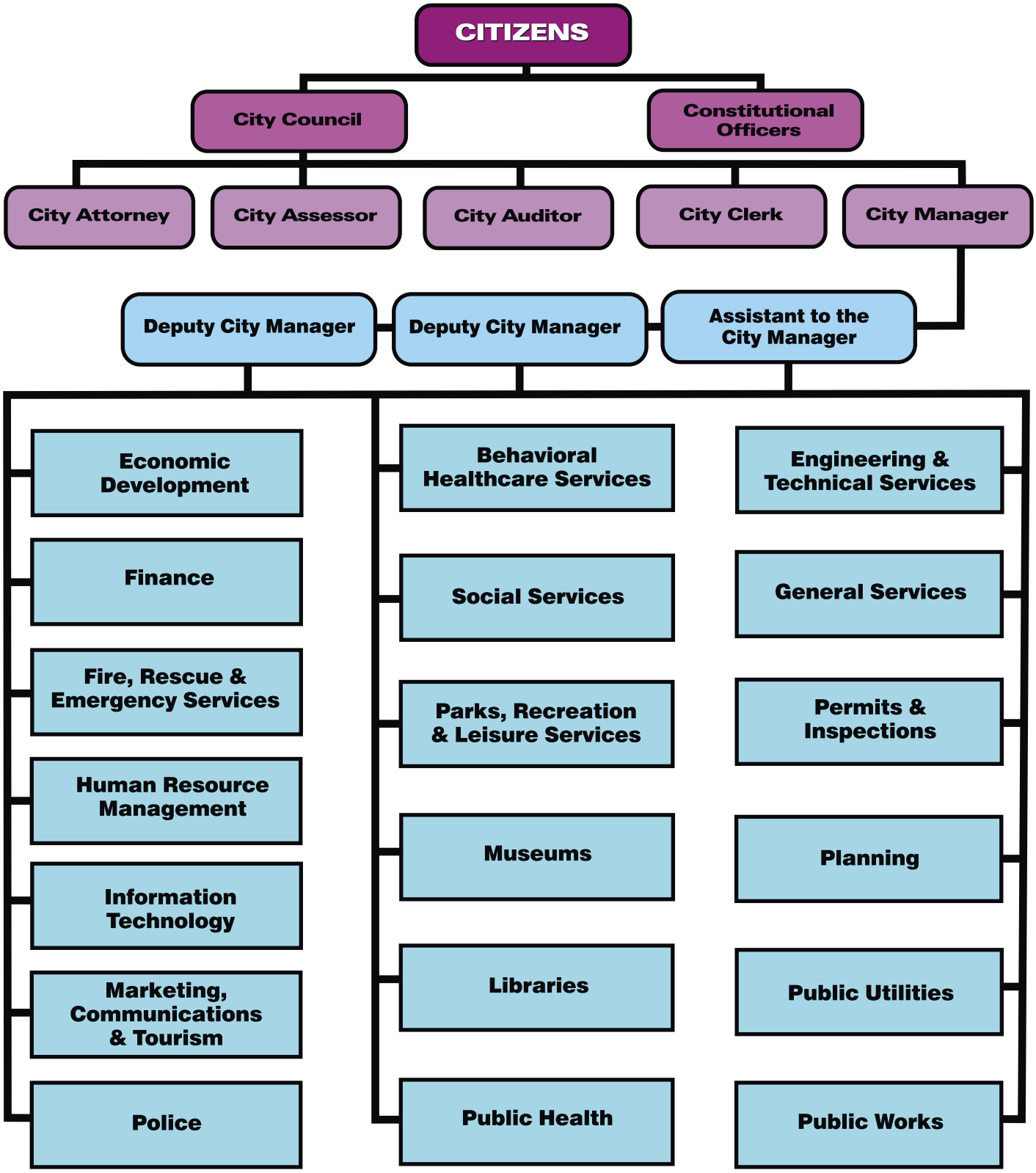
THE MUNICIPAL ORGANIZATION OF THE CITY OF PORTSMOUTH, VA



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THE CITY OF
PORTSMOUTH

March 29, 2016

The Honorable Mayor Kenneth I. Wright, Vice Mayor Elizabeth M. Psimas, Members of City Council, and Citizens of Portsmouth:

I am pleased to transmit the FY 2017 Proposed General Fund Budget, totaling **$238,037,007,** a $2.26 million or 1% increase over the FY 2016 budget. The overall proposed budget total is **$651,558,103**.

As the new City Manager, I am pleased to present the proposed FY 2017 budget which is **structurally balanced** with one-time revenues used for one-time expenditures and recurring revenues used for recurring expenditures. This has been achieved with NO NEW TAXES AND NO NEW FEES.

In accordance with the General Finance Officer Association (GFOA), "*The budget is a guide that determines the direction of Government. It is arguably the single most important document routinely prepared by governments.*"

One hundred years ago, in the city of Portsmouth, Mayor J.T. Hanvey presented the annual Mayor's message discussing the adoption to the city-manager form of government and budget challenges. The guiding principles stated in that annual message are still relevant today. To quote Mayor Hanvey:

"*A large majority of our people are anticipating wonderful improvements under our new form of City Government, and the Council should strive to accomplish for our City, with the assistance of the City Manager, the highest obtainable efficiency.*

We do not know that a great many improvements can be made, as it will require a larger expenditure of funds than the City is able to supply in order to have all of the desirable and necessary improvements which the City Manager will, no doubt, see the necessity for. The budget of 1917 shows that he will have sufficient revenue only to meet the running expenses of the City, and, therefore, any saving of funds or additional services must be due to efficient cooperation between the Manager, the City employees, and the City Council.

We shall expect to see a more faithful attention to duty by the City Officials and other employees, under the supervision of the Manager, but must not look for the impossible and should give the Manager a fair chance and not be too impatient for results. There is probably not a single Department of the city which cannot be improved upon and he is expected to bring about better conditions in all of the Departments."

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Guiding Principles

In the development of the FY 2017 proposed budget process, we remained steadfast to the guiding principles outlined in my Oath of Office speech:

- To create a bright and prosperous future redefined by collaboration, unification and rededication through citizen and community engagement.
- The *New* Portsmouth where city employees work tirelessly to make the best decisions necessary to achieve our city's vision and move in a forward direction characterized by methodical deliberation and expediency.
- The *New* Portsmouth where employees are courageous decision makers with financial acuity, to ensure cost effectiveness, government efficiency, and protection over the city's financial resources.

The theme for the FY 2017 budget process is ***Review, Reflect and Refocus***:

- ***Review*** – taking a formal assessment or examination of all aspects of department budgets with the possibility or intention of instituting change where necessary
- ***Reflect*** – think deeply and carefully about the department goals and formulate cost-effective plans with careful consideration for all budget recommendations
- ***Refocus*** – focus (attention and resources) on performing work differently, setting priorities in city programs or using different approaches to the delivery of services through combining services and collaboration

The guiding questions for the budget discussions were:

- Who benefits from the services?
- How we can improve the results?
- How are the results related to the Council's Vision Principles?
- How can there be interdepartmental collaboration for these services?

In addition, departments ranked the five (5) lowest services and potential impact to citizens to provide a blueprint for discussion at each of the thirty-seven budget defense meetings. This was done to eliminate duplication of services, to maintain financial acuity, and to ensure efficient service delivery.

In addition to NO NEW TAXES and NO NEW FEES, some of the highlights in this message are:

- Increasing the city's local share for Portsmouth Public Schools by $1 million.
- Implementing an unprecedented approach to address the school's infrastructure needs through funding the top ten capital improvement projects in the first year of the Capital Improvement Program (CIP).

- Rewarding and recognizing the city's public servants through a one-time bonus effective December 2016.
- Reserving funds for Governor McAuliffe's proposed 2% increase for Constitutional Officers and their employees effective December 2016.

Collaboration among Stakeholders

As we work toward building "The *New* Portsmouth", the proposed annual operating budget and proposed Capital Improvement Program (CIP) five-year plan are reflective of a multi-step process that involved the entire organization as well as the Portsmouth Public Schools, and citizens within our community. In working together, we identified savings through efficiencies and collaboration.

The value of this multi-step approach highlighted several areas: interrelatedness of activities, increased knowledge and appreciation of each other's work within the organization, and a greater sense of cooperation and coordination. Because of this approach, it has led us to appropriately allocate resources driven toward the *Council's Vision Principles for the Year 2030* and properly align goals and objectives.

Results of departmental collaborations are:

- City-wide procurement of common services such as concrete and asphalt contracts
- Consolidation of safety training
- Consolidation of purchases related to uniforms, safety equipment and traffic control materials
- Consolidation of monument maintenance under the Parks Division

Community Engagement

As City Manager, working closely with Dr. Elie Bracy, III, Superintendent of Portsmouth Public Schools, we engaged the citizens of Portsmouth, outlining the city's and schools fiscal position and presented an overview of key strategic services and benchmarks.

This series of Community Budget Engagement Forums were held at the city's three high schools – Woodrow Wilson, I.C. Norcom, and Churchland. The citizens participated in an interactive process to provide strategic feedback on programs and services for the city and schools. The information gathered from these sessions aided in the preparation of the FY 2017 proposed operating city and school budgets.

We continue to provide a robust process for engaging civic and cultural art organizations to support the vibrancy of our community and an enhanced quality of life. Based on our partnership with these organizations, we are recommending level funding to continue our cultural and humanitarian efforts.

New Executive Leadership Team

During my tenure, I have appointed ten (10) department heads who are laser-focused, compassionate leaders, and eager to diligently work toward creating the *New* Portsmouth.

These departments with new leadership are:

- Human Resource Management
- Economic Development
- Information Technology
- Parks, Recreation and Leisure Services
- Public Utilities
- Finance
- Social Services
- Behavioral Healthcare Services
- Police
- Fire

General Fund and Capital Improvement Program (CIP) Budget Highlights

- Total Proposed FY 2017 Budget - $238 million which is a $2.26 million increase
- NO NEW TAXES AND NO NEW FEES
- Structurally Balanced – one-time revenues for one-time expenditures and recurring revenues for recurring expenditures
- Community engagement and development aligned within all departments delivery of services
- Portsmouth Public Schools - $1 million increase for local share

  Adopted FY 2016 - $51.4 million local share

  Proposed FY 2017 - $52.4 million local share

- One-time bonus for city employees effective December 2016
- Funding reserved for Governor McAuliffe's proposed 2% raises for Constitutional Offices and staff effective December 2016
- Fund Balance allocation: $4 million for one-time capital projects and $2 million for one-time bonuses for city employees
- Fund Balance is maintained at 15% or above General Fund revenues
- Maintains our AA bond credit rating
- CIP addresses top ten (10) capital infrastructure needs for Portsmouth Public Schools - $4.6 million

- Realigned Neighborhood Advancement services within Permits & Inspections and Planning in accordance with State/City Code compliance
- Realigned Landscape and Cemetery maintenance within the Department of Parks, Recreation and Leisure Services
- Total Proposed FY 2017 CIP Budget - $36.56 million
    - City-wide major project highlights:
        - $11 million to complete the replacement of the Churchland Bridge
        - $3.7 million for the replacement of ambulances, critical equipment and vehicle inventory
        - $5 million for Seawall reinforcement

Financial Policies

The city's sound, conservative financial policies and guidelines ensures the long-term financial stability of the city. Adherence to these policies assures a competitive bond rating and the ability to borrow funds for long-term capital needs at an effective interest rate. The city's Capital Improvement Program supports projects that improve the economic development and infrastructure needs of the city and our schools. Projects with a long useful life are typically debt financed, allocating the cost over the useful life of the project.

Capital Improvement Program (CIP)

In developing the CIP, the city reviewed with our financial advisors current and future debt services costs, alternative funding streams, and the ability to cash finance projects. A five (5) and ten (10) year focus on the impact of debt funding projects was completed and strategic recommendations were made on the use of financing techniques and one-time use of fund balance to cash finance projects.

Low-interest financing opportunities to include Clean Water Revolving Loan Fund for sewer projects, Drinking Water Revolving Loan fund for water projects, and Qualified Zone Academy Bonds (QZABs) and literary loans for school projects are being actively sought. The current CIP has over 50% of non-debt financing sources.

Ongoing infrastructure projects, including bridge replacements and seawall reinforcement, were prioritized and alternative funding sources were aggressively pursued. Municipal and school buildings are essential in servicing both citizens and students. Projects to ensure the structural integrity and maintenance of these buildings have been added to the five-year CIP plan.

Short-term borrowing to take advantage of low interest rates will help maximize the number of vehicles replaced which will improve service delivery, reduce operational repair costs, and enhance safety. Highlights of the five-year plan include funding key city and school infrastructure needs are identified below:

- Churchland and Paradise Creek Bridges
- Seawall Reinforcement
- School buses and city vehicle replacement
- New Revenue System – City Treasurer & Commissioner of the Revenue
- School roof replacements
- Social Services new phone system
- County Garage replacement

The debt service sinking fund, previously established, will remain. However, the debt service cost spikes (previously anticipated) have leveled off as a result of refinancing and borrowing. Thus, the remaining reserve does not need to be increased and can be used in the upcoming years for financing costs and unique economic development opportunities.

Regional Economic Outlook/Revenues

The Hampton Roads' economy is expected to grow at a slightly higher rate (1.59%) in 2016 than in 2015 (1.14%). The deceleration of Department of Defense (DOD) spending has led to slow economic growth in Hampton Roads. We expect defense spending to increase slightly during 2016. The economic effects are likely to be realized in 2017.

Annual civilian employment in our region is expected to increase by about 7,100 jobs during 2016. Employment growth is likely to be concentrated in businesses providing professional and business services, construction, leisure and hospitality, and health care services. The region's unemployment rate is expected to fall from 5.07% in 2015 to 4.30% in 2016.

Retail sales in the region are expected to grow by 3.6% in 2016. During 2015, hotel revenues in Hampton Roads increased by 6.5%. Factors contributing to higher tourism revenue during 2016 will continue to be the same as those observed during 2015.

City Assessor's Report

The report from the City Assessor's Office revealed the following positive indicators:

- Increasing new construction starts – second consecutive year
- National market indicators positive for more than three consecutive years
- Market stability has increased significantly
- Continued strong growth in the multi-family sector of the commercial market

Restructuring of Municipal Services

In addition, to filling key positions, municipal services were realigned to create better, efficient and effective ways to deliver services.

The realignment of the core services of landscaping, cemeteries, outdoor recreation maintenance, and events logistics are now realigned to their core service delivery Department of Parks, Recreation and Leisure Services (PRLS).

In addition, events planning and oversight of Willett Hall are now realigned with PRLS from Marketing, Communications and Tourism with key emphasis on improved delivery of services and customer outreach.

The realignment of Permits & Inspections, Planning and Zoning consolidates the former Department of Neighborhood Advancement thereby properly aligning the city's Zoning Administration with Article 40 of the City Code.

"The *New* Portsmouth" – we are initiating a continuum of the neighborhood partnering and service delivery designed for all city departments to be engaged in improving neighborhood quality, advancement, and sustainability. Our Citizen Advocacy Services through our Ombudswoman daily engages with citizens, outside agencies, and all departments as it relates to neighborhood quality.

Commitment to Education

The future growth of the *New* Portsmouth is dependent on continuing to build a strong education system. As the level of education rises in a community, so does the economic viability and quality of life. Therefore, we are proposing:

- $1 million increase for local share – Portsmouth Public Schools
- $4.6 million for the top ten (10) CIP projects to include funding for design and roof replacement for several school facilities, replacement of bleachers, and school buses.

Partnering and Collaboration with Portsmouth Public Schools

The city and Portsmouth Public Schools (PPS) are committed to collaborative partnership to create cost efficiency, savings, and combining service delivery. Some examples of this collaborative approach are below:

1) Portsmouth Community Television (PCTV) and Portsmouth Schools Educational Television (PSET) – sharing of program broadcasting, community public service announcements, event information, and production services.
2) PPS and PRLS are sharing transportation resources to transport evening meals for school-aged youth through the Mobile Kids Meals Program.
3) Office Supplies (State/Federal Contracts) – continuing to explore opportunities to use contracts for optimal purchasing power.
4) Financing Options – use of low or no finance cost opportunities for school infrastructure projects.

Public Safety

Today, public safety is a top priority. No matter where we are or what we may be doing, the thought of safety and feeling secure daunts our minds. Portsmouth citizens possess the same perspective of public safety's importance, for it is also at the top of our citizen's agenda. The city's commitment in the *New* Portsmouth is to recognize that public safety is not something just randomly provided to the community by government, but rather public safety is a continuous engagement of people forming a community-based partnership built upon trust and legitimacy in an effort to ensure a safe and livable community.

In support of public safety, here are some examples of our commitment:

- As current vacancies are filled, allotted positions will be examined for funding based on service needs.
- Emphasis on filling vacant positions through an expeditious hiring process.
- The entry level examination for public safety will be administered on a frequent basis.
- Examples of various priority equipment needs are:
    - Support for the Body Worn Camera Program to include video storage
    - Maintenance support (Eagle Eye Surveillance System)
    - Final payment for SWAT Recon Robot
    - Replacement of vehicles
    - Purchase of two new ambulances

Economic Development Initiatives

Portsmouth's economy continues to experience a healthy increase in activities especially in critical sectors such as retail, multi-family, and port-related developments. Economic Development Initiatives include:

- Retail – $10 million second phase construction of the Midtown Market Place, a 21-acre development, completed in May 2015, continues to revitalize the area with retail including T.J. Maxx, CATO Fashions, Hibbett Sports, Dunkin Donuts, Wendy's, Autobell, and WAWA.
- Multi-family Development – the last two years has brought nearly $100 million of investment and nearly 800 multi-family units recently opened or under construction or under contract in downtown Portsmouth. These projects include:
    - Quarter at Park View, a $17 million investment of 140 apartments completed in the summer 2015
    - Tower 507, a $6.1 million redevelopment project on the site of the historic Governor Dinwiddie Hotel located in downtown Portsmouth featuring 46 apartment units and 9,000 square feet of commercial space to open spring 2016.

- Montgomery Square, a $6.8 million investment for a 69-unit apartment community
- King's Court, a $6.3 million investment for a 46-unit apartment community nearing completion by summer 2016.
- Sterling Court, a $9.2 million investment for a 67-unit apartment building nearing completion by summer 2016.
- Harbor Vista Development, a $17.1 million investment for a 2.5 acre apartment community with 134-units targeted to open in summer 2016.
- Seaboard Building, a $6.8 million investment for a 81-unit apartment community to be completed late 2016
- North Pier, a $25 million investment for a 187-unit apartment community under contract

- Port of Hampton Roads – is one of the world's largest natural harbors, serving over 75 international shipping lines.
    - InterChange – investing over $12 million to convert the Former Gwaltney Plant, a 200,000 square-feet facility into a logistics/distribution center development company.
    - Vane Brothers – a multi-faceted, marine transportation provider is expanding with a $1.5 million investment.
    - Accurate Marine Environmental – a provider of marine and industrial tank/bilge cleaning services is investing $700 thousand in improvements to its waterfront location.

Investment in Employees

I recognize the tireless work of city employees through the efficient service delivery to ensure cost effectiveness, government efficiency, and protection of the city's financial resources. With NO NEW TAXES and NO NEW FEES, there are limited resources to provide a reoccurring salary increases. However, I am recommending a one-time compensation bonus of $1,000 in December 2016 for full-time city employees (excluding department heads, employees of constitutional officers and part-time employees) hired on or before January 1, 2016.

Proactively supporting employees' health and wellness is a major priority for the city. The *New* Portsmouth embraces the idea that health, happiness, and productivity at work are interrelated and the implementation of wellness programs bring all three of these components together. Research shows that wellness programs reduce health care costs, promote a healthy lifestyle, and improve employee productivity.

Our wellness program will take an integrated approach to meet the needs of our employees. Human Resource Management continues to evaluate the health care programs and benefits and look for innovative ways to reduce costs.

New Initiatives

Human Resource Management - One of the major initiatives in the *New* Portsmouth is leveraging technology to improve cost effectiveness and government efficiency. As a result, staff has diligently worked to implement and improve the following:

- **Online Applicant Tracking System** – a cloud-based system that allows for candidates to apply online for city positions, job notification feature, and allows department heads to submit job requests electronically to fill positions.
- **On-Boarding System** – new employees will complete new hire paperwork to include W-4s, I-9s, and benefit information in advance of their first day of employment. A welcoming video from the City Manager is part of the new process.
- **MUNIS** – continuing the implementation of the integrated system that manages the city's core functions which include financial reporting, procurement, human resources, employee self-service, and citizen services. The implementation of this new technology will improve and simplify human resources and payroll processes to support a paperless system.
- **Professional Development** – To attract, develop, and maintain a competitive workforce, supervisory and non-supervisory employees will be offered a variety of training opportunities. A skilled and knowledgeable workforce positively impacts organizational performance; therefore, as employees gain experience and knowledge, there is a direct correlation to the overall success of the city.
- **Tuition Reimbursement Program** - A tuition assistance program supports our investment in employees by providing an opportunity to continue their education thereby, enhance their skills and productivity.
- **Internships** - Internships are a valuable tool to explore career opportunities. They provide high school and college students with numerous opportunities to gain experience, develop skills, and make contributions to the Portsmouth community.

Information Technology – In today's changing world, technology in the 21st century integrates every facet of our daily interactions. To revitalize the technological infrastructure, our IT Department will implement the following new initiatives as a vital part of the *New* Portsmouth:

- **Automated help desk** – This remote support will provide reallocation of resources by spending less time away from the office and prioritization of tasks to better serve customers. This initiative is expected to save at least $40,000 annually.
- **Restructuring usage of fax machines and office printers** –Through the elimination of fax machine lines and the consolidation of printers, we anticipate a savings of approximately $100,000 annually.
- **Cell Phones** – An analysis of our cell phone usage to include a new cell phone provider, the city is projecting to save $115,000 annually.

- **Wi-Fi** – Phase 1 of this initiative will include 100% secured coverage for city hall by the end of calendar year 2016. Phase 2 and 3, which encompasses Public Safety and remaining municipal facilities, are slated for completion by the end of calendar year 2018.
- **Infrastructure Improvements** – these improvements will enhance both physical and cyber security postures.
- **Website Redesign & Re-launch** - to provide optimization, navigation, and appearance which ultimately enhances citizen engagement.

Future Outlook

As I reflect on my 211th day as City Manager and review all of our accomplishments to include the hiring of my executive leadership team, I am encouraged that the *New* Portsmouth is getting better, stronger, and smarter. Based on the polling results from the Community Budget Engagement Forums and City Council's directives, I have accomplished the task before me in submitting to you the proposed FY 2017 structurally balanced budget with NO NEW TAXES AND NO NEW FEES.

There are endless possibilities and opportunities ahead of us as we continue our journey of creating the *New* Portsmouth. Over 100 years ago, Mayor J. T. Hanvey believed that our city would grow and provide for our citizens. It is our duty today, to ensure that 100 years from now in 2117, the future citizens of Portsmouth will look upon our work with pride and know that our pulse and focus was on looking to a *New* Portsmouth.

Cordially,

Dr. L. Pettis Patton
City Manager

THE CITY OF PORTSMOUTH

City Manager's Report
Submitted by Alice M. Kelly, CPA, Chief Financial Officer
Item Number: 16-147
May 10, 2016

Issue:

- **Adoption of ordinances and resolution to appropriate the total sum of $651,725,244 for the operation of the City Government for Fiscal Year 2017 for the following areas: City Operating Budget – $423,354,027; Capital Improvement Fund $33,460,984; Parking Authority Capital Improvement Fund - $2,100,000; Public Utilities Capital Improvement Fund - $1,000,000; Portsmouth Public Schools Operating Budget - $191,810,233.**

Background:

City Operating Budget

- On March 29, 2016, the City Manager presented the proposed Fiscal Year 2017 Operating Budget and Capital Improvement Program (CIP) Budget to City Council.
- The budget was discussed in City Council work sessions during April and a public hearing was held on April 26. The attached ordinances are required for adoption of the Fiscal Year 2017 Operating and CIP budget.
- Community Planning and Development - For each of the five years covered by the adopted Consolidated Plan (CP), Fiscal Year 2014 to Fiscal Year 2019, the city prepares an Annual Action Plan detailing how the resources made available will be used to implement the goals outlined in the Five-Year CP. Fiscal Year 2017, July 1, 2016 through June 30, 2017, is the third year of the five-year plan cycle. The city of Portsmouth will receive funds through the Community Development Block Grant Program (CDBG) and HOME Investments Partnership Program (HOME). The financial resources the city expects to have available during the Fiscal Year 2017 program include a CDBG entitlement grant of $1,396,964 and program income of $44,880 or a total of $1,441,844. The city also expects to have available a HOME entitlement grant of $348,694.

Capital Improvement Program

- On March 29, 2016, the City Manager presented the proposed Capital Improvement Program (CIP) for Fiscal Years 2017 – 2021 and the funding for year one appropriating the necessary funds in the Capital Improvement Fund, the Parking Authority Capital Improvement Fund and the Public Utility Capital Improvement Fund. The budget was discussed in City Council work sessions during April and a public hearing was held on April 26.

Portsmouth Public Schools

- On March 29, 2016, the City Manager presented the proposed Fiscal Year 2017 Operating Budget to City Council, including recommended city funding for School operations. The budget was discussed in City Council work sessions during April and a public hearing was held on April 26. City Council has indicated again that an appropriation of the Portsmouth Public School budget will be allocated by category, on a quarterly basis, with the exception of the grants fund. The attached ordinance is reflective of this action with the exception of the grants fund which is proposed to be appropriated on an annual basis. This separate ordinance is required in order to appropriate both the total School Budget and the city's local funding for education, which is allocated from the general fund budget.

Discussion:

City Operating Budget

- The Ordinances necessary to adopt the Fiscal Year 2017 Operating Budget are attached to this report for City Council action as follows:

a. **Adoption of an ordinance to re-enact Ordinance No. 2015-22 to impose and levy taxes for the fiscal year beginning July 1, 2016 and ending June 30, 2017, on real estate, tangible personal property, privately-owned pleasure boats, privately-owned camping trailers and motor homes, and machinery and tools within the City of Portsmouth, Virginia, for the purpose of raising revenue for the support of governmental operations and the public free schools and to pay principal and interest on the public debt. The ordinance re-ordains the current tax on real estate and public service corporations at $1.30 on each $100.00 assessed valuation.**

b. **Adoption of an ordinance adopting the Fiscal Year 2017 Classification and Pay Plan for the employees of the City of Portsmouth, Virginia that includes: (a) Effective in December 2016, general employees will receive a one-time $1,000 bonus, which will not affect the employee's base rate. This one-time bonus excludes Council Appointees, Department Heads, Constitutional Officers and their employees, Registrar, part-time and temporary/grant employees. General employees eligible for the one-time bonus must have been hired on or before January 1, 2016 and be actively employed by the City at the time of issuance of the bonus; and (b) Effective December 2016, sworn fire and police employees will receive a one-time $1,000 bonus, which will not affect the employee's base rate. Sworn employees eligible for the one-time bonus must be full-time and have been hired on or before January 1, 2016 and be actively employed by the City at the time of issuance of the bonus.**

c. **Adoption of a resolution approving the Community Planning and Development 2017 Annual Action Plan of the City of Portsmouth, Virginia, and authorizing the City Manager to file documents required to obtain the City's Community Planning and Development Grant entitlements.**

d. **Adoption of an ordinance to appropriate $423,354,027 for the operation of city government during the fiscal year beginning July 1, 2016.**

Capital Improvement Program

- For Fiscal Year 2017, upon adoption by Council the funding is authorized by appropriation.
- Fiscal Years 2018-2021 of the Capital Improvement Program are approved but not appropriated years and are used for long-term planning purposes and approved as planning years.

e. **Adoption of an ordinance approving the Fiscal Year 2017-2021 Capital Improvement Program and appropriating $33,460,984 in the Fiscal Year 2017 Capital Improvement Fund, $2,100,000 in the Fiscal Year 2017 Portsmouth Parking Authority Capital Improvement Fund, and $1,000,000 in the Fiscal Year 2017 Public Utilities Capital Improvement Fund.**

Portsmouth Public Schools

- City funding of Portsmouth Public School operations and the total School Budget will be appropriated by category on a quarterly basis with the exception of the grants fund.
- The ordinance reflects an increase of additional State Revenue of $167,141 for Portsmouth Public School operations.

- City Council will consider each subsequent quarterly appropriation upon receipt of a quarterly financial report and request for appropriation from the School Board by the:

f. Adoption of an ordinance approving a budget in the amount of $191,810,233 for the operation of the Portsmouth Public Schools during the fiscal year beginning July 1, 2016, and appropriating said funds by classifications.

Financial Impact:

- **City Operating Budget** - By Virginia law, the operating budget must be in balance, with estimated revenues and other funding sources equaling appropriations. The Proposed Operating Budget for Fiscal Year 2017 complies with this law.
- **Community Planning and Development** - Funds will be available for undertaking the priorities established by the 5-Year Consolidated Plan and in agreement with the statutory purposes of the CDBG and HOME programs. There is no matching fund requirement for CDBG funds. HOME funds require a match contribution of not less than 25% of the HOME funds drawn.
- **Capital Improvement Program** – The sums of $33,460,984 in the Capital Improvement Fund, $2,100,000 in the Parking Capital Improvement Fund and $1,000,000 in the Public Utilities Capital Improvement Fund are appropriated for expenditures in the following categories and amounts.

Drainage and Street Improvements	$ 17,016,213
Education	4,576,000
Industrial and Economic Development	350,000
Municipal Facilities	7,828,000
Fleet Management	3,690,771
Total Capital Improvement Fund	**$ 33,460,984**
Total Parking Authority Capital Improvement Fund	**$ 2,100,000**

Public Utilities Capital Improvement Fund:

Water	500,000
Sewer	500,000
Total Public Utilities Capital Improvement Fund	**$ 1,000,000**

Portsmouth Public Schools - The first quarterly financial report and request for appropriation to the Portsmouth Public School Board:

Instruction	$26,429,843
Administration, Attendance, and Health	2,047,878
Pupil Transportation	1,601,154
Operation and Maintenance	4,341,618
Debt and Fund Transfers	0
Technology	1,467,384
Total General Fund	**$35,887,877**

Other Funds:

Food Services Fund	$2,105,025
Risk Management Fund	4,914,018
Textbook Fund	383,110
Total Other Funds	**$ 7,402,153**

Total First Quarter Appropriation(excluding Grants Fund) **$43,290,030**

Recommended Action:

- Adoption of the attached Ordinances and Resolution to appropriate the Fiscal Year 2017 Operating and Capital Budgets. *Vision Principles: Innovation and Change, A Robust and Prosperous Economy, Leading Maritime Community, Lifelong Learning Community, Sustainable Neighborhoods, Enhanced Quality of Life, Efficient Service Delivery, and Proud Military History*

Next Steps Following Council Action:

- The City Manager has ultimate responsibility and authority for implementation of the Annual Operating Budget and the Capital Improvement Plan. The Chief Financial Officer has day to day responsibility for ensuring the budget is spent as appropriated by the City Council.
- The city will transfer one-third of the quarterly appropriation to the Schools on a monthly basis. City Council will consider the second quarterly school appropriation in September, 2016.
- The Annual Action Plan will be submitted to HUD by May 15, 2016. HUD has a 45-day comment period and the FY 2017 Program Year will start July 1, 2016.

Attachments:

- Ordinances and Resolution

City Manager

Budget Overview

Introduction

The City of Portsmouth was settled in 1752 and incorporated by the Virginia General Assembly in 1858. The City lies in Hampton Roads, one of the world's great natural harbors, situated at the confluence of the James and Elizabeth Rivers where they empty into the Chesapeake Bay. The City is located in the center of the Hampton Roads region, bordered by the cities of Suffolk, and Chesapeake, respectively to the west and south, and Norfolk lies across the Elizabeth River to the east. The City's land area of approximately 33.65 square miles is mostly developed, with an estimated population of 96,802 in 2015.

With 90 miles of shoreline at the zero milepost of the Intercoastal Waterway, which runs from Boston to Florida, Portsmouth's location on navigable waterways has proven a dominant force in the City's history and economy. Its location on the 40 plus foot deep Hampton Roads shipping channel, and the presence of both the CSX and Norfolk Southern Railroads supports the national and international port commerce activities and military presence in the region. Portsmouth is home to the Norfolk Naval Shipyard, a government facility with approximately 14,000 employees, the U.S. Coast Guard Atlantic Command and Fifth District Headquarters with approximately 2,200 employees, and the Naval Regional Medical Center (U.S. Naval Hospital) with approximately 5,300 employees. Although economic activity in the City has been historically associated with the port and military activities in the region, Portsmouth's economy has diversified in recent years with increasing employment in the service, manufacturing and professional sectors.

Portsmouth is an independent, full-service city with sole local governmental taxing power within its boundaries. It derives its governing authority from a charter granted by the General Assembly of the Commonwealth of Virginia. The governing body of the City is the City Council, which formulates policies for the administration of the City.

Overview of Government Organization

Portsmouth operates under the Council – Manager form of government, with the City Council consisting of a mayor and six other council members. The mayor is elected directly by the voters on an at-large, nonpartisan basis, as are the remaining members of the City Council. The City Council is the legislative policy-making body, and the City Manager, who is appointed by the City Council, serves as the City's chief executive officer. The City Manager reports

directly to the City Council, appoints department heads, conducts the financial business of the City, and performs other duties as required by the governing body.

The operation of public schools in Portsmouth is the responsibility of the School Board, consisting of nine members elected by the citizens at-large for four-year terms. By State law, the School Board operates independently from City Council, but is fiscally dependent on it. The School Board sets policies, hires the School Superintendent, and determines the use of its funds subject to legal restrictions. The City Council appropriates an annual sum for education, which may be appropriated by category; however, the School Board determines how the funds are spent. Taxing and appropriation authority remain with the City Council.

Overview of Governmental Services and Selected Functions

The City provides general governmental services to meet the needs of its citizens, including police and fire protection, collection and disposal of refuse, water and sewer services, parks and recreation, libraries and cultural resources, health and social services, and street and highway maintenance. Other services provided by the City that receive partial funding from the Commonwealth include public education in grades kindergarten through 12, and certain technical and special education, mental health assistance, and judicial assistance.

The City's main municipal complex includes the City Hall Building which houses nearly all of the City's operational departments, the City Jail and Police Headquarters. The City has eight fire stations, one central library with three neighborhood branch libraries, 52 city parks totaling over 402 acres, seven community centers, two municipal golf courses and 27 public education facilities located throughout Portsmouth.

Portsmouth Public Schools

The Portsmouth Public Schools program is designed to provide quality instruction to all children who enroll. The School System has 2,209 employees, including 1,037 teachers and 1,172 support staff and administrative staff. The system operates 27 public education facilities as described in the following table and during the 2015 academic year had an average daily membership of 14,127. The City's three high schools are operated as magnet schools with each focusing on one of the following areas: math, science and technology; performing arts; and international studies. Additionally, the Schools have partnered with Tidewater Community College to offer First College and Dual Enrollment classes for post-secondary credit.

Public Education Facilities

2015 - 2016

4	Preschools
13	Elementary Schools
3	Middle Schools
3	High Schools
4	Centers
27	Total

Public Safety

The Police Department is a large, urban, full service municipal law enforcement agency responsible for enforcing the law, maintaining public order, protecting the constitutional rights of individuals, and providing a wide variety of public services in partnership with the community. The Department is currently authorized at 368 sworn and civilian personnel. The sworn officers handle a wide variety of service requests in both emergency and routine categories. Uniform Patrol Bureau personnel are deployed on a 24/7 basis to provide the immediate response to the daily calls for police services in the City. In addition, the Police Department has a number of support positions filled by both sworn and civilian personnel who are assigned various tasks that include animal control, security guards, communications dispatchers, administrative, and property/evidence personnel. These support functions play a major role in providing effective police services to the community. Executive Staff are charged with closely evaluating changing conditions internal and external to the city, and react to and deploy personnel in an effective manner in order to maintain public order.

The vision of *Police and Citizens together, building a safer community* is a totally integrated Community Oriented Policing Agency initiative, committed to a partnership with our citizens. The program is carried out with Neighborhood Impact Officers (NIO)'s, individual officers assigned to a specific neighborhood.

The safety of the citizens of Portsmouth is a core focus of the department, and the efforts of the department strive to make Portsmouth a safer city. Key initiatives and results of these efforts include:

- Installation of the Port Security Surveillance System “Project “EAGLE EYE”
- Body Worn Cameras (BWC) for all operational officers
- Emergency Notification System “Everbridge” replacing the legacy system Reverse911
- Implementation of Focus on Four Crime Reduction Plan

The Portsmouth Department of Fire, Rescue and Emergency Services provides fire protection, emergency medical care, hazardous materials response, disaster preparedness services, arson investigation, fire prevention, inspection and training for the citizens and businesses of Portsmouth. The Department currently has an authorized staff of 242 sworn and civilian full-time employees.

The department continues to receive regional and national recognition for implementing specific quality improvement measures for the treatment of patients who suffer a severe heart attack known as a STEMI (ST-segment Elevation of Myocardial Infarction).

Public Works

The Department of Public Works has three divisions, which are Stormwater, Streets & Highways, and Mosquito Control. The Stormwater Division maintains the ditches, outfalls, pipes, and lakes throughout the city. The City’s Lake and Pond Management Program helps to improve water quality in the lakes and ponds that receive Stormwater from city streets and right-of-ways. The street sweeping operation falls under the Stormwater Division and is a part of our MS4 permit. The Stormwater Management Inspection Unit conducts routine site inspections on all construction projects that disturb a minimum of 2,500 square feet of land to ensure that the appropriate erosion and sediment control measures have been properly installed and maintained.

The Streets & Highways Division maintains 398 miles of primary and secondary streets in Portsmouth. Public Works repairs potholes, shoulder of roads, public alleyways, and sidewalks and operates the city’s animal incinerator. Public Works administers the paving and concrete contracts, which includes paving of streets and the repairs/replacement of sidewalks, curbs and gutters, handicap ramps.

The Mosquito Control Division monitors for potential mosquito breeding sites and uses a variety of traps and spraying to control the mosquito population. Tracking of rainfall and prevention of water stagnating is also performed by the Mosquito Control Division.

Social Services

The Department of Social Services, staffed by 248 full-time employees, carries out responsibility for the administration of federal and state mandated human services programs for the City including Child and Family Services (Child Protective Services, Foster Care, Adoption Services, Adult Services, Adult Protective Services and Generic Service Intake) and Financial Services Administration including initial and on-going case management for Temporary Assistance to Needy Families (TANF), Medicaid, Food Stamps, Energy Assistance Program (EAP), Virginia Independence Program (VIP), and Virginia's Initiative for Employment not Welfare (VIEW). Additionally, the Department is responsible for eligibility determination for the Tax Relief and Tax Assistance Program.

Department of Public Utilities

The Portsmouth Department of Public Utilities ("DPU") operates the City-owned water and wastewater utilities, distributing water to over 120,000 customers in Portsmouth, Chesapeake and Suffolk. DPU also provides sewage collection and conveyance services to approximately 100,000 customers in Portsmouth and part of Chesapeake. DPU is responsible for the installation, operation, and maintenance of the water and sewerage systems as well as billing and collection. In carrying out these responsibilities, DPU employs 138 full-time personnel, distributed among its three major operating divisions: Administration and Fiscal, Water Treatment and Operations.

The water system includes approximately 6,000 acres of land including four interconnected reservoirs and five deep wells located in the City of Suffolk. In addition, the water system includes a water filtration plant, raw water and finished water pumping stations, elevated and ground storage reservoirs, and distribution systems with associated appurtenances and meters. The lakes and wells provide a total safe yield of 24.7 million gallons per day ("mgd") of water. Present consumption is estimated at 18 mgd. The water is treated in a single treatment plant located in Suffolk with a 32 mgd capacity and is then pumped approximately 18 miles through underground pipes to storage areas in Portsmouth which are capable of storing 8.5 million gallons. The treatment plant facilities have undergone several modernizations and upgrades. Replacement of the filter treatment facilities is planned to begin in spring/summer of 2016.

Portsmouth Redevelopment and Housing Authority

The Portsmouth Redevelopment and Housing Authority consists of seven commissioners appointed by City Council for a four-year period and subsequent four-year periods. This quasi-government agency has responsibility for the administration of three traditional public housing communities, 13 redevelopment plan areas, 11 tax credit developments, and a City-wide conservation program.

The Authority has 92 employees. The Authority was established in 1938 primarily to oversee the housing parks then under construction. Since 1960, under the former Urban Renewal Program, 13 separate redevelopment projects have been undertaken.

Since 1972, as a result of redevelopment projects, the City and the Authority have helped obtain more than $350 million in private funds or commitments, in addition to nearly $200 million in federal and state funds. The Authority has received and implemented two HOPE VI Revitalization Grants since 1997 totaling $45 million. Other projects have included clearance of blighted structures to make land available for new residential, commercial, industrial or mixed-use development.

Economic Development Authority

The Economic Development Authority of the City of Portsmouth ("EDA") is a public body corporate and politic existing under the laws of the Commonwealth of Virginia. The EDA was created on December 20, 1968, by an ordinance adopted by the City Council. The EDA is governed by a publicly appointed board of seven directors and functions in a dual capacity as landholder/marketing agent for various publicly owned lands throughout the City. The EDA is directly involved with many of the economic development and redevelopment activities within the City.

Portsmouth Port and Industrial Commission

The Portsmouth Port and Industrial Commission ("PPIC") also serves to foster economic development within the City. The PPIC focuses its efforts on stimulating the waterfront development and closely related industrial and commercial activities. The Commission has the authority to condemn property for public reuse and the power to acquire the necessary capital. The Commission is composed of seven members appointed by City Council to serve four-year terms. The PPIC is working with PER Properties to develop a previously vacated water-front

site upon completion of certain environmental remediation. This project is expected to create approximately 35 jobs. The company has indicated that it has spent more than $1 million to date and expects to spend more than $5 million to develop this site.

Portsmouth Parking Authority

The Portsmouth Parking Authority was established in 1964 by the General Assembly of Virginia for the purpose of providing and operating parking facilities within the corporate limits of the City. The Parking Authority currently owns and operates four parking garages and eight surface parking lots. These combined facilities provide 1,948 parking spaces for rental on a monthly basis. In addition, there are 179 on street parking meters and 194 meters in off-street lots operated and maintained by the Authority, 238 spaces in Olde Towne parking lots and an additional 678 spaces on the street including handicapped parking spaces. The Renaissance Hotel and the adjoining public parking garage structure on the City's waterfront provide approximately 250 additional public parking spaces and 200 additional private parking spaces. All parking facilities and parking meters are located in the City's downtown business district.

Hampton Roads Planning District Commission

Hampton Roads Planning District Commission ("HRPDC"), a regional planning agency authorized by the Virginia Area Development Act of 1968, was created by the merger of the Southeastern Virginia Planning District Commission and the Peninsula Planning district Commission on July 1, 1990. HRPDC performs various planning services for the cities and towns of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Portsmouth, Poquoson, Smithfield, Suffolk, Williamsburg and Virginia Beach, and the counties of Gloucester, Isle of Wight, James City, Southampton, Surry and York. Revenue of HRPDC is received primarily from member contributions and various state and federal grant programs. The participating governments do not have an equity interest in HRPDC and accordingly, no equity interest has been reflected in the City's financial statements. Complete financial statements of HRPDC can be obtained from HRPDC.

Hampton Roads Economic Development Alliance (HREDA)

The HREDA is a non-profit, public-private partnership that aggressively markets Virginia's Hampton Roads attraction initiatives and activities that are designed to promote the jurisdictions of Chesapeake, Franklin, Hampton, Isle of Wight, Newport News, Norfolk, Poquoson, Portsmouth, Southampton County, Suffolk and Virginia Beach, Virginia. The

business affairs are managed by a Board of not less than fifty or more than 300 Directors. Separate financial statements are available from the HREDA, 500 Main Street, Suite 1300, Norfolk, Virginia 23510.

Hampton Roads Regional Jail Authority (HRRJA)

HRRJA is a regional organization which includes the cities of Chesapeake, Hampton, Newport News, Norfolk, and Portsmouth and is governed by a 15 member Board of Directors, consisting of three representatives appointed by each of the member cities. HRRJA is a primary government with no component units created pursuant to Article #3 Chapter 3 Title 53 of the Code of Virginia. The Authority was created for the purpose of providing, operating and maintaining a regional jail facility for the correctional overflow from each community. The participating governments do not have an equity interest in HRRJA and accordingly no equity interest has been reflected in the City's financial statements at June 30, 2015. Completed financial statements of the Commission can be obtained from HRRJA, 2690 Elmhurst Lane, Portsmouth, Virginia 23701-2745.

Hampton Roads Transportation Accountability Commission

The Hampton Roads Transportation Accountability Commission ("HRTAC") was created effective July 1, 2014, as a political subdivision of the Commonwealth in accordance with the provisions of Chapter 26, title 33.2 of the Virginia Code (the "HRTAC Act"). HRTAC's purposes include assessment and prioritization of regional transportation projects to be funded with, among other potential sources of funds, the Hampton Roads Transportation fund ("HRTF"). HRTF is a fund generated by the assessment and collection of fuel and sales tax in the Hampton Roads region by the Commonwealth. HRTAC is comprised of 23 members, which include locally elected officials and ex-officio members of several state agencies. The Mayor of the City, as the City's chief elected officer, is a member of HRTAC. HRTAC is expected to consider multiple transportation projects for funding, and eventually, to issue bonds to finance the costs of such transportation projects. Repayment of any bonds issued by HRTAC will be made from the sources described in the HRTAC Act, including without limitation the HRTF. Bonds of HRTAC will not be obligations of the City or any other jurisdiction in the Hampton Roads region.

Economic and Demographic Factors

Population

Calendar Year	Population
2015	96,802
2014	96,004
2013	96,174
2012	96,546
2011	95,816
2010	95,495
2009	95,384
2008	95,802
2007	97,831
2006	99,213

Source: U.S. Bureau of Economic Analysis. 2015 is the most recent year for which this information is available from the Bureau of Economic Analysis.

Income

The following table shows the per capita income in the City. Wealth levels in the City are impacted by the high proportion of military-related incomes, which are characterized by low absolute levels of salaries and wages, but offset by comprehensive benefits.

Calendar Year	Per Capita Income
2014	$38,836
2013	$37,799
2012	$37,594
2011	$37,419
2010	$36,084
2009	$35,222
2008	$34,654
2007	$32,906
2006	$31,488
2005	$30,192

Source: U.S. Bureau of Economic Analysis. 2014 is the most recent year for which this information is available from the Bureau of Economic Analysis.

Commercial and Residential Construction

The following table shows the trend in commercial and residential construction in the City for the last ten fiscal years.

	Commercial Construction		Residential Construction		Total	
Fiscal Year	**Value of Permit**	**Percent Change**	**Value of Permit**	**Percent Change**	**Value of Permit**	**Percent Change**
2015	$42,215,310	2%	$43,737,898	-7%	$85,953,208	-3%
2014	41,446,347	178	47,037,715	58	88,484,062	98
2013	14,392,602	-36	29,717,658	5	44,650,260	-14
2012	23,332,190	-47	28,332,580	-25	51,664,770	-37
2011	43,929,362	16	37,731,565	8	81,660,927	12
2010	37,737,447	1492	34,945,155	32	72,682,602	151
2009	2,370,831	-84	26,563,508	11	28,934,339	-25
2008	14,595,206	-64	23,840,334	-49	38,435,540	-56
2007	40,828,022	-6	46,822,980	66	87,651,002	23
2006	43,299,556	-59	28,174,419	74	71,473,975	-42

Source: Department of Permits and Inspections

Employment

Historically, the employment base in Portsmouth has been composed of federal government positions related to the local military presence. The largest employer in Portsmouth is the Norfolk Naval Shipyard, a government facility with approximately 14,000 employees. Other major federal employers in the City include the United States Coast Guard Fifth Atlantic Command and District Headquarters with approximately 2,233 employees and the Naval Regional Medical Center (U.S. Naval Hospital) with approximately 5,347 employees.

The following table shows the distribution of these positions by sector:

2014 Annual Quarterly Census of Employment

Industry	Average Employment	Number of Establishments
Manufacturing	10,353	59
Health Care and Social Assistance	9,163	334
Public Administration	3,488	40
Retail Trade	3,127	242
Educational Services	3,013	12
Administrative Support and Waste Management	2,428	117
Accommodation and Food Services	2,330	149
Construction	2,314	166
Transportation and Warehousing	1,857	73
Other Services (except Public Administration)	1,774	176
Professional, Scientific & Technical Services	1,632	172
Wholesale Trade	654	50
Finance and Insurance	563	80
Real Estate and Rental & Leasing	479	81
Arts, Entertainment and Recreation	456	19
Information	334	15
Utilities	216	4
Management of Companies and Enterprises	65	7
TOTAL	44,246	1,796

Source: Virginia Workforce Connection, Second Quarter 2014

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Principal Employers

	2015			2006		
Employer	**# of Employees**	**Rank**	**% of Total City Employment**	**# of Employees**	**Rank**	**% of Total City Employment**
Norfolk Naval Shipyard	14,000	1	21.17%	7,600	1	16.85%
Norfolk Medical Center, Portsmouth	5,400	2	12.70%	5,463	2	12.11%
City of Portsmouth	2,409	3	5.67%	2,542	3	5.64%
Portsmouth Public Schools	2,278	4	5.36%	2,500	4	5.54%
US 5th Dist. Coast Guard and Atlantic Command	2,233	5	5.25%	1,500	6	3.33%
BonSecours Maryview Medical Center	2,000	6	4.70%	2,200	5	4.88%
Virginia International Gateway	711	7	1.67%	-	-	-
Tidewater Community College	520	8	1.22%	-	-	-
Wal-Mart Supercenter	390	9	0.92%	-	-	-
Hampton Roads Regional Jail	375	10	0.88%	-	-	-
Alternative Behavior Services (FHC)	-	-	-	800	7	1.77%
Southeastern Public Service Authority	-	-	-	473	8	1.05%
Gwaltney of Smithfield	-	-	-	440	9	.98%
General Dynamics – NASSCO (Earl Industries)	-	-	-	414	10	1.00%
TOTAL	25,316		59.56%	23,932		53.05%

Source: Portsmouth Comprehensive Annual Financial Report, June 30, 2015

Budget Process

Formulation of the City Manager's Proposed Budget

According to the City Charter, the City Manager is required to prepare and submit to the City Council an annual budget. The annual budget process begins in the fall of the preceding fiscal year. In November, the department heads and the City Manager meet to discuss the upcoming year's priorities. The budget calendar is developed at this time. It establishes the budget development schedule and the formal schedule for City Manager presentations, public work sessions, public hearings, and the budget adoption.

Departmental requests are developed based on projected needs and must be related to the organization's program objectives. These requests are received and compiled by the budget staff. The City Manager prioritizes requests and recommends a Proposed Budget to City Council based on available resources.

City Manager's Authorization

By City Code, during the course of the fiscal year, provided there is no increase in expense, the City Manager is authorized to effect office consolidations or make other changes for the City's betterment. Also, the Budget Ordinance authorizes the City Manager to transfer, within the same fund, any unencumbered appropriations from one department, project, or purpose to another department, project, or purpose.

Budget Implementation

Once the budget is adopted for the fiscal year, on July 1, it becomes each department's financial legal basis. No department or other City government agency may spend in excess of approved and appropriated amounts. To ensure conformity with the adopted budget, financial and programmatic monitoring of departmental activities occurs throughout the year. Copies of the Adopted Budget may be obtained from the Department of Finance or accessed on the City's internet site at www.portsmouthva.gov/Finance/2017AdoptedBudget.

Amendment of the Budget

As prescribed by Section 15.2-2507 of the Code of Virginia (1997), amendments to the final adopted budget must follow the legal process. Any such amendment which exceeds one percent (1%) of the total revenue shown in the currently adopted budget must be preceded with a published notice of a meeting and a public hearing. The newspaper must have a general circulation in the locality and must be circulated seven days prior to the meeting date. The notice must state Portsmouth's intent to amend the budget and include a brief synopsis of the proposed budget amendment. After first providing a public hearing, the amendment may be adopted at the advertised meeting.

Budget Calendar

Departments submitted FY2017 Operating Budget requests, including capital requirements, to the Finance Department.

November – December, 2015

City Manager presents FY2017 Operating Budget and Capital Improvement Program to City Council

March 29, 2016

Council and Citizen Work Sessions for FY2017 Operating Budget and Capital Improvement Program

April 11, April 25- Public Hearing, and May 9, 2016

Adoption of FY2017 Operating Budget and Capital Improvement Program including Tax Ordinances and Appropriation Ordinances

May 10, 2016

Financial Policies

Policy Purpose

The financial integrity of our City government is of utmost importance. To that end, the establishment of appropriate financial management, debt administration, budget and capital plan development, and long-range planning policies ("Financial Policies") promote the fiscal health of Portsmouth, as well as the cost-effective and efficient delivery of services to our citizens.

Written, adopted financial policies have many benefits, such as assisting the elected officials and staff in the financial management of the City, saving time and energy when discussing financial matters, engendering public confidence, and providing continuity over time as elected officials and staff members change. These policies are reviewed annually and reaffirmed by City Council at least once every three years.

Financial Policy Linkages

The City has developed these Financial Policies, with input from its financial advisor, based upon municipal finance "Best Practices" as promulgated by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. The City and its agents will regularly monitor the evolution of such "Best Practices" and update these Financial Policies and the City's operating practices accordingly.

General Financial Principles

The City will continuously evaluate programs and operating practices as a means of ensuring the City's residents an efficient and highly effective local government.

The City will strive to utilize technological advances as a means of increasing employee productivity and reducing the need for new positions.

The City will allocate new dollars (after meeting fixed commitments such as debt service requirements and benefits changes) to the key priority areas as established by Council.

The City will attempt to utilize benefits of new economic development successes as a means of maintaining an adequate tax rate for services rendered to our residents coupled with our ability to manage expectations with the long term operational needs of the City.

REVENUES

Revenue Diversification

The City will strive to maintain diversified and stable revenue streams to protect the government from problematic fluctuations in any single revenue source and provide stability to ongoing services.

Fees and Charges

All fees established by the City for licenses, permits, fines, services, applications and other miscellaneous charges shall be set to recover all or a portion of the City's expense in providing the attendant service. Fees and charges will be reviewed annually in connection with the development of the operating budget.

Use of One-Time Revenues

The City will not utilize one-time revenues for recurring operating expenditures. One-time revenues include, but are not limited to: proceeds from the sale of land or surplus equipment, legal settlements, or revenue windfalls (i.e.; unusually large building permits, etc.).

Conservative Estimation

Revenues will be budgeted conservatively so as not to introduce regular shortfalls in individual revenue accounts. Revenue estimates shall be reviewed and validated.. The Budget Officer shall utilize appropriate collection percentages in estimating revenues for each account or class of accounts based upon historical collection patterns. Unusual economic circumstances shall require adjustments to collection assumptions.

BUDGET

Balanced Budget

The City's budgetary policies are based upon guidelines and restrictions established by state and city codes and U.S. Generally Accepted Accounting Principles (GAAP) for Governmental entities. These provisions set forth the City's fiscal year, public hearing and advertising requirements, restrictions on taxation, and also stipulate that the City must maintain a balanced budget.

The City will annually adopt and execute a budget for such funds as may be required by law or by sound financial practices and GAAP. The budget shall control the levy of taxes and the expenditure of money for all City purposes during the ensuing fiscal year.

The City's budget may be considered balanced if estimated revenues meet planned expenditures.

Contingency Appropriation

The budget shall strive to include in the annual budget a contingency appropriation of at least 0.5% of budgeted expenditures. The contingency appropriation is designed to meet unanticipated revenue shortfalls or emergency expenditures.

Use of Fund Balance

While accumulated fund balance in the General Fund may legally be used as revenue to support the budget, the City's intention is not to use fund balance to fund recurring operating expenditures. Accumulated fund balance over and above the City's fund balance target may be considered for funding one-time expenditures.

Quarterly Budget Monitoring

Staff will provide City Council with a quarterly update of actual revenues and expenditures for the Fiscal Year and comparisons will be made in such report to: (1) the

adopted budget, and (2) revenues and expenditures through the same period of the immediately prior Fiscal Year. Tabular presentations will be supplemented by sufficient narrative to explain material variances from budget and the prior year. These reports are intended to provide sufficient information to City Council to allow for mid-year budget adjustments necessary to avoid operating budget shortfalls. As appropriate, Staff will provide recommendations for amendments to the budget to ensure budgetary balance.

Multi-Year Operating Budget Forecast

The City will prepare and annually update a long range (5 year) financial forecast of the operating budget utilizing trend indicators and projections of annual operating revenues, expenditures, capital improvements, associated debt service and incremental operating costs, and fund balance levels. This forecast is intended to be an internal planning tool for staff and the City Council, but will be shared with the rating agencies each year, as well as interested citizens upon request. The forecast should be prepared with the intention of showing projected results based on programs, trends, and policies then in effect and without undue influence on its outcome.

FUND BALANCE

Policy Minimum

The City will maintain an Unassigned General Fund Balance equal to 15% of General Fund revenues.

If the Unassigned General Fund Balance falls below the minimum level described above, the City Manager will submit a detailed plan to City Council that proposes actions necessary to return the fund balance to the policy minimum over not more than two succeeding fiscal years. City Council shall act upon the plan by taking the actions necessary to implement same or substituting alternatives that achieve the same objective.

DEBT MANAGEMENT PRINCIPLES

All long-term financings shall comply with federal, state, and city code requirements.

Accompanying each long-term financial obligation will be a cost benefit analysis, the identification of the funding source, an assessment of the ability to repay the obligation, the impact on the current budget, commitments to the future budgets, maintenance and operational impact of the facility or asset and the impact on the City's credit rating.

The project should be incorporated into the City's multi-year capital and equipment improvement plan.

The term of the long-term obligation for the acquisition, replacement or expansion of physical assets, will not exceed the useful life or the average life of the project or projects being financed.

Long-term financial obligations will not be used to meet current operations, or for recurring purposes.

Variable rate obligations shall not exceed 15% of the City's outstanding long-term obligations and must be approved by the Chief Financial Officer.

The City Council may consider conduit financing on behalf of the EDA, PRHA, and PPIC upon recommendation of the Chief Financial Officer and the city's financial advisors. Initial contact will be directed to the Chief Financial Officer. Council will consider whether the conduit is feasible, financially and economically prudent, coincides with the City's objectives, and does not impair the City's creditworthiness (All expenses related to the conduit financing will be borne by the applicants).

Except as noted below, long-term obligations issued through the City must qualify for an underlying (i.e.; rated on the basis of the security for the loan) investment grade rating by one of the nationally recognized rating agencies or qualify for alternative credit enhancement. An exception to this requirement would be debt issued via the Virginia Resources Authority, a political subdivision of the Commonwealth of Virginia. In the case of long-term obligations that are privately placed as bank qualified investments by the City, such obligations would not be required to qualify for an investment grade rating.

The City shall encourage and maintain good relations with credit rating agencies, investors in the City's long-term financial obligations, and those in the financial community who participate in the issuance and sale of our long-term obligations. A policy of full and open disclosure on every financial report and long-term obligation transaction will be maintained and the City shall comply with all on-going disclosure requirements and shall file such documents in a timely manner.

The City shall monitor earnings on bond proceeds and rebate excess earnings as required to the U.S. Treasury to avoid the loss of tax-exempt status.

The City will enforce filing notices of completion on all projects within five years of their financing.

The City shall continually review outstanding obligations and aggressively initiate refinancing's when economically feasible and advantageous.

The Chief Financial Officer will annually review and report unspent capital project funds to the City Manager and City Council.

Debt Administration

The City shall comply with the Internal Revenue Code Section 148 — Arbitrage Regulations for all tax-exempt debt issued. An annual estimate of arbitrage liabilities shall be obtained by the City and recorded on the financial statements.

A good faith deposit of 2.0% of the par amount of the bond sale shall be presented by the underwriter in the form of a check or surety acceptable to the City and Bond Counsel prior to the approval of the bonds by the Mayor and City Council.

The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis.

The City welcomes ideas and proposals from investment bankers and will seek to give first consideration to those firms that submit unique and innovative ideas that benefit the City. Unsolicited proposals should be submitted to the City's Chief Financial Officer.

The selection of an underwriter or group of underwriters for a negotiated sale shall be based on the following factors:

- Participation in the City's competitive sales;
- Submission of unique or creative proposals;
- Qualifications of firm;
- Size and geographic distribution of their sales staff.

All professional service providers selected in connection with the City's debt issuance and management program shall be chosen through a competitive process such as request for proposals (RFP's) on an as needed basis.

The use of reimbursement resolutions shall be encouraged as a cash management tool for debt funded projects. Reimbursement resolutions may be used for any project that has been approved in the City's Capital Budget. Reimbursement resolutions may be used for other projects if the projects are revenue supported or fund within departments' operating budget.

The City shall obtain a clear opinion from qualified legal counsel that the City is not liable for the payment of principal and/or interest in the event of default by a conduit borrower. If no such opinion can be obtained, the conduit borrower will be required to purchase insurance or a letter of credit in the City's name in the event of default. Examples of a conduit issuer are special authorities, tax-increment financing districts, public improvement districts, or industrial development issuers.

Debt Capacity and Affordability

A long-term debt capacity and affordability analysis will be completed on an annual basis as a means of ensuring that the City does not exceed its ability to service current and future debt requirements. This analysis will verify that the City is maintaining the following ratios and will be performed in conjunction with the City's Capital Improvement Program (CIP) process. The guidelines that are utilized for direct City debt are as follows:

1. The ratio of All Net Tax-Supported Debt Service to Total Combined General Fund and School Revenues should not exceed 10%, within the six-year CIP projection;

2. The ratio of Net Tax-Supported Debt to Market Value should not exceed four percent (4%);

3. The 10 Year Debt Payout Ratio of Net Tax-Supported Debt Service should be greater than or Equal To 50%.

Utility Fund Debt

The City will adopt annual water and sewer rates that will generate sufficient revenues to meet the legal requirements of applicable revenue bond covenants. These rates will also allow for adequate capital replacement in water and sewer systems.

Refunding Bonds

The City, with the assistance of its Financial Advisor, shall monitor the City's debt portfolio on a regular basis for refunding opportunities. When contemplating a refunding, the City will have a minimum of 3.0% economic savings (as expressed on a net present value basis) as a benchmark to proceed with a refunding. This policy is not intended to preclude the possibility of refunding one or more maturities of existing debt that generate a lesser amount of net present value savings if conditions warrant, but it is the intention to generate overall net present value savings equal to at least 3.0% of refunded par amount on any given transaction.

The City may from time to time consider a restructuring of its existing debt. Such restructurings are not subject to the net present value savings threshold identified above, but

should be undertaken only rarely and the rationale and possible ramifications explained fully to the City Council.

CAPITAL IMPROVEMENT PROGRAM GUIDELINES

The City will develop a Five-Year Capital Improvement Program annually. The first year of this plan will be approved and appropriated by the City Council after legal advertising and public hearing requirements have been met.

The City will continue to enhance the level of pay-as-you-go funding in the annual Capital budget as a means of reducing reliance on debt financing for capital projects.

The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The operating budget will provide for the adequate maintenance of these facilities and infrastructure.

RETIREMENT SYSTEM FUNDING

The City will use an actuarially accepted method of funding its City managed pension systems to achieve a fully funded status and will continually strive to attain fully-funded pensions.

OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUNDING

The City will implement the accounting precepts of the Governmental Accounting Standards Board's Statement #45 and, if required, Statement #43. A funding strategy will be developed that sets aside resources to pre-fund OPEB liabilities on an actuarially sound basis over time, although as of the effective date of these Financial Policies, the City has no plans to establish an irrevocable trust fund to accumulate assets.

INVESTMENT POLICY

By State statute, the City Treasurer is responsible for the investment of the City's operating and bond funds consistent with the Code of Virginia. The Treasurer operates under a written investment policy that provides policy guidance on the placement of investments.

In addition to the functions of the City Treasurer, city staff will annually review the investment program of the City. The City's financial advisor shall prepare, in consultation with Staff, an "Annual Investment of City Funds" report to be delivered within three months of the close of the Fiscal Year. This report will analyze, amongst other items:

1. Compliance with adopted investment policy guidelines;
2. Diversification of investments;
3. Concentration of trades with broker-dealers; and
4. Benchmarking of investment return performance against relevant peer comparisons.

SPECIAL REVENUE / ENTERPRISE FUNDS

It is the general policy of the City to avoid designation of discretionary funds in order to maintain maximum financial flexibility. The City may, however, create dedicated funding sources when there are compelling reasons based on state law or policy objectives. Polices will be developed for the use of each fund.

OVERSIGHT

Independent Audit

The City will be audited annually by an independent external auditing firm that specializes in independent financial and compliance auditing services. The audit will comply fully with the Code of Virginia, GAAP, and federal requirements for "Single Audit."

The City will competitively procure external auditing services not less than once every five (5) years.

Fund Structure

Governmental Fund Types

Municipal functions are financed through the use of governmental funds. The municipality's acquisition, use, and balance of expendable financial resources and related liabilities are accounted for through governmental funds. This excludes proprietary funds and similar trust funds.

The municipality budgets the following major governmental funds:

General Fund - The general fund is the municipality's general operating fund. With the exception of financial resources required to be accounted for in another fund, the general fund is used to account for all financial resources.

Capital Projects Fund (*Capital Improvement Fund*) – With the exception of capital improvements financed by proprietary funds, the capital improvement fund accounts for major capital facility acquisition or construction financial resources.

Debt Service Fund – The debt service fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest on debt obligations. All debt service of the City is accounted for through the Debt Service Fund, except the debt service related to Public Utility Debt (proprietary fund debt) which is accounted for within the Public Utility Fund.

The City budgets the following minor governmental funds:

Special Revenue Funds - Special revenue funds are used as legally restrictive revenue sources for expenditures having specified purposes.

Capital Projects Fund (*Community Development Fund*) – Pursuant to the 1974 Housing and Community Development Act, the community development fund is used to implement various capital project programs.

Permanent Fund (*Cemetery Fund*) – Cemetery fund revenues are derived from the sale of cemetery lots, perpetual care payments, donations and legacies. These funds are designated for the care of cemetery lots. The principal of such funds shall not be expended for any other purpose.

The City budgets the following major proprietary funds:

Enterprise Funds - Enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises. Upon providing goods or services to the general public on a continual basis, the governing body intent is to recover expenses, including depreciation, through user charges where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has two major enterprise funds: Public Utility Fund and the Parking Authority Fund.

The City budgets for the following minor enterprise funds; Port Facility and Economic Development Fund; Waste Management and the Golf Fund.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments, City agencies, or some agencies external to the City on a cost-reimbursement basis. The City has four internal service funds: City Garage Fund, Information Technology Fund, Risk Management and Health Insurance and OPEB Fund.

Fiduciary Fund Types

When the City holds assets in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds, fiduciary funds are used to account for the assets. The City maintains pension trust and agency funds. The Pension Trust Funds account for the City's retirement plan assets. Agency funds are custodial in nature (assets equal liabilities) and do not involve operational measurement results. Fiduciary funds are minor funds and are not included in the government-wide financial statements.

Basis of Budgeting

The budgets of the Governmental funds (for example, the General Fund, Special Revenue Funds, Capital Funds) are prepared on a modified accrual basis. The expenditures/obligations of the City (purchase orders, direct payment, etc.) are budgeted as expenditures; however, revenues are recognized when they can be measured and are available.

In cases where goods and services are not received by year end, encumbrances are reviewed for valid year end adjustment entries. Based on the date of the purchase order for contractual services, encumbrances are carried over into the next fiscal year.

Basis of Accounting

The Comprehensive Annual Financial Reports (CAFR) displays the City's expenses and revenues according GAAP. This also conforms to the methodology in which the City prepares the annual budget.

Exceptions are identified below:

- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a budgetary basis.
- Capital Outlay within the Enterprise Funds is recorded as assets on a GAAP basis instead of being expended on a budgetary basis.
- Depreciation expense is recorded on a GAAP basis only.
- Governments typically liquidate their accrued liabilities with expendable available financial resources. Accordingly, an expenditure is normally recognized in a governmental fund at the same time that a liability is incurred. Such is not the case with compensated absences. Under modified accrual accounting, these expenditures and liabilities are recognized when they mature (when due).
- The accrual basis of accounting is used to determine the amount of the liability related to compensated absences that should be presented on the balance sheet of a proprietary fund. In determining the amount, the total amount of the estimated debt should is presented as a liability (not just the portion of the debt that will use expendable financial resources).

Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year plan, which addresses both repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service.

Capital expenditures are accounted for in their respective funds, including the General Fund, the capital improvements funds, the internal service funds and the enterprise funds. The General Fund contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety and parks and recreation. Vehicle

maintenance is accounted for in an internal service fund. Its customers are user departments of the City and these projects are funded primarily from user charges. Solid waste, water and sewer projects may be found in the Enterprise Funds section.

Financing of the CIP is provided through debt issuance or on a pay-as-you-go basis . Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenue from other governmental agencies and user fees. Debt funding may include general obligation bonds, revenue bonds, bank loans or lease financing.

Prioritization of the City's capital needs is essential in the development of the City's CIP. The City reviews and analyzes existing and future capital projects as well as potential funding strategies and options which must align with City Council's prioritization and with the City's vision to prioritize and recommend the capital budget and the five-year CIP.

Year one of the five-year CIP is the Capital Budget for FY2017. Some projects are multi-year projects and will be carried over from prior years. The CIP categories of Sewer, Water, Drainage and Street Improvements, Education, Industrial and Economic Development, Leisure Services, Municipal Facilities and Parking Authority primarily reflect projects being sustained from prior fiscal years. These projects are all vital to the continuing quality of life enjoyed by the citizens of the City of Portsmouth.

The availability of funding limits the number of new projects; however, certain asset investments are essential to continue operating actives of certain departments and divisions. Some new and ongoing projects included in this budget are highlighted:

- School Roofs –Two school roofs are design ready for replacement, with an additional two slated for design.
- Victory Blvd./Paradise Creek Bridge Replacement – This bridge was originally built in 1949. It carries Victory Blvd. over Paradise Creek and serves as a main entrance to the Norfolk Naval Shipyard. We anticipate a mixture of City and State funding sources.
- 801 Water Street – This building was purchased in FY2014 for the Police Department Headquarters. The Police currently occupy the 3rd and 4th floors. This funding will provide for the remaining technology needs, as well as the sally port and floor reinforcement.
- Seawall Reinforcement – This is the first of three years of funding to complete the reconstruction of the city seawall. This phase will address the replacement of the seawall on the Elizabeth River side from the North Landing, north to the Tidewater Yacht Marina.

FY 2017 Budget Facts

Section 1. How to Read the Budget Documents

In 2016, the City Council adopted Vision Principles for the Year 2030, these priorities serve as a guide for the city. The Operating and Capital Improvement Program budget align funding within the Vision Principles focusing on education, financial strategies, improving the city's economic prosperity, sustainable neighborhoods and lifelong learning communities, investing in our employees, leveraging technology to improve services, improving public safety capabilities, and strategically marketing Portsmouth.

The ten areas serve as strategic initiatives to strengthen the city's infrastructure needs and the citizens' quality of life. They also serve as the framework for developing the annual operating and capital improvement budget.

The following Vision Principles were approved and signed by City Council on February 23, 2016.

- *Innovation and Change*
- *A Robust and Prosperous Economy*
- *Leading Maritime Community*
- *Lifelong Learning Community*
- *Sustainable Neighborhoods*
- *Enhanced Quality of Life*
- *Efficient Service Delivery*
- *Proud Military History*
- *Pride of the Past*

Reader's Guide to the Budget Document

The purpose of the budget document is to provide elected officials, citizens and interested parties budget information, financial data, and statistics pertaining to the city of Portsmouth's financial plans and operations.

The budget document is a summary pertaining to all city government public service programs. The budget is the annual financial plan for coordination of revenues and expenditures. The FY 2017 budget represents the period of July 1, 2016 to June 30, 2017.

Section Explanation

<u>Executive Summary:</u>
The FY2017 budget overview includes the City Manager's message to City Council highlighting guiding principles, collaboration, community engagement, financial policies,

economic development initiatives, commitment to education, and public safety as well as other strategic policies and initiatives to include the city's future outlook.

Budget Overview:
Historical information pertaining to the city of Portsmouth, governmental organization, and description of the budget process, financial policies, fund structure, basis of budgeting and accounting, and a brief description of the Capital Improvement Program are included in the overview.

Financial Summaries:
Summaries of revenues and expenditures include all funds, position summary, fund balance/net assets schedule, rate change table, city indebtedness schedules and computation of legal debt margin.

General Fund:
Provides revenue detail and the basis of revenue projections and revenue descriptions by category to include comparative data from the prior year. In addition, it provides description of expenditures by category to include comparative data from prior year.

General Government:
Departmental detail for all municipal departments pertaining to the overall general administration of the city and the delivery of services.

Non-departmental:
Non-specific functional services to include non-departmental (contractual obligations or community services), transfers and contingencies, public transportation, support to civic and cultural organizations and debt service fund.

Judicial:
Departmental detail pertaining to civil and criminal agencies for prosecution and adjudication services.

Public Safety:
Departmental detail pertaining to citizenry protection to include geographical and community policing, fire prevention, suppression, and emergency medical care.

Public Works/General Services:
Departmental detail pertaining to maintaining the city's infrastructure. Separate funds of Storm Water Management, Public Utility, Waste Management, Cemetery, Portsmouth Parking Authority and City Garage are included in this section.

Public Health:
Departmental detail pertaining to the health and welfare of the citizenry. Separate funds of the Health Department, Behavioral Healthcare Services, Social Services, and the Children's Services Act.

Parks, Recreation and Cultural:
Departmental detail pertaining to the city's recreation and cultural services.

Community and Economic Development:
Departmental detail pertaining to the city's community, planning and economic development services. Separate funds of Willett Hall, New Port Community Development Authority and Community Development are included in this section.

Education:
Departmental detail pertaining to Portsmouth's public schools education system.

Capital Improvement Program:
Major CIP projects within the five year plan. A plan for financing and construction of major municipal facilities and infrastructure such as roads, schools, buildings, leased vehicles and water and sewer projects are included in this section.

Ordinances:
Official budget ordinances reflecting City Council's formal actions for the adoption of the Operating and Capital Improvement budget.

Supplementary Information:
The city of Portsmouth's statistical and comparative data.

Glossary:
Definitions of terminology within the budget document.

Appendix:
Revenue and expenditure line item detail reports for all funds.

Revenue Category Explanation

General Property Taxes:
Taxes on real and personal property. This includes both tangible and intangible property such as vehicles, real estate, and business equipment. Also included in this category are delinquent tax interest and penalties.

Other Local Taxes:
Approved Commonwealth taxes for use by municipalities to derive and collect revenues. Examples are sales tax, business licenses, vehicle registration fees, cigarette taxes, and lodging.

Utility Taxes:
Utility service taxes paid by citizens. The rates vary according to the type of utility including revenue from land line, cable TV, cellular telephone, E-911, electricity, gas, telephone, and water taxes.

State Aid:
Funding received from the Commonwealth of Virginia:

- Intergovernmental Revenue – State Non-Categorical Aid includes the municipality's tax share received by the State of Virginia.
- Intergovernmental Revenue – Shared Costs are contributions to municipalities for State mandated services. This would include the Constitutional Offices of the City Sheriff, Clerk of Circuit Court, Commonwealth Attorney, Commissioner of the Revenue and the City Treasurer.
- Intergovernmental Revenue – State Other Categorical Aid includes all other funding received from Virginia (funding for library books and street/highway maintenance).

Other Governments:
Funding from governments other than the Commonwealth of Virginia.

Federal Direct:
Federal Government funding such as FEMA reimbursements.

Charges for Services:
City fees charged to government service users such as recreation fees, court costs, and library fines.

Interest:
Interest received from investment of idle cash and other investment accounts.

Recovered Costs:
Expenditure reimbursements received by a department.

Fines and Forfeitures:
Law Enforcement fees collected for law violations.

Licenses and Permits:
Fees charged to obtain a license or permit such as yard sale permits, building inspection fees, and sign permits.

Use of Property:
Rent charged for use of city property.

Miscellaneous Revenue:
Donations and contributions made to the city and other non-recurring revenue.

Payment In Lieu Of Taxes (PILOT):
Revenue received in lieu of taxes under a contractual agreement.

Operating Transfers In:
Cash transfer from another city fund.

Expenditure Category Explanation

Salaries:
All full and part-time employee payrolls including overtime, supplemental pay and allowances.

Benefits:
City paid contributions for employee fringe benefits. This includes the city's portion of social security, retirement, health, and life insurance plans.

Other Operating Expenses:
Required expenses to include contractual services, printing, supplies, repairs, books, and computer software.

Internal Service Charges and Expenses:
In order to capture the full cost of certain specific functions, services are provided to departments by other departments at a set rate. These include risk management costs, city garage, information technology and health insurance charges.

Capital Outlay:
Expenditures which result in the acquisition of, or addition to, fixed assets such as buildings.

Debt Service:
Scheduled annual principal and interest payments for outstanding debt.

Transfers:
Funds transferred between departments.

Section 2. Financial Policies

Financial policies are used by City Council and Administration to set standards for how the organization will be managed financially. They establish a financial framework endorsed by City Council for future decisions. These policies are best practices for governments to maintain financial integrity and strengthen long-term sustainability.

The city of Portsmouth has followed an extensive set of financial policies for over 15 years. Some of the more critical financial policies include:

- Maintaining a structurally balanced budget where recurring revenues are used for recurring expenditures
- Reserving 15% of general fund revenue in unassigned fund balance
- Quarterly monitoring of budget results
- Meeting debt affordability and capacity ratios

More detail on the city's financial policies can be found in the budget overview section of the proposed budget, section 2-15 through 2-24.

Section 3. Revenues

Revenues - the income a local government needs to pay for all of the services it provides. A revenue structure describes the many sources of income a local government receives. The major sources of revenue include taxes, other revenue sources and intergovernmental transfers. See attached link for more detail.

www.portsmouthva.gov/finance/2017proposedbudget/Tab-4-Pages-9-18-FY2017-General-Fund-Revenue.pdf

Section 4. Expenditures

Expenditures – what the city spends in order to achieve its planned budget, facilitating the acquisition of goods and services to directly satisfy the collective needs of the members of the community. See attached link for more detail.

www.portsmouthva.gov/finance/2017proposedbudget/Tab-4-Pages-19-23-FY2017-General-Fund-Expenditures.pdf

Section 5. Education

Portsmouth Public schools are funded through federal, state and local sources. Overall, the Portsmouth Public Schools FY2017 proposed operating budget is $191,643,092. The FY 2017 proposed operating budget, includes an increase to the local share of $1,000,000 from $51,400,000 to $52,400,000. Subsequent amendments by the Portsmouth School Board will be voted upon as part of the City Council process for adoption of the city's overall budget on May 10, 2016.

The city also has worked closely with the schools to determine Capital improvement requirements and infrastructure needs. Included in the proposed FY 2017 Capital Improvement budget are the top 10 CIP projects. Projects included in the proposed Capital Improvement Program (CIP):

- Continuation of School Bus Replacements ($1 million)
- Roof projects: Brighton Elementary, Mt. Hermon, and Woodrow Wilson High ($1.6 million)
- HVAC projects: Churchland High, IRC Data Center and Mt. Hermon ($1.35 million)
- Bleachers: Churchland Middle and Waters Middle ($150,000)

The total FY 2017 proposed Education CIP is $4,576,000.

Section 6. Public Safety

Public safety is a top priority. No matter where we are or what we may be doing, the thought of safety and feeling secure daunts our minds. Portsmouth citizens possess the same perspective of public safety's importance, for it is also at the top of our citizen's agenda. The city's commitment in the *New* Portsmouth is to recognize that public safety is not something just randomly provided to the community by government, but rather public safety is a continuous engagement of people forming a community-based partnership built upon trust and legitimacy in an effort to ensure a safe and livable community.

In support of public safety, here are some examples of our commitment:

- As current vacancies are filled, allotted positions will be examined for funding based on service needs.
- Emphasis on filling vacant positions through an expeditious hiring process.
- The entry level examination for public safety will be administered on a more frequent basis.
- Examples of various priority equipment needs are:
    - Support for the Body Worn Camera Program to include video storage
    - Maintenance support for the Eagle Eye Surveillance System
    - Funding support for the SWAT Recon Robot
    - Replacement of forty-three (43) public safety vehicles
    - Purchase of two new ambulances

Section 7. City Positions

During the annual budget process, the City Manager presents in the budget the recommended number of positions to provide efficient service delivery to our citizens. Authorized positions are fully funded and represent the total compliment of positions for each department. Whereas allotted positions are not funded and represent a placeholder in each department.

Section 8. Employee Benefits

The mission of the Health Insurance and OPEB Fund is twofold: to provide health and dental insurance coverage to city employees and eligible retirees at a reasonable cost to both parties, and to budget, as funds are available, liabilities associated with Other Post-Employment Benefits (OPEB) in accordance with Governmental Accounting Standards Board (GASB) Statement 45 requirements.

Health Insurance is designed to pool the city's employer contributions, retiree, and city employee medical and dental health contributions for the purpose of administering the city's self-funded health insurance program. OPEB and the city comply with financial accounting and reporting requirements as it pertains to the liability associated with post-employment health care benefits. GASB 45 requires governments to report the total

liability associated with OPEB as determined on a biennial basis by an actuary. GASB 45 does not require governments to fully fund the Annual Required Contribution (ARC), and the city chooses to use a pay-as-you-go method with a small OPEB reserve.

Our strategic goals are to:

- Continue to provide health care coverage to employees and retirees in the most cost effective way possible.

- Health Care Plan Design-Implement a high deductible plan accompanied by a Health Savings Account (HSA) and review and evaluate our current health insurance plans.

- Explore partnering plans with the Portsmouth Public Schools to lower costs.

- Begin the implementation of a comprehensive wellness plan to improve the health and well-being of employees through health education and activities that will support positive lifestyle change resulting in improved productivity and healthcare cost savings.

Section 9. Capital Improvement Program Highlights

The Capital Improvement program (CIP) is a five-year plan that addresses ongoing city infrastructure needs through major maintenance and replacement projects. The CIP plan also reflects efforts to manage competing capital needs while protecting the lasting financial sustainability of the city's resources. The first year of the CIP plan is appropriated by City Council and the subsequent four years provide a plan for addressing future infrastructure needs with projected expenditures and resources.

The proposed FY 2017 CIP budget is $36,560,984 and the proposed five-year plan is $223,538,690. In FY 2017 the city reviewed existing authorized projects and bonds authorized. Based on this analysis, the public utility fund (water and sewer) has sufficient authorization for CIP projects. $131 million is for authorized projects and bonds authorized, with an unissued amount of $104 million. Therefore, additional authorization is not required for major projects in FY 2017. The FY 2017 proposed budget includes a realistic five year plan with only $1 million for small neighborhood repairs and additional authorizations for major projects in subsequent years.
Please see the attached link to the FY 2017 budget for more detail on the proposed CIP plan budget. See attached link for more detail.

http://www.portsmouthva.gov/finance/2017proposedbudget/Tab-14-Capital-Improvements.pdf

Section 10. Collaborative Initiatives

Collaboration among Stakeholders

- City-wide procurement of common services such as concrete and asphalt contracts
- Consolidation of safety training
- Consolidation of purchases related to uniforms, safety equipment and traffic control materials
- Consolidation of monument maintenance under the Parks Division

Partnering and Collaboration with Portsmouth Public Schools

- Portsmouth Community Television (PCTV) and Portsmouth Schools Educational Television (PSET) - sharing of program broadcasting, community public service announcements, event information, and production services.
- Portsmouth Public Schools (PPS) and Parks, Recreation & Leisure Services - sharing transportation resources to transport evening meals for school-aged youth through the Mobile Kids Meal Program.
- Office supplies (State/Federal Contracts) – continuing to explore opportunities to use contracts for optimal purchasing power.
- Financing Options – use of low or no finance opportunities for school infrastructure projects.

New Initiatives

- On-line applicant tracking system – A cloud based system that allows for candidates to apply online for city positions, provides a job notification feature, and allows department heads to submit job request electronically to fill positions.
- On-Boarding System – New employees will complete new hire paperwork to include W-4s, I-9s and benefit information in advance of their first day of employment. A welcoming video from the City Manager is part of the new process.
- MUNIS – Continuing the implementation of the integrated system that manages the city's core functions which include financial reporting, procurement, human resources, employee self-service, and citizen services. The implementation of the new technology will improve and simplify human resources and payroll processes to support a paperless system.
- Professional Development – To attract, develop, and maintain a competitive workforce, supervisory and non-supervisory employees will be offered a variety of training opportunities.
- Tuition Reimbursement Program – A tuition assistance program supports our investment in employees by providing an opportunity to continue their education, thereby, enhancing their skills and productivity.
- Internships – Internships are a valuable tool to explore career opportunities. They provide high schools and college students with numerous opportunities to gain experience, develop skills and make contributions to the Portsmouth community.

- Automated Help Desk – This remote support will provide reallocation of resources by spending less time away from the office and prioritization of tasks to better serve customers.
- Restructuring usage of fax machines and office printers – This restructuring will provide for the elimination of fax machine lines and the consolidation of printers throughout city departments.
- Cell Phones – Continual analysis of cell phone usage and design plans to include a new cell phone provider.
- Wi-Fi – Phase 1 of this initiative will include 100% secured coverage for city hall by the end of calendar year 2016. Phase 2 and 3, which encompasses Public Safety and remaining municipal facilities, are slated for completion by the end of calendar year 2018.
- Infrastructure Improvements – These improvement will enhance both physical and cyber security postures.
- Website Redesign and Re-launch – To provide optimization, navigation and appearance which ultimately enhances citizen engagement.

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
100 General Fund			
Taxes			
Real Property	89,167,879	90,664,882	92,451,076
Personal Property	25,197,546	24,342,977	24,749,907
Other General Property	2,927,385	2,680,151	2,688,232
Other Local Taxes	30,515,141	29,977,658	30,268,121
Utility Tax Revenue	16,325,591	15,997,244	16,277,216
	164,133,542	163,662,912	166,434,552
Intergovernmental Revenue			
State Non-Categorical Aid	10,498,217	10,409,898	10,452,832
State Shared Expenses	9,010,503	9,061,754	9,185,664
State Categorical Aid	18,942,357	19,190,877	19,660,691
	38,451,077	38,662,529	39,299,187
Charges For Services			
Charges for Services	4,723,711	4,813,691	5,530,319
Miscellaneous Revenue	1,354,095	1,250,000	1,305,000
	6,077,807	6,063,691	6,835,319
Revenue from Use of Money			
Investment Income	94	75,000	10,000
Fines and Forfeitures			
	-	-	1,500
Fines and Forfeiture	692,843	951,500	796,500
	692,843	951,500	798,000
Miscellaneous Revenue			
	-	-	50,000
Miscellaneous Revenue	305,542	259,913	278,913
	305,542	259,913	328,913
Other Financing Sources			
Other Financing Sources	550,329	550,329	552,999
Recovered Costs			
	-	49,478	60,192
Total Recovered Cost	3,749,127	3,077,464	2,927,199
	3,749,127	3,126,942	2,987,391
Licenses And Permits			
Licenses and Permits	954,328	780,300	926,037
Use Of Property			
Use of Property	1,729,782	1,641,317	1,645,223
Payment In Lieu Of Taxes			
Payment in Lieu of Taxes	1,943,112	2,006,492	2,074,622
Operating Transfers In			
Transfers In	10,620,357	13,349,160	10,109,556
Fund Balance			
Fund Balance	-	4,640,047	6,035,208
Total General Fund	**229,207,940**	**235,770,132**	**238,037,007**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
200 Debt Service Fund			
Other Financing Sources			
Other Financing Sources	30,821,906	-	-
Operating Transfers In			
Transfers In	37,683,495	39,567,317	40,187,115
Total Debt Service Fund	**68,505,401**	**39,567,317**	**40,187,115**
300 Capital Improvements Fund			
Intergovernmental Revenue			
State Categorical Aid	-	5,323,600	9,632,000
Federal Revenue	-	-	134,768
	-	5,323,600	9,766,768
Charges For Services			
Charges for Services	-	35,000	35,000
School General Fund			
Schools	-	-	192,000
Operating Transfers In			
Transfers In	-	9,811,287	8,592,275
Bond Proceeds			
Bond Proceeds	-	18,250,000	14,874,941
Total Capital Improvements Fund	**-**	**33,419,887**	**33,460,984**
400 Behavioral Healthcare Svc Fund			
Intergovernmental Revenue			
State Non-Categorical Aid	244,821	293,004	289,504
State Categorical Aid	8,642,706	9,249,444	8,141,224
Federal Revenue	1,487,697	1,448,356	1,414,072
	10,375,224	10,990,804	9,844,800
Charges For Services			
Charges for Services	8,158	40,000	45,000
Miscellaneous Revenue	4,459	150,000	150,000
	12,617	190,000	195,000
Operating Transfers In			
Transfers In	651,169	613,512	673,235
Fund Balance			
Fund Balance	-	719,682	1,073,645
Total Behavioral Healthcare Svc Fund	**11,039,010**	**12,513,998**	**11,786,680**
405 Public Law Library Fund			
Charges For Services			
Charges for Services	27,943	31,026	31,026
Total Public Law Library Fund	**27,943**	**31,026**	**31,026**

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City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
410 Social Services Fund			
Intergovernmental Revenue			
State Categorical Aid	14,081,501	17,420,631	16,257,446
Federal Revenue	7,346	-	-
	14,088,846	17,420,631	16,257,446
Charges For Services			
Miscellaneous Revenue	444	20,000	20,000
Miscellaneous Revenue			
Miscellaneous Revenue	126,043	200,000	125,000
Recovered Costs			
Total Recovered Cost	96,085	80,000	96,000
Operating Transfers In			
Transfers In	3,171,729	4,117,733	3,994,267
Total Social Services Fund	**17,483,148**	**21,838,364**	**20,492,713**
415 Children's Services Act Fund			
Intergovernmental Revenue			
State Categorical Aid	2,841,298	1,994,910	1,994,910
Operating Transfers In			
Transfers In	968,011	700,090	700,090
Total Children's Services Act Fund	**3,809,309**	**2,695,000**	**2,695,000**
420 Stormwater Management Fund			
Charges For Services			
Charges for Services	7,381,839	7,511,211	7,511,211
Miscellaneous Revenue	16,377	-	-
	7,398,216	7,511,211	7,511,211
Total Stormwater Management Fund	**7,398,216**	**7,511,211**	**7,511,211**
435 Willett Hall Fund			
Charges For Services			
Charges for Services	23,196	20,000	20,000
Miscellaneous Revenue	-	2,156	2,156
	23,196	22,156	22,156
Recovered Costs			
Total Recovered Cost	90,309	125,000	125,000
Use Of Property			
Use of Property	53,828	70,000	70,000
Operating Transfers In			
Transfers In	102,399	137,253	-
Fund Balance			
Fund Balance	-	-	200,000
Total Willett Hall Fund	**269,732**	**354,409**	**417,156**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
500 Cemetery Fund			
Charges For Services			
Charges for Services	-	50,000	50,000
Revenue from Use of Money			
Investment Income	-	50,000	50,000
Total Cemetery Fund	**-**	**100,000**	**100,000**
630 New Port Community Development Authority			
Charges For Services			
Charges for Services	1,071,053	1,019,903	1,019,903
Total New Port Community Development Authority	**1,071,053**	**1,019,903**	**1,019,903**
700 Public Utility Fund			
Charges For Services			
Charges for Services	42,800,035	41,543,580	41,602,185
Miscellaneous Revenue	395,019	305,000	300,000
	43,195,053	41,848,580	41,902,185
Other Financing Sources			
Investment Income	7,088	-	-
Other Financing Sources	484,684	522,508	486,978
	491,772	522,508	486,978
Recovered Costs			
Total Recovered Cost	158,960	159,000	160,000
Licenses And Permits			
Licenses and Permits	9,820	8,000	9,000
Use Of Property			
Use of Property	51,687	53,500	23,727
Fund Balance			
Fund Balance	-	15,610,672	-
Total Public Utility Fund	**43,907,292**	**58,202,260**	**42,581,890**
710 Public Utility CIP			
Operating Transfers In			
Transfers In	-	17,000,000	1,000,000
Bond Proceeds			
Bond Proceeds	-	5,000,000	-
Total Public Utility CIP	**-**	**22,000,000**	**1,000,000**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
720 Golf Fund			
Charges For Services			
Charges for Services	848,777	1,066,999	1,064,000
Miscellaneous Revenue	760	-	-
	849,537	1,066,999	1,064,000
Use Of Property			
Use of Property	392,455	720,729	486,000
Operating Transfers In			
Transfers In	1,448,452	850,425	843,509
Total Golf Fund	**2,690,444**	**2,638,153**	**2,393,509**
740 Waste Management Fund			
Charges For Services			
Charges for Services	12,390,826	12,163,677	12,163,677
Miscellaneous Revenue	1,031	4,800	4,800
	12,391,857	12,168,477	12,168,477
Fund Balance			
Fund Balance	-	1,200,000	200,000
Total Waste Management Fund	**12,391,857**	**13,368,477**	**12,368,477**
750 Portsmouth Parking Authority			
Charges For Services			
Charges for Services	290,097	345,044	290,095
Miscellaneous Revenue	2,818	2,400	2,400
	292,915	347,444	292,495
Fines and Forfeitures			
Fines and Forfeiture	133,278	185,986	133,278
Use Of Property			
Use of Property	635,141	816,940	826,270
Operating Transfers In			
Transfers In	10,228	61,522	590,179
Total Portsmouth Parking Authority	**1,071,562**	**1,411,892**	**1,842,222**
760 Portsmouth Pkg Authority CIP			
Operating Transfers In			
Transfers In	-	150,000	600,000
Bond Proceeds			
Bond Proceeds	-	-	1,500,000
Total Portsmouth Pkg Authority CIP	**-**	**150,000**	**2,100,000**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
800 City Garage Fund			
Charges For Services			
Charges for Services	10,103,344	8,688,029	8,621,865
Miscellaneous Revenue	21,607	30,000	30,000
	10,124,951	8,718,029	8,651,865
Operating Transfers In			
Transfers In	41,978	42,000	42,000
Total City Garage Fund	**10,166,929**	**8,760,029**	**8,693,865**
810 Information Technology Fund			
Charges For Services			
Charges for Services	5,449,694	5,099,434	5,223,295
Miscellaneous Revenue	32,916	95,174	13,179
	5,482,610	5,194,608	5,236,474
Revenue from Use of Money			
Investment Income	-	5,000	-
Total Information Technology Fund	**5,482,610**	**5,199,608**	**5,236,474**
820 Risk Management Fund			
Charges For Services			
Charges for Services	5,685,362	5,612,287	5,735,363
Recovered Costs			
Total Recovered Cost	142,832	264,075	264,075
Fund Balance			
Fund Balance	-	2,000,000	-
Total Risk Management Fund	**5,828,194**	**7,876,362**	**5,999,438**
830 Health Insurance Fund			
Charges For Services			
Charges for Services	24,308,961	22,706,628	20,169,803
Operating Transfers In			
Transfers In	3,000,000	-	-
Total Health Insurance Fund	**27,308,961**	**22,706,628**	**20,169,803**
900 Portsmouth City Public Schools			
School General Fund			
Schools	-	140,551,680	143,551,503
School Grant Fund			
Schools	-	17,418,954	18,650,117
School Food Services Fund			
Schools	-	8,426,500	8,420,100
School Risk Mgmt Fund			
Schools	-	955,702	19,656,072
School Textbook Fund			
Schools	-	1,363,880	1,532,441
Total Portsmouth City Public Schools	**-**	**168,716,716**	**191,810,233**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Revenue Summary

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
910 Community Development			
Intergovernmental Revenue			
Federal Revenue	-	1,769,172	1,790,538
Total Community Development	**-**	**1,769,172**	**1,790,538**
Total Funding Sources	**447,659,600**	**667,620,544**	**651,725,244**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Fund Summary

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
100 General Fund			
General Government			
City Council	297,799	281,241	279,001
City Clerk	325,896	333,098	338,023
City Manager	1,028,082	960,936	1,045,881
Management and Legislative Affairs	421,401	364,469	364,223
Registrar	584,386	641,026	693,403
City Attorney	1,224,110	1,665,146	1,713,852
Human Resource Management	1,076,222	1,120,785	1,278,499
Civil Service Commission	53,988	90,863	90,863
Commissioner of the Revenue	1,609,082	1,652,748	1,650,945
City Assessor	955,506	1,018,050	1,001,084
City Treasurer	2,202,759	2,103,710	2,222,874
Finance and Budget	1,735,123	1,797,907	1,957,787
Finance and Budget - Procurement	1,072,934	1,075,974	964,961
Marketing and Communications	1,752,489	1,891,121	1,782,550
City Auditor	126,659	133,512	134,797
	14,466,436	15,130,586	15,518,743
Non-Departmental			
Non-Departmental	12,236,289	13,023,500	12,896,931
Transfers and Contingencies	101,575,463	97,910,570	99,489,342
Public Transportation	3,102,276	2,888,545	2,991,545
Debt Service	375,220	-	-
Support to Civic & Cultural Organizations	392,926	353,634	358,378
	117,682,175	114,176,249	115,736,196
Judicial			
Circuit Court Judges	558,853	582,833	588,526
Circuit Court Clerk	1,525,860	1,504,949	1,566,156
Magistrate	6,426	6,717	6,802
General District Court	37,765	168,158	114,408
Juvenile And Domestic Relations Court	28,495	32,142	32,501
Juvenile Court Services	1,120,385	1,267,290	1,333,022
Commonwealth Attorney	2,928,576	2,829,033	2,887,918
Sheriff	13,619,882	12,422,478	12,715,500
	19,826,243	18,813,600	19,244,833
Public Safety			
Police Department	30,357,901	29,581,198	29,843,289
E-911	1,907,467	2,099,229	2,129,920
Fire, Rescue And Emergency Services	23,956,460	23,714,215	23,551,137
	56,221,827	55,394,642	55,524,346

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City of Portsmouth
Fiscal Year 2017 Adopted Budget Fund Summary

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
100 General Fund			
Public Works/General Services			
Streets And Highways	3,275,488	3,266,033	3,305,621
Mosquito Control	405,326	494,168	497,354
Engineering	1,166,263	1,145,054	1,186,806
Traffic Engineering	2,373,535	2,412,955	2,373,719
Property Management	4,030,175	3,747,661	3,893,051
Utilities	2,455,528	2,895,000	2,720,000
Rental Of Land	561,852	326,892	208,612
Harbor Center Pavilion	369,476	333,119	326,665
Landscape Maintenance	2,723,733	2,885,312	-
Cemetery Maintenance	-	344,615	-
	17,361,375	17,850,809	14,511,828
Public Health			
Public Health Department	1,262,023	1,267,485	1,276,976
Parks, Recreation, and Cultural			
Museums	2,319,151	2,375,535	2,332,594
Public Library	2,172,624	2,376,313	2,368,894
Parks, Recreation and Leisure Services - Administration	2,869,047	2,483,134	3,871,528
Parks, Recreation and Leisure Services - Parks	480,487	37,564	2,044,233
Parks, Recreation and Leisure Services - Recreation	431,593	358,731	433,314
Parks, Recreation and Leisure Service-Before & After Program	521,607	552,872	552,872
	8,794,508	8,184,149	11,603,435
Community and Economic Development			
Permits and Inspections	643,159	670,837	2,277,504
Economic Development	834,017	824,233	714,019
Planning	1,296,010	1,529,368	1,629,127
Neighborhood Advancement	1,952,522	1,928,174	-
	4,725,708	4,952,612	4,620,650
Total General Fund	**240,340,296**	**235,770,132**	**238,037,007**
200 Debt Service Fund			
Non-Departmental			
Debt Service Fund	68,131,180	39,567,317	40,187,115
Total Debt Service Fund	**68,131,180**	**39,567,317**	**40,187,115**
300 Capital Improvements Fund			
Capital Improvements			
Drainage and Street Improvements	-	15,136,580	17,016,213
Education	-	2,639,132	4,576,000
Industrial and Economic Development	-	-	350,000
Leisure Services	-	800,000	-
Municipal Facilities	-	14,844,175	7,828,000
Fleet Management	-	-	3,690,771
	-	33,419,887	33,460,984
Total Capital Improvements Fund	**-**	**33,419,887**	**33,460,984**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Fund Summary

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
400 Behavioral Healthcare Svc Fund			
Public Health			
Behavioral Healthcare Services Fund	10,158,315	12,513,998	11,786,680
Total Behavioral Healthcare Svc Fund	**10,158,315**	**12,513,998**	**11,786,680**
405 Public Law Library Fund			
Parks, Recreation, and Cultural			
Law Library Fund	22,854	31,026	31,026
Total Public Law Library Fund	**22,854**	**31,026**	**31,026**
410 Social Services Fund			
Public Health			
Social Services Fund	19,884,946	21,838,364	20,492,713
Total Social Services Fund	**19,884,946**	**21,838,364**	**20,492,713**
415 Children's Services Act Fund			
Public Health			
Social Services Fund	-1,178	-	-
CSA Fund	3,613,602	2,695,000	2,695,000
	3,612,424	2,695,000	2,695,000
Total Children's Services Act Fund	**3,612,424**	**2,695,000**	**2,695,000**
420 Stormwater Management Fund			
Public Works/General Services			
Storm Water Management Fund	7,364,881	7,511,211	7,511,211
Total Stormwater Management Fund	**7,364,881**	**7,511,211**	**7,511,211**
435 Willett Hall Fund			
Community and Economic Development			
Willett Hall	272,582	354,409	417,156
Total Willett Hall Fund	**272,582**	**354,409**	**417,156**
440 Recreation Fund			
Parks, Recreation, and Cultural			
Recreation Fund	311,668	-	-
Total Recreation Fund	**311,668**	**-**	**-**
500 Cemetery Fund			
Public Works/General Services			
Cemetery Perpetual Care Fund	1,610,370	100,000	100,000
Total Cemetery Fund	**1,610,370**	**100,000**	**100,000**
630 New Port Community Development Authority			
Community and Economic Development			
New Port Community Development Authority	278,451	1,019,903	1,019,903
Total New Port Community Development Authority	**278,451**	**1,019,903**	**1,019,903**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Fund Summary

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
700 Public Utility Fund			
Public Works/General Services			
Public Utilities Fund	37,071,314	58,202,260	42,581,890
Total Public Utility Fund	**37,071,314**	**58,202,260**	**42,581,890**
710 Public Utility CIP			
Capital Improvements			
Sewer	-	4,500,000	500,000
Water	-	17,500,000	500,000
	-	22,000,000	1,000,000
Total Public Utility CIP	**-**	**22,000,000**	**1,000,000**
720 Golf Fund			
Parks, Recreation, and Cultural			
Golf Services Fund	2,358,053	2,638,153	2,393,509
Total Golf Fund	**2,358,053**	**2,638,153**	**2,393,509**
740 Waste Management Fund			
Public Works/General Services			
Waste Management Fund	10,654,041	13,368,477	12,368,477
Total Waste Management Fund	**10,654,041**	**13,368,477**	**12,368,477**
750 Portsmouth Parking Authority			
Public Works/General Services			
Parking Authority Fund	1,188,796	1,411,892	1,842,222
Total Portsmouth Parking Authority	**1,188,796**	**1,411,892**	**1,842,222**
760 Portsmouth Pkg Authority CIP			
Capital Improvements			
Parking Authority CIP	-	150,000	2,100,000
Total Portsmouth Pkg Authority CIP	**-**	**150,000**	**2,100,000**
800 City Garage Fund			
Public Works/General Services			
City Garage Fund	9,780,196	8,760,029	8,693,865
Total City Garage Fund	**9,780,196**	**8,760,029**	**8,693,865**
810 Information Technology Fund			
General Government			
Information Technology	4,366,565	4,287,165	4,324,564
Information Technology - Telecommunications	682,992	912,443	911,910
	5,049,556	5,199,608	5,236,474
Total Information Technology Fund	**5,049,556**	**5,199,608**	**5,236,474**

City of Portsmouth
Fiscal Year 2017 Adopted Budget Fund Summary

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2017 Adopted
820 Risk Management Fund			
General Government			
Finance and Budget - Risk Management Fund	8,670,970	7,876,362	5,999,438
Total Risk Management Fund	**8,670,970**	**7,876,362**	**5,999,438**
830 Health Insurance Fund			
General Government			
Finance and Budget - Health Insurance Fund	23,005,029	22,706,628	20,169,803
Total Health Insurance Fund	**23,005,029**	**22,706,628**	**20,169,803**
900 Portsmouth City Public Schools			
Education			
Public Education	-	168,716,716	191,810,233
Total Portsmouth City Public Schools	**-**	**168,716,716**	**191,810,233**
910 Community Development			
Community and Economic Development			
Community Planning and Development Program	-	1,769,172	1,790,538
Total Community Development	**-**	**1,769,172**	**1,790,538**
City Total Budget	**449,765,922**	**667,620,544**	**651,725,244**

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City of Portsmouth

Fiscal Year 2017 Position Summary

	FY 2015 Actual Full Time FTE = 1	FY 2016 Amended Full Time FTE = 1	FY 2017 Adopted Full Time FTE = 1
General Government			
City Council	7	7	7
City Clerk	4	4	4
City Manager	7	7	8
Office of Management Services	2	2	2
Registrar	4	4	4
City Attorney	11	12	12
Department of Human Resource Management	10	10	10
Commissioner of the Revenue	23	23	23
City Assessor	9	10	10
City Treasurer	25	25	25
Department of Finance	18	18	18
Procurement and Risk Management	5	6	5
Information Technology	26	26	26
Telecommunications	7	7	7
Office of Marketing and Communications	8	8	7
Risk Management Fund	3	3	3
City Auditor	1	1	1
Total General Government	170	173	172
Judicial			
Circuit Court Judges	8	8	8
Circuit Court Clerk	24	24	24
General District Court	0	1	0
Commonwealth's Attorney	32	32	32
Sheriff	189	162	162
Total Judicial	253	227	226
Public Safety			
Police Department	345	335	335
E-911	33	33	33
Department of Fire, Rescue and Emergency	245	242	242
Total Public Safety	623	610	610

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City of Portsmouth

Fiscal year 2017 Position Summary

	FY 2015 Actual Full Time FTE = 1	FY 2016 Amended Full Time FTE = 1	FY 2017 Adopted Full Time FTE = 1
Public Works			
Streets and Highways	16	16	16
Stormwater Management Fund	28	28	28
Mosquito Control	4	4	4
Engineering	14	14	14
Traffic Engineering	9	9	9
Parking Authority Fund	4	4	4
Property Management	43	43	43
Waste Management Fund	55	55	57
City Garage Fund	41	41	38
Public Utilities Fund	138	138	138
Harbor Center Pavilion	2	2	2
Landscape Maintenance	26	26	0*
Total Public Works	380	380	353
Public Health			
Behavioral Healthcare Services Fund	120	120	120
Social Services Fund	248	248	248
Total Public Health	368	368	368
Parks, Recreation, and Cultural			
Department of Museums	26	26	26
Department of Public Library	29	29	29
Golf Services Fund	16	16	16
Parks, Recreation and Leisure Services	22	22	50
Total Parks, Recreation, and Cultural	93	93	121
Community and Economic Development			
Permits and Inspections	7	7	31
Department of Economic Development	5	5	5
Willett Hall Fund	2	2	2
Department of Planning	10	10	11
Neighborhood Advancement	26	26	0*
Total Community and Economic Development	50	50	49
Total City Positions	1937	1901	1899

*** Consolidated Department of Neighborhood Advancement with Permits & Inspections**

*** Consolidated Landscape Maintenance Divison with Parks, Recreation & Leisure Services**

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UNRESTRICTED, UNASSIGNED FUND BALANCE/NET POSITION SCHEDULE - ALL FUNDS

	Governmental Funds								
	General Fund	**Debt Service Fund**	**Special Revenue Funds**	**Capital Improvements Fund**	**Permanent Fund**	**Total Governmental Funds**	**Enterprise Funds**	**Internal Service Funds**	**Total Primary Government**
Unassigned or Unrestricted Fund Balance/Net Position at 6/30/2015[1]	$ 54,088,231	$ -	$ (2,393,188)	$ -	$ -	$ 51,695,043	$ 34,241,084	$ 10,266,211	$ 96,202,338
Release of FY2015 Assigned Fund Balance	4,640,047								
Projected FY2016 revenues:									
Local	179,118,925	-	14,537,884	55,569,887	100,000	249,326,696	58,022,147	42,542,627	349,891,470
Intergovernmental	38,662,000	-	30,406,345	-	-	69,068,345	-	-	69,068,345
Other Sources[2]	13,349,160	39,567,317	719,682	-	-	53,636,159	15,610,672	-	69,246,831
Total available funds	289,858,363	39,567,317	43,270,723	55,569,887	100,000	423,726,243	33,192,336	52,808,838	584,408,984
Estimated FY2016 expenditures:	234,770,132	39,567,317	45,963,911	55,569,887	100,000	375,971,247	74,681,567	44,542,627	495,195,441
Projected Fund Balance/Net Position at 6/30/2016	55,088,231	-	(2,693,188)	-	-	47,754,996	33,192,336	8,266,211	89,213,543
Projected FY2017 revenues:									
Local	188,628,264	-	15,091,157	56,060,984	100,000	259,880,405	58,142,589	40,185,916	358,208,910
Intergovernmental	39,299,187	-	28,378,156	-	-	67,677,343	-	-	67,677,343
Other Sources[2]	10,109,556	40,187,115	1,273,645	1,500,000	-	53,070,316	843,509	-	53,913,825
Total available funds	293,125,238	40,187,115	42,049,770	57,560,984	100,000	428,383,060	92,178,434	48,452,127	569,013,621
Adopted FY2017 expenditures	238,037,037	40,187,115	44,942,958	57,560,984	100,000	380,828,094	59,186,098	40,185,916	480,200,108
Projected Fund Balance/Net Assets at 6/30/2017	$ 55,088,201	$ -	$ (2,893,188)	$ -	$ -	$ 47,554,966	$ 32,992,336	$ 8,266,211	$ 88,813,513

Fund Balance Policy requires FB to equal or exceed 15% of budgeted General Fund Revenue.

FY 2017 proposed revenue is $238,037,037 * 15% = $35,705,556 therefore the policy has been met.

Policy requires that unrestricted net position of the Utility Fund equal or exceed 75% of the budgeted revenue for the Utility Fund. Of the Projected Unrestricted Net Position at June 30, 2017 for all enterprise funds, $37,658,951 is for Utility Funds. Budgeted revenue for the Utility fund for FY2017 is projected at $42,581,890 and 75% of this amount equals $31,936,418. Therefore the policy has been met.

[1] Source: Unassigned Fund Balances and/or Unrestricted Net Assets per the FY2015 Audited CAFR.

[2] Transfers In From Other Funds

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Rate Change Table

Description	FY 2016 Adopted	FY2017 Adopted	$ or % Change
Admissions and Amusement Tax	10%	10%	0%
Cable Franchise Fee	5% of gross receipts	5% of gross receipts	0%
Cigarette Tax	$0.90 per pack	$0.90 per pack	$0.00 per pack
City Garage Fees:			
Basic Tow Fee	$105	$105	$0.00
Storage Fees	$20 per day	$20 per day	$0.00
Winching Fees	$85/hr	$85/hr	$0.00
Guest Lodging Tax	8%	8%	0%
Machinery and Tool Tax	$3.00 per $100 of original cost at 50% value	$3.00 per $100 of original cost at 50% value	$0.00
Motor Vehicle License Fees:			
Motorcyle	$24.00	$24.00	$0.00
Automobile:			
Vehicles up to 4,000 pounds	$32.00	$32.00	$0.00
Vehicles over 4,000 pounds	$37.00	$37.00	$0.00
Personal Property Tax	$5.00 per $100 of assessed value	$5.00 per $100 of assessed value	$0.00
Personal Property Tax-Boats	$.50 per $100 of assessed value	$.50 per $100 of assessed value	$0.00
Real Property Tax	$1.30 per $100 of assessed value	$1.30 per $100 of assessed value	$0.00 per $100
Residential Sewer Charges	$3.72 per 1,000 gallons	$3.72 per 1,000 gallons	$0.00
Sewer Flat Rate (per month)	$18.59	$18.59	$0.00
.			
Residential Solid Waste Fee	$33.36 per month	$33.36 per month	$0.00
Residential Water Charges	$4.75 per 1,000 gallons	$4.75 per 1,000 gallons	$0.00
Restaurant Food Tax	6.5%	6.5%	0%
Stormwater Fees:			
Commercial	$9.25 per equivalent residential unit	$9.25 per equivalent residential unit	$0.00
Residential	$9.25 per equivalent residential unit	$9.25 per equivalent residential unit	$0.00
Utility Taxes:			
Commercial:			
Cable	20% of first $2,000	20% of first $2,000	0%
Electricity	20% of first $2,000	20% of first $2,000	0%
Gas	20% of first $2,000	20% of first $2,000	0%
Residential:			
Electricity	$3.40	$3.40	$0.00
Gas	$3.00	$3.00	$0.00
Building Permits & Inspections:			
Permit Type:			
Building Permit - minimum charge	$50.00	$50.00	$0.00
Plumbing Permit	$50.00	$50.00	$0.00
Mechanical Permit	$50.00	$50.00	$0.00
Electrical Permit	$50.00	$50.00	$0.00
Valuation Fees	$50.00	$50.00	$0.00
Reinspection Fee	$50.00	$50.00	$0.00
Fee for Additional Reinspections	$50.00	$50.00	$0.00
Residential Temporary Certificate of Occupancy (CO) - 30-day	$50.00	$50.00	$0.00
Renewal of Residential CO	$100.00	$100.00	$0.00
Commercial Temporary CO	$100.00	$100.00	$0.00
Renewal of Commercial CO	$200.00	$200.00	$0.00
CO for Existing Structure	$50.00	$50.00	$0.00
Appeal of a decision of the building and/or code official.	$100.00	$100.00	$0.00
Tents, Mobile Homes and Other Temporary Structures			
Tents	$50.00	$50.00	$0.00
New Mobile Home	$50.00	$50.00	$0.00
Replacement Mobile Home	$50.00	$50.00	$0.00
Plan Review			$0.00
1 & 2 Family<2000sq.ft.	$50.00	$50.00	$0.00
1 & 2 Family>2000sq.ft.	$80.00	$80.00	$0.00
PR-Other Structures			$0.00
<2500 sq.ft.	$80.00	$80.00	$0.00
2500 sq.ft. to 4,999 sq.ft.	$120.00	$120.00	$0.00
5,000 sq.ft. to 9,999 sq.ft.	$160.00	$160.00	$0.00

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Rate Change Table

Description	FY 2016 Adopted	FY2017 Adopted	$ or % Change
10,000 sq.ft. to 74,999 sq.ft.	$200.00	$200.00	$0.00
75,000 sq.ft. and up			
Commercial Inspection Fees	$100.00	$100.00	$0.00
For 100 square feet up to and including 999 square feet, the fee shall be $10.00 per 100 square feet or fraction thereof.	$10.00	$10.00	$0.00
For 1,000 square feet up to and including 4,999 square feet, the fee shall be $100.00 per 1,000 square feet plus $9.00 per 100 square feet or fraction thereof.	$100 + 9.00	$100 + 9.00	$0.00
For 5,000 square feet or more, the fee shall be $460.00 for the first 5,000 square feet plus $8.00 per 100 square feet or fraction thereof without limit.	$460.00 + 8.00	$460.00 + 8.00	$0.00
Residential Use Group R5, Single Family Residence, Duplex, or Townhome:			
Review of Electrical, Fire protection, mechanical or plumbing plans for existing structures when altered and area of the building contains 3,000 square feet or more, or, exceeds 2½ stories in height.	$50.00	$50.00	$0.00
fee shall be $8.00 per 100 square feet or fraction thereof. The minimum fee shall be $50.00.	$8.00	$8.00	$0.00
For 2,000 square feet up to and including 4,999 square feet, the fee shall be $160.00 per 2,000 square feet plus $7.00 per 100 square feet or fraction thereof.	$160 + 7.00	$160 + 7.00	$0.00
For 5,000 square feet or more, the fee shall be $370.00 for the first 5,000 square feet plus $6.00 per 100 square feet or fraction thereof without limit.	$370.00 + 6.00	$370.00 + 6.00	$0.00
Fee schedule for electrical permits and inspections:			
Temporary service on the structure for construction only	$50.00	$50.00	$0.00
For amusement ride permits and inspections:			
For each small mechanical ride or inflatable amusement device covered by a permit	$30.00	$30.00	$0.00
Annual inspection of inflatable amusement device	$50.00	$50.00	$0.00
For each circular ride or flat-ride less than 20-feet in height	$55.00	$55.00	$0.00
For spectuar ride that cannot be inspected as a circular ride or flat-ride noted above due to complexity or height	$75.00	$75.00	$0.00
Coaster exceeding 30 feet in height	$200.00	$200.00	$0.00
generators	$165.00	$165.00	$0.00
Streets, Sidewalks & Local Improvements			
Driveway Permits			
Residential	$50.00	$50.00	$0.00
Commercial	$300.00	$300.00	$0.00
Right-of-Way Disturbance Permit			
Single Family Res. Lot (new construction)	$50.00	$50.00	$0.00
Commercial Projects/Site Plans	7.5% of ROW Bond	7.5% of ROW Bond	0%
Demolition Permit Fees			
S/F Res	$50.00	$50.00	$0.00
All Other	$150.00	$150.00	$0.00
Sign Permit	$50.00	$50.00	$0.00
Pool Inspection, grounding	$50.00	$50.00	$0.00
Inspect for temporary release	$50.00	$50.00	$0.00
Planning			
Administrative Adjustment/Variance	$50.00	$50.00	$0.00
Buildable Lot	$25.00	$25.00	$0.00
Chesapeake Bay Administrative Exception	$25,$150-after the fact	$25,$150-after the fact	$0.00
Chesapeake Bay Exception	$275,$500 after the fact	$275,$500 after the fact	$0.00
Site plan-Type II Plan Review	$350.00	$350.00	$0.00

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Rate Change Table

Description	FY 2016 Adopted	FY2017 Adopted	$ or % Change
Text Amendment	$880 if other than City	$880 if other than City	$0.00
Temporary use permit	$30.00	$30.00	$0.00
Erosion and Sediment Control			
Inspection Fees			
Site Plan Review Fees			
Residential & Commercial			
Less than 1 acre	$400	$400	$0.00
1 to 5 acres	$800	$800	$0.00
More than 5 acres	$1,200	$1,200	$0.00
Erosion & Sediment Control Plan (Stand alone)	$200	$200	$0.00
Plan Re-submittal (on 3rd resubmission prior to approval)	$75	$75	$0.00
Engineering Final for Certificate of Occupancy	$100	$100	$0.00
Initial inspections	$50.00 per inspection	$50.00 per inspection	$0.00
Applicant-requested, non-routine inspections	$25.00 per inspection	$25.00 per inspection	$0.00
Enforcement Inspections:			
Notice to Comply	$50.00 per inspection	$50.00 per inspection	$0.00
Stop Work Order	$100.00 per inspection	$100.00 per inspection	$0.00
Civil Penalties			
Violations	$100.00 per day	$100.00 per day	$0.00
No Plan	$1,000.00 per day	$1,000.00 per day	$0.00
Hauling Permit Fees			
Oversize loads(single trip) Code Section 22-266.1 (b)(1)	$100.00	$100.00	$0.00
Single Trip (Police Escort)	$150.00	$150.00	$0.00
Annual blanket permits			
First Unit Code Section 22-266.1 (b)(3)	$300.00 per vehicle/year	$300.00 per vehicle/year	$0.00
Each Additional Unit Code Section 22-266.1 (b)(3)	$200.00 per vehicle/year	$200.00 per vehicle/year	$0.00
Mobile Crane Code Section 22-266.1 (b)(3)c	$200.00 per vehicle/year	$200.00 per vehicle/year	$0.00
Fire Service Charges and Fees:			
ALS 1 Emergency	$551.73	$551.73	$0.00
ALS 2 Transport	$798.56	$798.56	$0.00
Emergency Transport with Specialty Care Transport Services	$943.75	$943.75	$0.00
Non-Emergency Transport with BLS	$290.38	$290.38	$0.00
Non-Emergency Transport with ALS 1	$348.46	$348.46	$0.00
BLS Emergency	$464.61	$464.61	$0.00
Mileage	$9.45	$9.45	$0.00
Business Inspections	$10.00	$10.00	$0.00
Patient Care Reports	$10.00	$10.00	$0.00
Patient Assessment Fee	$125.00	$125.00	$0.00
Dead on Arrival/DOA	$75.00	$75.00	$0.00
Charge for 3rd False Alarm Call in a two-week period	$20.00	$20.00	$0.00
Plans Review	$10.00	$10.00	$0.00
Parks and Recreation			
Recreation Fees:			
Summer Rays Program (Former Summer Galaxy)	$250.00 per 9 week program	$250.00 per 9 week program	
Pokey Smokey 11	$2 per ride	$2 per ride	$0.00
Splash Park	$0 per visit	$0 per visit	$0.00
6 TO SIX (Before/After Care Program)			
Before Care	$140.00	$140.00	$0.00
After Care	$190.00	$190.00	$0.00
Combined Before and After Care New*	$245.00	$245.00	$0.00
6 to Six (Sibling Discount) New*			

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Rate Change Table

Description	FY 2016 Adopted	FY2017 Adopted	$ or % Change
Before Care*	$122.00	$122.00	$0.00
After Care*	$152.00	$152.00	$0.00
Combined Before and After Care New*	$196.00	$196.00	$0.00
Registration Fee	$25.00	$25.00	$0.00
*** Amended After Budget Adoption**			
Golf Seasonal Fees:	**Periods**	**Periods**	
Summer Rates	April-October	April-October	$0.00
Winter Rates	November-March	November-March	$0.00
Children's Museum of Virginia			
Under 2	Free	Free	
Portsmouth Public School Field Trips	Free	Free	
Ages 2-17	$10.00	$10.00	$0.00
Adults	$11.00	$11.00	$0.00
Military and Senior Citizen	$10.00	$10.00	$0.00
Group Rate-Self Guided Tour	$7.00	$7.00	$0.00
with Focus Program or Planetarium	$1.00	$1.00	$0.00
with Focus Program and Planetarium	$2.00	$2.00	$0.00
Discount for AAA Members, Military and Seni	-$1.00	-$1.00	$0.00
Portsmouth Naval Shipyard Museum/ Lightship Portsmouth.			
Under 2	Free	Free	
Ages 2-17	$2.00	$2.00	$0.00
Adults	$4.00	$4.00	$0.00
Seniors, Military and AAA	$3.00	$3.00	$0.00
Key Pass without Planetarium			
Under 2	Free	Free	
Ages 2-17	$12.00	$12.00	$0.00
Adults	$14.00	$14.00	$0.00
Seniors, Military and AAA	$12.00	$12.00	$0.00
Parking			
Parking meter rate Crawford Street	$1.25	$1.25	$0.00
Parking meter rate Civic Center Parking Lot	$1.25	$1.25	$0.00
Library			
Non-resident Library Fee	$20.00	$20.00	$0.00
Police Department			
Concealed Carry Permits	$35.00	$35.00	$0.00

City Indebtedness

The Virginia Constitution authorizes Virginia cities to issue general obligation bonds, secured by a pledge of full faith and credit. For the payment of such bonds, the city's governing body is required to levy, if necessary, an ad valorem tax on all property subject to local taxation. General obligation bond issuance is subject to a 10 percent limitation of the assessed value of taxable real property in the City.

In determining the debt limitation, certain classes of indebtedness may be excluded, including revenue anticipation notes maturing in one year or less, referendum approved general obligation bonds payable from a specified revenue producing undertaking (as long as the undertaking is self-supporting), and revenue bonds. A portion of the City's Public Utility bonded debt is self-supporting, referendum-approved general obligation and excluded from the City's legal debt limit. In addition, the City's lease-purchase obligations which are subject to annual appropriation are excluded from the City's legal debt limit.

The following table shows the Legal Debt Margins for five Fiscal Years ending June 30 (in thousands of dollars).

As of	Taxable Real Property Assessed Value	Debt Limit: 10% of Assessed Value	Debt Applicable to Debt Limit	Legal Margin for Additional Debt
July 1, 2015	$7,169,660	$716,966	$577,420	$139,546
July 1, 2014	$7,158,905	$715,891	$606,121	$109,770
July 1, 2013	$7,133,727	$713,373	$631,739	$ 81,634
July 1, 2012	$7,435,030	$743,503	$316,767	$426,736
July 1, 2011	$7,333,064	$733,306	$326,609	$406,697

Overlapping or Underlying Debt

The City of Portsmouth is autonomous and entirely independent of any county or other political subdivision. It is not subject to taxation by any county or school district, nor is it liable for any county or school district indebtedness.

Statement of No Past Default

The City has never defaulted on any debt payment of either principal or interest.

Outstanding Debt

The City's bonded debt consists entirely of general obligation bonds and notes, which are supported by City general revenues. There is no outstanding debt secured solely by revenues to be received from a particular undertaking. The City's general debt is intended to be funded from the City's General Fund. The debt of the proprietary and internal service funds, consisting of the Public Utility Fund, the Parking Authority Fund, the Golf Fund, the City Garage Fund, the Information Technology Services Fund, and the Risk Management Fund, is expected to be paid or has been paid from the revenues of the respective enterprise and internal service funds.

City Indebtedness

Debt Ratios

The following table shows the Tax Supported Debt to Property Value ratios for the fiscal years ended 2011 through 2015. The City's real estate assessed values are determined as of January 1, and those values are effective for taxation as of July 1. The ratio is determined by dividing the total sales by the total of all assessed values after the annual assessment is completed. The calculations include all City debt excluding enterprise and internal service fund debt which is recorded as debt of the respective enterprise and internal service funds.

As of	Outstanding General Debt	Tax Supported Debt as a % of Assessed Real Property Value	Tax Supported Debt as % of Assessed Real and Personal Property Value
July 1, 2015	$461,126,897	6.4%	5.8%
July 1, 2014	$481,864,909	6.7%	6.1%
July 1, 2013	$506,053,911	7.1%	6.4%
July 1, 2012	$339,834,691	4.6%	4.2%
July 1, 2011	$348,620,965	4.8%	4.3%

Public Utility Debt

All outstanding Public Utility bonds are general obligations of the City; however, as a matter of practice, the City pays such bonds from its Public Utilities Fund. This is a self-supporting Enterprise Fund. The revenues include water and sewer system fees. In the event Public Utilities Fund fees are not sufficient to pay the debt service on public utility bonds, the City is obligated to pay the debt service from the General Fund or other available revenues. Public Utility bond debt service coverage by net system revenues are shown in the following table.

Fiscal Year	Available for Debt Service	Principal	Interest	Total	Coverage
June 30, 2015	$25,891,382	$5,227,763	$2,139,380	$7,367,143	3.51x
June 30, 2014	$23,825,124	$5,027,514	$1,910,891	$6,938,405	3.43x
June 30, 2013	$24,907,619	$4,461,208	$2,867,582	$7,328,790	3.40x
June 30, 2012	$22,628,617	$4,393,905	$2,085,765	6,479,670	3.49x
June 30, 2011	$24,809,389	$4,120,281	$1,519,110	5,639,391	4.40x

Impact of Capital Budget on Debt

The Constitution of the Commonwealth of Virginia and related laws dictate the legal limits of debt for political subdivisions. As such, the City's only legal limit of debt is 10% of taxable real estate assessed value. The City has additionally established a debt policy limit of 10% of general fund budgeted revenue as well as other Debt Capacity and Affordability guidelines as specified in the Debt Management Principles outlined in the Financial Policies section of this document.

Computation of Legal Debt Margin

CITY OF PORTSMOUTH, VIRGINIA
Computation of Legal Debt Margin
(in thousands of dollars)
June 30, 2015

Taxable real estate assessed value - July 1, 2015			$	7,169,660
Debt limit - 10 percent of assessed value (1)				716,966
Total debt - June 30, 2015 (2)		600,756		
Less amounts exempt from debt limit:				
Enterprise debt: (3)				
GO Public Utility Taxable and Refunding Bonds, Series 2013B	20,515			
Capital leases subject to appropriation:				
Waste Management equipment and vehicles	223			
City Garage equipment and vehicles	2,598			
Total exempt debt		23,336		
Debt applicable to debt limit				577,420
Legal margin for additional debt			$	139,546

Source: Department of Finance and City Assessor for assessed values.

Notes:

(1) The legal debt limit is established by State law as 10 percent of taxable real estate assessed value.

(2) Includes general obligation debt of the General Fund, Public Utility Fund, Parking Authority Fund, and Golf Fund. Also includes Capital Leases (those subject to and those not subject to appropriation). Excludes compensated absenses, net pension obligation and landfill closure and post-closure care liability.

(3) Not included in legal debt limit as the series is self-supporting and referendum approved.

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

31 Taxes

01 Real Property

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
411111	Taxes-Real Property-Current	86,059,099	87,354,882	87,354,882	89,141,076	0	0	0	0
411112	Taxes-Real Property-Delinquent	1,394,424	1,400,000	1,400,000	1,400,000	0	0	0	0
411113	Taxes-Real Property-Public Svc	1,714,356	1,910,000	1,910,000	1,910,000	0	0	0	0
Code 100-00-000-0000-000000-000		**89,167,879**	**90,664,882**	**90,664,882**	**92,451,076**	**0**	**0**	**0**	**0**
	01 Real Property	**89,167,879**	**90,664,882**	**90,664,882**	**92,451,076**	**0**	**0**	**0**	**0**

03 Personal Property

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
411121	Taxes-Personal Property-Curr	18,897,537	18,693,000	18,693,000	18,879,930	0	0	0	0
411122	Taxes-Personal Prop-DelUnd5yrs	2,872,385	2,180,000	2,180,000	2,400,000	0	0	0	0
411123	Taxes-Personal Property-Public	3,400,967	3,434,977	3,434,977	3,434,977	0	0	0	0
411124	Taxes-PersonalProp-DelOver5	26,656	35,000	35,000	35,000	0	0	0	0
Code 100-00-000-0000-000000-000		**25,197,546**	**24,342,977**	**24,342,977**	**24,749,907**	**0**	**0**	**0**	**0**
	03 Personal Property	**25,197,546**	**24,342,977**	**24,342,977**	**24,749,907**	**0**	**0**	**0**	**0**

05 Other General Proper

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
411131	Taxes-Machine and Tool Tax	1,095,539	1,064,000	1,064,000	1,064,000	0	0	0	0
411181	Taxes-Interest on Taxes	499,183	436,191	436,191	438,372	0	0	0	0
411191	Taxes-Penalties and Other Chgs	1,332,663	1,179,960	1,179,960	1,185,860	0	0	0	0
Code 100-00-000-0000-000000-000		**2,927,385**	**2,680,151**	**2,680,151**	**2,688,232**	**0**	**0**	**0**	**0**
	05 Other General Proper	**2,927,385**	**2,680,151**	**2,680,151**	**2,688,232**	**0**	**0**	**0**	**0**

07 Other Local Taxes

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
411201	Taxes-Admission & Amusemnt Tax	225,941	298,296	298,296	298,296	0	0	0	0
411202	Taxes-Bank Franchise Tax	412,220	375,000	375,000	378,750	0	0	0	0
411203	Taxes-Bus & Occupational Lic	6,733,763	6,260,386	6,260,386	6,322,990	0	0	0	0
411204	Taxes-Cigarette Tax	3,625,687	3,617,166	3,617,166	3,599,080	0	0	0	0
411205	Taxes-Decal Tax	247	0	0	0	0	0	0	0
411207	Taxes-Licensing Fees-Current	2,158,798	2,300,000	2,300,000	2,300,000	0	0	0	0
411208	Taxes-Licensing Fees-Delinq	378,541	345,158	345,158	345,158	0	0	0	0
411209	Taxes-Lodging Tax	773,708	765,000	765,000	772,650	0	0	0	0
411210	Taxes-Recordation Tax	1,063,911	850,000	850,000	858,500	0	0	0	0
411211	Taxes-Restaurant Food Tax	7,736,074	7,604,513	7,604,513	7,680,558	0	0	0	0
411212	Taxes-Sales and Use Tax	7,355,914	7,500,000	7,500,000	7,650,000	0	0	0	0
411213	Taxes-Short Term Rental Tax	23,653	38,884	38,884	38,884	0	0	0	0
411214	Taxes-Miscellaneous	18,255	18,255	18,255	18,255	0	0	0	0
411215	Taxes-Licensing Fees-Del Over 5	8,428	5,000	5,000	5,000	0	0	0	0
Code 100-00-000-0000-000000-000		**30,515,141**	**29,977,658**	**29,977,658**	**30,268,121**	**0**	**0**	**0**	**0**
	07 Other Local Taxes	**30,515,141**	**29,977,658**	**29,977,658**	**30,268,121**	**0**	**0**	**0**	**0**

09 Utility Tax Revenue

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	31 Taxes								
	09 Utility Tax Revenue								
	100-00-000-0000-000000-000 General Fund								
411305	Taxes-Electricity Tax	4,013,140	4,000,000	4,000,000	4,040,000	0	0	0	0
411320	Taxes-E-911 Tax	433,704	442,742	442,742	447,169	0	0	0	0
411325	Taxes-Gas Tax	1,409,411	1,400,000	1,400,000	1,414,000	0	0	0	0
411330	Taxes-Water Tax	2,145,726	2,154,502	2,154,502	2,176,047	0	0	0	0
411340	Taxes-Telecommunication	8,323,611	8,000,000	8,000,000	8,200,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**16,325,591**	**15,997,244**	**15,997,244**	**16,277,216**	**0**	**0**	**0**	**0**
	09 Utility Tax Revenue	**16,325,591**	**15,997,244**	**15,997,244**	**16,277,216**	**0**	**0**	**0**	**0**
	31 Taxes	**164,133,542**	**163,662,912**	**163,662,912**	**166,434,552**	**0**	**0**	**0**	**0**
	32 Intergovernmental Revenue								
	11 State Non-Categorical Aid								
	100-00-000-0000-000000-000 General Fund								
421110	St-Mobile Home Sales Tax	2,823	2,000	2,000	2,020	0	0	0	0
421115	St-Recordation Tax	315,734	259,936	259,936	300,000	0	0	0	0
421120	St-Rolling Stock Taxes	43,494	45,000	45,000	45,450	0	0	0	0
421125	St-Vehicle Rental Tax	215,633	240,000	240,000	242,400	0	0	0	0
421210	St-PPTRA Current	7,954,585	7,954,585	7,954,585	7,954,585	0	0	0	0
421215	St-PPTRA Delinquent	1,908,377	1,908,377	1,908,377	1,908,377	0	0	0	0
423180	ST VA DEPT OF EMERGENCY MGMT	57,570	0	0	0	0	0	0	0
	Code 100-00-000-0000-000000-000	**10,498,217**	**10,409,898**	**10,409,898**	**10,452,832**	**0**	**0**	**0**	**0**
	11 State Non-Categorical Aid	**10,498,217**	**10,409,898**	**10,409,898**	**10,452,832**	**0**	**0**	**0**	**0**
	12 State Shared Expenses								
	100-00-000-0000-000000-000 General Fund								
422100	St-Circuit Court Clerk	902,659	881,846	881,846	890,771	0	0	0	0
422105	St-City Registrar	52,220	45,000	45,000	45,450	0	0	0	0
422110	St-City Sheriff	5,938,022	5,924,678	5,924,678	6,013,751	0	0	0	0
422115	St-City Treasurer	286,168	284,581	284,581	289,562	0	0	0	0
422120	St-Commissioner of Revenue	249,140	252,766	252,766	257,260	0	0	0	0
422125	St-Commonwealth's Attorney	1,514,381	1,602,883	1,602,883	1,618,870	0	0	0	0
422135	St-DMV Select	67,913	70,000	70,000	70,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**9,010,503**	**9,061,754**	**9,061,754**	**9,185,664**	**0**	**0**	**0**	**0**
	12 State Shared Expenses	**9,010,503**	**9,061,754**	**9,061,754**	**9,185,664**	**0**	**0**	**0**	**0**
	13 State Categorical Aid								
	100-00-000-0000-000000-000 General Fund								
422140	St-Escheated Property Proceeds	3,620	0	0	0	0	0	0	0
422145	St-VA Sports Hall of Fame	250,000	250,000	250,000	250,000	0	0	0	0
423205	St-VDOT	11,697,806	11,931,762	11,931,762	12,397,101	0	0	0	0
423207	St-Library Funds-Books	157,023	154,935	154,935	159,410	0	0	0	0
423209	St-Correctional Fac Block Gr	1,047,240	1,067,512	1,067,512	1,067,512	0	0	0	0
423210	St-Law Enforcement	5,786,668	5,786,668	5,786,668	5,786,668	0	0	0	0
	Code 100-00-000-0000-000000-000	**18,942,357**	**19,190,877**	**19,190,877**	**19,660,691**	**0**	**0**	**0**	**0**
	13 State Categorical Aid	**18,942,357**	**19,190,877**	**19,190,877**	**19,660,691**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
32	Intergovernmental Revenue	38,451,077	38,662,529	38,662,529	39,299,187	0	0	0	0

33 Charges For Services

19 Charges for Services

100-00-000-0000-000000-000 General Fund

413030 Fees-Ambulance	1,915,026	2,300,000	2,300,000	2,700,000	0	0	0	0
413045 Fees-Circuit Court Clerk	10,226	10,000	10,000	10,000	0	0	0	0
413050 Fees-City Sheriff	17,697	17,697	17,697	17,697	0	0	0	0
413051 Fees-Sheriff Telephone Profits	110,371	108,246	108,246	108,246	0	0	0	0
413055 Fees-Concession	20,732	14,754	14,754	14,754	0	0	0	0
413056 Fees-ATM Machine	2,982	2,200	2,200	2,200	0	0	0	0
413058 Fees-EZ Pass	37,870	17,500	17,500	17,500	0	0	0	0
413060 Fees-Courthouse Maintenance	52,628	45,118	45,118	45,118	0	0	0	0
413061 Fees-Courthouse Replacement	73,577	70,000	70,000	70,000	0	0	0	0
413070 Fees-Delinq EMS Billing Coll	133,150	40,000	40,000	150,000	0	0	0	0
413080 Fees-DNA Sample	599	0	0	0	0	0	0	0
413095 Fees-False Alarm	12,935	9,000	9,000	9,000	0	0	0	0
413100 Fees-Fire & EMS Attendance	9,081	6,537	6,537	6,537	0	0	0	0
413101 Fees-Fire WIFI Registrations	18,350	18,350	18,350	18,350	0	0	0	0
413110 Fees-Fire Report	1,350	1,000	1,000	1,000	0	0	0	0
413125 Fees-Jr. Golf	910	0	0	0	0	0	0	0
413130 Fees-Library Fines	34,699	20,000	20,000	20,000	0	0	0	0
413131 Fees-Library Non Resident	1,280	1,000	1,000	1,000	0	0	0	0
413138 Fees-Museum Membership	198,110	135,977	135,977	160,000	0	0	0	0
413139 Fees-Museum Facility Rentals	51,676	50,000	50,000	50,000	0	0	0	0
413140 Fees-Museum Admission	821,822	800,000	800,000	800,000	0	0	0	0
413141 Fees-Museum Education	20,046	18,000	18,000	18,000	0	0	0	0
413143 Fees-Museum Winter Wonderland	20,858	20,000	20,000	20,000	0	0	0	0
413158 Fees - Police Leadership Seminar	6,717	0	0	0	0	0	0	0
413159 Fees-Concealed Carry Permits	31,526	25,000	25,000	28,000	0	0	0	0
413160 Fees-Police Record	44,369	40,000	40,000	40,000	0	0	0	0
413161 Fees-Bicycle Storage	55	0	0	0	0	0	0	0
413162 Fees-Certificate of Occupancy	301	0	0	1,125	0	0	0	0
413175 Fees-Recreation Activity	188,887	175,000	175,000	175,000	0	0	0	0
413185 Fees-Registr-Before & After	573,862	580,000	580,000	696,819	0	0	0	0
413190 Fees-Rental Inspection	51,050	49,871	49,871	55,000	0	0	0	0
413245 Fees-Street Closure Applic	110	0	0	0	0	0	0	0
413250 Fees-Swimming	1,985	1,129	1,129	1,129	0	0	0	0
413252 Fees-Pokey Smokey 11	11,633	8,733	8,733	4,298	0	0	0	0
413253 Fees-Umoja Festival	19,650	17,000	17,000	70,000	0	0	0	0
413254 Fees-Cock Island Race	11,917	14,894	14,894	14,046	0	0	0	0
413256 Fees - Seawall Music Festival	1,750	0	0	0	0	0	0	0
413263 Fees-Vacant Structure Reg	6,775	5,800	5,800	7,000	0	0	0	0
413295 Fees-Merchandise Commissions	2,234	2,000	2,000	2,000	0	0	0	0
413300 Fees-Inspections	80,260	75,000	75,000	75,000	0	0	0	0
413315 Fees- Plans and Specs	3,273	2,885	2,885	3,500	0	0	0	0
413320 Fees-PEG	99,288	80,000	80,000	90,000	0	0	0	0
413335 Erosion & Sediment Control	13,050	18,000	18,000	18,000	0	0	0	0
413340 Fees-Notary	305	0	0	0	0	0	0	0
413701 Ticket Sales-Visitor Center	8,743	13,000	13,000	10,000	0	0	0	0
Code 100-00-000-0000-000000-000	**4,723,711**	**4,813,691**	**4,813,691**	**5,530,319**	**0**	**0**	**0**	**0**
19 Charges for Services	**4,723,711**	**4,813,691**	**4,813,691**	**5,530,319**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	33 Charges For Services								
	31 Miscellaneous Revenue								
100-00-000-0000-000000-000 General Fund									
418203	Fees-Admin Fee State Inc Tax	0	0	0	0	0	0	0	0
418204	Fees-Admin Fee RE	523,919	425,000	425,000	425,000	0	0	0	0
418205	Fees-Admin Fee PP	796,424	700,000	700,000	800,000	0	0	0	0
418206	Fees-Admin Fee Parking	19,395	20,000	20,000	20,000	0	0	0	0
418207	Fees-Admin Fee EMS	7,382	5,000	5,000	10,000	0	0	0	0
418901	Cash Over/Under	-120	0	0	0	0	0	0	0
418999	Miscellaneous Revenue	7,095	100,000	100,000	50,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**1,354,095**	**1,250,000**	**1,250,000**	**1,305,000**	**0**	**0**	**0**	**0**
	31 Miscellaneous Revenue	**1,354,095**	**1,250,000**	**1,250,000**	**1,305,000**	**0**	**0**	**0**	**0**
	33 Charges For Services	**6,077,807**	**6,063,691**	**6,063,691**	**6,835,319**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money								
	21 Investment Income								
100-00-000-0000-000000-000 General Fund									
417100	Investment Income-Realized	0	75,000	75,000	10,000	0	0	0	0
417219	Invest Inc-2013A GO	0	0	0	0	0	0	0	0
417220	Invest Inc - 2015 GO Refunding B	94	0	0	0	0	0	0	0
	Code 100-00-000-0000-000000-000	**94**	**75,000**	**75,000**	**10,000**	**0**	**0**	**0**	**0**
	21 Investment Income	**94**	**75,000**	**75,000**	**10,000**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money	**94**	**75,000**	**75,000**	**10,000**	**0**	**0**	**0**	**0**
	35 Fines and Forfeitures								
100-00-000-0000-000000-000 General Fund									
415155	Fines - Other	0	0	0	1,500	0	0	0	0
	Code 100-00-000-0000-000000-000	**0**	**0**	**0**	**1,500**	**0**	**0**	**0**	**0**
	25 Fines and Forfeiture								
100-00-000-0000-000000-000 General Fund									
415100	Fines-Circuit Court	20,275	20,000	20,000	20,000	0	0	0	0
415105	Fines-Conviction	148,522	125,000	125,000	125,000	0	0	0	0
415110	Fines-General District Court	522,358	805,000	805,000	600,000	0	0	0	0
415115	Fines-Juvenile Court	1,689	1,500	1,500	1,500	0	0	0	0
415120	Fines-Overweight Vehicles	0	0	0	50,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**692,843**	**951,500**	**951,500**	**796,500**	**0**	**0**	**0**	**0**
	25 Fines and Forfeiture	**692,843**	**951,500**	**951,500**	**796,500**	**0**	**0**	**0**	**0**
	35 Fines and Forfeitures	**692,843**	**951,500**	**951,500**	**798,000**	**0**	**0**	**0**	**0**
	36 Miscellaneous Revenue								
100-00-000-0000-000000-000 General Fund									
418997	Rebate Revenue	0	0	0	50,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**0**	**0**	**0**	**50,000**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

36 Miscellaneous Revenue

31 Miscellaneous Revenue

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
413052	Fees-Sheriff Training Academy	1,096	13,588	13,588	13,588	0	0	0	0
413102	Fees-Fire WIFC Sponsorships	3,225	2,725	2,725	2,725	0	0	0	0
413157	Fees-Police Firearms Buyback	353	400	400	400	0	0	0	0
418212	Fees-Returned Check Fee	340	0	0	0	0	0	0	0
418301	Vending Machine Commissions	12,224	10,000	10,000	15,000	0	0	0	0
418703	Sale of Abandoned Property	0	0	0	0	0	0	0	0
418710	Video Visitation-Sheriff	2,162	2,000	2,000	2,500	0	0	0	0
418711	Sales-PACC Museum Shop	37,299	50,000	50,000	50,000	0	0	0	0
418712	Sales-CMVA Museum Shop	107,969	100,000	100,000	110,000	0	0	0	0
418713	Sales-PNSM Museum Shop	6,053	7,000	7,000	7,000	0	0	0	0
418714	Sales-Visitor Center	13,238	12,000	12,000	15,000	0	0	0	0
418715	Visitor Center	604	700	700	700	0	0	0	0
418722	Senior Center	2,116	1,500	1,500	2,000	0	0	0	0
418723	Library Rebates	59,816	60,000	60,000	60,000	0	0	0	0
418724	Technology Trust	22,908	0	0	0	0	0	0	0
418920	Unclaimed Real Property	36,138	0	0	0	0	0	0	0
	Code 100-00-000-0000-000000-000	**305,542**	**259,913**	**259,913**	**278,913**	**0**	**0**	**0**	**0**
	31 Miscellaneous Revenue	**305,542**	**259,913**	**259,913**	**278,913**	**0**	**0**	**0**	**0**
	36 Miscellaneous Revenue	**305,542**	**259,913**	**259,913**	**328,913**	**0**	**0**	**0**	**0**

38 Other Financing Sources

35 Other Financing Sources

100-00-000-0000-000000-000 General Fund

419250	Build America Bonds Subsidy	550,329	550,329	550,329	552,999	0	0	0	0
	Code 100-00-000-0000-000000-000	**550,329**	**550,329**	**550,329**	**552,999**	**0**	**0**	**0**	**0**
	35 Other Financing Sources	**550,329**	**550,329**	**550,329**	**552,999**	**0**	**0**	**0**	**0**
	38 Other Financing Sources	**550,329**	**550,329**	**550,329**	**552,999**	**0**	**0**	**0**	**0**

40 Recovered Costs

100-00-000-0000-000000-000 General Fund

414156	RC-Willett Hall	0	43,718	43,718	50,558	0	0	0	0
414160	RC-EDA	0	4,102	4,102	8,316	0	0	0	0
414165	RC-PPIC	0	1,658	1,658	1,318	0	0	0	0
	Code 100-00-000-0000-000000-000	**0**	**49,478**	**49,478**	**60,192**	**0**	**0**	**0**	**0**

23 Total Recovered Cost

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

40 Recovered Costs

23 Total Recovered Cost

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
414100	RC-BHS	326,041	341,115	341,115	357,808	0	0	0	0
414105	RC-Garage	578,609	359,919	359,919	456,374	0	0	0	0
414110	RC-Golf Fund	108,168	95,685	95,685	115,688	0	0	0	0
414115	RC-Health Insurance Fund	10,680	10,861	10,861	13,886	0	0	0	0
414120	RC-I.T.	292,288	160,262	160,262	117,879	0	0	0	0
414125	RC-Law Library	3,732	1,396	1,396	1,581	0	0	0	0
414130	RC-Parking Authority	46,394	49,711	49,711	46,725	0	0	0	0
414135	RC-Public Utilities Fund	703,145	491,870	491,870	512,944	0	0	0	0
414140	RC-Risk Management Fund	4,946	0	0	0	0	0	0	0
414145	RC-Social Services Fund	544,567	608,029	608,029	307,319	0	0	0	0
414150	RC-Stormwater Mgmt Fund	77,192	71,215	71,215	50,900	0	0	0	0
414155	RC-Waste Mgmt Fund	185,271	151,297	151,297	206,432	0	0	0	0
414210	RC-Court Appointed Attorneys	2,762	1,412	1,412	1,440	0	0	0	0
414215	RC-DEA	33,231	58,244	58,244	59,409	0	0	0	0
414225	RC-Health Dept	81,417	61,880	61,880	63,118	0	0	0	0
414245	RC-Jail Social Security	200	1,400	1,400	1,400	0	0	0	0
414250	RC-Jail Weekend	18,988	11,090	11,090	11,090	0	0	0	0
414265	RC-Prisoner Upkeep Fees	43,126	56,389	56,389	57,517	0	0	0	0
414270	RC-Training Academy Fees	13,297	25,000	25,000	25,000	0	0	0	0
414300	RC-Postage	353,801	296,426	296,426	296,426	0	0	0	0
414310	RC-Citywide Telephone Charges	116,375	87,794	87,794	87,794	0	0	0	0
414325	RC-Fire Watch/EMS	12,708	9,122	9,122	9,122	0	0	0	0
414330	RC-Fed Prisioner Transport	23,538	10,869	10,869	10,869	0	0	0	0
414335	RC-CITYWIDE CELL PHONE	56,432	46,478	46,478	46,478	0	0	0	0
414999	RC- Other Recovered Costs	112,221	70,000	70,000	70,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**3,749,127**	**3,077,464**	**3,077,464**	**2,927,199**	**0**	**0**	**0**	**0**
	23 Total Recovered Cost	**3,749,127**	**3,077,464**	**3,077,464**	**2,927,199**	**0**	**0**	**0**	**0**
	40 Recovered Costs	**3,749,127**	**3,126,942**	**3,126,942**	**2,987,391**	**0**	**0**	**0**	**0**

50 Licenses And Permits

27 Licenses and Permits

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

50 Licenses And Permits

27 Licenses and Permits

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
416100	Permits-Bicycle	305	300	300	300	0	0	0	0
416105	Permits-Building Plan Review	30,630	35,000	35,000	35,835	0	0	0	0
416110	Permits-Building Reinspection	1,835	1,500	1,500	9,300	0	0	0	0
416115	Permits-Building Structure	213,281	200,000	200,000	220,222	0	0	0	0
416120	Permits-Dog Impounding	1,190	1,200	1,200	1,200	0	0	0	0
416125	Permits-Dog Licenses	27,659	28,000	28,000	28,000	0	0	0	0
416130	Permits-Electrical	64,331	65,000	65,000	87,781	0	0	0	0
416135	Permits-Electrical Inspection	22,170	21,000	21,000	16,200	0	0	0	0
416140	Permits-Elevator Inspection	4,185	3,500	3,500	4,095	0	0	0	0
416150	Permits-Hauling & Permits	135,700	80,000	80,000	140,000	0	0	0	0
416155	Permits-License Transfer	2,864	3,000	3,000	3,000	0	0	0	0
416160	Permits-Mechanical	109,663	110,000	110,000	109,725	0	0	0	0
416165	Permits-Mechanical Inspection	300	300	300	1,800	0	0	0	0
416170	Permits-Penalties on Licenses	63,307	20,000	20,000	20,000	0	0	0	0
416175	Permits-Plumbing	56,970	50,000	50,000	81,079	0	0	0	0
416180	Permits-Plumbing Inspection	0	0	0	0	0	0	0	0
416185	Permits-Restricted Parking	2,939	2,800	2,800	2,800	0	0	0	0
416190	Permits-Right of Way	145,014	100,000	100,000	100,000	0	0	0	0
416195	Permits-Right of Way Driveway	11,100	4,000	4,000	10,000	0	0	0	0
416200	Permits-Signs	4,865	4,200	4,200	4,200	0	0	0	0
416205	Permits-Site Plan Review	6,525	7,000	7,000	7,000	0	0	0	0
416210	Permits-State Surcharge	-117	0	0	0	0	0	0	0
416215	Permits-Taxi Operators	1,630	2,000	2,000	2,000	0	0	0	0
416220	Permits-Yard Sale	2,740	2,500	2,500	2,500	0	0	0	0
416225	Permits-Zoning & Plat Fees	20,947	20,000	20,000	20,000	0	0	0	0
416230	Permits-Zoning Letters	1,225	1,000	1,000	1,000	0	0	0	0
416235	Permits-Miscellaneous	14,820	15,000	15,000	15,000	0	0	0	0
416240	Permits-PRHA	8,250	3,000	3,000	3,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**954,328**	**780,300**	**780,300**	**926,037**	**0**	**0**	**0**	**0**
	27 Licenses and Permits	**954,328**	**780,300**	**780,300**	**926,037**	**0**	**0**	**0**	**0**
	50 Licenses And Permits	**954,328**	**780,300**	**780,300**	**926,037**	**0**	**0**	**0**	**0**

60 Use Of Property

29 Use of Property

100-00-000-0000-000000-000 General Fund

417801	Rental-Antenna Sites	90,943	90,000	90,000	90,000	0	0	0	0
417806	Rental-General Properties	1,582,424	1,511,317	1,511,317	1,511,317	0	0	0	0
417810	Rental-Recreation Facilities	56,414	40,000	40,000	43,906	0	0	0	0
	Code 100-00-000-0000-000000-000	**1,729,782**	**1,641,317**	**1,641,317**	**1,645,223**	**0**	**0**	**0**	**0**
	29 Use of Property	**1,729,782**	**1,641,317**	**1,641,317**	**1,645,223**	**0**	**0**	**0**	**0**
	60 Use Of Property	**1,729,782**	**1,641,317**	**1,641,317**	**1,645,223**	**0**	**0**	**0**	**0**

80 Payment In Lieu Of Taxes

24 Payment in Lieu of Taxes

Revenue Line Item Budget Report grouped by Account Major, Account Minor

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
80 Payment In Lieu Of Taxes									
24 Payment in Lieu of Taxes									
100-00-000-0000-000000-000 General Fund									
418801	PILOT-PRHA	38,503	35,000	35,000	41,000	0	0	0	0
418802	PILOT-Public Utilities	1,069,990	1,116,492	1,116,492	1,138,822	0	0	0	0
418803	PILOT-Regional Jail	494,840	455,000	455,000	494,800	0	0	0	0
418805	Pilot-VPA	339,779	400,000	400,000	400,000	0	0	0	0
Code 100-00-000-0000-000000-000		**1,943,112**	**2,006,492**	**2,006,492**	**2,074,622**	**0**	**0**	**0**	**0**
24 Payment in Lieu of Taxes		**1,943,112**	**2,006,492**	**2,006,492**	**2,074,622**	**0**	**0**	**0**	**0**
80 Payment In Lieu Of Taxes		**1,943,112**	**2,006,492**	**2,006,492**	**2,074,622**	**0**	**0**	**0**	**0**
90 Operating Transfers In									
33 Transfers In									
100-00-000-0000-000000-000 General Fund									
498900	Trans Fr EDA	125,000	125,000	125,000	145,498	0	0	0	0
499300	Trans Fr CIP	560,000	560,000	560,000	510,000	0	0	0	0
499400	Trans Fr BHS	338,000	378,471	378,471	162,363	0	0	0	0
499420	Trans Fr Stormwater Mgmt Fund	410,689	410,689	410,689	416,695	0	0	0	0
499440	Transfer From Recreation Fund	311,668	0	0	0	0	0	0	0
499700	Trans Fr Public Utility Oper	8,875,000	8,875,000	8,875,000	8,875,000	0	0	0	0
499740	Transfer From Waste Management Fund	0	1,000,000	1,000,000	0	0	0	0	0
499820	Trans Fr Risk Management Fund	0	2,000,000	2,000,000	0	0	0	0	0
Code 100-00-000-0000-000000-000		**10,620,357**	**13,349,160**	**13,349,160**	**10,109,556**	**0**	**0**	**0**	**0**
33 Transfers In		**10,620,357**	**13,349,160**	**13,349,160**	**10,109,556**	**0**	**0**	**0**	**0**
90 Operating Transfers In		**10,620,357**	**13,349,160**	**13,349,160**	**10,109,556**	**0**	**0**	**0**	**0**
99 Fund Balance									
999 Fund Balance									
100-00-000-0000-000000-000 General Fund									
390098	Budgetary Fund Balance	0	4,640,047	4,640,047	6,035,208	0	0	0	0
Code 100-00-000-0000-000000-000		**0**	**4,640,047**	**4,640,047**	**6,035,208**	**0**	**0**	**0**	**0**
999 Fund Balance		**0**	**4,640,047**	**4,640,047**	**6,035,208**	**0**	**0**	**0**	**0**
99 Fund Balance		**0**	**4,640,047**	**4,640,047**	**6,035,208**	**0**	**0**	**0**	**0**
Report Grand Total		**229,207,940**	**235,770,132**	**235,770,132**	**238,037,007**	**0**	**0**	**0**	**0**

GENERAL FUND REVENUE

Revenue Projections

General Fund revenue projections for FY2017 are formulated using a combination of forecasting techniques, regional economic data and local government operational experience. In early December, six months prior to the new fiscal year, the City's annual financial audit is usually complete. The success of the previous year's revenue forecasts are compared and cross checked against the actual audited financial statements to determine if any refinement needs to be made to the model. Should any changes be required, they are made and refined forecasts are run for the upcoming fiscal year. These revised estimates are cross checked a second time against a variety of forecasted economic data with special emphasis on: consumer and wholesale prices, local population, retail sales, building and construction activity data, employment, wages, interest rates and federal/state funding to ensure the forecast is still consistent with future economic expectations. Continuing refinements are made as required, up until March, or about four months prior to the beginning of the new fiscal year.

Economy

Economy development continues to experience a healthy increase in activity especially in critical sectors such as retail, multi-family, and port-related developments. In retail, the $10 million second phase of construction of the Midtown Market Center, a 21 acre development, completed in May 2015 continues to revitalize the area with retail companies including T.J. Maxx, CATO Fashions, Hibbett Sports, Dunkin Donuts, Wendy's, Autobell and WAWA.

Multi-family development during the last two years has brought in nearly $100 million of investment and nearly 800 multi-family units which have been constructed, announced, or are under contract in downtown Portsmouth. Some notable projects include King's Court, a 46-unit community and Sterling Court, a 67-unit apartment building are expected to be ready for occupancy by summer 2016. In addition, the $17.1 million Harbor Vista development is under construction. This 2.5 acre site will include 134 units and is targeted to open in mid-2016. A $6.1 million redevelopment project of The Monument Companies (Monument), Tower 507 in downtown Portsmouth opened spring 2017 featuring 46 apartment units and 9,000 square feet of commercial space at the site of the historic Governor Dinwiddie Hotel.

The Port of Hampton Roads, to include all terminals in Portsmouth, is one of the world's largest natural harbors. The year-round, ice-free harbor covers approximately 25 square miles and is located 18 miles from the open sea. Over 75 international shipping lines serve the Port of Hampton Roads. Port related development in the past year includes the investment of over $5 million by Interchange, a third-party logistics/distribution center development company, to purchase the former Gwaltney Plant and construct 200,000 square-feet of new distribution space. Vane Brothers a multi-facet, Marine transportation provider is expanding with a $1.5 million investment and Accurate Marine Environmental, a provider of marine and industrial tank/bilge cleaning services is investing $700 million in improvements to its waterfront location.

Revenue Assumptions

Total estimated General Fund revenue for FY2017, including transfer from other funds, is $238,037,007 an increase of $2.3 million or 1.0% more than the FY2016 adopted budget including the use of $6.0 million prior year Fund Balance for one-time non-recurring CIP projects and one-time employee bonuses. For analytical reasons, General Fund Total Revenues are categorized into four broad categories: Local Tax Revenue, Other Local Revenue, State Revenue and Non-Revenue/Transfers. The table below summarizes General Fund revenue by category. Following is a brief discussion of the revenue components in each of the categories, including graphs depicting the historical trends of these revenue sources as compared with future projections.

LOCAL TAX REVENUE

General Property Taxes

The majority, 70.1%, of the $166.4 million in Local Tax revenues is derived from General Property Tax revenues (including public service corporations).

The City levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of July 1, based on the estimated market value of the property, with quarterly payments due September 30, December 31, March 31 and June 30. All real estate is assessed annually. Real Property Taxes are estimated to generate $92.4 million or 38.93% of the City's total General Fund revenue in FY2017. Included within this total is revenue derived from delinquent real estate taxes and real estate taxes paid by public service corporations. The FY2017 revenue is calculated with a tax rate of $1.30 per $100 of assessed value.

The City levies personal property taxes on motor vehicles and tangible personal business property. These levies are made each year as of June 30, with annual payments due June 5. Personal Property Taxes are levied on the tangible property of individuals and businesses. For individuals, this tax is primarily on automobiles and recreational vehicles. Business personal property includes motor vehicles, machines, furniture, computers, fixtures and tools. The projection maintains the following Personal Property Tax rates: $5.00 per $100 of assessed value for tangible personal property; $3.00 per $100 of assessed value for machinery and tools; $0.50 per $100 of assessed value on boats.

The Personal Property Tax Relief Act (PPTRA) was initially enacted by the General Assembly in 1998, and actual reimbursements to localities were capped by the State in the 2004 legislative session. Although the City now receives the same fixed dollar amount of relief each year, due to the State's payment cap the amount of tax relief will vary by year as a percentage of the total tax. Portsmouth's payment from the State will remain constant, so as personal property values increase over time, the actual percentage of State reimbursement will continue to decrease. Personal Property Tax revenue is estimated at $24.7 million for FY2017, an increase of $406,930 from FY2016 levels. This revenue source represents 10.04% of total General Fund revenue. This revenue includes taxes from current and delinquent personal property and taxes on personal property owned by public service corporations.

General Property Taxes

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Real Property tax	$ 90,664,882	$ 92,451,076	$ 1,786,194	1.97%
Personal property tax	24,342,977	24,749,907	406,930	1.7%
Other general property taxes	2,680,151	2,688,232	8,081	0.30%
Total	$ 117,688,010	$ 119,889,215	$ 2,201,205	1.87%

FY2017 Budget Comments

Revenues from General Property Taxes are expected to grow based on assessment base increase and actual trends, based on prior years' collections.

Other Local Taxes

Other Local Taxes includes funds received for local sales tax, admission and amusement tax, bank franchise tax, business and professional licenses, licensing fees tax, lodging tax, cigarette tax, recordation taxes, restaurant food tax, short term rental tax, franchise tax.

Local Sales Tax revenue is considered an elastic revenue source because it is responsive to changes in the economy. On July 1, 2013 sales tax in Hampton Roads increased to 6%. With the increase, the State retains 5.0 % and returns 1.0 % as unrestricted revenue to the locality where the funds were collected.

Business & Professional License (BPOL) Taxes are levied on businesses operating in the City.

Lodging Taxes under the Code of Virginia are defined as "transient occupancy taxes." These taxes are similar to the sales tax; they are based on the value of a purchase, which in this case is a motel or hotel room. The Lodging Tax rate in Portsmouth is 8.0 %.

Restaurant Food Tax is assessed on the sale of prepared food and beverages sold at food establishments in the City. The tax rate is 6.5% plus the 6 % sales tax for a total of rate of 12.5%.

Other Local Taxes

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Admission and amusement taxes	$ 298,296	$ 298,296	$ -	-
Bank franchise taxes	375,000	378,750	3,750	-
Business and occupational license taxes	6,260,386	6,322,990	62,604	1%
Cigarette tax	3,617,166	3,599,080	18,086	-0.01
Licensing fees - current	2,300,000	2,300,000	-	-
Licensing fees - delinquent	350,158	350,158	-	-
Lodging taxes	765,000	772,650	7,650	1%
Recordation taxes	850,000	858,500	8,500	1%
Restaurant food taxes	7,604,513	7,680,558	76,045	1%
Sales and use taxes - local	7,500,000	7,650,000	150,000	2%
Miscellaneous	18,255	18,255	-	-
Short term rental taxes	38,884	38,884	-	-
Total	$ 29,977,658	$ 30,268,121	$ 326,635	1%

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Utility Taxes

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Electricity taxes	$ 4,000,000	$ 4,040,000	$ 40,000	1%
E-911 Tax	442,742	447,169	4,427	1%
Telecommunications tax	8,000,000	8,200,000	200,000	-
Gas taxes	1,400,000	1,414,000	14,000	1%
Water taxes	2,154,502	2,176,047	21,545	1%
Total local tax revenue	$ 15,997,244	$ 16,277,216	$ 279,972	2%

FY2017 Budget Comments

Revenues from Utility Taxes are projected to increase slightly over the FY2016 budget.

OTHER LOCAL REVENUE

This category includes all other local revenue not included above; specifically, Charges for Services, Other Financing Sources, Licenses and Permits, Use of Property and Miscellaneous. This category represents 2.3% of total local General Fund revenue or $5.5 million. This is an increase of 15% from FY2016. Listed below are descriptions of the large revenues in this category.

Charges for Services

Charges for Services are revenues paid by users of various City services including participation fees for Recreation Activity, Ambulance fees, Museum admission.

Charges for Services

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Ambulance fees	$ 2,300,000	$ 2,700,000	$ 400,000	17%
Excess Clerk of Court Fees	10,000	10,000	-	-
City Sheriff Fees	17,697	17,697	-	-
Concession fees	14,754	14,754	-	-
Courthouse maintenance fees	45,118	45,118	-	-
Museum admission fees	800,000	800,000	-	-
Recreation activity fees	175,000	175,000	-	-
Registration - Before & After	580,000	696,819	116,819	20%
Erosion and sediment control fees	18,000	18,000	-	-
Other miscellaneous fees	853,122	1,052,931	199,809	23%
Total	$ 4,813,691	$ 5,530,319	$ 716,628	15%

FY2017 Budget Comments

Charges for Services are projected to increase over FY2016 budget.

Recovered Costs

Recovered Costs include costs recovered by the General Fund from the Utility Fund, Risk Management Fund, Social Services Fund, Stormwater Management Fund and Waste Management and various other smaller items and includes $2.9 million estimated revenue in FY2017.

Recovered Costs

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Recovered Costs	$ 3,126,942	$ 2,987,391	$ (139,551)	-4%

FY2017 Budget Comments

This category of revenue primarily reflects other funds' reimbursement for General Fund support services, as calculated in the annual Cost Allocation Plan.

Fines and Forfeitures

The City imposes fines on individuals charged with violations of City ordinances. These include court and parking fines and court assessments.

Fines and Forfeitures

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Fines and forfeitures	$ 951,500	$ 798,000	$ (153,500)	-16%

FY2017 Budget Comments

This category of revenue reflects adjustments for fines expected from "failure to pay tunnel tolls" cases that will be heard by the Portsmouth General District Court. It also includes fines for overweight vehicles.

Licenses, Permits and Inspection Fees

Licenses and Permits category includes Dog licenses, Plan review, Re-inspection fees, Right Away permits, all building, electrical, plumbing and heating permit fee revenue. Building Inspection Fees are based on the determined or calculated "value" of construction.

Licenses, Permits and Inspection Fees

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Licenses, Permits & Inspection fees	$ 780,300	$ 926,037	$ 145,737	19%

FY2017 Budget Comments

This category of revenue is expected to increase, based on projected revenue receipts and prior years trend history.

Use of Money and Property

Use of Money (Investment income) is the interest earned on the investment of temporarily idle funds in repurchase agreements and other instruments secured or collateralized by government securities.

Use of Property includes rental of City property and rental of Antenna Sites and Recreational Facilities.

Use of Money and Property

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Investment income	$ 75,000	$ 10,000	$ (65,000)	-87%
Use of property	1,641,317	1,645,223	3,906	0%
Total	$ 1,716,317	$ 1,655,223	$ (61,094)	-4%

FY2017 Budget Comments

The FY2017 revenue projections reflect existing leases and projected use fees, as well as projected investment income.

Miscellaneous Revenue

Miscellaneous Revenue includes donations and contributions made to the City along with other non-recurring revenue. In addition Payments in Lieu of Taxes (PILOTs) are budgeted in the Miscellaneous Category. PILOTs are revenue received in lieu of taxes, often from another government entity under a contractual agreement. The City receives PILOT revenue from the Portsmouth Redevelopment Authority, Public Utilities, Regional Jail, and the Virginia Port Authority.

Miscellaneous Revenue

Funding Source	FY2016 Approved	FY 2017 Adopted	Dollar Change
Miscellaneous revenue	$ 259,913	$ 328,913	$ 69,000
PILOT revenue	2,006,492	2,074,622	$ 68,130
Total	$ 2,266,405	$ 2,403,535	$ 137,130

FY2017 Budget Comments

Miscellaneous revenue includes a slight increase due to rebate revenue and museum shop sales.

STATE/FEDERAL REVENUE

Payments from the Commonwealth of Virginia are divided into three functional categories: (1) State Non-Categorical Aid. (2) State Shared Expenses and (3) State Categorical Aid. State Revenue is estimated at $39.2 million in FY2017 and the City is budgeting approximately $552,999 **(**"Build America Bonds") from the Federal government. Together this represents 16.7% of General Fund revenue. These types of revenue are described below.

Federal Revenue

The City expects to recognize $552,999 in subsidy revenue from the Federal "Build America Bonds" program during FY2017.

State Non-Categorical Aid

The State provides general support to municipalities through a variety of revenue generating mechanisms. The City receives a 3% tax on mobile home title filing and 50% of the revenue collected

by the Clerk of the Circuit Court for the filing of deeds on property. In lieu of personal property tax revenue, the City receives a 4% daily rental tax on vehicles rented within the City.

This category also includes reimbursements from the State for implementation of the personal property tax reduction on private vehicles. The 2004 General Assembly changed this program, by adopting a $950 million statewide cap on reimbursements starting in 2006. FY2007 was the first full fiscal year with this cap in place. The amount of revenue disbursed to Portsmouth is the same each year: $9.9 million (PPTRA).

State Non-Categorical Aid

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Mobile Home Sales Tax	$ 2,000	$ 2,020	$ 20.00	-
Recordation tax	259,936	300,000	40,064	15%
Rolling stock tax	45,000	45,450	450	1%
Vehicle rental tax	240,000	242,400	2,400	1%
PPTRA	9,862,962	9,862,962	-	0%
Total State Non-Categorical Aid	$ 10,409,898	$ 10,452,832	$ 42,934	0%

State Shared Expenses

The Commonwealth provides partial operating support through the State Compensation Board for offices established in the State Constitution. This category includes anticipated receipts from the State to assist in defraying costs associated with the operation of these agencies. These revenues sources are frequently affected by the State Compensation Board and Virginia General Assembly decisions regarding appropriate levels of aid to localities. The Compensation Board adopts its official allocation budget following the adoption of the City budget.

State Shared Expenses

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Circuit Court Clerk	$ 881,846	$ 890,771	$ 8,925	1%
City Registrar	45,000	45,450	450	1%
City Sheriff	5,924,678	6,013,751	89,073	2%
City Treasurer	284,581	289,562	4,981	2%
Commissioner of Revenue	252,766	257,260	4,494	2%
Commonwealth's Attorney	1,602,883	1,618,870	15,987	1%
DMV Select	70,000	70,000	-	0%
Total State Shared Expenses	$ 9,061,754	$ 9,185,664	$ 123,910	1%

State Categorical Aid

The City receives a variety of other revenues that have been designated for a specific purpose.

State Categorical Aid

Funding Source	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
VDOT	$ 11,931,762	$ 12,397,101	$ 465,339	4%
Library Funds - Books	154,935	159,410	4,475	3%
Virginia Sports Hall of Fame	250,000	250,000	-	0%
Correctional Facilities Block Gı	1,067,512	1,067,512	-	0%
Law Enforcement	5,786,668	5,786,668	-	0%
Total State Categorical Aid	$ 19,190,877	$ 19,660,691	$ 469,814	2%

TRANSFERS FROM OTHER FUNDS

Transfers to the General Fund include Economic Development Authority (EDA), School Operating, Behavioral Healthcare Services, Public Utility Operating Fund, CIP and Stormwater Management Fund to cover the related administration and overhead cost of these functions.

Transfers from Other Funds

Funding Source	FY2016 Aproved	FY2017 Adopted	Dollar Change	Percent Change
From EDA	$ 125,000	$ 145,498	$ 20,498	16%
From BHS	378,471	162,363	(216,108)	-57%
From Public Utility Operations	8,875,000	8,875,000	-	0%
From CIP	560,000	510,000	(50,000)	-9%
Transfer from Risk Management Fund	2,000,000	-	(2,000,000)	
Transfer from Waste Management Fund	1,000,000	-	(1,000,000)	
From Stormwater Management	410,689	416,695	6,006	1%
Total transfers into General Fund	$ 13,349,160	$ 10,109,556	$ (3,239,604)	-24%

FY2017 Budget Comments

Transfers from other funds are adjusted to reflect administration and overhead cost.

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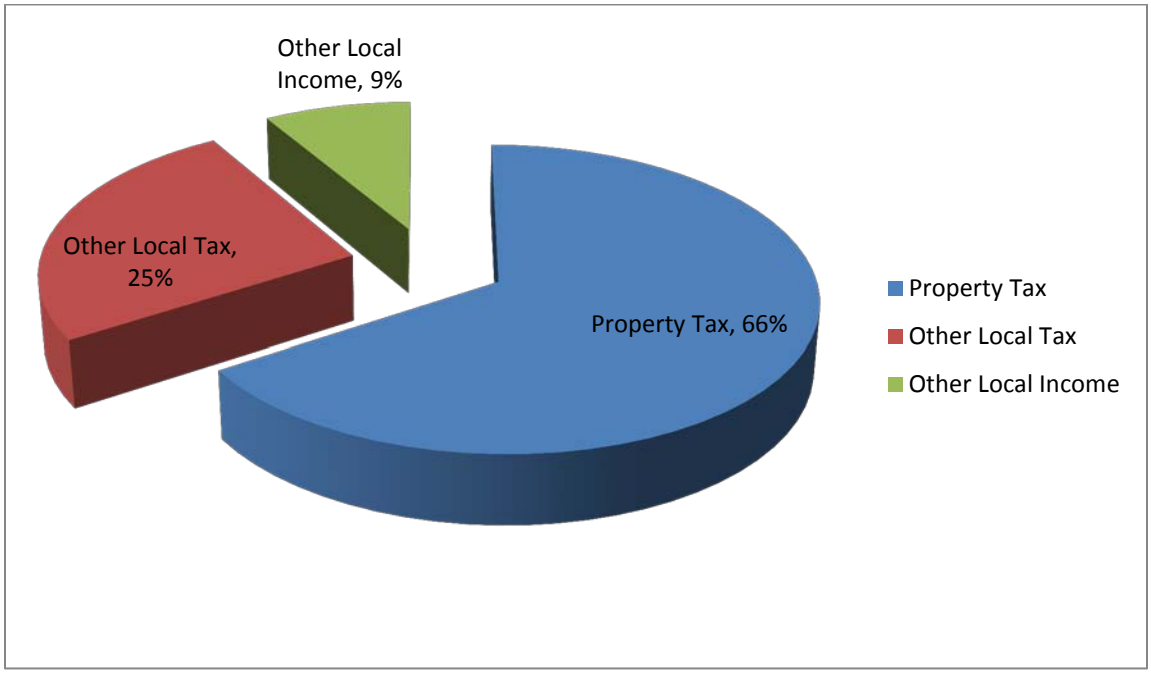
General Fund Local Revenues
Fiscal Year 2017 - By Category



Category	FY2016 Approved	FY 2017 Adopted	Dollar Change
Property Tax	$ 117,688,010	$ 119,889,215	$ 2,201,205
Other Local & Utility Tax	45,974,902	46,545,337	570,435
Other Local Income	14,905,153	15,605,505	700,352
Total	178,568,065	$ 182,040,057	$ 3,471,992

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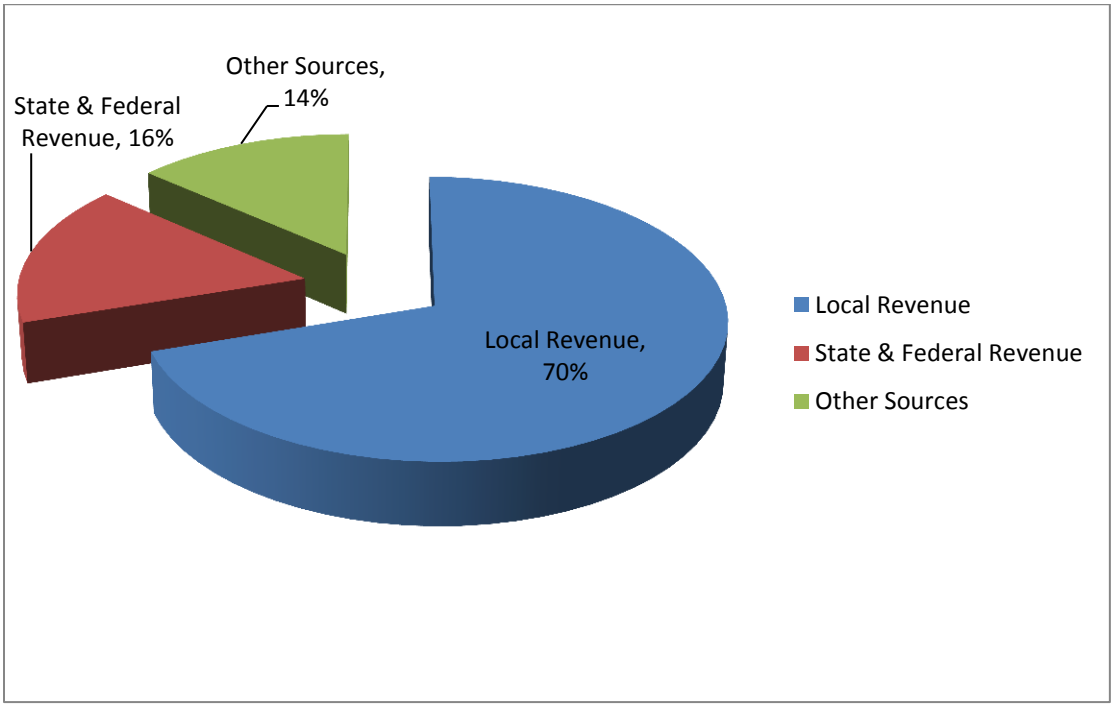
General Fund Revenue
Fiscal Year 2017 - By Source



Source	FY2016 Approved	FY 2017 Adopted	Dollar Change
Local Revenue	$ 163,662,912	$ 166,434,552	$ 2,771,640
State & Federal Revenue	38,662,529	39,299,187	636,658
Other Sources	33,444,691	32,303,268	(1,141,423)
Total	235,770,132.0	$ 238,037,007	$ 2,266,875

GENERAL FUND EXPENDITURES

The General Fund, by definition, is the City's main operating fund. Authoritative accounting standards define the general fund as the fund used by default "to account for and report all financial resources not accounted for and reported in another fund." Many of the primary functions of the City along with administration are accounted for within the General Fund. Following is a brief discussion of each business center in the General Fund.

General Government

The General Government includes the departments that provide the overall general administration of the City including the City Council, City Clerk, City Manager, Management and Legislative Affairs, Marketing and Communications, City Attorney, City Auditor, Human Resource Management, Civil Service Commission, City Registrar, Commissioner of Revenue, City Assessor, City Treasurer, Finance and Budget, Procurement, Information Technology, and Telecommunications.

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 15,130,586	$ 15,518,743	$ 388,157	3%

FY2017 Budget Comments

General Government expenditures are projected to increase slightly over FY2016 budget.

Non-Departmental

Non-Departmental accounts for services and costs not related to other departments or agencies. Included in this section are allocations for contractual obligations or community services supported by the City, tax relief to the Elderly and Disabled citizens (Senior Citizen Tax Relief), local funding for the Portsmouth Public Schools, and transfers to other funds.

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$114,176,249	$115,736,196	$ 1,559,947	1%

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FY2017 Budget Comments

Non-Departmental reflects an increase in the local share to Portsmouth Public Schools, employee bonus for City employees and various adjustments for contractual obligations.

Judicial

This business center includes civil and criminal agencies pertaining to the prosecution and adjudication including the Circuit Court Judges, Circuit Court Clerk, Magistrate, General District Court, Juvenile and Domestic Relations Court, Juvenile Court Services, the Sheriff and the Commonwealth Attorney. Services provided include the provision of a judicial procedure for the enforcement of State laws and City ordinances; assisting the Circuit Court Judges; maintaining and preserving documents; hearing criminal; traffic and civil cases; and protecting the welfare of children and families. Prevention and reduction of juvenile delinquency and the provision of constitutional and municipal services for the City of Portsmouth is also included.

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 18,813,600	$ 19,244,833	$ 431,233	2%

FY2017 Budget Comments

Judicial expenditures are projected to increase slightly over FY2016 budget.

Public Safety

This business center includes the departments of Police, E-911, and Fire, Rescue and Emergency Services which address citizenry protection. Services include the protection and security of all citizens to include community-policing efforts, the provision of efficient fire prevention, fire suppression, emergency medical care, hazardous material response and disaster preparedness services for the citizens of Portsmouth.

	FY2016 Approved	FY 2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 55,394,642	$ 55,524,346	$ 129,704	0.2%

FY2017 Budget Comments

Public Safety expenditures are projected to increase slightly in FY2017**.** The Police Department will maintain a level funded budget, while adding maintenance and video storage costs for body worn cameras. Flexibility within vacancy savings will allow Police to recruit and fill sworn Police Officer positions. The Fire Department will be replacing Fire ambulances and procuring various equipment needs.

Public Works/General Services

Public Works/General Services consists of the divisions of Mosquito Control, Stormwater Management, Streets and Highways, Engineering, Traffic Engineering, Property Management, Cemetery Perpetual Care, Utilities, Harbor Center Pavilion and Rental for Land. Services provided include integrated Mosquito Control Program, maintenance of city streets and alleys, management of construction and other infrastructure projects, cleaning and maintenance of city stormwater drainage system and management of facilities and properties in the City.

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 17,850,809	$ 14,511,828	$ (3,338,981)	-19%

FY2017 Budget Comments

The Division of Landscape and Cemetery are re-aligned within the Department of Parks, Recreation and Leisure Services.

Public Health

This business center includes the departments of Public Health, Behavioral Healthcare Services, Social Services and the Office of Comprehensive Services. These departments are dedicated to promoting, protecting and preserving a health and safe community, provide Mental Health Intellectual Disabilities, Substance Abuse and Prevention Services to the citizens of Portsmouth and enhance the quality of life by promoting safety and self-sufficiency through agency programs and community partnerships. The General Fund appropriation in Public Health represents the City's contribution to these organizations. Separate funds account for services in Behavioral Health Services, Comprehensive Services and Social Services.

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	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures (Public Health)	$ 1,267,485	$ 1,276,976	$ 9,491	1%

FY2017 Budget Comments

A slight expenditure increase is projected for Public Health.

Parks, Recreation and Cultural

The Parks, Recreation and Cultural business center includes City's parks, museums, and libraries. A separate fund accounts for the activities of the City's two golf courses.

	FY2016 Approved	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 8,184,149	$ 11,603,435	$ 3,419,286	42%

FY2017 Budget Comments

This category is projected to increase due to the re-alignment of department services. In FY2017, Landscape Maintenance and Cemetery Maintenance are included within Parks, Recreation and Leisure services.

Community and Economic Development

This business center includes the departments of Economic Development, Permits and Inspections and Planning which address the City's overall development, marketing and planning needs. Services provided include the enforcement of the Commonwealth of Virginia's Building codes and assigned local regulations, coordination of new programs to promote new business development and the maintenance of existing businesses, and the provision of support for programs and activities related to the physical development and use of land in the City.

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	FY2016 Adopted	FY2017 Adopted	Dollar Change	Percent Change
Expenditures	$ 4,952,612	$ 4,620,650	$ (331,962)	-7%

FY2017 Budget Comments

Community and Economic Development business center is projected to decrease from FY2016 budget. Neighborhood Advancement will merge with Permits / Inspections and City Planning. This merger aligns the departments with City / State Codes and ordinances, while reducing costs and increasing efficiency.

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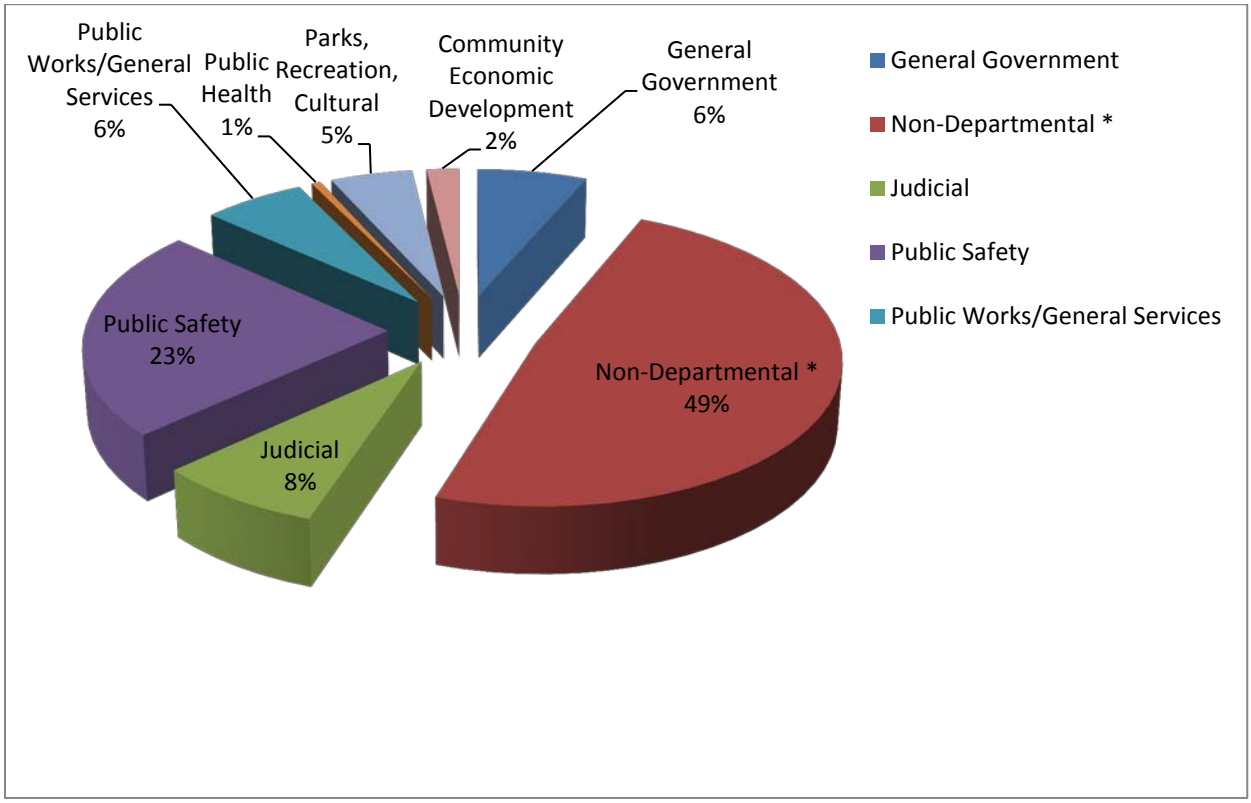
General Fund Expenditures
Fiscal Year 2017 - By Business Center



Business Center	FY 2016 Approved	FY 2017 Adopted	Dollar Change
General Government	$ 15,130,586	$ 15,518,743	$ 388,157
Non-Departmental *	114,176,249	115,736,196	1,559,947
Judicial	18,813,600	19,244,833	431,233
Public Safety	55,394,642	55,524,346	129,704
Public Works/General Services	17,850,809	14,511,828	(3,338,981)
Public Health	1,267,485	1,276,976	9,491
Parks, Recreation, Cultural	8,184,149	11,603,435	3,419,286
Community Economic Development	4,952,612	4,620,650	(331,962)
Total	$ 235,770,132	$ 238,037,007	$ 2,266,875

**Included in Non-Departmental, transfer of local support to the School's operating fund totalling $52.4 million.*

City of Portsmouth
Fiscal Year 2017 Adopted Budget

General Government

Business Center Index

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City of Portsmouth
Fiscal Year 2017 Adopted Budget

General Government

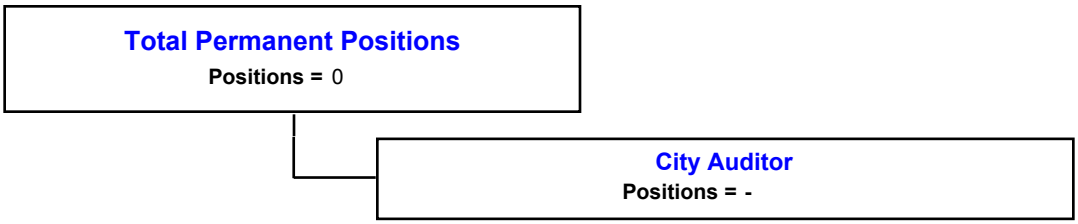
Business Center Organizational Chart

Total Permanent Positions
Positions = 0

- **City Council** — Positions = -
- **City Clerk** — Positions = -
- **City Manager** — Positions = -
- **Management and Legislative Affairs** — Positions = -
- **Registrar** — Positions = -
- **City Attorney** — Positions = -
- **Human Resource Management** — Positions = -
- **Commissioner of the Revenue** — Positions = -
- **City Assessor** — Positions = -
- **City Treasurer** — Positions = -
- **Finance and Budget** — Positions = -
- **Finance and Budget - Procurement** — Positions = -
- **Information Technology** — Positions = -
- **Information Technology - Telecommunications** — Positions = -
- **Marketing and Communications** — Positions = -
- **Finance and Budget - Risk Management Fund** — Positions = -

General Government

Business Center Organizational Chart



General Government

Description of Services Provided

This business center includes the departments that provide the overall general administration of the City including:

* City Council - serves, by law, as the governing body of the City of Portsmouth.

* City Clerk - serves as the City's historian for filing and preservation of all books, records, official bond documents and papers.

* City Manager - executes policies established by the City Council.

* Management and Legislative Services - provides staff support for the Office of the City Manager and the Executive Management Team.

* Registrar - responsible for providing the means by which qualified residents of the City can register and vote in accordance with state law.

* City Attorney - provides full-time legal services on civil matters for the City.

* Human Resource Management - responsible for maintenance and enforcement of all personnel policies and procedures, employee relations, administration of employee compensation and benefits, employment and recruitment, and employee training.

* Civil Service Commission - responsible for administering entry-level and promotional exams to fire and police candidates in accordance with the needs of the departments and as provided by the Civil Service Commission.

* Commissioner of Revenue - responsible for accurately identifying and assessing all sources of revenue to which the City is entitled by law, which is the basis for the Treasurer's tax bill mailings.

* City Assessor - responsible for assessing all real property located in the City and providing the City Treasurer with information necessary for billing.

* City Treasurer - responsible for collecting, depositing, and investing all of the City's local, state, and federal revenue.

* Finance and Budget - responsible for the financial and technical functions that provide accurate and timely information and services to citizens, other Departments and outside agencies.

* Finance and Budget - Procurement - responsible for monitoring procurement processes to ensure compliance with state and local procurement laws and regulations.

* Finance and Budget - Health Insurance Fund - accounts for the revenues and expenditures and reserve balances relating to the health insurance offered to the City employees.

* Information Technology - provides technology and support for the centralized computer systems and supports the data processing needs of other divisions and agencies.

* Information Technology - Telecommunications - responsible for the implementation and support of voice, data, wireless, radio and E911 communication systems.

* Marketing and Communications - communicates information about the City to the community, the news media, and the staff of the City of Portsmouth.

* Finance and Budget - Risk Management Fund - provides risk management and safety guidance to departments; pursues and collects reinsurance claims; manages OSHA compliance; and provides workers' compensation oversight.

* City Auditor - reviews internal and management controls, and performs other tasks as directed by City Council.

City of Portsmouth
Fiscal Year 2017 Adopted Budget

General Government

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
City Assessor	955,506	1,018,050	1,018,050	1,001,084
City Attorney	1,224,110	1,665,146	1,665,146	1,713,852
City Auditor	126,659	133,512	133,512	134,797
City Clerk	325,896	333,098	333,098	338,023
City Council	297,799	281,241	281,241	279,001
City Manager	1,028,082	960,936	960,936	1,045,881
City Treasurer	2,202,759	2,103,710	2,103,710	2,222,874
Civil Service Commission	53,988	90,863	90,863	90,863
Commissioner of the Revenue	1,609,082	1,652,748	1,652,748	1,650,945
Finance and Budget	1,735,123	1,797,907	1,797,907	1,957,787
Finance and Budget - Health Insurance Fund	23,005,029	22,706,628	22,706,628	20,169,803
Finance and Budget - Procurement	1,072,934	1,075,974	1,075,974	964,961
Finance and Budget - Risk Management Fund	8,670,970	7,876,362	7,876,362	5,999,438
Human Resource Management	1,076,222	1,120,785	1,120,785	1,278,499
Information Technology	4,366,565	4,287,165	4,287,165	4,324,564
Information Technology - Telecommunications	682,992	912,443	912,443	911,910
Management and Legislative Affairs	421,401	364,469	364,469	364,223
Marketing and Communications	1,752,489	1,891,121	1,891,121	1,782,550
Registrar	584,386	641,026	641,026	693,403
Total Budget	**51,191,992**	**50,913,184**	**50,913,184**	**46,924,458**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	14,466,436	15,130,586	15,130,586	15,518,743
810 Information Technology Fund	5,049,556	5,199,608	5,199,608	5,236,474
820 Risk Management Fund	8,670,970	7,876,362	7,876,362	5,999,438
830 Health Insurance Fund	23,005,029	22,706,628	22,706,628	20,169,803
Total Funding	**51,191,992**	**50,913,184**	**50,913,184**	**46,924,458**

General Government

City Council

Business Unit Mission Statement

Vision Principles for the Year 2030 - Portsmouth City Council envisions a community and a government having the qualities set forth in these vision principles. City Council makes a commitment that it will strive to achieve this vision through its various official actions and decisions.

* Change and New Directions
* A Robust Economy and Prosperous Economy
* Leading Maritime Community
* Lifelong Learning Community
* Sustainable Neighborhoods
* Enhanced Quality of Life
* Efficient Service Delivery
* Proud Military History
* Pride of Past
* Core Values

Description of Services Provided

* Portsmouth's City Council is the City government's legislative body responsible for policy-making and general oversight of the City's governmental operations.

* Council adopts ordinances, resolutions, and laws to ensure the health, safety, and welfare of the City's citizens.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	163,677	163,000	163,000	163,000
Benefits	49,517	51,524	51,524	49,712
Other Operating Expenses	79,506	61,618	61,618	61,618
Internal Service Charges	5,099	5,099	5,099	4,671
Net Budget	**297,799**	**281,241**	**281,241**	**279,001**
Total Budget	**297,799**	**281,241**	**281,241**	**279,001**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	297,799	281,241	281,241	279,001
Total Funding	**297,799**	**281,241**	**281,241**	**279,001**

Strategic Goals

* Provide strategic and policy direction
* Engage community in City planning and programs
* Ensure that the City is financially sustainable

Outcomes and Accomplishments

* Maintained City's AA GO Bond Credit Rating
* Ensured compliance with Council's Financial Policies
* Reassessed and updated the City's long-term vision statements

General Government

City Clerk

Business Unit Mission Statement

The Mission of the City Clerk is to maintain the Vision of City Council by providing an avenue that permits an accessible and accurate library of official public records, past and present.

Description of Services Provided

* The City Clerk is appointed by the City Council and serves at their pleasure.

* The office acts as the City's historian for filing and preservation of all books, records, official bond documents, and papers. These records are available for public review and inspection.

* The Clerk is the custodian of the City's corporate seal and is the officer authorized to use and authenticate the seal.

The City Clerk's Office provides such services as:
* the preparation of the City Council meeting agenda;
* coordination of the daily activities and events of the City Council; City departments and citizen support; and
* provision of records management for City contracts, ordinances and resolutions.

* The City Clerk's Office also serves as the coordinator and manager of the City Council Boards and Commissions' process and implementation.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	194,239	196,975	196,975	199,309
Benefits	78,049	81,770	81,770	73,395
Other Operating Expenses	22,659	29,400	29,400	29,842
Internal Service Charges	30,948	24,953	24,953	35,477
Net Budget	**325,896**	**333,098**	**333,098**	**338,023**
Total Budget	**325,896**	**333,098**	**333,098**	**338,023**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	325,896	333,098	333,098	338,023
Total Funding	**325,896**	**333,098**	**333,098**	**338,023**

Strategic Goals

* To maintain the Vision of City Council by providing an avenue that permits an accessable and accurate library of official public records, past and present.

Outcomes and Accomplishments

* Provided a professional link between the citizens of Portsmouth and the decision makers for the City.

General Government

City Manager

Business Unit Mission Statement

The City Manager provides the framework and leadership in developing a high performance organization of public service providers.

Description of Services Provided

* The City Manager is the City's Chief Administrative and Executive Officer responsible for the management of daily service delivery and the implementation and administration of Council policies and ordinances.
* In accordance with the policies established by Council, the City Manager is responsible for the efficient administration of all City affairs.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	687,401	637,494	637,494	684,815
Allowances	6,092	7,200	7,200	10,800
Benefits	157,431	164,477	164,477	203,749
Other Operating Expenses	142,412	122,605	122,605	119,041
Internal Service Charges	34,747	29,160	29,160	27,476
Net Budget	**1,028,082**	**960,936**	**960,936**	**1,045,881**
Total Budget	**1,028,082**	**960,936**	**960,936**	**1,045,881**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,028,082	960,936	960,936	1,045,881
Total Funding	**1,028,082**	**960,936**	**960,936**	**1,045,881**

Strategic Goals

• Provide a comprehensive plan of actionable goals, metrics and timelines.
• Instituted cost-effective strategies that propel us toward fiscal strength.
• Capture economic development opportunities that will advance the economic viability of the city.
• Provide an enriched environment that revitalizes the quality of life for all citizens
• Build a culture of transparency and predictability and to ensure City Staff are committed to excellent administrative and customer service.
• Build an environment that attracts and retains a highly skilled workforce.

Outcomes and Accomplishments

• Implemented and achieved goals established in the 120-Day Transition Plan.
• Held a series of Community Budget Forums to allow citizens input during the budget process.
• Continued to foster community engagement through teamwork, cooperative resources, and building relationships.
• Continued collaboration and partnership with the Portsmouth Public Schools.

General Government

Management and Legislative Affairs

Description of Services Provided

* The Office of Management Services serves as staff support for the Office of the City Manager and the Executive Management Team.

* The office maintains responsibility for coordinating and administering intergovernmental operations, which includes developing, coordinating, implementing, monitoring and advocating the state and federal legislative programs.

* The staff is responsible for providing expert research on various subject matters and high-level analysis services for the City's special projects.

* Management Services' staff monitors and participates on various local, regional and statewide boards, commissions and special committees.

* The Management Services' staff also provides support services to City Council Members as requested.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	150,415	149,237	149,237	152,223
Benefits	58,232	39,831	39,831	42,108
Other Operating Expenses	186,705	152,445	152,445	148,453
Internal Service Charges	26,050	22,956	22,956	21,439
Net Budget	**421,401**	**364,469**	**364,469**	**364,223**
Total Budget	**421,401**	**364,469**	**364,469**	**364,223**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	421,401	364,469	364,469	364,223
Total Funding	**421,401**	**364,469**	**364,469**	**364,223**

Strategic Goals

* Monitor all Federal and State legislative activities to address those that will impact the city and it citizens; provide informational support to the City Manager
* Preparation of legislative letters and other materials to ensure the city is in position to benefit from federal and state legislation
* Preparation of any defensive materials needed to oppose legislation that may be detrimental to the city and its citizens
* Continue the coordination and generation of grants for the city and work to enhance the pursuit of grant supplement strategic project and activities.

Outcomes and Accomplishments

* Drafted and implemented the City's 2016 State Legislative Package
* Drafted and implemented the City's 2016 Federal Legislative Package

General Government

Registrar

Business Unit Mission Statement

Our aim is to ensure that each election is administered in a lawful manner and to provide the means by which qualified residents of the city can register to vote in accordance with state law. We strive to uphold the integrity of the election and to create a pleasant voting experience for our citizens here in Portsmouth. In addition, the primary objective of the office is to protect the integrity of the electoral process, improve voter registration, and promote voter education and participation.

Description of Services Provided

• Voter Registration - offered during normal business hours in City Hall and at the Division of Motor Vehicles located in the Churchland section of the city. Annual registration drives are conducted in the Portsmouth public high schools. There are sixty-one city locations where voter registration applications may be obtained including libraries, schools, recreation centers, post offices, grocery stores, and businesses.
• Public Outreach - documents including an explanation of the new voter ID law (effective July 1, 2014), election information, and information regarding candidates and elected officials are provided regularly to citizens, civic leagues, clubs, and organizations. Brochures, activity booklets, sample ballots, voting demonstrations, voter ID, and election information are provided to our citizens. Prior to each election, we provide important voting information in the “Currents” section of the Virginian Pilot. Upon request, community groups and organizations are trained on the rules and guidelines of conducting voter registration drives.
• Campaign finance reports, election results, and other public election documents are available for public inspection upon request.
• Prior to every election, officers of election are trained on the current election procedures and laws that guide them throughout Election Day. The new training room in our office area allows for more in-depth trainings throughout the year to enhance election officer knowledge and competency on Election Day.
• Prior to every election, logic and accuracy testing is performed on all voting equipment—Infrared Optical Scanners, TSXs, and Electronic Poll Books—to help decrease voter wait times and ensure each voter is able to cast his or her ballot without difficulty.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	350,196	392,606	392,606	396,853
Allowances	19,077	19,077	19,077	19,458
Benefits	72,973	78,163	78,163	79,122
Other Operating Expenses	104,399	126,940	126,940	160,915
Internal Service Charges	37,741	24,240	24,240	37,055
Net Budget	**584,386**	**641,026**	**641,026**	**693,403**
Total Budget	**584,386**	**641,026**	**641,026**	**693,403**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	584,386	641,026	641,026	693,403
Total Funding	**584,386**	**641,026**	**641,026**	**693,403**

Strategic Goals

• To protect the integrity of the electoral process
• To improve voter registration and the electoral process for Portsmouth residents
• To promote voter participation among Portsmouth residents
• To promote voter education among Portsmouth residents
• To promote voter education in our schools

Outcomes and Accomplishments

There are 96,004 citizens residing in the City of Portsmouth, and, as of December 2, 2015, 61,192 are registered voters, totaling 64% of the population. Portsmouth had a 13% voter turnout for the November 3, 2015, General Election (no candidates were opposed). Proper photo identification will remain a requirement for voting on election day. As a result, our office will continue to produce and distribute literature informing citizens about the requirement in order to combat misinformation and minimize confusion and feelings of disenfranchisement

General Government

City Attorney

Business Unit Mission Statement

The Office of the City Attorney will provide first class legal service in the broadest areas of the City of Portsmouth government operations. First class service is the highest quality legal service available in light of the City's requirements for counsel and insight within limited periods of time.

The Office of the City Attorney responds to requests for counsel from every department, board or commission to aid and assist in the development of ordinances, policies, procedures, agreements and contracts that support the operation of this historic City in an efficient manner that reflects the current means, methodologies and laws that govern municipal operations.

The Office of the City Attorney employs skilled personnel and technology to provide improved service delivery to all aspects of City government in a manner that is beyond compare either in historical terms or as it relates to similar operations.

Description of Services Provided

In accordance with the Code of the City of Portsmouth, Virginia, the Office of the City Attorney provides the following services:

1. Advise and counsel the City Council, City Manager and all departments, boards, commissions, and agencies of the city in all matters affecting the interest of the city;

2. Institute, prosecute, defend, compromise and settle all legal proceedings necessary and proper to protect the interests of the city;

3. Prepare ordinances and resolutions for the city council on behalf of various departments, and others requiring appropriation of city funds;

4. Prosecute violations of the city code not otherwise prosecuted by the Commonwealth's Attorney;

5. Exercise such other powers and responsibilities inherent to the position or as may be authorized by law or conferred by the City Council.

The Office of the City Attorney provides internal services on behalf of various city operations. While it does not provide direct services to the citizens, the legal services provided to the various departments and operations assist in the provision of efficient services to he citizens in a manner compliant with applicable local, state and federal laws.

The Office of the City has not identified any areas of service reduction. During the review of services provided, the Office of the City Attorney has identified a number of additional areas where services have been delayed or increased service delivery should be considered as human resources permit. At present, a number of city code amendments should be considered in order to comply with state law amendments that occur yearly. In addition, a number of matters are currently handled by outside law firms due to workload restrictions within the office.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	870,966	1,142,305	1,142,305	1,150,871
Allowances	-	16,320	16,320	16,320
Benefits	256,468	275,120	275,120	284,140
Other Operating Expenses	53,114	204,392	204,392	229,392
Internal Service Charges	43,562	27,009	27,009	33,129
Net Budget	**1,224,110**	**1,665,146**	**1,665,146**	**1,713,852**
Total Budget	**1,224,110**	**1,665,146**	**1,665,146**	**1,713,852**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,224,110	1,665,146	1,665,146	1,713,852
Total Funding	**1,224,110**	**1,665,146**	**1,665,146**	**1,713,852**

General Government

City Attorney

Strategic Goals

Enhance office effectiveness and efficiency in the delivery of legal services through strategic use of technology.

Invest in human capital to augment current office capabilities and enlarge office capacity to respond to a larger number of requests for legal services throughout the City.

Foster a collaborative effort to expand the areas of expertise and abilities for the entire legal team.

Outcomes and Accomplishments

Drafted in excess of 80 ordinances and resolutions on behalf of various departments of the City of Portsmouth.

Appeared in court more than 240 times to assist agencies in developing care plans in the best interest of juvenile citizens of Portsmouth.

Reviewed numerous contracts for the procurement of goods and services for various departments.

Protected the interest of the City, its officers and employees in state and federal courts.

General Government

Human Resource Management

Business Unit Mission Statement

Through strategic partnerships and collaboration, Human Resource Management recruits, develops, and retains a high performing and diverse workforce and fosters a healthy, safe, and productive work environment for employees and the public in order to maximize individual and organizational performance. Human Resource Management advances workplace solutions and services through leadership, excellence, innovation, and engagement that provide a framework for our service commitment and strategic objectives.

Description of Services Provided

Human Resource Management is responsible for the provision of Talent Management; Classification and Compensation; Benefit administration, Employee and Employer Relations; Training and Development; Performance Management; and Human Resource Compliance.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	486,151	507,262	507,262	633,809
Benefits	130,736	150,185	150,185	146,660
Other Operating Expenses	369,284	377,490	377,490	424,761
Internal Service Charges	90,051	85,848	85,848	73,269
Net Budget	**1,076,222**	**1,120,785**	**1,120,785**	**1,278,499**
Total Budget	**1,076,222**	**1,120,785**	**1,120,785**	**1,278,499**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,076,222	1,120,785	1,120,785	1,278,499
Total Funding	**1,076,222**	**1,120,785**	**1,120,785**	**1,278,499**

Strategic Goals

The strategic goals of Human Resource Management are to: attract, develop, and support a diverse workforce of employees who are engaged in their work, and motivated to perform at their full potential; increase the efficiency, effectiveness, and value of our Human Resource systems, processes, and practices; and provide greater transparency, communication, and accountability for Human Resource processes and services. It is through these goals that we will contribute and support City Council's Vision Principles.

Outcomes and Accomplishments

• Implemented an Online Applicant Tracking System to provide a more efficient and effective way for the City to attract and recruit quality applicants.

• Invested in leadership and succession planning by developing comprehensive training and development programs to enhance and improve employee and organizational effectiveness.

• Leveraged technology to improve the effectiveness and efficiency of human resource programs and services.

General Government

Civil Service Commission

Description of Services Provided

Administer entry-level and promotional exams to fire and police candidates in accordance with the needs of the departments and as approved by the Civil Service Commission.

Provide timely processing and resolution of questions, inquiries and concerns from protective service employees and candidates.

Provide timely response and explanation of hiring procedures and all Civil Service Rules to applicants, employees and management staff of the Fire and Police Department.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	53,988	90,863	90,863	90,863
Net Budget	**53,988**	**90,863**	**90,863**	**90,863**
Total Budget	**53,988**	**90,863**	**90,863**	**90,863**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	53,988	90,863	90,863	90,863
Total Funding	**53,988**	**90,863**	**90,863**	**90,863**

Strategic Goals

During the budget year, the Department of Human Resource Management will assist the Civil Service Commission in undertaking the goals and initiatives that relate directly to the Department's mission and City Councils Vision Principles.

Outcomes and Accomplishments

- Administered the recruitment process for Police Officers in support of City Council's Vision Principle of Quality of Life and Neighborhoods and a Sense of Community.

- Coordinated Quarterly Meetings for the Civil Service Commission in support of City Council's Vision of Efficient and Responsive Government.

- Continued support of the Civil Service Promotional process.

General Government

Commissioner of the Revenue

Business Unit Mission Statement

The Commissioner of the Revenue is a Constitutional Officer elected by the citizens for a four-year term. The Office of the Commissioner of the Revenue is the chief tax assessor, both individual and commercial, for the City of Portsmouth. The Mission of the Office of the Commissioner of the Revenue is to ensure equitable assessment and proper compliance of all state and local tax codes as they pertain to personal property, state income, business licenses, food, alcohol, lodging, amusement and short term rental taxes. As a Constitutional Officer, elected by the people, we value accuracy, helpfulness, courtesy, respect, integrity and fairness to the public.

We provide these services for the Citizens of Portsmouth and to aid in the continued growth of our community.

Description of Services Provided

The Commissioner of the Revenue provides services through the following units: Business License Unit, Business Personal Property Unit, Personal Property Unit, State Income Tax Unit, Fiduciary Tax Unit, Audit Service Unit, Tax Relief Unit, and the Compliance Unit.

*DMV Select is a taxpayer outreach service that provides titles, registrations, and a limited number of other DMV services.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	885,506	865,618	865,618	853,880
Allowances	72,507	34,391	34,391	34,391
Benefits	297,526	311,804	311,804	301,789
Other Operating Expenses	124,017	236,283	236,283	249,983
Internal Service Charges	229,525	204,652	204,652	210,902
Net Budget	**1,609,082**	**1,652,748**	**1,652,748**	**1,650,945**
Total Budget	**1,609,082**	**1,652,748**	**1,652,748**	**1,650,945**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,609,082	1,652,748	1,652,748	1,650,945
Total Funding	**1,609,082**	**1,652,748**	**1,652,748**	**1,650,945**

Strategic Goals

* Continued lifelong education of citizens about the existing tax system and serving as a resource to local and state officials.
* Delivering fair and reasonable assessments of personal property and treating all individuals and businesses, regardless of their size or status, as equal in the eyes of the law.
* Maximizing the collection of taxes and fees so new revenue sources do not have to be established, or current sources to support the General Fund and Council's Vision Principles for the year 2030.
* Promoting professionalism through rigorous certification programs available resulting in improved operating results and increased productivity.

Outcomes and Accomplishments

* Ninth year of successful operation of the Portsmouth DMV Select office with 272,877 transactions to date
* Formalized corporate communications with new and proposed businesses to gather early revenue data needed to begin the process of realizing future return on investment funds associated with the City's economic development projects
* Processed over 4,000 state income tax and estimated returns
* Two Appointed Armed Special Conservative of the Peace
* Organize taskforces with other city offices such as Fire, Police and Zoning for business compliance
* Processed over 300 Disabled Veterans Tax Relief applications.

General Government

City Assessor

Business Unit Mission Statement

The mission of the City Assessor's Office is to annually appraise all real property throughout the city, in a fair and equitable manner as mandated in accordance with the Code of Virginia, the Code of the City of Portsmouth and the professional guidelines set forth by the International Association of Assessing Officers. The office will carry out it's mission in a courteous, efficient and professional manner with a well trained staff dedicated to the service of the citizens of the City of Portsmouth..

Description of Services Provided

In addition to determining property values, the Assessor's Office also handles the following:
* Maintains property ownership changes
* Keeps an updated record of building descriptions and property characteristics
* Retains and updates maps of parcel boundaries within the jurisdiction
* Tracks properties eligible for exemption
* Analyzes trends in property sales, home prices, construction and renovation costs, and rents on commercial and industrial properties.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	495,152	549,684	549,684	552,250
Benefits	183,262	202,372	202,372	205,298
Other Operating Expenses	22,065	45,000	45,000	46,050
Internal Service Charges	255,028	220,994	220,994	197,486
Net Budget	**955,506**	**1,018,050**	**1,018,050**	**1,001,084**
Total Budget	**955,506**	**1,018,050**	**1,018,050**	**1,001,084**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	955,506	1,018,050	1,018,050	1,001,084
Total Funding	**955,506**	**1,018,050**	**1,018,050**	**1,001,084**

Strategic Goals

To fairly and equitably appraise all real property in Portsmouth with the following goals in mind:
* Maintaining a highly motivated staff of competent, professional appraisers who are receptive to citizen's concerns and willing to participate in continuing professional training opportunities.
* Maintaining taxpayer confidence in the assessment process through fair, open and efficient administration of the assessment function and encouraging citizen participation in the process.
* Maintaining open lines of communication with City Management and providing timely and accurate information when requested.
* Maintaining a database which provides accurate, up to date data on every individual parcel in the City and making said database available to the general public.

Outcomes and Accomplishments

* During the past fiscal year, appraised 34,556 parcels: 32,074 Residential; 2,482 Commercial.
* The addition of numerous commercial assessments, including the completion of all phases of The Quarters at Park View, the TJ Maxx, Wendy's, Hibbit Sports and other outparcels at the Midtown Marketplace, the Dollar General on Effingham Street, 3 new 7-11 Convenience Stores, WAWA at Midtown, the Autobell and others.
* Additional residential assessments include, but not limited to, continued growth at Westbury, New Port and First Watch, the completion of Hulls Creek and new subdivisions underway in Hodges Manor at Bedford Place.
* Recently awarded the Certificate of Excellence in Assessment Administration by the International Association of Assessing Officers. One of only 27 jurisdictions in the world and the 3rd in the State of Virginia to be so designated.
* Preparing our annual revaluation process to run parallel in the new Vision CAMA system to ensure the accuracy of the conversion as we go forward with the full conversion of the new system.

General Government

City Treasurer

Business Unit Mission Statement

The City Treasurer is a Constitutional Officer, elected by the citizens for a four-year term. The Treasurer is responsible for the receipt and collection of all revenues due the City; the safekeeping of those revenues; investment of excess funds; and the appropriate disbursement of funds. The Treasurer is also responsible for the collection of State Income Taxes, State Estimated Income Taxes, as well as the proper safekeeping, accounting and timely deposit of these funds in the Depository of the Commonwealth of Virginia.

Description of Services Provided

The Office of the City Treasurer serves the public and all City departments as the central location for the collection, safekeeping, and accounting distribution of all revenues including Real Estate Taxes, Personal Property Taxes, License Tax, Permit Fees, State Income Taxes, Court, Sheriff and Clerk Fees, Food and Beverage Taxes, and Leisure Services Fees, Dog License, Bicycle License, Emergency Medical Services(EMS) Parking Violations, Library Fees, and sale of VDOT EZ Passes. The Office also receives the funds for various programs and grants from the State and Federal levels of government. The Treasurer is responsible for the investment management of general funds and the maintenance of financial records in cooperation with the Chief Financial Officer.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,025,906	1,024,255	1,024,255	1,040,974
Allowances	94,342	91,692	91,692	91,692
Benefits	339,157	339,486	339,486	350,512
Other Operating Expenses	384,485	307,720	307,720	400,660
Internal Service Charges	358,869	340,557	340,557	339,036
Net Budget	**2,202,759**	**2,103,710**	**2,103,710**	**2,222,874**
Total Budget	**2,202,759**	**2,103,710**	**2,103,710**	**2,222,874**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,202,759	2,103,710	2,103,710	2,222,874
Total Funding	**2,202,759**	**2,103,710**	**2,103,710**	**2,222,874**

Strategic Goals

* Provide excellent customer service to all citizens in a courteous, professional and compassionate manner.
* Utilize all resources and available collection options authorized by the Code of Virginia and the Portsmouth City Code to effectively collect revenues due the City of Portsmouth in a timely manner.
* Maintain a professional and competent staff by offering continuing educational opportunities through the Treasurers Association of Virginia Career Development Program.
* Maintain the performance standards of accountabilities that results in the Treasurers of Association "Award of Accreditation."
* Maintain a collection rate for the 12 month period immediately following the tax due date of not less than 95% for Real Estate and not less than 90% for Personal Property.

Outcomes and Accomplishments

* The Office of the City Treasurer has received the Award of Accreditation from the Treasurers' Association of Virginia. This award is based upon the attainment and compliance with standards of excellence in performing the duties of the Office of the Treasurer.
* Sixteen(16) Deputy Treasurers have attained "Master Deputy Treasurer" certification from the Treasurers' Association of Virginia and the Treasurer has maintained the designation of "Master Governmental Treasurer" as awarded by the University of Virginia's Weldon Cooper Center for Public Service.
* Enhanced the collection of all revenues due the City by adding the use of all major credit cards at both the City Hall Office and the Churchland Branch of the Treasurer's Office.
* Coordinated the implementation of acceptance of credit/cards, electronic checks, online and IVR payments for Parks and Leisure Services Department.
* Functioned as a retail store for VDOT EZ Passes as a convenience to citizens.
* Collection of Public Utility bills at City Hall and Churchland Branch as of August 10, 2014.

General Government

Finance and Budget

Business Unit Mission Statement

The mission of the Finance Department is to provide excellent stewardship of the City of Portsmouth's resources, to promote fiscal accountability, and to provide financial expertise and quality information to city council, city administration, and citizens in compliance with legal requirements, generally accepted accounting principles and city policies.

Description of Services Provided

* Finance has responsibility for the administration of four major areas: accounting and disbursements, budget, city retirement systems, and debt.

* Finance monitors and complies with pronouncements issued by Governmental Accounting Standards Board (GASB) which dictates the technical accounting standards that government must follow in preparing its financial statements.

* Grants received by the City from grantors such as federal, state, and private foundations normally include provisions pertaining to financial and programmatic reporting in which Finance is integrally involved.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	932,463	937,820	937,820	1,093,054
Benefits	258,098	267,670	267,670	298,862
Other Operating Expenses	180,970	241,700	241,700	215,200
Internal Service Charges	363,592	350,717	350,717	350,671
Net Budget	**1,735,123**	**1,797,907**	**1,797,907**	**1,957,787**
Total Budget	**1,735,123**	**1,797,907**	**1,797,907**	**1,957,787**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,735,123	1,797,907	1,797,907	1,957,787
Total Funding	**1,735,123**	**1,797,907**	**1,797,907**	**1,957,787**

Strategic Goals

* Provide long-term financial stability to the City through effective expenditure control, revenue monitoring, responsible purchasing, and accounting and pension administration practices.
* Recommend strategies to ensure the financial sustainability of the City's pension plans.

Outcomes and Accomplishments

* The City of Portsmouth is the recipient of the Excellence in Financial Reporting Award (2015 CAFR) as well as the Distinguished Budget Presentation Award (2016) from the Government Finance Officers Association (GFOA). These prestigious and coveted national awards reflect the Department's commitment to best practices.

* Reviewed and improved internal controls.

* Conducted financial system training to over 100 employees.

* Monitored outstanding debt and refinanced several outstanding bond issues.

General Government

Finance and Budget - Procurement

Business Unit Mission Statement

The mission of the Procurement Division of Finance is to provide assistance to City Departments and Offices in the procurement of goods and services necessary to successfully perform the business function of the City of Portsmouth.

Description of Services Provided

* Assist City Departments and Offices in determining correct methods for procuring goods and services.

* Develop and maintain procurement guidelines and procedures for City Departments and Offices.

* Interpret state and local procurement laws and guidelines, and monitor procurement actions to ensure their strict compliance.

* Offer City of Portsmouth procurement opportunities to all responsible companies.

* Provide outgoing and incoming mail and package delivery services.

* Maintain and monitor the City's Record Retention Program.

* Maintain the Purchasing Module of the MUNIS database.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	245,181	288,942	288,942	248,824
Benefits	74,486	92,002	92,002	77,321
Other Operating Expenses	661,988	635,575	635,575	585,100
Internal Service Charges	67,508	59,455	59,455	53,716
Capital Outlay	23,771	-	-	-
Net Budget	**1,072,934**	**1,075,974**	**1,075,974**	**964,961**
Total Budget	**1,072,934**	**1,075,974**	**1,075,974**	**964,961**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,072,934	1,075,974	1,075,974	964,961
Total Funding	**1,072,934**	**1,075,974**	**1,075,974**	**964,961**

Strategic Goals

* Improve efficiency in the City of Portsmouth Record Retention Program through the use of electronic record storage and retrieval.

* Obtain professional certifications for the Purchasing Staff members.

* Reduce overall costs of goods and services procured by City Departments and Offices.

Outcomes and Accomplishments

* Implemented procedures to streamline the formal solicitation process ensuring more timely, accurate and cost effective solicitation.

* Developed and implemented strategies to improve working relationships with vendors and contractors.

* Renovated the City's storage facility and improved record handling procedures for City records.

General Government

Finance and Budget - Health Insurance Fund

Business Unit Mission Statement

The mission of the Health Insurance and OPEB Fund is twofold: to provide health and dental insurance coverage to City employees and eligible retirees at a reasonable cost to both parties, and to budget, as funds are available, liabilities associated with Other Post-Employment Benefits(OPEB) in accordance with Governmental Accounting Standards Board(GASB) Statement 45 requirements.

Description of Services Provided

Health Insurance is designed to pool the city's employer contributions, retiree, and city employee medical and dental health contributions for the purpose of administering the City's self-funded health insurance program.

OPEB and the City comply with financial accounting and reporting requirements as it pertains to the liability associated with post-employment health care benefits. GASB 45 requires governments to report the total liability associated with OPEB as determined on a biennial basis by an actuary. GASB 45 does not require governments to fully fund the Annual Required Contribution(ARC), and the City chooses to use a pay-as-you-go method with a small OPEB reserve.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	23,005,029	22,706,628	22,706,628	20,169,803
Net Budget	**23,005,029**	**22,706,628**	**22,706,628**	**20,169,803**
Total Budget	**23,005,029**	**22,706,628**	**22,706,628**	**20,169,803**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
830 Health Insurance Fund	23,005,029	22,706,628	22,706,628	20,169,803
Total Funding	**23,005,029**	**22,706,628**	**22,706,628**	**20,169,803**

Strategic Goals

* Continue to provide health care coverage to employees and retirees in the most cost effective way possible.
* Health Care Plan Design-Implement a high deductible plan accompanied by an Health Savings Account (HAS) and review and evaluate our current health insurance plans.
* Explore partnering plans with the Portsmouth Public Schools to lower costs.

Outcomes and Accomplishments

* Began the implementation of a comprehensive wellness plan to improve the health and well-being of employees through health education and activities that will support positive lifestyle change resulting in improved productivity and healthcare cost savings.
* Prepared and distributed the required 1095C tax forms to employees to meet the Affordable Care Act (ACA) Tax Provisions.

General Government

Information Technology

Business Unit Mission Statement

The Department of Information Technology is an internal service agency responsible for planning, development, implementation and support of computer technology, information systems, and telecommunications for City Departments and agencies. The department provides technology related resources to our customers and strives to provide a reliable network, dependable computing infrastructure, responsive help desk services and information systems to enhance productivity. Our primary goal is to deploy solutions for our customers to improve their efficiency and effectiveness in serving the citizens of Portsmouth.

Description of Services Provided

* Strategic Technology Planning
* Computer Equipment Installation and Support
* Software Development and Acquisition
* Database and System Administration
* Geographic Information Systems
* Computer Operations
* Helpdesk/Microcomputer Support
* Local Area Data Networks (LANs)

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,441,882	1,663,807	1,663,807	1,629,074
Benefits	688,924	740,517	740,517	717,856
Other Operating Expenses	1,780,683	1,610,192	1,610,192	1,611,616
Internal Service Charges	5,469	5,997	5,997	5,998
Capital Outlay	218,012	25,000	25,000	109,038
Transfers	231,595	241,652	241,652	250,982
Net Budget	**4,366,565**	**4,287,165**	**4,287,165**	**4,324,564**
Total Budget	**4,366,565**	**4,287,165**	**4,287,165**	**4,324,564**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
810 Information Technology Fund	4,366,565	4,287,165	4,287,165	4,324,564
Total Funding	**4,366,565**	**4,287,165**	**4,287,165**	**4,324,564**

Strategic Goals

- Promoting efficiency city-wide through technology solutions
- Developing software automation strategies for city services
- Reliable and responsive computing and networking services
- Timely, Efficient, and Cost-Effective help desk services and support
- Dependable application accessibility exceeding demand
- Strategic decision making support and services through GIS applications
- Achieve schedule time frames through productive department operations
- Advocate end-user security awareness training programs
- Continuous Disaster Recovery training and strategy methodology

Outcomes and Accomplishments

- Continuation infrastructure consolidation through Virtual Applications
- Enhancing Disaster Recovery and Alternative Operations Site initiatives
- Completion of infrastructure within Parks and Recreation Sportsplex
- Behavioral Healthcare Services Building technology enhancements
- Continuous Migration of City Appraisal Systems
- Installed School Board Fleet Maintenance IT Infrastructure and Software
- Continued Migration of Human Resources and Payroll Systems
- Enhanced Cyber Security posture through infrastructure upgrades

General Government

Information Technology - Telecommunications

Business Unit Mission Statement

Telecommunications is a division of the Department of Information Technology and is responsible for implementation and support of voice, data, wireless, radio, and E911 communication systems. The primary function of the department is to develop an electronic communication infrastructure between facilities, departments, employees and citizens. We strive to provide reliable and effective communications technology to make information available to those who need it, when they need it and where they need it. We believe timely communication is the cornerstone to developing a responsive and knowledge-based organization that works to meet the needs of its citizens.

Description of Services Provided

* Voice Telecommunications
* Data, Voice and Video Networking
* Wireless Communications
* Radio 700MHz Communications
* E911 Technology

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	268,590	313,209	313,209	318,551
Benefits	75,336	91,277	91,277	92,122
Other Operating Expenses	339,065	417,957	417,957	501,237
Capital Outlay	-	90,000	90,000	-
Net Budget	**682,992**	**912,443**	**912,443**	**911,910**
Total Budget	**682,992**	**912,443**	**912,443**	**911,910**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
810 Information Technology Fund	682,992	912,443	912,443	911,910
Total Funding	**682,992**	**912,443**	**912,443**	**911,910**

Strategic Goals

- Interoperability with Multi-Jurisdictions and agencies
- Responsive and Reliable 9-1-1 emergency communications and operations technology
- Infrastructure Latency less than 3 seconds
- Network availability of 99.9% during operational hours
- Cost Effective and efficient voice communication services
- Transition City voice infrastructure towards VOIP installations

Outcomes and Accomplishments

- Consolidated City Networks segments to Metro Ethernet resulting with an cost savings
- Completed Phase II VOIP telephone consolidation
- Behavioral Healthcare Building Voice Network infrastructure installation
- Broaden WAN infrastructure to include Portsmouth Sportsplex
- Replaced and upgraded core infrastructure equipment
- Initiated Phase I security infrastructure upgrades

General Government

Marketing and Communications

Business Unit Mission Statement

* Marketing, Communications & Tourism will focus on our unique attractions, heritage, history, and location. We will utilize cost-effective, creative, and innovative solutions that build synergy and position the "New Portsmouth" as a viable and livable city within the heart of Hampton Roads. End Result: Consistent branding and promotion of the City of Portsmouth.

* To strategically and effectively market the City of Portsmouth and its uniquely diverse attractions, events, and offerings, within the City and Hampton Roads, as a vibrant and desirable place to live, work, play, and conduct business. End Result: Position Portsmouth as vibrant and prosperous using an "inside-out" approach.

Description of Services Provided

- Serves as brand stewards, logo and brand compliance, and image consistency
- Provides a multi-faced marketing and communications solutions
- Formulates media plans to promote attractions, tourism, and quality of life offerings
- Coordinates communications with regard to social media, mainstream media, public, community relations, and tourism
- Manages and produces municipal television: Portsmouth Community Television (PCTV)
- Manages promotional advertising budgets for Economic Development and Museums
- Collaborates with Economic Development with regard to business retention
- Represents the City at meetings with regard to local and regional collaboration

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	603,079	627,377	627,377	497,433
Benefits	147,562	163,084	163,084	146,219
Other Operating Expenses	967,785	996,314	996,314	1,060,784
Internal Service Charges	34,063	29,346	29,346	38,114
Capital Outlay	-	75,000	75,000	40,000
Net Budget	**1,752,489**	**1,891,121**	**1,891,121**	**1,782,550**
Total Budget	**1,752,489**	**1,891,121**	**1,891,121**	**1,782,550**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,752,489	1,891,121	1,891,121	1,782,550
Total Funding	**1,752,489**	**1,891,121**	**1,891,121**	**1,782,550**

Strategic Goals

- Unified & Consistent Voice: project a clear and unified voice across all functional areas
- Return-On-Investment: maximize cost-effective media-buys and advertising
- Position & Placement: enhance Portsmouth's position and product placement in the region
- Marketable Assets: brand marketable products consistently to create impact
- Economic Development: build synergy and instill a Passion for Portsmouth
- City Council Vision Principles: alignment with Council's vision principles and core values
- Portsmouth Community Television: continue to use as a tool to reach the citizens of Portsmouth and the region

Outcomes and Accomplishments

- Created, marketed and produced a successful after-work concert series, "Sunset Thursdays," consistent with Council directives and attracted over 5,000 attendees
- Collaborated with Integrated Management Group to create and produce Portsmouth's first Jazz Concert Series: "July Jazz" at the Portsmouth Pavilion as a two-day free concert at the venue
- Produced and promoted the first "Holiday Harmony" concert at Willett Hall. A free concert that featured the Tidewater Concert Band that added to the holiday events throughout the city
- Received a grant from Virginia Tourism Corporation for $25,500 to enhance promotional and marketing campaign for Economic Development, downtown shopping and dining and Olde Towne Business Association (OTBA) website design and upgrades

General Government

Finance and Budget - Risk Management Fund

Business Unit Mission Statement

The mission of the Risk Management Division of Finance is to actively protect the present and future assets of the City of Portsmouth, thereby helping ensure its financial integrity and enhancing its ability to provide the services needed to maintain a high quality of life for its employees, citizens and visitors.

Description of Services Provided

Provide departments within the City of Portsmouth with workers compensation injury management; OSHA/VOSH safety guidance and support; professional claims management pursuing insurance/reinsurance claims recoveries due to the City and providing required health and fit for duty medical services for employees.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	105,657	161,964	161,964	161,692
Benefits	41,716	48,466	48,466	56,338
Other Operating Expenses	8,514,269	5,656,548	5,656,548	5,771,733
Transfers	9,329	2,009,384	2,009,384	9,675
Net Budget	**8,670,970**	**7,876,362**	**7,876,362**	**5,999,438**
Total Budget	**8,670,970**	**7,876,362**	**7,876,362**	**5,999,438**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
820 Risk Management Fund	8,670,970	7,876,362	7,876,362	5,999,438
Total Funding	**8,670,970**	**7,876,362**	**7,876,362**	**5,999,438**

Strategic Goals

- To institute and implement a work culture of safety for the City.
- To reduce the Workers Compensation and Liability claims by 10%, striving to increase all insurance claims recoveries.
- To maintain timely reporting to federal, state and local agencies.
- Complete OSHA/VOSH inspection to ensure compliance per agency guideline.

Outcomes and Accomplishments

* Met Federal and State reporting guidelines.
* Successfully accomplished insurance renewals for the city.
* Assisted all city and schools departments with guidance regarding all Workers' Compensation, Liability claims and Safety concerns.
* Providing OSHA compliance training materials by establishing an OSHA training Library for City departments to use.

General Government

City Auditor

Business Unit Mission Statement

The Office of the City Auditor provides assistance to management in monitoring the design and proper functioning of internal control policies and procedures.

Description of Services Provided

* Reviews expenditures of City funds

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	95,481	95,481	95,481	97,391
Benefits	30,047	33,728	33,728	34,378
Other Operating Expenses	402	3,575	3,575	2,250
Internal Service Charges	728	728	728	778
Net Budget	**126,659**	**133,512**	**133,512**	**134,797**
Total Budget	**126,659**	**133,512**	**133,512**	**134,797**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	126,659	133,512	133,512	134,797
Total Funding	**126,659**	**133,512**	**133,512**	**134,797**

Strategic Goals

* To provide assistance to management in monitoring the design and proper functioning of internal control policies and procedures.

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Non-Departmental

Business Center Index

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Non-Departmental

Description of Services Provided

This business center includes non-specific departmental functions including Public Transportation (HRT), Virginia Sports Hall of Fame, Hampton Roads Planning District Commission and the Military and Federal Facilities Alliance. The Transfers and Contingencies section contains transfers from the General Fund to other operating funds. Also included in this business center is the transfer of local tax support to the School's operating fund totaling $52.4 million, as well as the City's support to Civic Organizations and the Debt Service Fund.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Debt Service	375,220	-	-	-
Debt Service Fund	68,131,180	39,567,317	39,567,317	40,187,115
Non-Departmental	12,236,289	13,023,500	13,023,500	12,896,931
Public Transportation	3,102,276	2,888,545	2,888,545	2,991,545
Support to Civic & Cultural Organizations	392,926	353,634	353,634	358,378
Transfers and Contingencies	101,575,463	97,910,570	97,910,570	99,489,342
Total Budget	**185,813,355**	**153,743,566**	**153,743,566**	**155,923,311**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	117,682,175	114,176,249	114,176,249	115,736,196
200 Debt Service Fund	68,131,180	39,567,317	39,567,317	40,187,115
Total Funding	**185,813,355**	**153,743,566**	**153,743,566**	**155,923,311**

Non-Departmental

Non-Departmental

Business Unit Mission Statement

The Non-Departmental section accounts for services and costs not related to specific departments or agencies.

Description of Services Provided

Included in this section are allocations for contractual obligations or community services supported by the City. Reflected in FY2017 is $2.125 million in tax relief for the Elderly and Disabled citizens (Senior Citizen Tax Relief).
Based on the Governor's proposed budget, it is anticipated that a 2% base salary increase will be awarded to all Constitutional offices on December 15, 2016. An allocation of funds is included in the Non-Departmental category based on state approval. Also reflected in this section are funds for a one-time bonus for City employees.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	355,848	2,126,209	2,126,209	1,957,793
Benefits	1,838,099	822,142	822,142	1,057,647
Contractual-Jail Per Diem	5,155,625	5,299,800	5,299,800	5,424,813
Contractual-Internship Program	-	-	-	75,000
Util-Water Hydrant Chgs	298,440	298,440	298,440	298,440
Tele-Telephone	558,460	621,500	621,500	584,581
Tele-Telephone Cellular	89,551	180,000	180,000	80,000
Training-Department Head	-	10,000	10,000	10,000
Travel - Tolls	1,327	-	-	-
Purchase Card	32,144	-	-	-
Civ Orgs-Eastern VA Med School	45,000	40,500	40,500	40,500
Civ Orgs-HR Planning District	163,996	158,802	158,802	171,326
Civ Orgs-Sports Hall of Fame	599,996	350,000	350,000	350,000
Civ Orgs-Milit/Fed Fac Allianc	49,257	44,331	44,331	48,401
Civ Orgs-Comm. Health Center	76,198	68,578	68,578	68,578
Civ Orgs-Portsmouth Partnersh	25,000	-	-	-
Civ Orgs-Natl League Cities	-	7,816	7,816	7,816
Acquisitions-Land	798	-	-	-
Sr Citizen Tax Relief	1,769,557	2,225,000	2,225,000	2,125,000
Enterprise Zone Rebates	-	40,000	40,000	40,000
State Aid Budget Reductions	566,680	-	-	-
Internal Service Charges	610,313	730,382	730,382	557,036
Net Budget	**12,236,289**	**13,023,500**	**13,023,500**	**12,896,931**
Total Budget	**12,236,289**	**13,023,500**	**13,023,500**	**12,896,931**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	12,236,289	13,023,500	13,023,500	12,896,931
Total Funding	**12,236,289**	**13,023,500**	**13,023,500**	**12,896,931**

Non-Departmental

Transfers and Contingencies

Business Unit Mission Statement

This section of the budget acts as a financial transaction conduit between the General Fund and other funds.

Description of Services Provided

In order to provide for the City's share of funding for certain programs, the Transfers and Contingencies section contains transfers from the General Fund to other funds such as Behavioral Healthcare, Social Services, Comprehensive Services, the Capital Improvement Program, the Debt Service Fund and the largest contribution to Portsmouth Public Schools for the City's local share committment for public education.

To provide for the necessary resources to pay for the costs of goods and services not contemplated during the budget preparation, a General Fund budget contingency is also included in this section

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Contingency-Other Operating	150,163	400,000	400,000	500,000
Net Budget	**150,163**	**400,000**	**400,000**	**500,000**
Trans to Public Schools Oper	46,000,000	51,400,000	51,400,000	52,400,000
Transfer to Portsmouth Public Schools One Time Funding	6,400,000	-	-	-
Transfer to Debt Service Fund	35,489,066	35,839,460	35,839,460	36,209,062
Trans to CIP Fund	7,033,049	3,790,575	3,790,575	3,579,000
Transfer to CD Fund	142,811	-	-	-
Trans to BHS Fund	651,169	613,512	613,512	673,235
Trans to Social Services Fund	3,171,729	4,117,733	4,117,733	3,994,267
Trans to Community Services	968,011	700,090	700,090	700,090
Trans to Grants Fund	8,386	-	-	-
Trans to Willett Hall Fund	102,399	137,253	137,253	-
Trans to Golf Fund	1,448,452	850,425	850,425	843,509
Trans to Parking Authority	10,228	61,522	61,522	590,179
Total Budget	**101,575,463**	**97,910,570**	**97,910,570**	**99,489,342**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	101,575,463	97,910,570	97,910,570	99,489,342
Total Funding	**101,575,463**	**97,910,570**	**97,910,570**	**99,489,342**

Non-Departmental

Public Transportation

Business Unit Mission Statement

HRT's mission is to be an innovative regional provider of inter-modal transportation opportunities at a high level of quality, safety, and efficiency.

Description of Services Provided

The City contracts public transportation services with the Transportation District Commission of Hampton Roads (TDCHR). TDCHR, operating as Hampton Roads Transit (HRT), provides public transportation in the cities of Chesapeake, Norfolk, Suffolk, Virginia Beach, Hampton, Newport News and Portsmouth. Each city has two TDCHR Board seats. At the request of the City, the Commission provides Portsmouth residents various transportation systems and services. First, operating in the City and connecting with Norfolk and the Peninsula, HRT provides a public bus route mix; ferry services connecting Portsmouth and Norfolk; vanpools operated by commuters; disabled transit services; children safety and senior transit programs; tours and downtown circulation services; neighborhood van services; and carpooling and ridesharing information services. Federal and state funds provide for approximately one third of the total HRT costs and are generally used for capital equipment purchases and special operations such as express bus service and handicap service. The passenger “Fare Box” receipts cover about one third of the total service cost leaving the City of Portsmouth to pay the remaining third of the costs incurred within Portsmouth.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Civ Orgs-HRT	3,102,276	2,888,545	2,888,545	2,991,545
Net Budget	**3,102,276**	**2,888,545**	**2,888,545**	**2,991,545**
Total Budget	**3,102,276**	**2,888,545**	**2,888,545**	**2,991,545**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	3,102,276	2,888,545	2,888,545	2,991,545
Total Funding	**3,102,276**	**2,888,545**	**2,888,545**	**2,991,545**

Strategic Goals

* Analyze ridership to determine which routes are being inefficiently utilized and which need improvement.

Non-Departmental

Debt Service

Business Unit Mission Statement

In order to meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and recommends restructuring debt to best accommodate the city's needs in accordance with its financial policies.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
DS-Cost of Issuance	375,220	-	-	-
Total Budget	**375,220**	**-**	**-**	**-**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	375,220	-	-	-
Total Funding	**375,220**	**-**	**-**	**-**

Strategic Goals

N/A

Major Budget Variances

* A separate Debt Service Fund has been created within the Governmental Funds of the City to account for all debt service activity except that related to the three Enterprise Funds (Public Utility, Parking Authority and Golf Funds). Debt Service for the Enterprise Funds continues to be accounted for within those individual funds.

City of Portsmouth
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Non-Departmental

Support to Civic & Cultural Organizations

Business Unit Mission Statement

Support to Civic Organizations is funded for the purpose of awarding incentive grants to qualified nonprofit agencies and organizations. The grants are given to encourage the recipient nonprofits to provide services that affect the welfare and improve the quality of life of Portsmouth citizens.

Description of Services Provided

The City of Portsmouth recognizes that non-profit organizations fill an important role in improving the quality of life for our community. The City developed a systematic, impartial, and informed process through which nonprofit organizations may request funding from the City. The recipient organizations are expected to provide:

1. Services that are easily accessible to Portsmouth's citizens at a cost that can be quantified and documented.
2. Services that meet specific needs of Portsmouth's citizens and support City Council's Vision Principles.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Civ Orgs-Portsmouth Homeless	24,030	21,627	21,627	21,627
Civ Orgs-Museum & Fine Arts	125,000	112,500	112,500	112,500
Civ Orgs-Tidewater Comm Coll	6,000	5,400	5,400	6,000
Civ Orgs-Food Bank	10,680	9,612	9,612	10,000
Civ Orgs-Friends of the J&D Ct	23,140	20,826	20,826	20,826
Civ Orgs-American Red Cross	15,000	13,500	13,500	10,000
Civ Orgs-CHKD	15,000	13,500	13,500	15,000
Civ Orgs-HER Shelter	39,160	35,244	35,244	40,000
Civ Orgs-Parc	92,916	83,625	83,625	83,625
Oasis Shelter	17,000	15,300	15,300	15,300
Civ Orgs-Westmoreland Athletics	5,000	4,500	4,500	4,500
Civ Orgs-Portsmouth Schools	10,000	9,000	9,000	9,000
Civ Orgs-Starbase Victory	10,000	9,000	9,000	10,000
Net Budget	**392,926**	**353,634**	**353,634**	**358,378**
Total Budget	**392,926**	**353,634**	**353,634**	**358,378**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	392,926	353,634	353,634	358,378
Total Funding	**392,926**	**353,634**	**353,634**	**358,378**

Strategic Goals

* Maintain the number of non-profit organizations that provide direct services to Portsmouth citizens.
* Maintain the number of directly provided services and/or programs that meet specific needs of Portsmouth citizens.
* Maintain the number of services and/or programs that help support City Council's Vision Principles.

Non-Departmental

Debt Service Fund

Business Unit Mission Statement

In order to meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and recommends restructuring debt to best accommodate the city's needs in accordance with its financial policies.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
DS-Pymt to Escrow Agent	30,446,686	-	-	-
Net Budget	**30,446,686**	**-**	**-**	**-**
DS-Bond Principal	11,521,484	11,605,000	11,605,000	12,690,000
DS-VPSA Principal	1,007,027	1,978,620	1,978,620	1,990,821
DS-BHS Bldg Principal	160,000	-	-	-
DS-Lease Purchase Principal	-	1,492,229	1,492,229	831,140
DS-Literary Loan Principal	250,000	250,000	250,000	250,000
DS-QZAB Principal	52,896	197,402	197,402	-
DS-Human Svcs Bldg Principal	771,103	838,766	838,766	912,366
DS - POB Principal	5,150,000	5,180,000	5,180,000	5,230,000
DS-Bond Interest	11,952,850	9,580,378	9,580,378	9,400,140
DS-VPSA Interest	251,723	228,629	228,629	204,929
DS-BHS Bldg Interest	3,400	1,695,277	1,695,277	1,695,277
DS-Lease Purchase Interest	-	50,325	50,325	551,107
DS-Literary Loan Interest	20,000	15,000	15,000	10,000
DS-Human Svcs Bldg Interest	737,995	672,550	672,550	590,667
DS - POB Interest	5,801,466	5,773,141	5,773,141	5,720,668
DS-Cost of Issuance	-	-	-	100,000
Fiscal Charges	4,550	10,000	10,000	10,000
Total Budget	**68,131,180**	**39,567,317**	**39,567,317**	**40,187,115**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
200 Debt Service Fund	68,131,180	39,567,317	39,567,317	40,187,115
Total Funding	**68,131,180**	**39,567,317**	**39,567,317**	**40,187,115**

Outcomes and Accomplishments

In April 2016, the City refinanced several bond issues to obtain more favorable interest rates and terms. As a direct result of this refinancing, debt service obligations for FY2017 were reduced by approximately $1 million and debt service obligations for the life of the bonds were reduced by over $4.0 million.

Major Budget Variances

A separate Debt Service Fund has been created within the Governmental Funds of the City to account for all debt service activity except that related to the three Enterprise Funds (Public Utility, Parking Authority and Golf Funds). Debt Service for the Enterprise Funds continues to be accounted for within those individual funds.

Judicial

Business Center Index

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City of Portsmouth
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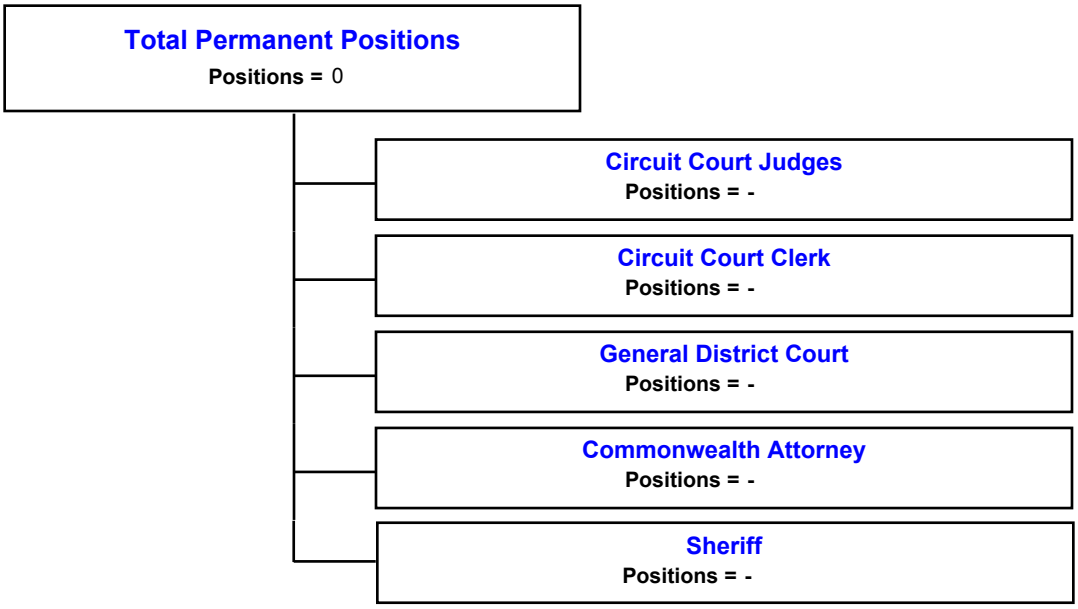
Judicial

Business Center Organizational Chart



Judicial

Description of Services Provided

This business center includes civil and criminal agencies pertaining to the prosecution and adjudication including:

* Circuit Court Judges - The Circuit Court is the Court of record for the City of Portsmouth with jurisdiction of proceedings pursuant to Virginia Code Section 17.1-513.

* Circuit Court Clerk - serves as custodian of all permanent records for the citizens of the City of Portsmouth.

* Magistrate - judicial officers of the Commonwealth of Virginia whose function is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputied, and citizens.

* General District Court - responsible for the processing and management of traffic, criminal, and civil cases.

* Juvenile and Domestic Relations Court - responsible to protect the confidentiality and privacy of juveniles coming before the Court and in their commitment to rehabilitate those who come before the Court, in addition to protecting the public and holding juvenile offenders accountable for their actions.

* Juvenile Court Services - consists of several programs whos goal is to provide community-based alternatives for youth referred by the Portsmouth Juvenile and Domestic Relations Court.

* Sheriff - responsible for the incarceration of adult offenders in the City Jail; serves all civil process for the General district, Juvenile, and Circuit Courts, and every other state court within the Commonwealth for persons residing within the City of Portsmouth; provides security for the courthouse, individual courtrooms, and monitors the court holding areas, and other designated areas.

* Commonwealth Attorney - responsible for prosecuting all felonies, misdemeanor appeals and certain misdemeanor and criminal forfeiture cases originating in the City of Portsmouth. The Commonwealth's Attorney also advises law enforcement personnel regarding criminal law and procedure; renders advisory opinions to local officials regarding conflicts of interest, and responds to citizen's inquiries regarding State law, local ordinances and the criminal justice system.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Circuit Court Clerk	1,525,860	1,504,949	1,504,949	1,566,156
Circuit Court Judges	558,853	582,833	582,833	588,526
Commonwealth Attorney	2,928,576	2,829,033	2,829,033	2,887,918
General District Court	37,765	168,158	168,158	114,408
Juvenile And Domestic Relations Court	28,495	32,142	32,142	32,501
Juvenile Court Services	1,120,385	1,267,290	1,267,290	1,333,022
Magistrate	6,426	6,717	6,717	6,802
Sheriff	13,619,882	12,422,478	12,422,478	12,715,500
Total Budget	**19,826,243**	**18,813,600**	**18,813,600**	**19,244,833**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	19,826,243	18,813,600	18,813,600	19,244,833
Total Funding	**19,826,243**	**18,813,600**	**18,813,600**	**19,244,833**

Judicial

Circuit Court Judges

Business Unit Mission Statement

The Circuit Court will maintain and improve the quality of justice for all city citizens, emphasize efficiency, effectiveness and fairness, and value and respect the individual.

Description of Services Provided

- Trial of Appeals from the General District Court and Juvenile and Domestic Relations Court.
- Set bonds in criminal cases.
- Trial of Appeals of grievability relative to City employees' grievances.
- Hear certain appeals for Virginia Employment Commission.
- Proposal Capias' (Warrants) for those persons failing to appear for court hearing dates.
- Trial Support and Custody matters relative to divorce actions and on appeal from Juvenile and Domestic Relations Court.
- Prepare Venire Facias (list of potential jurors) on a monthly basis.
- Preside over Grand Jury which meets monthly.
- Hear Mental/Incompetence Petitions (appoints guardians, etc.).
- Appoint and Swear-In Magistrate, Probation Officers and Special Police Officers.
- Appoint members of the Board of Zoning Appeals, Equalization Board, Chesapeake Bay Bridge Tunnel Commission and Electoral Board.
- Appoint Judges and substitute Judges of the General District Court and the Juvenile and Domestic Relations Court when a vacancy occurs and the Legislature is not in session.
- Appoint Marriage Commissioners.
- Appoint Commissioners in Chancery to hear evidence and report finding to the Court in divorce cases.
- Appoint Trustees of religious congregations.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	377,159	374,218	374,218	386,040
Benefits	118,376	121,619	121,619	118,563
Other Operating Expenses	44,737	67,100	67,100	68,100
Internal Service Charges	18,582	19,896	19,896	15,823
Net Budget	**558,853**	**582,833**	**582,833**	**588,526**
Total Budget	**558,853**	**582,833**	**582,833**	**588,526**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	558,853	582,833	582,833	588,526
Total Funding	**558,853**	**582,833**	**582,833**	**588,526**

Strategic Goals

* To hear and decide promptly matters brought before the court, without bias or prejudice, remaining faithful to the law, and not be swayed by partisan interests, public clamor or fear of criticism.
* To require order, decorum, and civility in proceedings before the court.
* To require staff, court officials, and others subject to the curt's control to refrain from bias or prejudice and employ courtesy and decorum in the performance of their duties.
* To exercise the power of appointment impartially and on the basis of merit.

Judicial

Circuit Court Clerk

Business Unit Mission Statement

To maintain the probate, land and court records for the City of Portsmouth and provide excellent service to the general public in an accurate, courteous, timely and professional manner in accordance with the laws and Constitution of the Commonwealth of Virginia.

Description of Services Provided

Recording and indexing land records
Execution of bonds
Probating Wills
Issuing Notaries
Qualifying ministers to perform marriage ceremonies
Administering oaths
Issuing Concealed Weapon Permits
Recording and Indexing judgments
Processing garnishments
Issuing marriage licenses
Processing adoption proceedings
Recording UCC and Finance Statements
Preparing records for the Virginia Court of Appeals, Supreme Court of Virginia, United States District Court and United States Supreme Court
Processing indictments and bench warrants in criminal cases
Processing all documents associated with civil proceedings
Keeping minutes and preparing court orders in court proceedings
Processing all divorce proceedings
Recording Plats and Maps
Recording Fictitious Names
Collection of payments for court cost and fines
Collection of tax set-off
Escheatment of Funds to Commonwealth of Virginia
Administration of Trust Fund Accounts
Collection and payment of restitution in criminal cases
Recording DD214 Military Discharges

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	924,773	876,160	876,160	954,481
Allowances	40,720	39,282	39,282	42,675
Benefits	329,391	335,812	335,812	336,099
Other Operating Expenses	171,036	200,453	200,453	200,453
Internal Service Charges	59,941	53,242	53,242	32,448
Net Budget	**1,525,860**	**1,504,949**	**1,504,949**	**1,566,156**
Total Budget	**1,525,860**	**1,504,949**	**1,504,949**	**1,566,156**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,525,860	1,504,949	1,504,949	1,566,156
Total Funding	**1,525,860**	**1,504,949**	**1,504,949**	**1,566,156**

Strategic Goals

To preserve the historical records
To eliminate paper files for court cases
To provide remote access to court files via Officer of the Court Remote Access (OCRA)
To encourage electronic filing of civil cases with Virginia Judiciary E-Filing System (VJEFS)
To increase the skill level and knowledge of office

Judicial

Circuit Court Clerk

Outcomes and Accomplishments

Improving storage of records by converting documents to digital format
Maintaining historical documents in acid free preservation boxes
Improving customer service by installing a user friendly computer system
Informing the community of probate process by conduction workshops
Providing notary service to general public at no cost
Providing assistance with Restoration of Rights Workshop for the public
Creation of a website to assist citizens with information about services

Major Budget Variances

Request increase to supplemental allowance to allow for supplement of staff salaries.

Judicial

Magistrate

Business Unit Mission Statement

The Office of the Magistrate traces its development through centuries of English and American history in the Commonwealth of Virginia. The magistrates are part of the Judicial System and act as a buffer between law enforcement and society. Magistrates are independent judicial officers of the Commonwealth of Virginia whose function is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriff's deputies, and civilians. They are specially trained to determine probable cause, issue warrants, temporary detention orders, subpoenas, arrest warrants, summonses, set bail, and commit persons to jail.

Description of Services Provided

The primary goal for the Office of the Magistrate is to provide courteous, efficient, unbiased professional services to law-enforcement officers, mental health professionals, medical doctors and citizens. The Magistrate's Office is open seven days a week, twenty-four hours a day. Daily functions include: the issuance of warrants of arrest; search warrants; summonses; subpoenas; bail bond; civil and criminal temporary detention orders; medical temporary detention orders; and emergency protective orders.

When a person is arrested in this jurisdiction, they are either admitted to bail or committed to jail. The Magistrate's Office takes guilty pleas and prepayments of traffic infractions and Class 4 misdemeanors.The Magistrate's Office serves the Portsmouth City Jail and the Hampton Roads Regional Jail, which houses inmates for the Hampton Roads area.

The State provides all funding for position and benefit costs and the City provides some funding for other operating expenses as well as internal service fund charges.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	-	4,700	4,700	4,700
Internal Service Charges	6,426	2,017	2,017	2,102
Net Budget	**6,426**	**6,717**	**6,717**	**6,802**
Total Budget	**6,426**	**6,717**	**6,717**	**6,802**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	6,426	6,717	6,717	6,802
Total Funding	**6,426**	**6,717**	**6,717**	**6,802**

Judicial

General District Court

Business Unit Mission Statement

The Portsmouth General District Court has primary responsibility for hearing criminal, traffic and civil cases within the Third Judicial District of Virginia. The General District Court does not conduct jury trials. A judge hears all cases in this court. Fines collected for violations of City ordinances are paid to the City Treasurer. All fines collected for violation of State law are paid to the State Treasury. Court costs are set by the State Legislature. The court cannot suspend or waive costs.

Description of Services Provided

CIVIL CASES: The General District Court decides civil suits involving amounts of money up to $15,000. A suit is begun by filing a civil warrant or motion for judgement with the clerk of the court and paying a fee. Small claims are those civil suits involving amounts of money of $1,000 or less and are within the exclusive jurisdiction of this court.
CRIMINAL CASES: The General District Court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to $2,500 or both.
The General District Court holds preliminary hearings in felony cases. Any charge which may be punishable by more than one year in jail is a felony. Preliminary hearings are held to determine whether there is enough evidence to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the Circuit Court.
Each defendant in a criminal case is presumed innocent until proven guilty beyond a reasonable doubt. Upon consideration of evidence, the judge decides the question of guilt or innocence and on the finding of guilt determines which penalty, if any, is proper and lawful.
TRAFFIC CASES: The General District Court hears cases in which a person is charged with a traffic offense. Most traffic offenses are infractions, which are punishable by a fine but no jail penalty. (Cases involving awards to individuals for damages in connection with traffic violations are civil in nature.) If a traffic violator is convicted of certain traffic violations, the Virginia Division of Motor Vehicles will assess points against their driver's license. This is an administrative action by DMV and is in addition to any sentence imposed by the judge.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	-	40,000	40,000	-
Allowances	-	63,595	63,595	63,595
Benefits	-	13,723	13,723	-
Other Operating Expenses	27,869	40,363	40,363	40,363
Internal Service Charges	9,896	10,477	10,477	10,450
Net Budget	**37,765**	**168,158**	**168,158**	**114,408**
Total Budget	**37,765**	**168,158**	**168,158**	**114,408**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	37,765	168,158	168,158	114,408
Total Funding	**37,765**	**168,158**	**168,158**	**114,408**

Strategic Goals

* Fully implement video arraignment
* Fully implement Case Imaging for Criminal, Traffic and Civil cases reducing the flow of paper.

Judicial

Juvenile And Domestic Relations Court

Business Unit Mission Statement

The Juvenile and Domestic Relations District Court is a component of the unified court system of the Commonwealth of Virginia subordinate to the Supreme Court and subject to the administrative supervision of the Chief Justice of the Supreme Court in accordance with Chapter 4.1 of Title 16.1 Code of Virginia. The purpose of the Juvenile and Domestic Relations District Court is to protect the welfare of the child and family. This court provides impartial and timely services to litigants and the paramount concern is the protection of victims' rights and liberties in accordance with the Code of Virginia.

Description of Services Provided

The goal of the Juvenile and Domestic Relations District Court is to protect the welfare of children and families. The court does this by exercising exclusive original jurisdiction over cases involving the following:
* Delinquent juveniles and juveniles charged with traffic infractions and violations.
* Children in need of services and supervision and children who have been subjected to abuse and/or neglect.
* Family or household members who have been subjected to abuse.
* Adults accused of child abuse or neglect, or of offenses againse any child, except for certain labor violations, or in which members of their families are victims.
* Adults accused of abuse of a spouse, ex-spouse, person with whom they have a child in common, or family or household member.
* Parentage determinations.
* Foster care and entrustment agreements and the execution of consent in certain adoption cases.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	18,198	26,275	26,275	26,435
Internal Service Charges	10,297	5,867	5,867	6,066
Net Budget	**28,495**	**32,142**	**32,142**	**32,501**
Total Budget	**28,495**	**32,142**	**32,142**	**32,501**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	28,495	32,142	32,142	32,501
Total Funding	**28,495**	**32,142**	**32,142**	**32,501**

Strategic Goals

• Clients receive a speedy and fair trial
• Cases are timely
• Excellent customer service

Judicial

Juvenile Court Services

Business Unit Mission Statement

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens. The Virginia Department of Juvenile Justice is committed to excellence in public safety by providing effective interventions that improve the lives of youth, strengthening both families and the communities within the Commonwealth. The core function is to protect the public through a balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, communities, law enforcement and other state agencies, while providing the opportunity for delinquent youth to develop into responsible and productive citizens. The Third District Juvenile Court Services (Portsmouth Court Services) is a sub-organizational community entity within the Commonwealth of Virginia's Department of Juvenile Justice (1 of 35 throughout the Commonwealth) and serves the City of Portsmouth and the Portsmouth Juvenile and Domestic Relations Court.

Description of Services Provided

The Juvenile Court Services Unit utilizes pre-dispositional and post-dispositional programs/services, which are obtained through "alternative to secure detention" referrals to the Tidewater Youth Services Commission (TYSC) and secure detention placements in Chesapeake Juvenile Services (CJS). All of these programs/services/placements complement the intake, probation, parole and social history services provided to the Portsmouth Juvenile and Domestic Relations Court by the Third District Court Service Unit. The secure detention placements at CJS are critical to public safety, the safety of the youths and when the Court deems necessary the assurance that a youth will appear in juvenile court, as prescribed in the Code of Virginia. The TYSC "alternative to secure detention" referrals provide critical alternatives to secure detention referrals at a substantial cost savings.

Juvenile Court Services include:
-Intake processing of juvenile and domestic relations matters for the Court that includes the use of diversionary alternatives to court and the processing of matters referred to the Portsmouth Juvenile and Domestic Relations docket.
-Court ordered pre-dispositional investigations and recommendations to assist the Portsmouth Juvenile and Domestic Relations Court in making final dispositions which includes the use of TYSC residential and non-residential services.
-Probation and parole supervision
-Special services/placement referrals to the TYSC and other entities to support Portsmouth Juvenile and Domestic Relations Court dispositions, including referrals to enhance probation and parole supervision.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	1,116,135	1,253,074	1,253,074	1,318,324
Internal Service Charges	4,250	14,216	14,216	14,698
Net Budget	**1,120,385**	**1,267,290**	**1,267,290**	**1,333,022**
Total Budget	**1,120,385**	**1,267,290**	**1,267,290**	**1,333,022**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,120,385	1,267,290	1,267,290	1,333,022
Total Funding	**1,120,385**	**1,267,290**	**1,267,290**	**1,333,022**

Strategic Goals

To achieve appropriate public safety recommendations and referrals for juveniles, which include the following:
* Pre-disposition secure detention placement
* Appropriate alternative and less expensive services and programs

Outcomes and Accomplishments

Positive outcomes are impacted by the availability of the graduated sanctions/incentives and services purchased via the referrals to CJS and TYSC detention alternative programming and services. The Department of Juvenile Justice has a goal of a 75% success rate for completion of the services offered by TYSC. In FY14 and FY15, successful completions met or exceeded the goal of 75%. It has been demonstrated that the services provided by these referrals contribute significantly to a reduction in delinquency and recidivism.

Judicial

Juvenile Court Services

Major Budget Variances

Due to an increase of serious felonies and misdemeanor crimes against people that have been committed by juveniles within the city of Portsmouth, there has been an increase in the use of secure detention over the past two years. In FY15, the entire amount allotted for detention was spent with the exception of a few thousand dollars. Currently in FY16, the average daily population for Portsmouth is 16 youth. The current budget is for 12 youth per day. A level 2 funding request is being submitted for an increase in the Contractual Detention Home budget to $970,900 which is an increase of $135,698.

Judicial

Commonwealth Attorney

Business Unit Mission Statement

The Office of the Commonwealth's Attorney is striving daily to impact community protection and crime prevention by smart prosecution! The criminal justice system is a key part of Portsmouth's foundation and this office strives to ensure the safety of Portsmouth's communities by fairly and diligently prosecuting criminal matters under its purview. In affiliation with Local, State and Federal Law Enforcement Authorities, the Commonwealth Attorney is an elected constitutional officer.

The mission of this office is to courageously, aggressively and expeditiously challenge criminal activity; to oppose crime and promote justice without fear of personal, professional, or political consequences; to execute justice without regard to race, religion, gender, political affiliation or socio-economic status; to employ all the department's resources objectively fostering a crime free community while nurturing strong moral development and personal responsibility; and finally to earn the citizenry's trust and respect in which we are honored to serve within Portsmouth and throughout the Commonwealth of Virginia.

Description of Services Provided

The Commonwealth Attorney's Office is responsible for prosecuting the City of Portsmouth's criminal offenders. This office diligently prosecutes felony offenses such as firearm and violent crime; child exploitation and obscenity; property crimes and identity theft; gang participation; rape and other sexual assault crimes; drug enforcement; human trafficking; domestic violence and other felony crimes. In addition, this office prosecutes most misdemeanor cases including Driving Under the Influence and Domestic Violence cases. The Office of the Commonwealth's Attorney works with other agencies within the city of Portsmouth as well as other state and federal agencies very frequently, in effort to ensure its core mission is carried out. This office also is responsible for fielding questions from the citizens of Portsmouth on criminal issues and has a duty attorney on call 24 hours a day. Additionally, to ensure ease of citizen access to the office, all Office attorneys attend civic league meeting to engage with community members, answer questions and hear concerns. The Office of the Commonwealth Attorney administers one grant program, the Victim/Witness program which provides direct service for criminal victims and witnesses. This grant provides funding for six full-time appointees.

In addition to successfully executing its core duties, this office works tirelessly to impact the efficiency of our criminal justice system by working through its programs and in partnership with other agencies to combat recidivism. The Commonwealth's Attorney's Office is dedicated to shaping the future by committing to fostering the development of Portsmouth's future leaders, its youth. The Office of the Commonwealth's Attorney is committed to community engagement and has implemented sustainable programs, such as the "Stephanie N. Morales Future Leaders Initiative" and the "Ctrl + Alt + Del Program," which it has designed to make a positive and powerful impact on Portsmouth's youth and communities and in turn its criminal justice system.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,791,230	1,649,497	1,649,497	1,651,514
Allowances	394,235	407,588	407,588	407,588
Benefits	544,811	590,241	590,241	590,777
Other Operating Expenses	95,101	95,200	95,200	120,100
Internal Service Charges	103,199	86,507	86,507	117,939
Net Budget	**2,928,576**	**2,829,033**	**2,829,033**	**2,887,918**
Total Budget	**2,928,576**	**2,829,033**	**2,829,033**	**2,887,918**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,928,576	2,829,033	2,829,033	2,887,918
Total Funding	**2,928,576**	**2,829,033**	**2,829,033**	**2,887,918**

Outcomes and Accomplishments

• Recognizing the direct impact the illegal drug trade has on violent crime and quality of life issues, this office has implemented a specialized illegal drug prosecution unit. Sentences for successful drug trafficking offenses now equal or exceed federal sentences for like offenses.
• Recognizing the direct impact that gangs have had on violent crime and property crimes in the City of Portsmouth, the Commonwealth's Attorney's Office for the first time in over five years has two gang prosecution attorneys, who have been trained on the best and most effective gang prosecution techniques.
• In addition to ensuring fair and diligent prosecution in the City of Portsmouth, the Office's employees have volunteered time to provide a well attended restoration of rights, expungement and resume writing workshop under the CTRL+ALT+DEL initiative.

Judicial

Commonwealth Attorney

• Under the Future Leaders Initiative the Office has hosted over 20 interns/shadows since the month of February and the Commonwealth's Attorney, the Commonwealth's Attorney Administrator and Office Prosecutors have volunteered in the Portsmouth Public Schools on numerous occasions to provide law related education to students and also to inspire a new generation of leaders for Portsmouth's criminal justice system.

Judicial

Sheriff

Business Unit Mission Statement

The Sheriff is a constitutional officer elected for a term of four years. The mission of the Portsmouth Sheriff's Office is to serve and protect the citizens of Portsmouth with compassion, understanding, unquestionable integrity, total dedication, and genuine pride in our community and ourselves.

Description of Services Provided

The Portsmouth Sheriff's Office provides incarceration of adult offenders utilizing methods that protect public safety. It provides services and programs for inmates seeking assistance with the intent to reduce recidivism.

The Sheriff's Office provides a safe and secure environment for the Circuit Courts and the District Courts of the City of Portsmouth, ensuring that order and decorum is maintained during all court proceedings, and also provides timely service of all process received by the Portsmouth Sheriff's Office.

Other services provided are Ident-A-Kid, Kidwatch, TRIAD, Elder Watch, Project Lifesaver, Honor Guard, C.E.R.T., and a nationally recognized Scared Straight Program.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	6,836,848	6,083,339	6,083,339	6,251,637
Allowances	573,619	490,259	490,259	490,259
Benefits	2,516,158	2,251,858	2,251,858	2,252,571
Other Operating Expenses	2,439,692	2,532,654	2,532,654	2,620,190
Internal Service Charges	1,253,565	1,064,368	1,064,368	1,100,843
Net Budget	**13,619,882**	**12,422,478**	**12,422,478**	**12,715,500**
Total Budget	**13,619,882**	**12,422,478**	**12,422,478**	**12,715,500**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	13,619,882	12,422,478	12,422,478	12,715,500
Total Funding	**13,619,882**	**12,422,478**	**12,422,478**	**12,715,500**

Strategic Goals

* The City Jail will be operated in a safe, efficient and humane manner providing a safe custodial environment for those who are incarcerated.
* The Sheriff and his deputies will continue to provide services to the City in an effort to advance the quality of life in the City of Portsmouth.
* To work in conjunction with City Management to develop new programs and methodologies to improve the standard of living and reduce the tax burden on the citizens of Portsmouth.

Outcomes and Accomplishments

* With limited resources and funding, and an aged Jail facility, which protects all inmates, the Sheriff's office has achieved an overall compliance rating of 100% from the Department of Corrections. In addition, the Portsmouth Sheriff's Office received a 100% compliance from the National Commission on Correctional Health Care for medical services supplied to the inmates.

* The Portsmouth Sheriff's Office also assists with Project Lifesaver. The average recovery time in finding these individuals is less than 20 minutes.

Public Safety

Business Center Index

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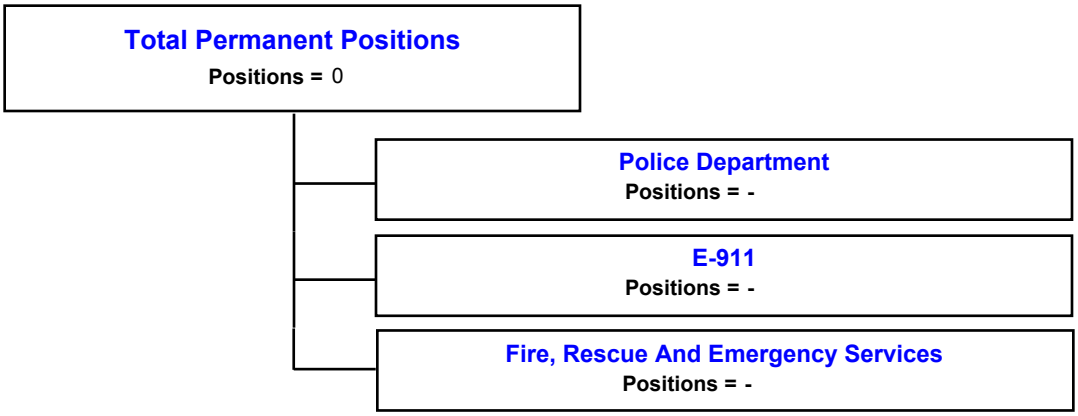
Fire, Rescue And Emergency Services	8 - 7

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Safety

Business Center Organizational Chart



City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Safety

Description of Services Provided

This business center includes the departments of Police, E-911, Animal Control and Fire, Rescue and Emergency Services which addresses citizenry protection. Services include the protection and security of all citizens to include community-policing efforts, the provision of efficient fire prevention, fire suppression, emergency medical care, hazardous material response and disaster preparedness services for the citizens of Portsmouth.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
E-911	1,907,467	2,099,229	2,099,229	2,129,920
Fire, Rescue And Emergency Services	23,956,460	23,714,215	23,714,215	23,551,137
Police Department	30,357,901	29,581,198	29,581,198	29,843,289
Total Budget	**56,221,827**	**55,394,642**	**55,394,642**	**55,524,346**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	56,221,827	55,394,642	55,394,642	55,524,346
Total Funding	**56,221,827**	**55,394,642**	**55,394,642**	**55,524,346**

Public Safety

Police Department

Business Unit Mission Statement

The Portsmouth Police Department is dedicated to the protection and security of all people and, in partnership with our community, to providing quality public safety services while affording dignity and respect to every individual.

Description of Services Provided

The Portsmouth Police Department's authorized personnel strength consists of 263 sworn Police Officers, 25 Auxiliary Police Officers and 104 civilian employees who work diligently and conscientiously to provide extraordinary public safety services.

* Respond to reports of criminal and non-criminal incidences; Conduct pro-active patrols to prevent and detect crime; Maintain records - personnel, arrests, criminal & non-criminal incidents; Conduct criminal investigations; Arrest criminal offenders; Provide for Traffic Safety; Provide and Coordinate Basic Training - coordinate all training for new recruits and Continued Certification - identify and provide for continued & remedial training needs; and Dispatch emergency response

* Security provides necessary support for special events, courier escort, parking enforcement and facility security.

* Animal Control enforces all local and state ordinances related to animal control and protection.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	16,427,553	16,158,710	16,158,710	16,295,647
Allowances	172,954	177,900	177,900	196,500
Benefits	8,151,697	8,046,289	8,046,289	7,892,107
Other Operating Expenses	1,491,491	1,405,961	1,405,961	1,647,963
Internal Service Charges	4,114,206	3,792,338	3,792,338	3,811,072
Net Budget	**30,357,901**	**29,581,198**	**29,581,198**	**29,843,289**
Total Budget	**30,357,901**	**29,581,198**	**29,581,198**	**29,843,289**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	30,357,901	29,581,198	29,581,198	29,843,289
Total Funding	**30,357,901**	**29,581,198**	**29,581,198**	**29,843,289**

Strategic Goals

PPD Strategic Directions (Goals) aligned with City Council Vision Principles
PUBLIC SAFETY
-Change and New Directions
-Quality of Life
-Efficient, Responsive Government
COMMUNITY PARTNERSHIPS
-Neighborhoods and a Sense of Community
-Quality of Life
PERSONNEL DEVELOPMENT
-Change and New Directions
-Efficient, Responsive Government
RESOURCE MANAGEMENT
-Change and New Directions
-Efficient, Responsive Government
TECHNOLOGICAL ADVANCEMENT
-Change and New Directions
-Quality of Life
-Efficient, Responsive Government

Outcomes and Accomplishments

The Department continued to accomplish many successes and reach milestones during FY15, first six month of FY16 and as outlined in our CY2015 Department's Annual Report.

Public Safety

Police Department

Our main objective is, as always, making the City of Portsmouth a safer city.

Chief Chapman Sworn in – On February 22, 2016 Tonya D. Chapman took the oath of office as Chief of Police. Chief Chapman started her career as an officer with the Arlington County Police Department and quickly rose through the ranks, working nearly every job in her 22 years there. In 2011 she became Richmond's deputy police chief. In 2014, Gov. Terry McAuliffe named Chief Chapman Deputy Secretary of the State's Department of Public Safety and Homeland Security. She comes to Portsmouth from her Deputy Secretary position.

Body Worn Cameras (BWC) - The first iteration of body worn cameras was distributed in October to 220 operational officers. The first units to be trained were Community Services Unit, Traffic Unit as well as the department's trainers before being deployed to Uniform Patrol (UP). The beta test was important to assess how well everything functions operationally, administratively and, most importantly, as a practical matter. With the advent of BWCs in the department we expect all police interactions will be open and transparent.

Public Safety

E-911

Business Unit Mission Statement

The Portsmouth Police Department is dedicated to the protection and security of all people and, in partnership with our community, to providing quality public safety services while affording dignity and respect to every individual.

Description of Services Provided

The E-911 Communications Center plays a vital role in the protection and preservation of lives and property in the City of Portsmouth through the rapid and coordinated deployment of Public Safety Personnel and Equipment. This center is responsible for the planning, management, dispatching and control of radio communications for the Police Department, Fire Department, and Emergency Medical Services. The communication dispatchers are highly trained to handle requests for emergency services received from the citizens through the Emergency 911 telephone system.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	952,407	1,105,425	1,105,425	1,154,076
Benefits	408,408	434,933	434,933	442,527
Other Operating Expenses	11,099	31,766	31,766	31,142
Internal Service Charges	535,552	527,105	527,105	502,175
Net Budget	**1,907,467**	**2,099,229**	**2,099,229**	**2,129,920**
Total Budget	**1,907,467**	**2,099,229**	**2,099,229**	**2,129,920**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,907,467	2,099,229	2,099,229	2,129,920
Total Funding	**1,907,467**	**2,099,229**	**2,099,229**	**2,129,920**

Strategic Goals

PUBLIC SAFETY
-Change and New Directions
-Quality of Life
-Efficient, Responsive Government
COMMUNITY PARTNERSHIPS
-Neighborhoods and a Sense of Community
-Quality of Life
PERSONNEL DEVELOPMENT
-Change and New Directions
-Efficient, Responsive Government
RESOURCE MANAGEMENT
-Change and New Directions
-Efficient, Responsive Government
TECHNOLOGICAL ADVANCEMENT
-Change and New Directions
-Quality of Life
-Efficient, Responsive Government

Outcomes and Accomplishments

Expected CADS contract to be awarded and project implantation to begin and finish within the prescribed timeframe of 1 – 1.5 years. This CIP funded project has been in the formal acquisition process and project planning stages for the last eighteen (18)+ months.
In May of 2015 the Command Bus (E-911 backup system) was systems tested at Hampton Roads Regional Jail and dispatched calls using laptops and receiving calls via cell phones effectively displaying seamless interoperability with our Emergency Communications Center (ECC).

Public Safety

Fire, Rescue And Emergency Services

Business Unit Mission Statement

The Mission of Portsmouth Fire, Rescue and Emergency Services is to proactively protect the lives and property of the citizens and visitors of the City of Portsmouth against fire, sudden medical emergencies, and natural or man-made disasters.

Description of Services Provided

The Portsmouth Fire Department provides a wide range of comprehensive emergency services including fire prevention and suppression, emergency medical services, hazardous materials response and mitigation, heavy and technical rescue, maritime incident response, emergency management and disaster planning, arson and environmental crime investigation and public education. The department is divided into 4 divisions to include Administration, Operations, Emergency Medical Services, and Emergency Management. Together these divisions work diligently to provide safe, effective, caring services to the citizens of Portsmouth and its visitors.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	13,276,786	13,092,057	13,092,057	13,137,983
Allowances	407,337	142,700	142,700	132,800
Benefits	7,170,310	7,075,888	7,075,888	6,961,660
Other Operating Expenses	624,018	653,124	653,124	653,124
Internal Service Charges	2,478,009	2,750,446	2,750,446	2,665,570
Net Budget	**23,956,460**	**23,714,215**	**23,714,215**	**23,551,137**
Total Budget	**23,956,460**	**23,714,215**	**23,714,215**	**23,551,137**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	23,956,460	23,714,215	23,714,215	23,551,137
Total Funding	**23,956,460**	**23,714,215**	**23,714,215**	**23,551,137**

Strategic Goals

During Fiscal Year 2016, the Portsmouth Fire, Rescue and Emergency will focus on five Strategic Categories: Communication, Health and Safety, Training, Technology and Organization Planning and Practices. Each category is significant to the strategic progression of the organization.

* Communication: Communication addresses all aspects by which information is obtained, processed and utilized within the Portsmouth, Fire, Rescue and Emergency Services including internal and external sources.

* Health and Safety: Health and Safety is to protect against risks to health or safety arising out of work related activities.

* Training: Training is actions taken to enhance knowledge, skills and abilities to sustain optimal measurable performance.

* Technology: Technology applies resources to improve and enhance service delivery.

* Organization Planning & Practices: Identifies areas of quality management to enhance productivity through improved work procedures, practices, communications and accountability.

Outcomes and Accomplishments

* The department answered more than 17,000 calls for assistance during the past year.
* Our Citizens' Fire Academy offered citizens with the opportunity to gain an inside look into their Fire Department. The participants experienced hands-on Firefighter training during their two-day training.
* Students of the Youth Fire and EMS Academy enjoyed two weeks of fun filled hands-on fire and EMS training through sponsorship of Portsmouth Public Schools. The training was held at St. Julien's Creek and classroom sessions were at Churchland High School. Our main goal was to educate the group on Fire prevention and Recruitment.

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Works/General Services

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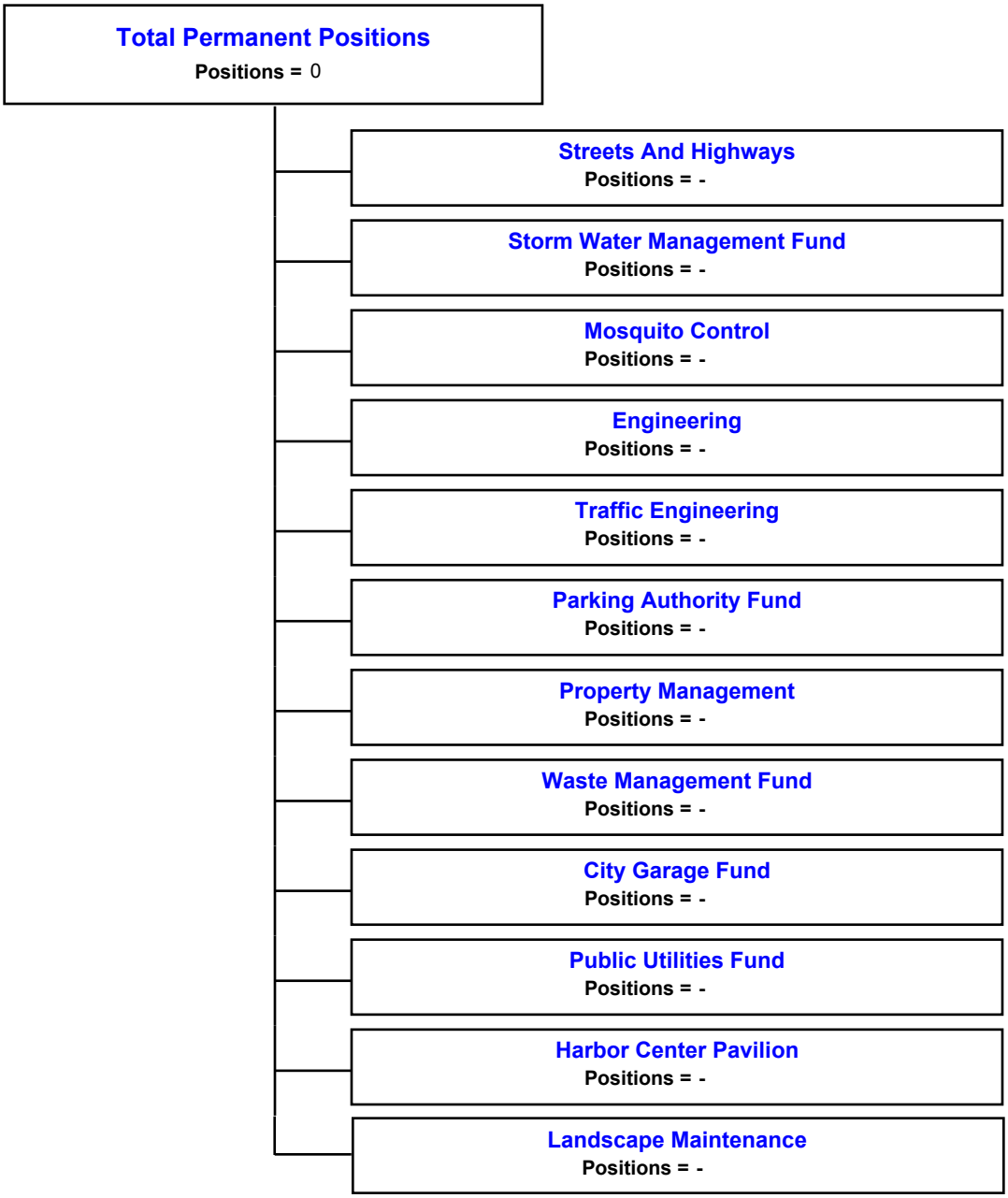
City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Works/General Services

Business Center Organizational Chart



Public Works/General Services

Business Center Vision

Public Works recognizes that its employees are its most valuable resource and that a diverse work force with opportunities for learning and growing are vital in the delivery of exceptional customer service to our community.

Mission Statement

Public Works strives to deliver essential and effective services that promotes and protects public health and safety. Our goal is to be responsive and accountable to the community and protect the interests of the City of Portsmouth. We are proactive in engaging the community and the employees in providing the best services possible.

Description of Services Provided

Public Works consists of the following divisions: Mosquito Control, Stormwater Management, and Streets and Highways. Services provided include Integrated Mosquito Control Program, maintenance of city streets to include paving and sidewalk replacement, as well as alley maintenance. The Stormwater program consists of cleaning and maintaining of the city's stormwater drainage system. The Stormwater Management Division also provides inspection programs for construction and other activities, and administers the city's Comprehensive Stormwater Management Plan to protect the environment and ensure compliance with state and federal environmental requirements.

Strategic Plan

Improving the effectiveness of our services by developing a highly trained and safety-conscious workforce;
Providing additional training and education to our employees to ensure that we keep up with current standards and position the employee for advancement.
Utilizing routine maintenance activities to identify and develop plans for long-term solutions to infrastructure problems.
Promoting increase coordination between city departments and utility companies to gain efficiencies and minimize interruptions.
Fostering communication and trust within the Public Works Department, other city departments, and the community.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Cemetery Maintenance	-	344,615	344,615	-
Cemetery Perpetual Care Fund	1,610,370	100,000	100,000	100,000
City Garage Fund	9,780,196	8,760,029	8,760,029	8,693,865
Engineering	1,166,263	1,145,054	1,145,054	1,186,806
Harbor Center Pavilion	369,476	333,119	333,119	326,665
Landscape Maintenance	2,723,733	2,885,312	2,885,312	-
Mosquito Control	405,326	494,168	494,168	497,354
Parking Authority Fund	1,188,796	1,411,892	1,411,892	1,842,222
Property Management	4,030,175	3,747,661	3,747,661	3,893,051
Public Utilities Fund	37,071,314	58,202,260	58,202,260	42,581,890
Rental Of Land	561,852	326,892	326,892	208,612
Storm Water Management Fund	7,364,881	7,511,211	7,511,211	7,511,211
Streets And Highways	3,275,488	3,266,033	3,266,033	3,305,621
Traffic Engineering	2,373,535	2,412,955	2,412,955	2,373,719
Utilities	2,455,528	2,895,000	2,895,000	2,720,000
Waste Management Fund	10,654,041	13,368,477	13,368,477	12,368,477
Total Budget	**85,030,974**	**107,204,678**	**107,204,678**	**87,609,493**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	17,361,375	17,850,809	17,850,809	14,511,828
420 Stormwater Management Fund	7,364,881	7,511,211	7,511,211	7,511,211
500 Cemetery Fund	1,610,370	100,000	100,000	100,000
700 Public Utility Fund	37,071,314	58,202,260	58,202,260	42,581,890
740 Waste Management Fund	10,654,041	13,368,477	13,368,477	12,368,477
750 Portsmouth Parking Authority	1,188,796	1,411,892	1,411,892	1,842,222
800 City Garage Fund	9,780,196	8,760,029	8,760,029	8,693,865
Total Funding	**85,030,974**	**107,204,678**	**107,204,678**	**87,609,493**

Public Works/General Services

Streets And Highways

Business Unit Mission Statement

The mission of the Streets and Highways division is to enhance the quality of life and protect the public interest by effectively maintaining the City's streets and alleys to ensure safe passage for vehicular and pedestrian traffic in the City of Portsmouth.

Description of Services Provided

The Streets and Highways Division performs and coordinates maintenance activities within the City's rights of way. Services provided are:

* Maintenance of pavement
* Shoulder and alley maintenance
* Maintenance of concrete infrastructure
* Emergency operations
* Administration services.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	490,974	513,755	513,755	524,423
Allowances	1,080	1,080	1,080	2,160
Benefits	247,455	232,059	232,059	210,484
Other Operating Expenses	2,071,223	2,051,700	2,051,700	2,142,078
Internal Service Charges	464,755	467,439	467,439	426,476
Net Budget	**3,275,488**	**3,266,033**	**3,266,033**	**3,305,621**
Total Budget	**3,275,488**	**3,266,033**	**3,266,033**	**3,305,621**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	3,275,488	3,266,033	3,266,033	3,305,621
Total Funding	**3,275,488**	**3,266,033**	**3,266,033**	**3,305,621**

Strategic Goals

* Develop a highly trained and safety-conscious workforce
* Maintain working knowledge of current industry, work zone and safety standards and protocols
* Keep appraised of new trends and methodologies and maintain certifications
* Actively participate in efforts for citywide safety program and develop division specfic safety program to address daily operations
* Systematic approach to maintenance activities to ensure quality customer service
* Utilize routine maintenance activities to identify and develop plans for long-term solutions to infrastructure problems
* Promote increased coordination of projects and maintenance activities in the right of way to gain efficiencies and minimize interruptions.

Outcomes and Accomplishments

* Adhered to paving schedule which included several major roads throughout the City.
* Implemented concrete improvements to include curbs, gutters, sidewalks, and handicapped ramps.
* Maintain historic areas' brick sidewalks and seawall.
* Designated a Safety/Training Coordinator (in-house) for the Public Works Department to ensure that employees adhere to safety standards set by VDOT and OSHA.
* Assessed the training needs of our employees in the operation of heavy equipment to position them for advancement opportunities and ensure that the needs of the Public Works Department and the City of Portsmouth are fulfilled.

Public Works/General Services

Storm Water Management Fund

Business Unit Mission Statement

The mission of the Stormwater division is to enhance the quality of life and protect the public interest by following sound environmental policies, ensuring applicable code compliance and effectively maintaining the City's infrastructure. The Stormwater Division is responsible for implementing the regulations of the Environmental Protection Agency (EPA) under the 1998 Amendments to the Clean Water Act which requires localities to develop and implement Stormwater Management and Erosion and Sediment Control Programs.

Description of Services Provided

* Maintenance of Stormwater Infrastructure
* Cave-in Repair Program
* Storm Drain Rehabilitation
* Ditch/Outfall Maintenance Program
* Regulatory activities
* Emergency Operations
* Lake and Pond Management Program
* Erosion and Sediment Control Program
* Stormwater Management Program
* Enforcement of Stormwater Ordinance
* Street Sweeping

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	826,229	852,462	852,462	818,015
Allowances	7,303	6,480	6,480	4,320
Benefits	449,444	467,049	467,049	401,931
Other Operating Expenses	598,747	650,056	650,056	629,741
Internal Service Charges	426,064	358,490	358,490	341,040
Capital Outlay	253,859	451,000	451,000	451,000
Transfers	4,803,234	4,725,674	4,725,674	4,865,164
Net Budget	**7,364,881**	**7,511,211**	**7,511,211**	**7,511,211**
Total Budget	**7,364,881**	**7,511,211**	**7,511,211**	**7,511,211**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
420 Stormwater Management Fund	7,364,881	7,511,211	7,511,211	7,511,211
Total Funding	**7,364,881**	**7,511,211**	**7,511,211**	**7,511,211**

Strategic Goals

* Safely and efficiently control runoff
* Systematic approach to maintenance activities to ensure quality customer service
* Perform routine maintenance activities to identify and develop plans for long-term solutions to infrastructure problems
* Develop a highly trained and safety-conscious workforce
* Implement and support programs to ensure compliance with Stormwater Permit and other regulatory requirements.
* Protect and enhance water quality in streams, ditches and stormwater lakes/ponds throughout the City.
* Educate and involve the public.

Outcomes and Accomplishments

* Obtained permits from Army Corps of Engineers allowing clean-up of approximately 50 outfalls in wetlands throughout the City.
* Developing proactive approach to deal with maintenance of stormwater lakes and ponds.
* Continued comprehensive process to ensure City compliance with Chesapeake Bay TMDLs, new stormwater regulations and other mandates.
* Designated a Safety/Training Coordinator (in-house) for the Public Works Department to ensure that employees adhere to safety standards set by VDOT and OSHA.
* Assessed the training needs of our employees in the operation of heavy equipment to position them for advancement.

Public Works/General Services

Mosquito Control

Business Unit Mission Statement

The mission of the Mosquito Control Division is to enhance the quality of life and protect the public interest by utilizing Integrated Pest Management techniques to monitor and control mosquito populations in the City of Portsmouth.

Description of Services Provided

The division's core services are trapping and identifying mosquitoes, conducting larval inspections and treatments, and truck fogging city streets. Major services include monitoring mosquito populations and treating their breeding habitat. Treatments directly impact the quality of life of citizens. The division is also tasked with responding to public health emergencies related to mosquito transmitted diseases.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	150,786	151,285	151,285	153,932
Benefits	55,938	56,985	56,985	56,571
Other Operating Expenses	133,954	193,975	193,975	193,975
Internal Service Charges	64,648	91,923	91,923	92,876
Net Budget	**405,326**	**494,168**	**494,168**	**497,354**
Total Budget	**405,326**	**494,168**	**494,168**	**497,354**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	405,326	494,168	494,168	497,354
Total Funding	**405,326**	**494,168**	**494,168**	**497,354**

Strategic Goals

- Work to develop sustainable mosquito control practices.
- Reestablish a proactive surveillance driven control program.
- Find innovative solutions to eliminate or control mosquito breeding habitats.
- Reduce the need for adult aerial and truck pesticide applications.

Long Term:
- Develop prescriptive larval control actions based on rain fall, time of the year, and type of mosquito breeding habitat.

Short Term:
- Continue working with our federal partners (Army Corps of Engineers, Navy) in reducing mosquitoes around Craney Island.

Public Works/General Services

Engineering

Business Unit Mission Statement

The mission of the Department of Engineering and Technical Services is to enhance public safety and maintain/improve the City of Portsmouth's infrastructure by providing economical, responsive and effective engineering, surveying and project management support to city departments, developers, civic organizations and citizens.

Description of Services Provided

The Department of Engineering and Technical Services provides services for the design, construction and rehabilitation of the City's public infrastructure - roads, bridges, buildings, drainage, etc; the review and oversight of development plans within the City; and the investigation of concerns by internal and external customers.

The City Surveyor reseaches Title and Deed information for property acquisitions, prepares plats and easements for City projects, and coordinates efforts for the City's mapping, aerial photography, survey control, and GIS system. In addition, the survey crew provides support for construction projects.

Other responsibilities of the department involve the inspection of City projects and work in the City right-of-Way for compliance with local, state and federal guidelines.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	624,984	700,586	700,586	743,395
Benefits	269,595	246,430	246,430	253,792
Other Operating Expenses	94,787	50,120	50,120	44,150
Internal Service Charges	176,896	147,918	147,918	145,469
Net Budget	**1,166,263**	**1,145,054**	**1,145,054**	**1,186,806**
Total Budget	**1,166,263**	**1,145,054**	**1,145,054**	**1,186,806**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,166,263	1,145,054	1,145,054	1,186,806
Total Funding	**1,166,263**	**1,145,054**	**1,145,054**	**1,186,806**

Strategic Goals

* Replace the portion of the Churchland Bridge carrying the westbound lanes of High Street with a structure meeting current federal and VDOT standards including adequate bicycle and pedestrian accommodations.
* Work with VDOT and the Hampton Roads Transportation Organization to continue to identify funding and upgrade the City's roadway network.
* Work with the Stormwater Division of the Department of Public Works to implement the new State Stormwater Program.
* Work with the Stormwater Division to negotiate the new City V.P.D.E.S. Permit
* Work with VDOT and local railroads to identify funding to improve rail road crossings
* Develop performance measures in line with VDOT/VTCA practices

Outcomes and Accomplishments

New Behaviorial Health Services Building completed and occupied.

FY 16

Site Plans Approved - 20
Right of Permits Issued - 860
Land Disturbance Permits Issued - 1063

Public Works/General Services

Traffic Engineering

Business Unit Mission Statement

The primary mission of the Traffic Engineering Department is to provide effective and efficient traffic control systems and devices that maximize safety, quality, reliability, comfort and understandability, and minimize travel time, inconvenience, and expense for the traveling public and the taxpayers.

Description of Services Provided

* Operation and maintenance of 122 signalized intersections.
* Timing and optimization of signals through a central computer system and upgrade intersections. These upgrades have resulted in lower energy consumption, improved signal head visibility and better intersection operation.
* Maintain an inventory of approximately 28,000 signs and over 870 miles of lane markings.
* Fabricate, install, and maintain all signs in the City right-of-way, maintain pavement markings, review temporary traffic controls for work in the right-of-way and conduct traffic studies for travel improvements as necessary.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	347,813	392,338	392,338	371,031
Allowances	5,708	6,480	6,480	3,240
Benefits	192,999	196,870	196,870	186,137
Other Operating Expenses	1,663,766	1,667,599	1,667,599	1,667,599
Internal Service Charges	163,249	149,668	149,668	145,712
Net Budget	**2,373,535**	**2,412,955**	**2,412,955**	**2,373,719**
Total Budget	**2,373,535**	**2,412,955**	**2,412,955**	**2,373,719**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,373,535	2,412,955	2,412,955	2,373,719
Total Funding	**2,373,535**	**2,412,955**	**2,412,955**	**2,373,719**

Strategic Goals

* Implement a traffic sign and pavement marking retroreflectivity management system and bring the city into compliance with federally mandated requirements through planned sign replacements and pavement remarking.
* Modernize and standardize the City's traffic signal system for its 122 signalized intersections through a series of federal/state funded projects supported by the Hampton Roads Transportation Organization.
* Pursue federal/state funding to resynchronize the City's traffic signal system along various major corridors to minimize travel times on a three year cycle.
* Work with State and Federal agencies, and Regional partners on transportation issues.
* Continue to align Operations with FHWA Basic Service Approach

Outcomes and Accomplishments

* Using non-City funding, we have upgraded our central signal system along with remote communications to 30 intersections, deployed safety improvements at an additional 20 locations to include pedestrian enhancements, retimed more than 90 intersections, and replaced traffic signal lights with energy efficient LED bulbs
* Highway Safety Improvement Program (HSIP) Phase I (8 locations) and Phase II (10 locations) - Completed.
* Signal System Phase I - Completed.
* Congestion, Mitigation, and Air Quality Project (6 intersections) - Completed.
* Signal System Upgrades Phases 2-4 underway

Public Works/General Services

Parking Authority Fund

Business Unit Mission Statement

The Parking Authority provides safe, efficient and attractive parking at reasonable rates for long-term, short-term, and special event parking in the Downtown Portsmouth Business District.

Description of Services Provided

The Portsmouth Parking Authority is responsible for the operation and maintenance of five parking garages, eight surface lots, and approximately 490 parking meters. The following services are provided:

* Rental/leasing of monthly parking spaces in City-owned facilities
* Daily garage ticket sales
* Supplementary parking enforcement in the Downtown Portsmouth area.
* Special event parking, including concert events held at the Harbor Center Pavilion.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	146,784	191,227	191,227	156,286
Allowances	1,371	1,080	1,080	1,080
Benefits	55,490	54,467	54,467	55,609
Other Operating Expenses	360,056	396,193	396,193	405,995
Internal Service Charges	58,431	54,543	54,543	58,577
Debt Service	114,206	556,195	556,195	556,195
Capital Outlay	444,368	-	-	-
Transfers	8,090	158,187	158,187	608,480
Net Budget	**1,188,796**	**1,411,892**	**1,411,892**	**1,842,222**
Total Budget	**1,188,796**	**1,411,892**	**1,411,892**	**1,842,222**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
750 Portsmouth Parking Authority	1,188,796	1,411,892	1,411,892	1,842,222
Total Funding	**1,188,796**	**1,411,892**	**1,411,892**	**1,842,222**

Strategic Goals

* Implementation of the Updated Downtown Parking Master Plan.
* Re-examine parking strategies for Downtown
* Evaluate the existing parking decks and surface lots.
* Provide support for certain City sponsored events.
* Replace County Street Parking Garage

Outcomes and Accomplishments

* Repairs in County Street, City Hall (Central) and Harbor Street garages completed
* Completed 70% of the recommendations of the Downtown Parking Master Plan.

Public Works/General Services

Property Management

Business Unit Mission Statement

To provide the best municipal facilities for citizens to utilize at a cost that is competitive with the "best practice" private sector properties management firms.

Description of Services Provided

To provide building maintenance services and replacement to include, electrical, HVAC, plumbing, carpentry, painting and janitorial services. The division also operates a storeroom that provides janitorial supplies and other items used by City departments. The division primarily serves internal customers; however, external customers also benefit from these services. Logistical support is also provided for special events.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,259,051	1,204,454	1,204,454	1,220,315
Allowances	7,228	7,560	7,560	7,560
Benefits	500,409	454,966	454,966	464,168
Other Operating Expenses	1,926,184	1,780,100	1,780,100	1,894,481
Internal Service Charges	337,303	300,581	300,581	306,527
Net Budget	**4,030,175**	**3,747,661**	**3,747,661**	**3,893,051**
Total Budget	**4,030,175**	**3,747,661**	**3,747,661**	**3,893,051**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	4,030,175	3,747,661	3,747,661	3,893,051
Total Funding	**4,030,175**	**3,747,661**	**3,747,661**	**3,893,051**

Strategic Goals

* Develop a Facility Condition Index (FCI) to take the place of our current Facility Study. This document will prioritize maintenance and replacement activity and will serve as a strategic plan for all facilities.
* Continue work on Life Cycle Costing
* Develop an improved training plan that addresses new opportunities to improve efficiencies.

Outcomes and Accomplishments

* Replaced 19 HVAC systems throughout City facilities.
* Remodeled the Bide-A-Wee Pavilion to include carpet, lighting, paint and restroom fixtures.
* Managed the construction of the new School Bus Garage.

Major Budget Variances

The increase in the Properties Management budget is due to an increase in the annual service contract for elevator maintenance.

Public Works/General Services

Utilities

Business Unit Mission Statement

To provide our customers with facilities that are energy efficient and environmentally friendly through a proactive effort by utilizing energy saving materials and technology whenever possible.

Description of Services Provided

The Utilities Division provides funding to cover the cost of electricity, natural gas, fuel oil, water service, sewage treatment and stormwater management for the City's municipal buildings and exterior facilities.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	2,455,528	2,895,000	2,895,000	2,720,000
Net Budget	**2,455,528**	**2,895,000**	**2,895,000**	**2,720,000**
Total Budget	**2,455,528**	**2,895,000**	**2,895,000**	**2,720,000**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,455,528	2,895,000	2,895,000	2,720,000
Total Funding	**2,455,528**	**2,895,000**	**2,895,000**	**2,720,000**

Strategic Goals

* Develop new strategies to decrease utility consumption.
* Continue a program to upgrade lighting systems to energy efficient lamps and ballast.

Outcomes and Accomplishments

Maintained a flat cost for utilities while increasing the square footage of City space.

Public Works/General Services

Rental Of Land

Business Unit Mission Statement

To negotiate and manage leases that provide quality office space at the most reasonable cost. To ensure that property owners adhere to the contents of the lease and provide services that are comparable to customers occupying City owned space.

Description of Services Provided

Management of leases to provide quality and efficient office space for city services.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	561,852	326,892	326,892	208,612
Net Budget	**561,852**	**326,892**	**326,892**	**208,612**
Total Budget	**561,852**	**326,892**	**326,892**	**208,612**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	561,852	326,892	326,892	208,612
Total Funding	**561,852**	**326,892**	**326,892**	**208,612**

Strategic Goals

* Insure owners are accountable for upholding the lease provisions.
* Renew all leases at least six months prior to the expiration date.
* Insure payment of no higher than market rate for office space.
* Minimize leased space by maximizing the use of City owned facilities

Outcomes and Accomplishments

* Moved the Police Department to their new location at 801 Water Street which has eliminated the need for several leases and decreased the overall cost of this budget unit.

Public Works/General Services

Waste Management Fund

Business Unit Mission Statement

To provide efficient and environmentally friendly waste removal and disposal using the most economical process available.

Description of Services Provided

To collect and dispose of household waste and bulk material for approximately 33,000 customers.

Sanitation: This work group provides once weekly collection to approximately 80% of the City's residential households based on an automated waste colleciton program. The remaining 20% are serviced through a semi-automated system. Yard waste is collected once weekly and disposed in the City owned and operated landfill. This unit also provides commercial waste collection in the Downtown Commercial District six days per week. An average of 56,000 tons of solid waste is collected and disposed of per year at the Southeastern Public Service Authority (SPSA) . This work group also provides collection service to senior and disabled citizens as mandated by the Americans with Disabilities Act and special pickups are provided for move-ins and move-outs.

Bulk Refuse: Provide once weekly collection for 65,800 cubic yards of bulk material which is collected and disposed at the City owned Craney Island Landfill. In addition, for special clean-up projects, roll-off boxes are provided to City departments and civic groups for special and neighborhood clean-ups. In accordance with Federal mandates, prior to disposal, In addition to these services, to coordinate drop off recycling services, this unit collaborates with Tidewater Fiber and containers are pulled and dumped approximately 460 times. In FY-12, the citizens of Portsmouth recycled 520 tons of materials.

Landfill: Operation of the landfill for construction debris disposal, yard waste, tree limbs, and other bulk refuse. The landfill is only authorized for City collection crews and City approved construction project usage. An average of 76,000 cubic yards of debris was deposited at the landfill.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,965,512	1,976,859	1,976,859	2,126,814
Benefits	1,146,881	1,179,287	1,179,287	1,056,821
Other Operating Expenses	5,115,994	6,278,276	6,278,276	5,730,275
Internal Service Charges	1,483,851	1,443,969	1,443,969	1,435,126
Debt Service	6,832	-	-	-
Capital Outlay	542,269	707,280	707,280	1,602,115
Transfers	392,702	1,782,806	1,782,806	417,326
Net Budget	**10,654,041**	**13,368,477**	**13,368,477**	**12,368,477**
Total Budget	**10,654,041**	**13,368,477**	**13,368,477**	**12,368,477**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
740 Waste Management Fund	10,654,041	13,368,477	13,368,477	12,368,477
Total Funding	**10,654,041**	**13,368,477**	**13,368,477**	**12,368,477**

Strategic Goals

* Develop and implement a curbside recycling program.
* Maximize the life expectancy of the Craney Island Landfill.
* Recycle 50% of all bulk waste collected.

Outcomes and Accomplishments

* Consolidated all code enforcement with Neighborhood Quality Inspectors to improve enforcement.
* Moved Street Sweeping Operations to the Stormwater Division to improve efficiency.
* Reorganized existing staff to create a Special Projects Coordinator who works with inmate work crews to enhance areas typically prone to illegal dumping.

Public Works/General Services

City Garage Fund

Business Unit Mission Statement

The Fleet Management Division is dedicated to providing efficient and quality services to our customers. We strive to provide the best vehicles and equipment for specific needs while seeking to protect the environment and minimize fuel cost.

Description of Services Provided

The City Garage provides routine maintenance and repair to all vehicles within the City. The City Garage also manages the operation of the City Impound and collects all fees associated with towing, storage and adminstration of the impound. The City Garage also provides maintenance and repair to vehicles belonging to the Hampton Roads Regional Jail, Portsmouth Public Schools and the Portsmouth Redevelopement and Housing Authority.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,379,951	1,583,718	1,583,718	1,350,983
Allowances	17,829	17,280	17,280	16,200
Benefits	647,480	718,105	718,105	583,888
Other Operating Expenses	5,146,136	5,047,677	5,047,677	5,278,068
Internal Service Charges	-	-	-	64,589
Debt Service	74,687	-	-	-
Capital Outlay	1,480,631	-	-	-
Transfers	1,033,482	1,393,249	1,393,249	1,400,137
Net Budget	**9,780,196**	**8,760,029**	**8,760,029**	**8,693,865**
Total Budget	**9,780,196**	**8,760,029**	**8,760,029**	**8,693,865**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
800 City Garage Fund	9,780,196	8,760,029	8,760,029	8,693,865
Total Funding	**9,780,196**	**8,760,029**	**8,760,029**	**8,693,865**

Strategic Goals

* Develop a long range plan to replace the Schools "white fleet" that is acceptable to Portsmouth Public Schools and de-emphasize the replacement plan of the "yellow fleet"
* Continue introducing Hybrid vehicles to the City's fleet where appropriate
* Increase the availability of information on maintenance history by upgrading the work management system.

Outcomes and Accomplishments

* Increased training opportunities for all employees.
* Succesfully transitioned the School Bus Garage from the private sector to the City.
* Restructured rental rates and transitioned to departments being responsible for fuel useage.

Public Works/General Services

Cemetery Perpetual Care Fund

Business Unit Mission Statement

The Cemetery Perpetual Care Fund is a permanent fund for the care of City owned cemeteries. Funding is provided for cemetery capital improvements from interest earnings and from burial fees collected during the fiscal year.

Description of Services Provided

The Cemetery Perpetual Care Fund is a permanent fund for the care of cemetery lots. It is used to account for cemetery lot sales, perpetual care payments and cemetery improvements. Per the City Code, a $1 million reserve is required within the fund to support long-term care. Available funds are used for services including, but not limited to, drainage, lighting, fencing, signage, landscaping, roads and monument repair.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	1,610,370	100,000	100,000	100,000
Net Budget	**1,610,370**	**100,000**	**100,000**	**100,000**
Total Budget	**1,610,370**	**100,000**	**100,000**	**100,000**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
500 Cemetery Fund	1,610,370	100,000	100,000	100,000
Total Funding	**1,610,370**	**100,000**	**100,000**	**100,000**

Strategic Goals

Implementation of the Cemetery Perpetual Care Master Plan for City owned Cemeteries to include Cedar Grove, Oak Grove and Olive Branch.

Outcomes and Accomplishments

The perpetual care fund had no projects last year.

Public Works/General Services

Public Utilities Fund

Business Unit Mission Statement

The Department of Public Utilities functions as the responsible steward of Portsmouth's water and wastewater assets. The Department plans, manages and operates a customer focused, efficient, safe and reliable water supply and wastewater collection system.

Description of Services Provided

The Department of Public Utilities is responsible for treating drinking water and maintaining the lines that deliver this water to Portsmouth and certain areas of Suffolk and Chesapeake. Public Utilities also maintains the sanitary sewer lines and sewage pumping stations which carry wastewater away from Portsmouth homes and businesses.
Programs/Services:
* Water Treatment
* Water Distribution
* Wastewater Conveyance
* Maintenance of Water/Wastewater System
* Billings and Collections

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	4,079,696	4,919,981	4,919,981	4,665,868
Allowances	160,737	160,625	160,625	162,785
Benefits	2,299,263	2,541,752	2,541,752	2,131,895
Other Operating Expenses	7,667,158	10,629,808	10,629,808	11,579,958
Internal Service Charges	1,102,746	1,148,451	1,148,451	1,201,453
Debt Service	1,797,225	11,894,726	11,894,726	11,881,004
Capital Outlay	6,749,328	712,508	712,508	758,500
Transfers	13,215,163	26,194,409	26,194,409	10,200,427
Net Budget	**37,071,314**	**58,202,260**	**58,202,260**	**42,581,890**
Total Budget	**37,071,314**	**58,202,260**	**58,202,260**	**42,581,890**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
700 Public Utility Fund	37,071,314	58,202,260	58,202,260	42,581,890
Total Funding	**37,071,314**	**58,202,260**	**58,202,260**	**42,581,890**

Strategic Goals

* Maintain compliance with State and Federal Drinking Water Standards
* Maintain fiscally prudent water and wastewater charges to insure a self-sustaining operation and meet all financial obligations.
* Maintain unaccounted for water below the American Water Works Association's acceptable range of 10-15% of finished water production.
* Pursue replacement of all residential water system meters with advance metering technology to improve efficiency and lower operating expenses.
* Comply effectively and timely with the terms and conditions of the EPA's Regional Sanitary Sewer Overflow Consent Order.
* Increase the pace of rehabilitating or replacing aging utility infrastructure in order to lower asset age, reduce maintenance and repair expense, and improve customer services.

Outcomes and Accomplishments

*Department continues to meet the deadlines set forth in the Regional Consent Order to eliminate sanitary sewer overflows.
*SSO Find and Fix Program - department identified and completed 41 projects in FY2013 identified as priorities found during the Sewer System Evaluation Study.
*Approximately one-half of the residential meters (15,000) have been replaced with automated meters.
*A new $2 million sewer pump station was constructed on Washington Street as part of the Downtown Master Utility Plan project

Public Works/General Services

Harbor Center Pavilion

Business Unit Mission Statement

To insure that the Harbor Center Pavilion is the destination of choice for all concert-goers in the region.

Description of Services Provided

Provide maintenance and upkeep services to include lawn maintenance, after show cleanups, parking attendants and any other necessary services to ensure that the Harbon Center Pavilion remains a first class entertainmment venue.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	34,120	33,973	33,973	47,517
Benefits	12,068	6,301	6,301	14,614
Other Operating Expenses	294,660	246,500	246,500	219,000
Internal Service Charges	28,628	46,345	46,345	45,534
Net Budget	**369,476**	**333,119**	**333,119**	**326,665**
Total Budget	**369,476**	**333,119**	**333,119**	**326,665**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	369,476	333,119	333,119	326,665
Total Funding	**369,476**	**333,119**	**333,119**	**326,665**

Strategic Goals

* To improve the overall image of the facility and make the Harbor Center Pavilion a destination of choice for concert goers.
* To develop a replacement reserve fund for capital inventory replacement
* To improve the winterization process to minimize the effects of inclement weather on the facility.

Outcomes and Accomplishments

* Remodeled the catering dining room.
* Upgraded crew wing with new computer connections to allow for "Live Streaming" of concerts

Public Works/General Services

Landscape Maintenance

Business Unit Mission Statement

The Landscape Maintenance Division has been realigned to the Parks Division in Parks and Recreation. They will continue to provide well maintained public spaces that enhance the overall appearance of the City.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	868,580	860,062	860,062	-
Allowances	8,391	6,480	6,480	-
Benefits	298,935	339,127	339,127	-
Other Operating Expenses	1,401,213	1,136,163	1,136,163	-
Internal Service Charges	146,615	543,480	543,480	-
Net Budget	**2,723,733**	**2,885,312**	**2,885,312**	**-**
Total Budget	**2,723,733**	**2,885,312**	**2,885,312**	**-**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,723,733	2,885,312	2,885,312	-
Total Funding	**2,723,733**	**2,885,312**	**2,885,312**	**-**

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Works/General Services

Cemetery Maintenance

Business Unit Mission Statement

The Cemetery Maintenance Division has been realigned to the Parks Division under Parks and Recreation. They will continue to provide public cemeteries that are well maintained and utilized by our citizens as passive open space.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	-	325,736	325,736	-
Internal Service Charges	-	18,879	18,879	-
Net Budget	**-**	**344,615**	**344,615**	**-**
Total Budget	**-**	**344,615**	**344,615**	**-**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	-	344,615	344,615	-
Total Funding	**-**	**344,615**	**344,615**	**-**

Public Health

Business Center Index

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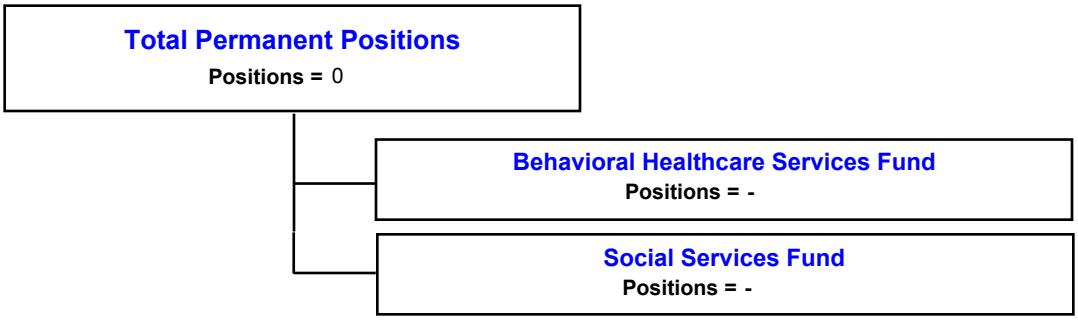
City of Portsmouth
Fiscal Year 2017 Adopted Budget

Public Health

Business Center Organizational Chart



Public Health

Description of Services Provided

This business center includes the departments of Public Health, Behavioral Healthcare Services, Social Services and the Office of Comprehensive Services. These departments are dedicated to promoting, protecting and preserving a healthy and safe community, provide Mental Health, Mental Retardation, Substance Abuse and Prevention Services to the citizens of Portsmouth and enhance the quality of life by promoting safety and self-sufficiency through agency programs and community partnerships.

* Public Health - the Portsmouth Health Department provides health care services to the citizens of the City of Portsmouth.

* Behavioral Health Services - a Community Services Board that provides community based mental health, intellectual disability, substance abuse and prevention programming to the residents of the City of Portsmouth.

* Social Services Fund - promotes self-sufficiency, self-support, and self-esteem through financial assistance programs, intake services, child and family services, adult services employment services and volunteer services.

* CSA Fund - Children's Services Act is a locally administered state mandated program established provide and design services in response to the unique needs of youth and families and to increase interagency collaboration and family involvement in service delivery and management.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Behavioral Healthcare Services Fund	10,158,315	12,513,998	12,513,998	11,786,680
CSA Fund	3,613,602	2,695,000	2,695,000	2,695,000
Public Health Department	1,262,023	1,267,485	1,267,485	1,276,976
Social Services Fund	19,883,768	21,838,364	21,838,364	20,492,713
Total Budget	**34,917,708**	**38,314,847**	**38,314,847**	**36,251,369**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,262,023	1,267,485	1,267,485	1,276,976
400 Behavioral Healthcare Svc Fund	10,158,315	12,513,998	12,513,998	11,786,680
410 Social Services Fund	19,884,946	21,838,364	21,838,364	20,492,713
415 Children's Services Act Fund	3,612,424	2,695,000	2,695,000	2,695,000
Total Funding	**34,917,708**	**38,314,847**	**38,314,847**	**36,251,369**

Public Health

Public Health Department

Business Unit Mission Statement

The Portsmouth Health Department is dedicated to promoting, protecting and preserving a healthy and safe community.

Description of Services Provided

* The Portsmouth Health Department (PHD) delivers critical and quality services to citizens throughout their lives. * PHD provides preventive, acute and chronic health services to pregnant women, to infants, teenagers, adults and geriatric populations.
* PHD strives to keep food, water and other environmental conditions safe for Portsmouth citizens and visitors.
* When public health emergencies arise -natural or man-made- PHD is well prepared to lead or to partner with public and private organizations to respond quickly and effectively.
* PHD provides services at our 1701 High Street location and throughout the City reaching more than 19,000 individuals and engaging in 1,000 community-based services annually. Pursuant to statutory authority,
* PHD is a state agency, which operates in close partnership with the City of Portsmouth through a cooperative agreement delineating the basic public health services and any additional services based on identified challenges and available funds.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	1,255,580	1,255,878	1,255,878	1,265,615
Internal Service Charges	6,443	11,607	11,607	11,361
Net Budget	**1,262,023**	**1,267,485**	**1,267,485**	**1,276,976**
Total Budget	**1,262,023**	**1,267,485**	**1,267,485**	**1,276,976**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,262,023	1,267,485	1,267,485	1,276,976
Total Funding	**1,262,023**	**1,267,485**	**1,267,485**	**1,276,976**

Strategic Goals

* Decrease the incidence of communicable disease and health hazards in Portsmouth.
* Monitor our community environment for the development of significant public health threats and investigate/respond to such events on a timely manner.
* Respond in a timely manner to any emergency impacting public health through preparation, collaboration, education and rapid intervention.
* Provide effective leadership and support to all of Portsmouth's stakeholders and public health service providers.
* Create a culture of preparedness among all Portsmouth residents, businesses and stakeholders in order to ensure an optimal response to any nature or man-made health threat to our community.

Outcomes and Accomplishments

* Increased the number of pregnant women enrolled in WIC during the first trimester by 10% from 20 to 22.
* Decreased the number of overweight children on the WIC program from by 5% from 163 to 154.
* Increase the total number of pregnant women on WIC by 5%, from 426 to 447.
* Increase the number of breastfeeding infants on WIC by 8%, from 39 to 42.

Public Health

Behavioral Healthcare Services Fund

Business Unit Mission Statement

The mission of the Portsmouth Department of Behavioral Healthcare Services is to promote independence, recovery, and positive human outcomes for individuals served through excellence in the delivery of integrated Mental Health, Intellectual Disabilities, Substance Use and Prevention services.

Description of Services Provided

The Portsmouth Department of Behavioral Healthcare Services (BHS) is a Community Services Board that provides mental health, intellectual disabilities, substance use, and prevention services. The scope of BHS services are profound, each program has a distinct area of focus and responsibility and contributes to the creation of a behavioral health system. The agency builds a continuum of care that protects and support vulnerable citizens, addresses individuals, family, and city crisis as they arise and develop and promote person centered treatment. Statistics show 8% of Virginians are addicted to drugs and 42.5 million adults suffer with mental illness in America that (1-5) are suffering with a mental health problem, suicide has increased in some states by 100%. Our department provides a comprehensive array of services such as Emergency Services, Case Management, Outpatient Treatment, Opiod replacement (Methadone), Early Intervention, prevention screening and evaluation. BHS served 6,118 individuals in FY15.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	3,979,243	5,178,709	5,178,709	4,993,968
Benefits	1,845,195	2,158,935	2,158,935	1,722,227
Other Operating Expenses	3,257,265	3,869,191	3,869,191	3,735,395
Internal Service Charges	538,690	638,137	638,137	513,316
Capital Outlay	50,028	120,000	120,000	120,000
Transfers	487,894	549,026	549,026	701,774
Net Budget	**10,158,315**	**12,513,998**	**12,513,998**	**11,786,680**
Total Budget	**10,158,315**	**12,513,998**	**12,513,998**	**11,786,680**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
400 Behavioral Healthcare Svc Fund	10,158,315	12,513,998	12,513,998	11,786,680
Total Funding	**10,158,315**	**12,513,998**	**12,513,998**	**11,786,680**

Strategic Goals

Increase partnering with Human Services Agencies, Social Services, Police, Probation and Parole, Community Corrections, community based organizations – Portsmouth Homeless Alliance Consortium (PHAC), Portsmouth Area Resource Coalition (PARC) and faith-based organizations involved with building the quality of life for the Portsmouth family.
To enhance our focus on prevention and on addressing the root causes of issues we identify and see daily; incarceration, homelessness, substance abuse, poverty, mental illness and violence;
To build support systems that will empower people to integrate into the community;
To promote health, well-being and safety of our community;
To enhance program effectiveness and accountability;
To increase services and referrals for children and the elderly;
To investigate the pro/cons of establishing a Portsmouth Mental Health Court;
To improve access to care and conduct needs assessments in the community;
We will pursue nurses' providing case management to bring in additional revenue;
We will review the coordination process and the screening criteria to help identify eligibility in a timely manner;
Ensure family welfare and safety through support of policies, best practices and programs which builds protective factors for our highest at-risk clients and families.

Outcomes and Accomplishments

Behavioral Healthcare Services has connected old and new information with the use of Electronic Health Records systems to create a holistic view of the clients that we serve and refer to other behavioral health organizations.

Behavioral Healthcare Services provides community-based services and have provided staff with laptops to increase the amount

Public Health

Behavioral Healthcare Services Fund

of time they can spend in services this technology relieves travel time associated with returning to the administrative building to complete notes and reports.

Increase revenue by utilizing existing insurances such as Affordable Care Act (ACA), Governor Access Plan (GAP) and Commonwealth Coordinated Care (CCC).

Input from stakeholders and consumers are used for quality improvement.

Managers use performance outcomes and data in decision making regarding staffing and programming to better serve clients.

Strategic planning is used to promote continuous improvements for a healthy environment.

Administration
BHS implemented the Commonwealth Coordinated Care for 95 duly-eligible Medicare and Medicaid residents with mental illness to reduce gaps in services and increase care coordination through partnerships with managed care organizations. Administrative services are utilized to support the programs BHS provides to the public. These support services include IT (Information Technology), Records Management, Quality Assurance, Clerical, Human Rights, Finance and Reimbursement. These services are critical to the success of the agency.

Mental Health
957 Portsmouth residents received Mental Health Outpatient Services for FY15.
Staff at the Opportunity House provided Psychosocial Rehabilitation and transportation services for 72 individuals with SMI;
BHS received a grant for $458,436 (combined housing subsidy and case management) under the Shelter Plus Care program for subsidized rent, supportive housing, and case management services for 75 individuals and their families within 50 housing units;
On-going medication management was provided for 610 residents who met the SMI criteria;
The Emergency Services Unit provided services for 1,309 residents;
Jail Diversion services was provided for 49 residents that included group therapy and linkages to community resources to prevent incarceration and reduce recidivism of individuals with mental illnesses and substance use challenges;
Case Management services was provided for 469 residents who met the criteria for SMI;
33 residents with Substance Use challenges received residential treatment to augment their recovery;
BHS provided Crisis Intervention services at the CIT/Safe Harbor Drop-off Center on the Behavioral Healthcare Unit at Maryview Medical Center for 127 residents diverted from incarceration to less restrictive treatment alternative.

Overview - Mental Health Services
There are two mandated services from the state; Case Management and Emergency Services. These services are provided to identify citizens at-risk and place them in a safe setting to receive inpatient psychiatric services and refer them to crisis stabilization program if needed. Mental Health programming are designed to assist citizens with mental illness to stabilize and integrate into the community.

Intellectual Disability
BHS provided services for 296 residents with intellectual disabilities with 224 receiving Waiver services;
The Case Management Unit successfully transition 7 individuals from training centers back into the community;
The Day Support Program served 50 residents with intellectual disabilities, including transportation services to ensure accessibility to treatment;
Section 616 (d) of the Individuals with Disabilities Act requires the State Lead Agency (SLA)to review and verify data submitted by each local Early Intervention System (EIS) Part C program for inclusion in the State Performance Plan (SPP) and Annual Performance Report (APR); BHS acted as the lead agency for Part C EIS and successfully met 100% of the state target for timely submission of services, 45 day timelines, transitional services, transitional notifications, and transition conferences. Part C EIS served 239 infants and toddlers with developmental disabilities and their families;
The Intellectual Disabilities Unit was awarded a grant for the Part C EIS and received Federal funds in the amount of $81,058 to serve Portsmouth infants and toddlers with developmental disabilities.

Overview - Intellectual Disability
Intellectual Disability serves to assist individuals with ID to live in an integrated setting. BHS staff advocate for the individual's rights, their health and safety and provide Day Support. BHS assist families with developmentally delayed infants and toddlers. ID Case Management is mandated.

Substance Abuse
Portsmouth BHS HIV/AIDS Prevention Program has disseminated approximately 15,600 pieces of intervention prevention

Public Health

Behavioral Healthcare Services Fund

educational materials,322 HIV OraSure Testing, 1,530 One-on-One informal and formal HIV presentations within targeted communities, 24 Home Health Parties, 9 local Health Fairs, 48 HIV/AIDS presentations (formal in-house). BHS served 781 consumers for therapy, 300 consumers served for Substance Abuse case management which address housing, medical needs and employment, 148 consumers received medication assisted treatment (methadone) treatment to address Heroin Addiction with a primary focus on priority population which included HIV, pregnant females addicted to opiates and IV drug users. Please note that the heroin epidemic in our state has increased. Supervised Residential Services: 24 consumers were served; Residential Services 28 consumers were admitted for a 30 day program, provided training/groups for 113 clients in Probation & Parole and 44 clients in Community Corrections, provided SA and violence prevention curriculums to youth in schools & community. BHS provided Mental Heath First Aide to city employees and community members.

Overview - Substance Abuse
Substance Abuse programs provides services to those individuals impacted by substance abuse and issues related to addiction: IV drug users, HIV and pregnant females. We utilized a holistic approach to deal with the impact of addiction on the family and citizens of Portsmouth. Our goal is to improve the quality of communities and families. Transitional Housing and residential treatment are also provided to consumers. BHS provide ongoing education to the city regarding TB,STDS and HIV/AIDS. BHS Prevention staff work with children to provide conflict management and SA Prevention to instill motivation and hope with our youth.

Public Health

Social Services Fund

Business Unit Mission Statement

The Department of Social Services is committed to enhance the quality of life by strengthening families and individuals through comprehensive programs and community partnerships.

Description of Services Provided

* The Department of Social Services (DSS) is a versatile agency that touches the lives of all citizens by providing programs and services that ensure the health and welfare of our citizens. DSS provides services to individuals and families that enable them to become empowered and self-sufficient, and gain economic independence. With collaborative efforts of the community and other organizations, comprehensive services are accessible to individuals and families in need.
* Services available to our citizens include benefit assistance and programs, case management, childcare assistance, and labor force and youth development. In addition to the aforementioned services, DSS provides adoption services, adult and child protective services, custodial and non-custodial foster care, transitional support, and utility assistance.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	7,304,745	8,230,346	8,230,346	7,891,871
Allowances	11,311	12,960	12,960	8,640
Benefits	3,774,784	4,093,509	4,093,509	3,418,105
Other Operating Expenses	7,209,921	7,824,674	7,824,674	7,593,454
Internal Service Charges	680,730	700,628	700,628	656,225
Capital Outlay	-	68,322	68,322	-
Transfers	902,277	907,925	907,925	924,418
Net Budget	**19,883,768**	**21,838,364**	**21,838,364**	**20,492,713**
Total Budget	**19,883,768**	**21,838,364**	**21,838,364**	**20,492,713**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
410 Social Services Fund	19,884,946	21,838,364	21,838,364	20,492,713
415 Children's Services Act Fund	-1,178	-	-	-
Total Funding	**19,883,768**	**21,838,364**	**21,838,364**	**20,492,713**

Strategic Goals

* Ensure Portsmouth citizens who request services through the Benefit Programs Division receive accurate processing and timely service delivery in an environment that supports dignity and respect.

Outcomes and Accomplishments

• The Foster Care program provided foster care and adoption case management services to abused and neglected children. Currently there are 134 children in the custody of Portsmouth Department of Social Services. All of these children received services for their health, well-being, and safety while in Foster Care.
• Resource Families Program has consistently provided monthly in-service training to agency Resource Parents. Resource Parents provide stability, nurturing, and physical care in their own homes to Portsmouth Department of Social Services' foster children. Currently, there are 30 trained and certified Resource Parents. Recruitment of additional Resource Parents has been ongoing.
• Family Engagement Program provided children and families of Portsmouth with a total of 36 Family Partnership Meetings. Of the 36 Family Partnership Meetings provided, 19 were provided to families referred through Child Protective Services Program in an effort to provide services and solutions to prevent the removal of children from their families. Ten of the Family Partnership Meetings were provided on behalf of children in Foster Care for the purpose of determining well-being and permanency. Six Family Partnership Meetings were provided to the citizens of Portsmouth in response to requests for Relief of Custody; and one Family Partnership Meeting was provided to a family who receive Ongoing Services through the agency.
• Adult Services Unit served 501 senior and/or incapacitated adults
• Adult Protective Services (APS) staff presented a community forum on "Increasing Collaboration and Support for Administrators and Staff in Adult Care Facilities"; May 20, 2015, in recognition of Older Americans Month.
• Childcare enabled 395 families to work or attend school to promote self-sufficiency
• Services Intake Program provided 169 citizens with long term care uniform assessment Instrument (UAI) screenings, 157 citizens with prescription medications through the Medication Access Program of Portsmouth (MAPP), 160 families with

Public Health

Social Services Fund

emergency food supplies and 320 families with Thanksgiving baskets donated from various community and faith based organizations.

- The Emergency Food and Shelter grant administered by the Services Intake Unit provided 52 citizens with utility or rent assistance payments.
- Employment Services VIEW (Virginia Initiative for Employment not Welfare) Program had a total enrollment of 316 participants with 256 participating in a work activity of which 164 are employed earning an average wage of $8.36/hr.
- To date Benefit Programs has processed 714 requests for Temporary Assistance For Needy Families, 3487 requests for food assistance (Supplemental Nutrition Assistance Program) and 2,680 requests for medical assistance services (Medicaid). Additionally, staff handled over 6,200 customer inquiries/referrals for other services.

Public Health

CSA Fund

Business Unit Mission Statement

To manage a system of services which provides activities targeted for special education youth, foster care prevention, and residential special education programs.

Description of Services Provided

The Children's Services Act(CSA) is a locally administered state mandated program established to ensure preservation of families and provide appropriate services in the least restrictive environment. The purpose of this program is to provide and design services in response to the unique needs of youth and families and to increase interagency collaboration and family involvement in service delivery and management. The coordination of services provides communities flexibility in the use of funds as well as authority for program and fiscal decision making.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	3,613,602	2,695,000	2,695,000	2,695,000
Net Budget	**3,613,602**	**2,695,000**	**2,695,000**	**2,695,000**
Total Budget	**3,613,602**	**2,695,000**	**2,695,000**	**2,695,000**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
415 Children's Services Act Fund	3,613,602	2,695,000	2,695,000	2,695,000
Total Funding	**3,613,602**	**2,695,000**	**2,695,000**	**2,695,000**

Strategic Goals

* To place the children and youth being served in the least restrictive environment while providing high quality, cost effective services.
* To increase family involvement in child-centered service delivery and management while raising the percentage of families reporting satisfaction with the services.
* To keep families together and to provide services within the community whenever possible.

Outcomes and Accomplishments

* Over 175 individuals/families have received CSA funded services.
* The Promoting Safe and Stable Families Grant-The Fatherhood Initiative Program provided support services to father. Some of the participants were ex-offenders. Several participants found or maintained employment and 15 men enrolled in post secondary education.

Parks, Recreation, and Cultural

Business Center Index

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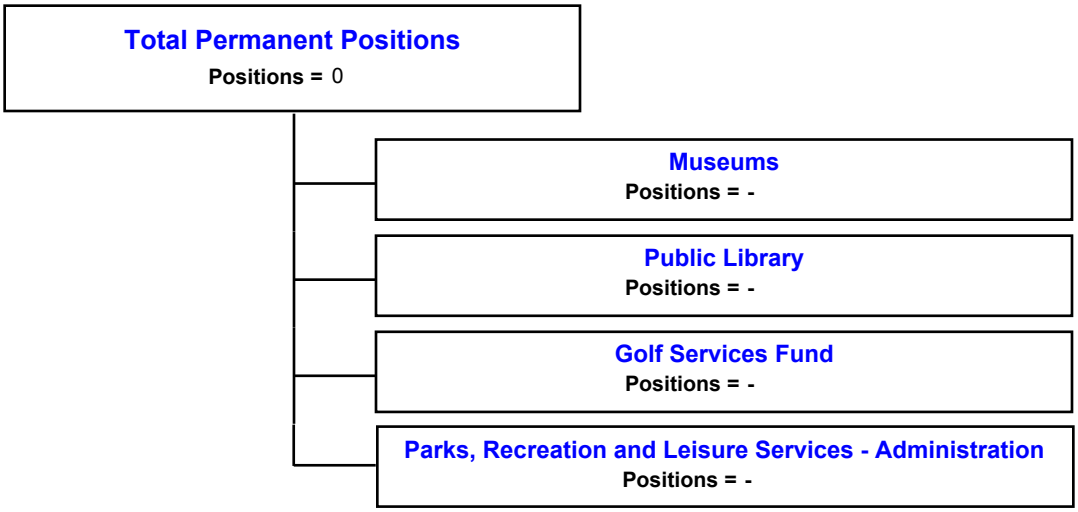
City of Portsmouth
Fiscal Year 2017 Adopted Budget

Parks, Recreation, and Cultural

Business Center Organizational Chart



Parks, Recreation, and Cultural

Description of Services Provided

The Parks, Recreation and Cultural business center includes the departments of Parks, Recreation and Leisure Services, Museums, Golf and the Public Library (to include the Law Library) which addresses the City's recreational, educational and cultural needs. Services provided include educational exhibits, access to a comprehensive collection of library materials, excellent golf facilities and coordinated programs, and high quality recreation programs and facilities for use by the citizens of Portsmouth. The departments of Landscape Maintenance and Cemetery Maintenance have been realigned back to the Parks Department.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Golf Services Fund	2,358,053	2,638,153	2,638,153	2,393,509
Law Library Fund	22,854	31,026	31,026	31,026
Museums	2,319,151	2,375,535	2,375,535	2,332,594
Parks, Recreation and Leisure Service-Before & After Program	521,607	552,872	552,872	552,872
Parks, Recreation and Leisure Services - Administration	2,869,047	2,483,134	2,483,134	3,871,528
Parks, Recreation and Leisure Services - Parks	480,487	37,564	37,564	2,044,233
Parks, Recreation and Leisure Services - Recreation	431,593	358,731	358,731	433,314
Public Library	2,172,624	2,376,313	2,376,313	2,368,894
Recreation Fund	311,668	-	-	-
Total Budget	**11,487,083**	**10,853,328**	**10,853,328**	**14,027,970**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	8,794,508	8,184,149	8,184,149	11,603,435
405 Public Law Library Fund	22,854	31,026	31,026	31,026
440 Recreation Fund	311,668	-	-	-
720 Golf Fund	2,358,053	2,638,153	2,638,153	2,393,509
Total Funding	**11,487,083**	**10,853,328**	**10,853,328**	**14,027,970**

Parks, Recreation, and Cultural

Museums

Business Unit Mission Statement

* The Department of Museums: The mission of the Department of Museums is to provide the citizens of Portsmouth, Hampton Roads, the Commonwealth of Virginia and beyond with high quality educational and cultural experiences in the arts, humanities and the sciences through the use of exhibitions, programs and collections.
* Children's Museum of Virginia: The Children's Museum of Virginia encourages imagination, questioning and a lifelong love of learning by providing fun, dynamic interactive and educational exhibits, activities and programs.
* Lightship Portsmouth Museum: The Lightship Portsmouth Museum tells the story of those who served in the Lightship Service, their dedication to life aboard the vessel and service to the navigation of mariners through preservation, educational programs and the exhibition of the Lightship.
* Portsmouth Art & Cultural Center: The Portsmouth Art & Cultural Center, a non-collecting institution, is devoted to offering quality educational, cultural and aesthetic experiences in the arts and humanities through rotating exhibitions, lectures, classes and performances.
* Portsmouth Community Colored Library Museum: The Portsmouth Community Colored Library Museum interprets and promotes the history and significance of the Library and the African American community in Portsmouth during the years 1945-1963 through exhibitions, programs and community partnerships.
* Portsmouth Naval Shipyard Museum: The Portsmouth Naval Shipyard Museum researches, preserves and promotes the history of the City of Portsmouth, the Norfolk Naval Shipyard and the armed forces in Hampton Roads. The museum accomplishes its mission by offering exhibitions, publications, lectures, and educational programs.

Description of Services Provided

The Department of Museums provides high quality educational and cultural experiences in the arts, humanities and sciences through exhibitions, programs, events and the collections.
The Department manages five museums; works collaboratively with the Portsmouth Public Schools to operate the Beazley Planetarium and provides planetarium programming and SOL based programs for Portsmouth Public School students in grades K-6; oversees the preservation and restoration of the city's monuments, operates three museum shops which help support museum operations; designs, fabricates, installs and operates the Winter Wonderland exhibit and programs; manages the collections of the museums and the objects on loan; and manages the research library at the Portsmouth Naval Shipyard Museum.
In addition, the Department provides SOL based programming for schools outside of Portsmouth, works collaboratively with a number of Hampton Roads organizations on programs and events such as Norfolk State University, Young Audiences, the Virginia Zoo, PortsEvents, Virginia Living Museum, and the Virginia Sports Hall of Fame.
The Department offers a varied changing exhibition schedule at the Portsmouth Art & Cultural Center annually as well as two traveling exhibitions at the Children's Museum of Virginia.
The Museums' missions are related to the achievement of the City Council's overall priorities such as enriching the quality of life of all of our citizens by constantly striving to improve community quality and providing a wide range of cultural, recreational and healthy activities. Through the Naval Shipyard Museum and the Lightship Portsmouth Museum the department is able to interpret the city's important military and maritime history and the contributions and sacrifices of our armed forces. The Department is committed to education and through its schedule of programs, activities and events provides numerous educational opportunities for the citizens of Hampton Roads and beyond.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,144,311	1,226,322	1,226,322	1,233,189
Benefits	373,983	397,297	397,297	400,743
Other Operating Expenses	707,819	679,005	679,005	596,701
Internal Service Charges	93,039	72,911	72,911	101,961
Net Budget	**2,319,151**	**2,375,535**	**2,375,535**	**2,332,594**
Total Budget	**2,319,151**	**2,375,535**	**2,375,535**	**2,332,594**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,319,151	2,375,535	2,375,535	2,332,594
Total Funding	**2,319,151**	**2,375,535**	**2,375,535**	**2,332,594**

Parks, Recreation, and Cultural

Museums

Strategic Goals

* To provide environmentally correct, properly documented and informative presentations of all collections-permanent and loaned-in accordance with the American Alliance of Museums' standards.
* To engage the visitors in learning by presenting educational and cultural programs that enriche their knowledge of the arts, science and history.
* To create and offer quality permanent and changing exhibitions, which support the educational and cultural mission of the Department of Museums.
* To provide a friendly, safe and appealing environment that will create an informative and memorable experience for the visitors to the Portsmouth Museums.
* To provide appropriate measures to ensure the safety and security of the people, collections, and facilities.
* To provide an effective program for the care and long-term maintenance of the sites.
* To be good stewards of the museums resources'.
* To position the Portsmouth Museums as a destination of choice.

Outcomes and Accomplishments

* Will continue our partnership with Young Audiences to produce "Celebration of the Arts", with Ports Events on the First Friday concert series; Norfolk State University to produce the Nano Day; TCC Visual Arts Center on Exhibits; Virginia Sports Hall of Fame for Home School Day; Portsmouth Public Schools on the operation of the Planetarium and an educational SOL based program for PPS students; and the Portsmouth Library on Black History Month program.
* Worked with architectural firm and Department of Engineering on the design for new ADA compliant ramp for the Portsmouth Community Colored Library Museum. Expected completion date is the first quarter of 2016.
* Worked with architectural firm, General Services, and the Department of Engineering on asbestos removal, design of an ADA accessible restroom and lighting upgrade at the Naval Shipyard Museum.
* The Portsmouth Community Colored Library Museum received a Literary Landmark Award from the United for Libraries for Bertha Edwards' work as an author and librarian.
* Established member swaps with the Virginia Zoo and the Virginia Living Museum.
* To continue evaluation of our education programs with the Portsmouth Public Schools.

Major Budget Variances

No major variances.

Parks, Recreation, and Cultural

Public Library

Business Unit Mission Statement

It is the mission of the Portsmouth Public Library to offer access to a comprehensive collection of materials, in a safe and appealing environment, to encourage social, economic, cultural, and intellectual growth. Through the careful use of resources and a knowledgeable staff, the Library will contribute to the overall quality of life and meet the ever-changing needs of the citizens of Portsmouth by encouraging an atmosphere of lifelong learning.

The vision of the department is clear: the Portsmouth Public Library offers the citizens of Portsmouth a safe, accessible, attractive place conducive to life-long learning, research, enlightenment, creativity and enjoyment.

Description of Services Provided

Portsmouth Public Library has a knowledgeable, well-trained, courteous and highly qualified staff to serve and assist patrons in the use of library resources and technology. The Library provides the following core services that meet the needs and desires of our citizens: collections; early literacy initiatives; technology access; health literacy (through the Health & Wellness Information Center); local history & genealogy; commons area & leisure services; and community referral & government information.

Serving our community with access to media in a variety of formats including print, audio, video, and electronic. The Library offers a comprehensive collection of materials; downloadable eBooks, audiobooks, and eMagazines; free programming for all ages; in addition to computers, Internet access, and Wi-Fi with four locations: Main Library, Churchland Branch Library, Cradock Branch Library, and Manor Branch Library.

Through the services provided, the department promotes key visions of our City Council in promoting our Lifelong Learning Community, Quality of Life, and Pride in Past.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,201,869	1,349,974	1,349,974	1,365,581
Benefits	400,570	434,533	434,533	425,361
Other Operating Expenses	410,125	367,256	367,256	371,731
Internal Service Charges	160,060	224,550	224,550	206,221
Net Budget	**2,172,624**	**2,376,313**	**2,376,313**	**2,368,894**
Total Budget	**2,172,624**	**2,376,313**	**2,376,313**	**2,368,894**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,172,624	2,376,313	2,376,313	2,368,894
Total Funding	**2,172,624**	**2,376,313**	**2,376,313**	**2,368,894**

Strategic Goals

Offer library facilities that meet or exceed the information needs and desires of all citizens.

Standardize the distribution of library technology throughout the library system and provide library users with state of-the-art electronic resources.

Provide a current, balanced, and culturally diverse collection of materials and information in various formats, periodically surveying patrons about their wants and needs.

Offer a level of customer service that meets or exceeds the Library's Customer Service Policy.

Provide programs to challenge the minds and imaginations of young people and adults and inspire them to develop the skills, passions, and interests that will help them succeed in school and the world of work.

Effectively participate in the development of a successful community workforce.

Outcomes and Accomplishments

The department partnered with the organization Opportunity, Inc.'s Career Access Network in spring 2015 to assist teens and adults with information and resources to gain employment.

Parks, Recreation, and Cultural

Public Library

The department added STREAM (Science, Technology, Reading, Engineering, Arts, and Mathematics) programming for children and teen.

We have partnered with the Science Museum of Virginia and the Library of Virginia to become a Science Resource Hub serving our schools as well as neighboring libraries.

With the support of the advisory board, produced and approved a Five-Year Plan (FY2016 – FY2020) for our department.

Staff either provided or supported programs in our libraries for over 13,000 citizens.

Through the support of the Portsmouth Public Library Foundation, staff produced the department's first annual magazine to be released January 2016.

Major Budget Variances

No major budget variances to report.

Parks, Recreation, and Cultural

Law Library Fund

Business Unit Mission Statement

To ensure that current and accurate legal resources are accessible to the general public, local business owners, members of the legal profession and the courts, for the research and practice of law.

Description of Services Provided

The Law Library, located in the Main Library, maintains the City, State and Federal Code publications, along with specialized state resources which assist patrons with individual research of legal matters. The Law Library, funded through a state-mandated assessment by the circuit court, offers a small conference room, online resources, consumer law publications, and wireless access.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	22,854	31,026	31,026	31,026
Net Budget	**22,854**	**31,026**	**31,026**	**31,026**
Total Budget	**22,854**	**31,026**	**31,026**	**31,026**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
405 Public Law Library Fund	22,854	31,026	31,026	31,026
Total Funding	**22,854**	**31,026**	**31,026**	**31,026**

Strategic Goals

Strengthen ties to the local bar association.
To provide more access to these specialized resources to the patrons who need them.
Explore additional online resources to support the legal concerns of our citizens.

Outcomes and Accomplishments

The law library has been relocated within the renovated part of Main Library, providing better access throughout operating hours.

Online services provided are: Legal Forms Online and Westlaw (accessible in-house).

Parks, Recreation, and Cultural

Golf Services Fund

Business Unit Mission Statement

We commit to provide an exceptional golf experience for golfers of all ability levels.

Description of Services Provided

The Golf Fund provides overall policy management of the golf courses, tournament bookings, interpretation of golf rules for tournament players, monitoring of the food service contracts for all course operations, oversight of the maintenance, upkeep and improvements to both The Links at City Park and Bide-A-Wee Golf Course, and assures proper revenue collection and accountability.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	658,222	649,419	649,419	506,266
Benefits	346,561	342,870	342,870	220,144
Other Operating Expenses	909,111	1,002,634	1,002,634	1,019,339
Internal Service Charges	44,737	39,909	39,909	43,771
Debt Service	243,897	585,636	585,636	585,636
Capital Outlay	138,087	-	-	-
Transfers	17,438	17,685	17,685	18,353
Net Budget	**2,358,053**	**2,638,153**	**2,638,153**	**2,393,509**
Total Budget	**2,358,053**	**2,638,153**	**2,638,153**	**2,393,509**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
720 Golf Fund	2,358,053	2,638,153	2,638,153	2,393,509
Total Funding	**2,358,053**	**2,638,153**	**2,638,153**	**2,393,509**

Strategic Goals

* Maintain the condition of the golf course at a 4 1/2 Star rating within the constraints of the approved budget.
* Maintain an up-to-date e-mail list of local golfers to better communicate golf tournaments and specials.
* Increase the number of rounds played by providing excellent service at all levels.
* Improve advertisement to the public about the availability of the Pavilion for weddings, parties, etc.
* Start up an on-line tee time reservation system to aid the golfer in booking individual tee times.

Outcomes and Accomplishments

• Host a “Friday Night Mixer” every Friday night from mid-March through September, averaging between 85 and 128 players at 5:30pm for a nine-hole tournament.
• Portsmouth Junior Golf Association (PJGA) holds junior golf camps and clinics getting 250+ area youth introduced and involved in the game of golf.
• Hosts 150+ golf group outings and tournaments ranging from 20 to 160 players. Many of these are fundraiser tournaments/events raising significant amounts of money for local charities, schools, churches, youth programs, athletic programs, etc. Charities raise hundreds of thousands of dollars each year through golf events.
• Established Thursday Night Ladies Only Clinics to introduce the game to women in our community. Averaging 16 to 18 ladies (and growing) each week from mid-March through September. These ladies return to our golf courses to practice and play throughout the year.
• PGA Head Golf Professional is on hand to offer high level of golf instruction to grow the game. These golfers of ALL abilities return to our facilities to practice and play and spend additional dollars.
• Created multiple NEW “off-season” events resulting in NEW revenue. These events included fun non-traditional tournaments such as “Tough Day” Tournament, Par 3 Challenge, “Easy Day” Tournament and the “4-Club Challenge”.
• Bide-A-Wee Golf Course continues to serve as a centerpiece for the Victory Crossing/Newport Community development as well as the City of Portsmouth.
• The PGA Head Golf Professional initiated an email marketing campaign that regularly markets and communicates to a database of approximately 1,200 area golfers & growing. He also took the lead with our social media campaign on Facebook increasing the number of followers from a couple of hundred people to over 1,000 during a six month period.
• Host a “Friday Night Mixer” every Friday night from mid-March through September, averaging between 85 and 128 players at 5:30pm for a nine-hole tournament.

Parks, Recreation, and Cultural

Golf Services Fund

• Our Pavilion facility is second to none in the Hampton Roads area allowing our tournament groups a beautiful and spacious area to gather before and after tournaments. The Pavilion is a great asset for hosting golf tournaments.

Parks, Recreation, and Cultural

Parks, Recreation and Leisure Services - Administration

Business Unit Mission Statement

To enrich the lives of all Portsmouth citizens by providing a variety of safe, fun and affordable recreational opportunities.

Description of Services Provided

The Administrative Division is responsible for support of all operational divisions of the department. This includes overseeing the operating budget, accounts receivable, accounts payable, payroll, coordinating capital improvement projects, personnel management, grant administration and policy development and marketing of recreation programs and services.
This Administration Division Business Unit also includes:
* Full and part-time salaries for all Administrative and Recreation employees
* Special events supported by the Department include: Movies at City Park, July 4th Fireworks, UMOJA, Memorial Day Parade, Grand Illumination Parade, Holiday Music Fest, Coast Guard Day, and monthly events at the recreation centers.
* Management for dozens of community parks and City Park
* Paradise Creek Nature Park which will offer a new ADA accessible Kayak Launch, Education Pavilion and Learning Lab.
* Planning and design of more than a dozen playgrounds, skate parks and athletic amenities around the City.
* Annual contributions to the Hoffler Creek Wildlife Foundation and the Portsmouth Invitational Tournament.
* Oversight of the Virginia Cooperative Extension Services contract, which is a collaborative agreement between the City of Portsmouth and Virginia Tech to provide horticultural education programs; food, nutrition and health educational programs and 4-H/youth development programs.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	1,570,891	1,374,799	1,374,799	2,365,171
Allowances	-	-	-	11,880
Benefits	585,136	476,059	476,059	816,748
Other Operating Expenses	313,895	276,347	276,347	275,443
Internal Service Charges	399,125	355,929	355,929	402,286
Net Budget	**2,869,047**	**2,483,134**	**2,483,134**	**3,871,528**
Total Budget	**2,869,047**	**2,483,134**	**2,483,134**	**3,871,528**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	2,869,047	2,483,134	2,483,134	3,871,528
Total Funding	**2,869,047**	**2,483,134**	**2,483,134**	**3,871,528**

Strategic Goals

* To provide proactive leadership that partners with community user groups and community organizations to develop quality programs and amenities at all parks, facilities and open spaces.
* To provide operational and fiscal oversight to the Department of Parks, Recreation and Leisure Services.
* To seek out grant funding for youth, adult and senior recreation programs.
* To provide the absolute best recreational experience to Portsmouth citizens through well-planned activities, engaged staff, and outstanding customer service.

Outcomes and Accomplishments

Staff Development:

* Recreation Superintendent facilitated CACFP (Child and Adult Care Food Program) training.
* Conducted USDA Summer Food Service training for monitors
* Conducted USDA Summer Food Service training for site leaders
* Three Recreation staff graduated from the Leadership Training Institute (LTI) Managers training as part of the Virginia Recreation & Parks Society (VRPS).
* Five staff completed the Management Conference Training produced by VRPS
* Twenty staff completed the Summer Survival Training produced by VRPS
* Staff trainings available throughout the year included: Diversity, Conflict Resolution, Customer Service, Personality Types, Leadership, CPR and First Aid, and Bloodborne Pathogens.

Parks, Recreation, and Cultural

Parks, Recreation and Leisure Services - Administration

Grants and Partnerships:
* NRPA Commit To Health $26, 200 awarded April 2014
* USDA Summer Food Service Program--$515,534
* CDBG (Community Development Block Grants)-Seniors Transportation--$38,500, Mobile Kids Meals--$75,000, Health & Wellness--$16,500 and In"CHEER"vention--$14,200
* Grant through National Park Service, Department of Conservation and Recreation and Elizabeth River Project to create new amenities at Paradise Creek Nature Park.
* PRHA (Portsmouth Redevelopment and Housing Authority) paid $31,000 for 100 participants to attend Summer RAYS.
* ELITE Academy teen girls mentoring program was held at Neighborhood Facility

Parks, Recreation, and Cultural

Parks, Recreation and Leisure Services - Parks

Business Unit Mission Statement

To enhance the appearance and livability of the City by providing opportunities for citizens and visitors to enjoy safe and attractive parks, playgrounds, athletic facilities, street and park trees, special events, school and public grounds, and gateway corridors. The Parks Division also provides comprehensive logistical support for special programs and events and enhances community quality and livability by the encouragement of programs to clean up and beautify neighborhoods and gateways throughout the City.

Description of Services Provided

Core services for the Parks Division include mowing, highway mowing, tree care services and grounds care, landscape maintenance for athletic facilities, athletics and recreation maintenance, recreation and special event support, accounting and budget, and contract administration. Maintain and improve the City's four public cemeteries: Olive Branch, Oak Grove, Cedar Grove and Mr. Calvary, which includes regular grass cutting, tree pruning and grave repairs, etc.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	-	14,280	14,280	21,196
Other Operating Expenses	16,643	-	-	1,422,656
Internal Service Charges	463,844	23,284	23,284	600,381
Net Budget	**480,487**	**37,564**	**37,564**	**2,044,233**
Total Budget	**480,487**	**37,564**	**37,564**	**2,044,233**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	480,487	37,564	37,564	2,044,233
Total Funding	**480,487**	**37,564**	**37,564**	**2,044,233**

Strategic Goals

To maintain high quality parks, recreation amenities, athletic facilities and open space, as well as improve the appearance of public grounds and gateway corridors, and provide coordinated comprehensive and efficient logistical support for City-wide events. The Parks Division partners with the Engineering and Public Works Departments to implement innovative ways to protect trees and to reduce the number of live trees that need to be removed for infrastructure repairs.

Long term goals for the Parks Division include developing a balanced system of parks, recreation amenities, athletic facilities and open space to meet the needs of the community, as well as empowering and educating citizens to improve the quality and livability of the City of Portsmouth.

Maintain a minimum ten day cut cycle within each cemetery.

Add ten new flower beds to improve the overall look of the City, decrease litter by 40% on City property and implement the "Adopt A Spot" initiative.

Outcomes and Accomplishments

* The return of Pokey Smokey II train at City park
* Opening of the Westbury Splash Park
* Opening of Phase I of Paradise Creek Park

Parks, Recreation, and Cultural

Parks, Recreation and Leisure Services - Recreation

Business Unit Mission Statement

To provide well-balanced recreation opportunities in the Portsmouth community that contribute to the positive development of youth and families through involvement, partnership and collaboration with citizens and community organizations.

Description of Services Provided

The Recreation Division is responsible for the operation and programming of five Recreation Centers, the Senior Station, City Park, the Cavalier Manor Swimming Pool, local and neighborhood parks, and the Summer RAYS program. Recreation also coordinates programming at the City's numerous athletic fields. The division provides programs and activities in youth and adult athletics, aquatics, youth after-school programs, therapeutic recreation programs, senior citizens programs, special events and a variety of other activities for citizens of all ages.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	-	17,746	17,746	17,746
Benefits	-	1,100	1,100	1,100
Other Operating Expenses	387,392	293,855	293,855	411,108
Internal Service Charges	44,201	46,030	46,030	3,360
Net Budget	**431,593**	**358,731**	**358,731**	**433,314**
Total Budget	**431,593**	**358,731**	**358,731**	**433,314**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	431,593	358,731	358,731	433,314
Total Funding	**431,593**	**358,731**	**358,731**	**433,314**

Strategic Goals

The goals of the Recreation Division are to establish partnerships with leisure agencies and to ensure the best utilization of fiscal resources in order to provide quality recreational opportunities to the citizens of Portsmouth; to research and pursue funding sources through foundations and grant organizations in order to provide broader leisure opportunities for the citizens of Portsmouth without direct cost; to provide recreational programs which promote an active lifestyle, encouraging participation in recreational or leisure activities and events.

Outcomes and Accomplishments

- Increased Men's Basketball League Participation by 25%
- Increased participation in Senior Transportation by 67% in first two quarters of FY 2016
- Provided over 186,000 meals to children through the USDA Feeding Programs
- 262 Participants in our Health and Wellness programs funded
- 1,817 participants in our NRPA Commit to Health Program
- 63 Participants in the "CHEER" vention program
- Opened additional outdoor pool at the Sportsplex to serve citizens

Parks, Recreation, and Cultural

Recreation Fund

Business Unit Mission Statement

This fund was realigned during the FY2016 Budget and is now a division within in the General Fund the Before and After Program.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Transfers	311,668	-	-	-
Net Budget	**311,668**	**-**	**-**	**-**
Total Budget	**311,668**	**-**	**-**	**-**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
440 Recreation Fund	311,668	-	-	-
Total Funding	**311,668**	**-**	**-**	**-**

Parks, Recreation, and Cultural

Parks, Recreation and Leisure Service-Before & After Program

Business Unit Mission Statement

To provide convenient, high-quality and affordable before school and after school programs with well-supervised and enjoyable activities to ensure your child's positive development.

Description of Services Provided

The Before and After Program division contains expenses associated with the "6 to Six" before and after school programs at the elementary school. The program is fee based and all expenses are covered by charges to the participants. The program provides activities before school from 6:00 a.m.to 9:00 a.m. and after school from 3:00 p.m. to 6:00 p.m.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	289,610	199,968	199,968	199,968
Benefits	22,155	15,298	15,298	15,298
Other Operating Expenses	209,841	337,606	337,606	337,606
Net Budget	**521,607**	**552,872**	**552,872**	**552,872**
Total Budget	**521,607**	**552,872**	**552,872**	**552,872**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	521,607	552,872	552,872	552,872
Total Funding	**521,607**	**552,872**	**552,872**	**552,872**

Strategic Goals

To offer before and after school care for children at elementary schools, providing supervised care with tutoring and educational activities geared toward the state Standards of Learning (SOLS). An additional goal is to provide physical activity in order to improve health and fitness.

Outcomes and Accomplishments

* Enrollment increases every school year
* Parents of children with special needs are being accommodated with child care in an inclusive environment outside of the classroom setting
* Increase in students' test scores and overall averages
* More homework and tutorial assistance has been provided through this program
* Increased monthly participation by 16%

Community and Economic Development

Business Center Index

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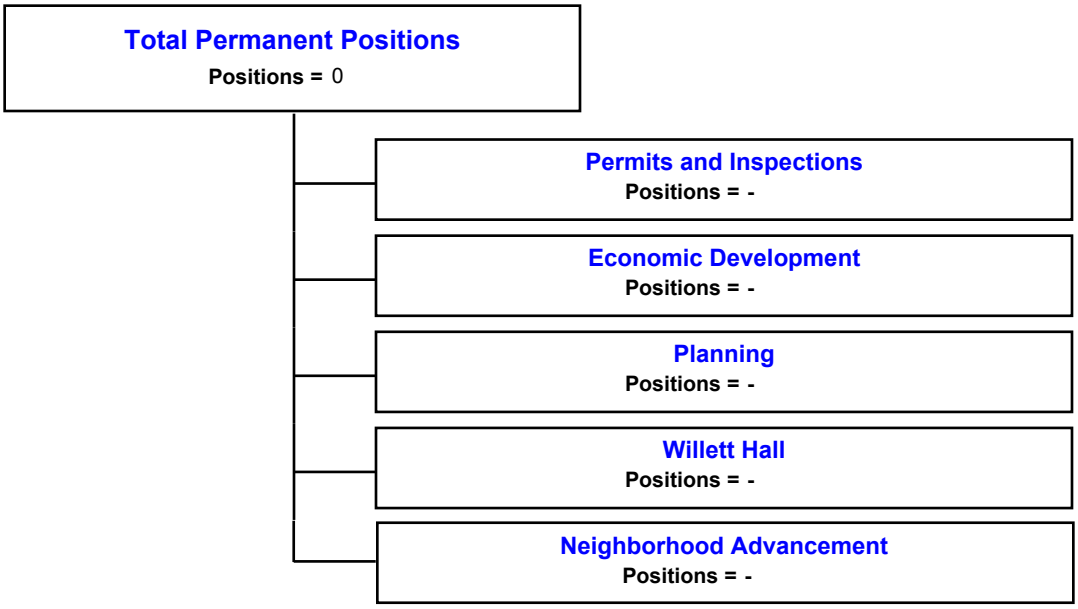
City of Portsmouth
Fiscal Year 2017 Adopted Budget

Community and Economic Development

Business Center Organizational Chart



Community and Economic Development

Description of Services Provided

This business center includes the departments of Economic Development, Permits and Inspections, and City Planning which address the City's overall development, marketing, and planning needs. Services provided include the enforcement of the Commonwealth of Virginia's Building codes and assigned local regulations, coordination of new programs to promote new business development and the maintenance of existing businesses, and the provision of support for programs and activities related to the physical development and use of land in the City. Also included in this section is Willett Hall, Community Development Block Grant, and HOME Partnership Programs. The Department of Neighborhood Advancement has been consolidated within the department of Permits and Inspections, Planning and Marketing.

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Community Planning and Development Program	-	1,769,172	1,769,172	1,790,538
Economic Development	834,017	824,233	824,233	714,019
Neighborhood Advancement	1,952,522	1,928,174	1,928,174	-
New Port Community Development Authority	278,451	1,019,903	1,019,903	1,019,903
Permits and Inspections	643,159	670,837	670,837	2,277,504
Planning	1,296,010	1,529,368	1,529,368	1,629,127
Willett Hall	272,582	354,409	354,409	417,156
Total Budget	**5,276,740**	**8,096,096**	**8,096,096**	**7,848,247**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	4,725,708	4,952,612	4,952,612	4,620,650
435 Willett Hall Fund	272,582	354,409	354,409	417,156
630 New Port Community Development Authority	278,451	1,019,903	1,019,903	1,019,903
910 Community Development	-	1,769,172	1,769,172	1,790,538
Total Funding	**5,276,740**	**8,096,096**	**8,096,096**	**7,848,247**

Community and Economic Development

Permits and Inspections

Business Unit Mission Statement

Our mission is to administer and enforce the Virginia Uniform Statewide Building Code and its related laws and ordinances as mandated by state and local regulations. The Department will endeavor to provide services in a professional, courteous, and timely manner, as well as provide efficient response to citizen concerns and requests for information.
Our business is to enforce the code in a fair and equitable manner while providing for consumer protection, public safety, sustainable new construction, and preservation of the city's neighborhoods and historic character. Through fair and equitable enforcement of the code, adhering to our core values of honesty, integrity, and competency, we will transform our neighborhoods and make Portsmouth the "City of Choice" in which to live, work, visit, and invest.

Description of Services Provided

The Department of Permits and Inspections enforces the Virginia Uniform Statewide Building Code (USBC) as it relates to the construction, alteration, renovation, or the change of use of buildings. It is this division's job to ensure that a structure is sound and reasonably safe from structural failure, accidental fire, and other hazards. The Department determines permit applicant qualifications, reviews construction documents, issues permits, and performs inspections for compliance with USBC standards and local ordinances, as well as other related activity, as set forth in the Code of Virginia.The Department of Permits & Inspections enforces the Virginia Uniform Statewide Building Code (USBC) as it relates to the construction, alterations, renovation, or the change of use of buildings. Services provided are permit application review, plan review, permit issuance, inspections, and issuance of certificates of occupancy. The Virginia Uniform Statewide Building Code mandates ALL services performed by the Department of Permits and Inspections. It is this Department's mission to ensure that a structure is sound and reasonably safe from structural failure, accidental fire, and natural hazards. The Department performs the following functions in accordance with the associated Uniform Statewide Building Code Sections:

- Receives applications and determines permit applicant qualifications- Section 108, USBC.
- Reviews construction documents- Section 109 USBC.
- Issues permits- Section 110, USBC.
- Performs inspections for compliance with USBC standards and local ordinances- Section 113, USBC.
- Enforces Federal, State, and local floodplain regulations per Chapter 14.1, Code of Portsmouth
- Issuance of Stop Work Orders-Section 114, USBC.
- Issuance of Notices of Violation-Section 115, USBC.
- Issuance of Certificates of Occupancy- Section 116, USBC, as well as other related activity as set forth in the Code of Virginia.

The department of Neighborhood Advancement has been consolidated in the departments of Permits and Inspections, Planning and Marketing.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	346,176	376,349	376,349	1,154,987
Benefits	134,188	145,167	145,167	387,967
Other Operating Expenses	23,231	30,930	30,930	321,605
Internal Service Charges	139,564	118,391	118,391	412,945
Net Budget	**643,159**	**670,837**	**670,837**	**2,277,504**
Total Budget	**643,159**	**670,837**	**670,837**	**2,277,504**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	643,159	670,837	670,837	2,277,504
Total Funding	**643,159**	**670,837**	**670,837**	**2,277,504**

Outcomes and Accomplishments

Permits*
The Building Department is required by state law to issue permits and maintain records of projects in accordance with the Uniform Statewide Building Code. Here is the number of permits issued since FY 2012:

FY 2012: 4,454
FY2013: 4,752
FY2014: 5,073
FY2015: 4,487

Community and Economic Development

Permits and Inspections

FY 2016 as of Dec. 1: 1,862

Plan Reviews
The Building Department is required by state law to review plans and construction documents on projects in accordance with the Uniform Statewide Building Code. Here is the number of plans reviewed for which a fee was charged by fiscal year, since FY 2012:

FY 2012: 465
FY 2013: 403
FY 2014: 523
FY 2015: 430
FY 2016 as of Dec. 1: 260

Inspections*
The Building Department is required by state law to perform inspections of new construction projects, alterations, and additions for compliance and in accordance with the Uniform Statewide Building Code. Here is the number of Inspections performed by fiscal year since FY 2012:

FY 2012: 10,482
FY2013: 9,693
FY2014: 9,283
FY2015: 10,069
FY 2016 as of Dec. 1: 3,978

Building Department Revenue since FY 2012*

FY 2012: $624,049
FY 2013: $580,077
FY 2014: $656,164
FY 2015: $518,955
FY 2016 as of Dec. 1: $267,869

Value of Construction since FY 2012*

FY 2012: $70,124,559
FY 2013: $44,726,245
FY 2014: $88,896,978
FY 2015: $86,162,830
FY 2016 as of Dec. 1: $28,641,400

*Some figures have been corrected since last years report.

Department of Neighborhood Advancement in calendar year 2015 made a total of 59,191 inspections/contacts. These included: 6,787 notices for weed violations, 1,932 notices for debris violations, 1,833 notices for inoperative motor vehicle violations, 4,212 notices for property maintenance violations, 1,946 rental inspections and 1,648 waste management inspections.

Community and Economic Development

Economic Development

Business Unit Mission Statement

To foster an environment that creates a superior quality of life for Portsmouth's corporate citizens and residents by being receptive and responsive to the changing landscape of the local community and global economy.

Description of Services Provided

The service of Economic Development and its overarching goal is to initiate private-sector investment to generate tax revenue. This is accomplished through business attraction, business retention, business expansion, and entrepreneurship.

The Department has identified Strategic Growth Areas where economic development opportunities and potential exist. The Department has identified six targeted markets/industries which create the framework for its work. All activities to include existing business outreach, workshop, marketing and advertising, trade show attendance, and staff training are evaluated and implemented based on how closely they align with the Strategic Growth Areas and targeted markets/industries.

The Department staffs the EDA and PPIC.

The Department serves as the administrator for the City's two state designated Enterprise Zones.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	372,286	359,807	359,807	300,482
Benefits	103,593	98,446	98,446	87,721
Other Operating Expenses	263,213	308,039	308,039	278,500
Internal Service Charges	94,924	57,941	57,941	47,316
Net Budget	**834,017**	**824,233**	**824,233**	**714,019**
Total Budget	**834,017**	**824,233**	**824,233**	**714,019**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	834,017	824,233	824,233	714,019
Total Funding	**834,017**	**824,233**	**824,233**	**714,019**

Strategic Goals

As noted by the vision principles listed within the parenthesis, each of the Department's strategic goals correspond to one or more of Council's current Vision Principles.

1) Evaluate each Strategic Growth Area, beginning with Downtown, to determine market feasibility. (A Robust Economy, Quality of Life, Neighborhood and Sense of Community)
2) Implement marketing plan to expand and attract targeted markets/industries. (A Robust Economy, Leading Maritime Center, and Quality of Life)
3) Market, sell and facilitate development of EDA and PPIC-owned property and administer EDA's Local Incentive Program. (A Robust Economy)
4) Promote benefits of and administer state-designated Enterprise Zones. (A Robust Economy)

Outcomes and Accomplishments

Accomplishments to date in FY16:

1) Facilitated $160 million of private investment in the City.
2) Established Strategic Growth Areas.
3) Evaluated and updated targeted markets/industries.

Community and Economic Development

Planning

Business Unit Mission Statement

The Department of Planning's Mission is to engage City of Portsmouth residents to envision and plan a highly desirable and livable city, and to then implement and maintain that vision and plan through the wise use of land, resources and regulatory requirements thereby ensuring a high quality of life.

Description of Services Provided

The Department of Planning makes recommendations and develops implementing policies and programs that assist in the administration of the City's land use, development, and environmental ordinances.
The department provides seven (6) core services to Portsmouth residents. These include: Comprehensive Planning, Current Planning, Transportation Planning, Environmental Planning, Historic Preservation as well as Community Planning and Development (CDBG and HOME Programs)

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	668,918	673,434	673,434	729,147
Benefits	186,429	191,449	191,449	206,958
Other Operating Expenses	323,245	546,626	546,626	570,000
Internal Service Charges	117,418	117,859	117,859	123,022
Net Budget	**1,296,010**	**1,529,368**	**1,529,368**	**1,629,127**
Total Budget	**1,296,010**	**1,529,368**	**1,529,368**	**1,629,127**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,296,010	1,529,368	1,529,368	1,629,127
Total Funding	**1,296,010**	**1,529,368**	**1,529,368**	**1,629,127**

Strategic Goals

On-going strategic initiatives, in conjunction with other City Departments include the following:
•Maintain and update the City comprehensive planning program including transportation, special land planning projects, environmental, and historic preservation
•Modify and improve regulatory programs to enhance efficiency, improve development quality, and implement adopted planning and development goals and initiatives
•Support and enhance the City's cycling and pedestrian facilities
•Update environmental planning program including Sea Level Rise analysis flood plain management program and Chesapeake Bay Preservation
•Manage Community Planning programs such as Community Development Block Grant and HOME programs to support low and moderate income citizens.

Outcomes and Accomplishments

•Developed Policy and Amendments to Ordinances for Food Trucks.
•Completed a Portsmouth demographic study prepared by Weldon Cooper Center for Public Service.
•Completed Sea Level Rise assessment, including a citizen survey of 2,000 homes, for comprehensive plan study work with VMASC.
•VMASC completed building City's first transportation model micro-simulation.
•Received the Bronze Awards for 2014-2018 as a Bicycle Friendly Community and Walk Friendly Community from the League of American Bicyclists and Pedestrian and Bicycle Information Center (PBIC) respectively.
•Processed and approved plans for new retail and industrial developments, including, but not limited to: Aldi's, Maryview MRI addition, Wendy's , Taco Bell, Autozone, 7-Eleven(s), PER, and Interchange Group Inc. (formerly Smithfield Foods).
•Processed and reviewed proposed revisions to Victory Village Master Plan and Design Guidelines.
•Updated Zoning Ordinance for multi-family developments (Use Permits) and adjustments in administrative provisions,
•Developed honorary street name change policy at request of Planning Commission.

CDBG and Home Funds

•Assisted the Endpendence Center with counseling over 100 disabled persons with independent living services.
•Purchased and installed play equipment at Hodges Manor Elementary, Victory Elementary, and City Park.

Community and Economic Development

Planning

•Purchased laundry equipment for Chesapeake Service Systems to support their jobs program for developmentally disabled persons.
•Completed rehab and sale of 3 houses, demolished 12 vacant and blighted structures, and assisted 90 households with tenant based rental assistance.
•Finished construction of a multi-purpose field at Brighton Elementary.
•Offered services to about 3,000 children through programs administered by the Dept. of Parks & Recreation.
•Funded various building improvements at the 1801 Portsmouth Boulevard Sport Complex.

Community and Economic Development

Willett Hall

Business Unit Mission Statement

To enhance the quality of life for residents by providing quality arts and entertainment to the local community.

Description of Services Provided

Willett Hall is a 1,924 seat auditorium that provides entertainment of all varieties for the enjoyment of the community at large. The staff is involved in ticket sales, promotion, event planning and coordination. This includes outside promotions or rentals and city produced events. Staff works closely with promoters, technical personnel, advisors, vendors, and concessionaires. The events serve to enhance the quality of life for Portsmouth residents and offer many performances that cater to a wide array of audiences.

Willett Hall also serves as the host venue to many nonprofit cultural arts organizations including Portsmouth Community Concerts.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	114,214	151,895	151,895	151,695
Benefits	23,984	27,880	27,880	26,067
Other Operating Expenses	123,561	165,866	165,866	231,894
Internal Service Charges	10,822	8,768	8,768	7,500
Net Budget	**272,582**	**354,409**	**354,409**	**417,156**
Total Budget	**272,582**	**354,409**	**354,409**	**417,156**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
435 Willett Hall Fund	272,582	354,409	354,409	417,156
Total Funding	**272,582**	**354,409**	**354,409**	**417,156**

Strategic Goals

* To attract quality entertainment that reaches a broad spectrum of entertainment interests.
* To operate the venue in such a manner that revenues exceed expenditures.
* To increase ticket sales in order to provide revenue to the city through admission taxes earned on ticket sales.

Outcomes and Accomplishments

* Willett Hall has successfully served as a venue for entertainment in the Hampton Roads community.

Community and Economic Development

Community Planning and Development Program

Business Unit Mission Statement

To provide approved City activities through the provision of funds per the Department of Housing and Urban Development (HUD).

Description of Services Provided

* Community Development Block Grant (CDBG): A federal grant program designed to provide eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize nighborhoods, expand affordable housing and economic opportunities and/or improve community facilities and services, principally to benefit low and moderate income citizens.
* HOME Investment Partnership Program (HOME): A federal grant program designed to provide funds to local governments and states for new construction, rehabilitation, acquisition of standard housing, assitance to homebuyers and tenant based rental assistance.
* Emergency Shelter Grants (ESG): A federal grant program designed to help improve the quality of existing homeless emergency shelters, to make available additional shelters to meet the cost of operating shelters, to provide essential social services to homeless individuals and to help prevent homelessness.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	-	1,769,172	1,769,172	1,790,538
Net Budget	**-**	**1,769,172**	**1,769,172**	**1,790,538**
Total Budget	**-**	**1,769,172**	**1,769,172**	**1,790,538**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
910 Community Development	-	1,769,172	1,769,172	1,790,538
Total Funding	**-**	**1,769,172**	**1,769,172**	**1,790,538**

Community and Economic Development

New Port Community Development Authority

Business Unit Mission Statement

The New Port Community Development Authority (CDA) is a nonprofit political subdivision of the Commonwealth of Virginia within the boundaries of the City of Portsmouth. The New Port CDA was established by ordinance in 2005 for the purpose of providing public infrastructure improvements through special assessments on taxable properties within the CDA District. Financing of construction projects is not debt or other obligation of the City and does not constitute a pledge of faith and credit of the City, but is paid from special assessments levied by the CDA.

Description of Services Provided

Construction of improvements within the Community Development Authority (CDA) District includes sidewalks, fire hydrants, street and pedestrian lighting, landscaping, signage, water, and sewer services. These services support residential and commercial growth to serve the citizens of the City, support a wide range of housing options, promote economic development and redevelopment, and generate additional and diverse tax revenues for the City.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Other Operating Expenses	278,451	1,019,903	1,019,903	1,019,903
Net Budget	**278,451**	**1,019,903**	**1,019,903**	**1,019,903**
Total Budget	**278,451**	**1,019,903**	**1,019,903**	**1,019,903**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
630 New Port Community Development Authority	278,451	1,019,903	1,019,903	1,019,903
Total Funding	**278,451**	**1,019,903**	**1,019,903**	**1,019,903**

Community and Economic Development

Neighborhood Advancement

Business Unit Mission Statement

• Consolidated the former Department of Neighborhood Advancement with Permits and Inspections to properly align the zoning administration with the City's zoning ordinance.
• Reunification of permits and inspection is now in compliance with State of Virginia's Building Codes and the City Code's Chapter 7, 17, and 23.
• Increase efficiency and productivity in customer service.
• Consolidation of the Flood Plain Management with the Building Official.
• Realigned the administrative functions of the Planning Commission and the Board of Zoning Appeals under the City Planning

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Salaries	997,303	1,015,966	1,015,966	-
Benefits	345,286	341,504	341,504	-
Other Operating Expenses	290,125	296,393	296,393	-
Internal Service Charges	319,809	274,311	274,311	-
Net Budget	**1,952,522**	**1,928,174**	**1,928,174**	**-**
Total Budget	**1,952,522**	**1,928,174**	**1,928,174**	**-**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
100 General Fund	1,952,522	1,928,174	1,928,174	-
Total Funding	**1,952,522**	**1,928,174**	**1,928,174**	**-**

Education

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Education

Business Center Vision

All students will demonstrate knowledge, skills, character and civic responsibility. This will enable them to shape their own demands.

Mission Statement

For all students, the Portsmouth Public School mission is to provide a quality education. To this end Portsmouth city Public Schools will ensure:

* An effective instructional program
* A safe and orderly environment
* An atmosphere conductive to learning
* A motivated, committed and skilled staff

Business Units	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
Public Education	-	168,716,716	168,716,716	191,810,233
Total Budget	**-**	**168,716,716**	**168,716,716**	**191,810,233**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
900 Portsmouth City Public Schools	-	168,716,716	168,716,716	191,810,233
Total Funding	**-**	**168,716,716**	**168,716,716**	**191,810,233**

Education

Public Education

Business Unit Mission Statement

The mission of the Portsmouth Public Schools is to educate all students to meet high academic standards and to prepare all students for citizenship.

Description of Services Provided

This budget includes an appropriation of $52.4 million for operations and $4.6 million for CIP/debt service infrastructure projects for fiscal year 2017.

Effective January 1, 2015, the School Board established a self-insurance health plan for all school board employees and retirees. The Risk Management and Insurance Fund will also account for the self-insured healthcare benefits plan. The self-insured health plan accounts for employer and employee premiums, medical claims, administrative costs, wellness program costs and other health plan costs.

Expenditure Categories	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
School General Fund	-	140,551,680	140,551,680	143,551,503
School Grant Fund	-	17,418,954	17,418,954	18,650,117
School Food Services Fund	-	8,426,500	8,426,500	8,420,100
School Risk Mgmt Fund	-	955,702	955,702	19,656,072
School Textbook Fund	-	1,363,880	1,363,880	1,532,441
Net Budget	**-**	**168,716,716**	**168,716,716**	**191,810,233**
Total Budget	**-**	**168,716,716**	**168,716,716**	**191,810,233**

Funding Sources	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Adopted
900 Portsmouth City Public Schools	-	168,716,716	168,716,716	191,810,233
Total Funding	**-**	**168,716,716**	**168,716,716**	**191,810,233**

Strategic Goals

School Board Goals:

* The primary purpose of all disciplines is for students to apply knowledge, facts, concepts and skills in new situations.
* All schools will promote an environment conducive to learning in which all members of the school community practice the system's established policies.
* Individual schools will operate in feeder patterns that provide consistent, comprehensive opportunities and early intervention strategies for students to acquire the knowledge and demonstrate sound physical, mental and emotional health.
* Curriculum development and implementation, including staff development will be a dynamic process which supports student learning. A primary focus will be on reading, math, written and oral communication, science and social studies.
* Schools will welcome and encourage involvement of parents, community members and businesses that directly support our educational goals. Working together, we will insure that all students develop the skills and abilities to be contributing members of the community.

City of Portsmouth
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Capital Improvements

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Capital Improvements

Mission Statement

The Capital Improvement Program will strive to be reflective of efforts to manage competing capital needs while protecting the lasting financial sustainability of the City.

Description of Services Provided

The Capital Improvement Program (CIP) is a five-year plan that addresses ongoing City infrastructure needs through replenishment and replacement projects. The CIP's first year, the capital budget, is the only appropriated year and subsequent years provide a plan for addressing future infrastructure needs with projected expenditures and resources.

The CIP is programmed in nine specific program areas:

• Sewer – Through the Public Utilities Enterprise Fund, projects are funded for the sewer system replacement and renovation.

• Water – Through the Public Utilities Enterprise Fund, projects are funded for the water system replacement and renovation. The City's water system is aging and requires ongoing repair and rehabilitation in order to secure the City's water supply.

• Drainage and Street Improvements – Through the Stormwater Fund and the Virginia Department of Transportation funding, there are a number of infrastructure improvement projects in this program grouping.

• Education – This program area is comprised of projects that are specifically school related. These include school building replacement and facility repairs. Funding for these projects comes from the City's local revenue, state lottery proceeds, and Virginia Public School Authority construction funds.

• Industrial and Economic Development – This area represents those projects providing for the community's economic vitality. These projects include gateways, pedestrian paths, neighborhood projects, and economic development support.

• Leisure Services – This program area is comprised of projects related to quality of life projects. These projects will improve the physical appearance of structures within the City's neighborhoods and improve recreational facilities throughout the City.

• Municipal Facilities – As the municipal facilities continue to age and maintenance becomes expensive, there is an existing facility need for replacement and refurbishment particularly the City's courts facility. This funding also includes projects to meet the changing dynamics of residential and commercial densities and also new facilities.

• Parking Authority CIP - This area represents projects providing replacement and renovations of City Parking Garages.

• Fleet Management- This area represents maintenance and replacement of the City's vehicle fleet. Currently there are no projects planned.

Strategic Plan

Prioritization of the City's capital needs is essential in the development of the City's capital improvement program (CIP). The City created the CIP Development Team in order to review and analyze existing and future capital projects as well as potential funding strategies and options which must align with City Council's prioritization and the City's vision. This team utilizes benchmarked evaluation criteria to prioritize and recommend the capital budget and 5-year CIP.

The following ten criteria are considered when staff evaluates capital projects:

Quality of Service: Measures the extent a project affects the quality of a service. Quality of a service is defined as the efficiency and effectiveness of that service. A project must demonstrate the degree it positively affects the service's efficiency and effectiveness. A project demonstrating a high degree of impact on efficiency and effectiveness, i.e. the overall quality of the service, is awarded a high evaluation score.

Consistency with Comprehensive Plan and City Council Vision: Measures the extent a project is aligned with the Comprehensive Plan and City Council Vision. A project demonstrating its ability to address components of the Comprehensive plan, specifically the plan's Action Initiatives and Governance Policies on Fiscal Strength, is awarded a high evaluation score.

Availability of Alternative Financing Sources: Measures the extent a project is financed through non-city funding sources. Non-city funding sources include, but are not limited to, private investment, and federal, state or local grants. A project demonstrating ability to generate a larger percentage of non-city project cost funding is awarded a higher evaluation score.

Mandates or Other Legal Requirements: Measures the extent in which the City is legally bound in allocating resources to implement a project. Evaluation scores are based upon a project's supporting legal documentation. A project legally bound, e.g. federal, state and local mandate, is awarded a high evaluation score. Ratified contractual agreements with escape clauses are

Capital Improvements

awarded a score of 4 and contractual agreements without an escape clause are awarded a score of 5.

Documented Community Environmental Quality (External): Measures the extent a project positively affects the City's external environmental quality. Supporting documentation must accompany a project's claim. A project demonstrating a direct positive external environmental improvement is awarded a high evaluation score.

Extent of Impact: Measures the number of affected citizens by the project. A project demonstrating ability to impact a large percentage of the population is awarded a high evaluation score.

Project Readiness: Measures the extent a project is capable of moving beyond the planning stage; ability of project to proceed (i.e. acquiring appropriate approvals, financing and land acquisitions). A project demonstrating its ability to proceed forward, i.e. resolve any or all obstacles to implementation, is awarded a high evaluation score.

Operational Budget Impact: Measures the extent a project impacts current programs and services as well as the City's operating budget flexibility. Evaluation scores are based upon the project's ability to minimize operational budget impact and generate City revenue. A project demonstrating its ability to positively impact the operational budget, through the generation of significant City revenue, is awarded a high evaluation score. Significant revenue is defined as greater than or equal to 10% of the project cost.

Health and Safety (Internal): Measures the extent a project provides increased user health and or safety. Evaluation scores are based upon whether the project maintains current health and safety standards, whether the project alleviates some actual health and or safety issue, or whether the health and or safety issue is urgent and needs immediate attention. A project demonstrating its ability to address actual and urgent safety and or health issues is awarded a high evaluation score.

Project Linkage: Measures the extent a project is related or linked to other CIP projects. Evaluation scores are based upon the degree and extent of impact the project has on other CIP projects (i.e. whether the project compliments or is essential to other CIP projects, and whether the project impacts one or more CIP projects). A project demonstrating its essential nature for the completion of multiple CIP projects is awarded a high evaluation score.

City of Portsmouth
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Capital Improvements

Sewer

Project #	Project Title	Page #
19207	Miscellaneous Improvements - Sewer	14 - 9
19507	Sanitary Sewer Overflow Elimination Program	14 - 10
19307	Sewer Cave-in Repair	14 - 11

Water

Project #	Project Title	Page #
21907	Downtown Master Utility Replacement Program	14 - 13
20007	Infrastructure Improvements	14 - 14
20010	Lake Cahoon Raw Water Pump Station and Pipeline	14 - 15
23007	Lake Kilby Replacement Filters 1-10	14 - 16
22007	Low Pressure Transmission Mains	14 - 17
20407	Meter Replacement Program	14 - 18
20707	Miscellaneous Water Work	14 - 19
20207	Replacement of Water Plant Equipment	14 - 20
23008	Water Tank Rehabilitation	14 - 21

Drainage and Street Improvements

Project #	Project Title	Page #
11907	ADA Compliance-Curb Cuts	14 - 23
11607	Bridge Repairs	14 - 24
10009	Churchland Bridge	14 - 25
10117	Citywide Systematic FYA Improvements	14 - 26
10307	Drainage Facilities Repair and Lake Management	14 - 27
12707	Dredging of Lakes/Ponds	14 - 28
10017	Intersection Imp at Court St @Bart St/Pavillion Dr	14 - 29
13007	Midtown Corridor	14 - 30
10217	Primrose/Hatton Street	14 - 31
00083	Systematic Replacement of Non-MUTCD Compliant Signs	14 - 32
11312	Traffic Inventory	14 - 33
11307	Traffic Signal Improvements	14 - 34
10015	Victory Blvd/Paradise Cr Bridge Replacement	14 - 35
10209	VPDES Permit Compliance	14 - 36

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Capital Improvements

Education

Project #	Project Title	Page #
90017	Brighton ES Roof Replacement	14 - 38
90015	Churchland High HVAC	14 - 39
90117	Churchland Middle Gym Bleachers	14 - 40
90217	IRC Data Center HVAC and UPS Project	14 - 41
90417	MT Hermon Preschool Roof Replacement	14 - 42
90317	Mt Hermon Rooftop HVAC Units Replacement	14 - 43
23713	School Bus Fleet Replacement	14 - 44
S0043	Transfer to General Fund	14 - 45
90517	Waters Middle School Bleachers	14 - 46
90215	Westhaven Elementary Roof	14 - 47
90515	Woodrow Wilson High School Roof	14 - 48

Industrial and Economic Development

Project #	Project Title	Page #
10317	Lincoln Park Redevelopment	14 - 50

Leisure Services

Project #	Project Title	Page #
15007	Outdoor Recreation Facility Repair / Replacement	14 - 52

Municipal Facilities

Project #	Project Title	Page #
14415	801 Water Street	14 - 54
16907	ADA Compliance-Municipal Facilities	14 - 55
15016	DSS Building	14 - 56
23017	DSS Telephone System Replacement	14 - 57
14017	Effingham Fire Station Repairs	14 - 58
18507	Harbor Center Pavilion-Facility Upgrades	14 - 59
16707	HazMat Program	14 - 60
23117	Landfill Scales	14 - 61
00074	Permitting System Replacement	14 - 62
23512	Public Safety New Radio System	14 - 63
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17407	Repair of Seawall	14 - 65
16807	Replacement of HVAC	14 - 66
23517	Revenue System-Treasurer/Commissioner of Revenue	14 - 67
16507	Roof Replacement	14 - 68
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Parking Authority CIP

Project #	Project Title	Page #
23113	County Street Parking Garage Replacement	14 - 71
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Fleet Management

Project #	Project Title	Page #
23712	City Garage Fleet	14 - 74

City of Portsmouth
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Capital Improvements

Appropriations Plan Summary

Project Categories	Appropriated To Date	FY 2017 Adopted	Un-Appropriated Subsequent Years FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Sewer	53,917,878	500,000	10,700,000	7,700,000	7,700,000	7,700,000	34,300,000	88,217,878
Water	189,449,028	500,000	4,700,000	14,950,000	25,450,000	5,450,000	51,050,000	240,499,028
Drainage and Street Improvements	74,647,682	17,016,213	6,979,106	9,122,200	9,122,200	5,122,200	47,361,919	122,009,601
Education	6,480,414	4,576,000	7,147,000	3,500,000	3,500,000	3,500,000	22,223,000	28,703,414
Industrial and Economic Development	-	350,000	350,000	350,000	350,000	-	1,400,000	1,400,000
Leisure Services	1,495,285	-	250,000	250,000	250,000	250,000	1,000,000	2,495,285
Municipal Facilities	39,695,085	7,828,000	7,270,000	1,495,000	5,710,000	660,000	22,963,000	62,658,085
Parking Authority CIP	2,671,271	2,100,000	-	11,250,000	11,250,000	-	24,600,000	27,271,271
Fleet Management	983,908	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	18,640,771	19,624,679
Total Project Cost	369,340,551	36,560,984	41,646,106	52,867,200	67,582,200	24,882,200	223,538,690	592,879,241

Means of Financing	Appropriated To Date	FY 2017 Adopted	Un-Appropriated Subsequent Years FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Future Bond Issuance	19,070,632	16,374,941	16,547,000	20,350,000	25,350,000	4,700,000	83,321,941	102,392,573
General Obligation Bonds	31,178,257	-	-	-	-	-	-	31,178,257
General Obligation Notes	298,767	-	-	-	-	-	-	298,767
Harbor Center Pavilion Ticket Sales	383,571	35,000	35,000	35,000	35,000	35,000	175,000	558,571
Other - Federal Funding	2,388,450	-	-	-	-	-	-	2,388,450
Project Closeouts-Contingency	1,500,000	-	-	-	-	-	-	1,500,000
Public Utilities General Obligation Bonds	195,518,041	-	13,400,000	21,650,000	33,150,000	13,150,000	81,350,000	276,868,041
Sale of Timber	350,000	-	-	-	-	-	-	350,000
State Funding-VDOT	-	134,768	1,756,906	-	-	-	1,891,674	1,891,674
State-Other Categorical Aid	12,573,600	9,824,000	130,000	2,080,000	2,064,000	32,000	14,130,000	26,703,600
Transfer From Garage Fund	983,908	-	-	-	-	-	-	983,908
Transfer from General Fund	13,484,407	3,579,000	2,915,000	2,890,000	2,121,000	2,103,000	13,608,000	27,092,407
Transfer from Parking Authority Operating	150,000	600,000	-	-	-	-	600,000	750,000
Transfer from Public Utilities Fund	46,872,065	1,000,000	2,000,000	1,000,000	-	-	4,000,000	50,872,065
Transfer from Stormwater Fund	42,348,853	4,303,275	4,862,200	4,862,200	4,862,200	4,862,200	23,752,075	66,100,928
Transfer from Waste Mgmt Fund to CIP	-	200,000	-	-	-	-	200,000	200,000
Transfers from Schools(Capital Reserve Simonsdale School)	2,240,000	510,000	-	-	-	-	510,000	2,750,000
Total Funding	369,340,551	36,560,984	41,646,106	52,867,200	67,582,200	24,882,200	223,538,690	592,879,241

City of Portsmouth
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Capital Improvements

Sewer

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
Miscellaneous Improvements - Sewer	19,826,016	-	5,000,000	2,000,000	2,000,000	2,000,000	11,000,000	30,826,016
Sanitary Sewer Overflow Elimination Program	25,957,100	-	5,000,000	5,000,000	5,000,000	5,000,000	20,000,000	45,957,100
Sewer Cave-in Repair	8,134,762	500,000	700,000	700,000	700,000	700,000	3,300,000	11,434,762
Total Project Cost	53,917,878	500,000	10,700,000	7,700,000	7,700,000	7,700,000	34,300,000	88,217,878
Debt Funding								
Public Utilities General Obligation Bonds	44,750,743	-	10,700,000	7,700,000	7,700,000	7,700,000	33,800,000	78,550,743
Other Funding								
Sale of Timber	230,000	-	-	-	-	-	-	230,000
Transfers								
Transfer from Public Utilities Fund	8,937,135	500,000	-	-	-	-	500,000	9,437,135
Total Funding	53,917,878	500,000	10,700,000	7,700,000	7,700,000	7,700,000	34,300,000	88,217,878

City of Portsmouth
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Capital Improvements

Sewer

Project: 19207 | **Title:** Miscellaneous Improvements - Sewer | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Undefined

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
30,826,016	19,826,016	0	5,000,000	2,000,000	2,000,000	2,000,000	0

Description and Scope

The Department of Public Utilities is responsible for the operation and maintenance of 65 sewer pump stations and approximately 436 miles of gravity sewer and force mains. Over 72% of Portsmouth's sewer system is at the end of its useful engineered life. This project funds small repair projects that provide for routine replacement/rehabilitation and upgrade of sewer system components, using both in-house and contract labor.

Rationale

Failure of the sanitary sewer system disrupts service to customers, causes overflows which create public health and environmental problems, and cause liability issues from possible damage to other City assets or private property.

Funding Strategy

This is an ongoing project necessary for the proper operation of the system and to limit failures due to age and deterioration.

Operating Budget Impacts

This project will lower asset age, provide for reliable system operations, reduce sewer overflow potential and overtime, and reduce annual maintenance costs.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/21	30,826,016
Total Budgetary Cost Estimate:		30,826,016

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	30,826,016
Total Programmed Funding:	30,826,016
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Sewer

Project: 19507 | **Title:** Sanitary Sewer Overflow Elimination Program | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision - Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
45,957,100	25,957,100	0	5,000,000	5,000,000	5,000,000	5,000,000	0

Description and Scope

The objective of this program is to markedly reduce the overflows of sewage caused by the infiltration or inflow of ground or rain water into Portsmouth's sanitary sewer system as required by the Federal Clean Water Act and under the conditions of a voluntary consent order negotiated by the Hampton Roads localities with the State Department of Environmental Quality.

Rationale

This project is a result of a voluntary consent order with the State Department of Environmental Quality. The capacity of wastewater components such as mains and pump stations is finite. Infiltration and inflow of ground or rain water takes up the capacity of these components reserved for wastewater, and can cause sewage overflow. This can result in increased maintenance and capacity costs to customers, and poses a potential health risk to the public.

Funding Strategy

The first step in this program was to conduct a city-wide Sanitary Sewer System Evaluation Study (SSES) to identify, categorize and prioritize sanitary sewer deficiencies and the necessary actions, phasing, and costs to correct them. This 18-24 month process will be followed by phased, multi-year corrective activities. In February 2014, City Council approved a Memorandum of Agreement with the Hampton Roads Sanitation District (HRSD) whereby HRSD will be responsible for capacity and wet weather improvements necessary to comply with the consent order. This will significantly reduce the capital expenditures of the City of Portsmouth. However, Portsmouth must continue to spend capital dollars to address maintenance, operation, and management responsibilties as part of the consent order.

Operating Budget Impacts

Project will ultimately reduce the annual maintenance requirements, provide for reliable operations and reduce the potential for sanitary sewage overflows.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/21	1,850,000
Design	07/06 - 06/21	3,390,000
Construction	07/08 - 06/21	40,717,100
Total Budgetary Cost Estimate:		45,957,100

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	38,319,965
Transfer from Public Utilities Fund	7,637,135
Total Programmed Funding:	45,957,100
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Sewer

Project: 19307 | **Title:** Sewer Cave-in Repair | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision - Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
11,434,762	8,134,762	500,000	700,000	700,000	700,000	700,000	0

Description and Scope

The Department of Public Utilities is responsible for the operation & maintenance of approximately 436 miles of sewer mains, manholes, force mains, valves, sewer laterals and other sewage collection components. 72% of Portsmouth's sewage system is at the end of its useful engineering life. This project provides for the replacement and or rehabilitation of minor segments of the failing sewage system, using both in-house forces and outside contractors.

Rationale

Sanitary sewer failures disrupt service to customers, cause overflows which create public health and environmental problems and cause the overlying streets and property to fail.

Funding Strategy

This is an on-going project that is necessary for the proper operation of the system due to failures caused by age and deterioration.

Operating Budget Impacts

Project will reduce the annual maintenance requirements, provide for reliable operations and reduce the potential for sanitary sewage overflows.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Construction	07/06 - 06/21	11,434,762
Total Budgetary Cost Estimate:		11,434,762

Means of Financing

Funding Source	Amount
Sale of Timber	230,000
Public Utilities General Obligation Bonds	9,404,762
Transfer from Public Utilities Fund	1,800,000
Total Programmed Funding:	11,434,762
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Water

	Appropriated To Date	FY 2017 Adopted	Un-Appropriated Subsequent Years FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
Downtown Master Utility Replacement Program	40,900,000	-	-	1,500,000	15,000,000	-	16,500,000	57,400,000
Infrastructure Improvements	51,769,500	-	2,000,000	2,000,000	2,000,000	2,000,000	8,000,000	59,769,500
Lake Cahoon Raw Water Pump Station and Pipeline	800,000	-	-	4,000,000	2,000,000	2,000,000	8,000,000	8,800,000
Lake Kilby Replacement Filters 1-10	48,600,000	-	-	-	-	-	-	48,600,000
Low Pressure Transmission Mains	18,250,000	-	-	5,000,000	5,000,000	-	10,000,000	28,250,000
Meter Replacement Program	10,999,999	-	-	-	-	-	-	10,999,999
Miscellaneous Water Work	4,985,616	500,000	700,000	700,000	700,000	700,000	3,300,000	8,285,616
Replacement of Water Plant Equipment	9,643,913	-	-	750,000	750,000	750,000	2,250,000	11,893,913
Water Tank Rehabilitation	3,500,000	-	2,000,000	1,000,000	-	-	3,000,000	6,500,000
Total Project Cost	189,449,028	500,000	4,700,000	14,950,000	25,450,000	5,450,000	51,050,000	240,499,028
Debt Funding								
Public Utilities General Obligation Bonds	150,767,298	-	2,700,000	13,950,000	25,450,000	5,450,000	47,550,000	198,317,298
Other Funding								
Other - Federal Funding	626,800	-	-	-	-	-	-	626,800
Sale of Timber	120,000	-	-	-	-	-	-	120,000
Other Funding Funding	746,800	-	-	-	-	-	-	746,800
Transfers								
Transfer from Public Utilities Fund	37,934,930	500,000	2,000,000	1,000,000	-	-	3,500,000	41,434,930
Total Funding	189,449,028	500,000	4,700,000	14,950,000	25,450,000	5,450,000	51,050,000	240,499,028

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 21907 | **Title:** Downtown Master Utility Replacement Program | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision - Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Downtown Portsmouth

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
57,400,000	40,900,000	0	0	1,500,000	15,000,000	0	0

Description and Scope

The Downtown Area contains some of Portsmouth oldest water and wastewater system components. Replacement of aged and inadequate water distribution and wastewater collection and conveyance systems in the Downtown Area are required to support the redevelopment of this critical area as envisioned by the Downtown Strategic Plan prepared by Urban Design Associates. Expected limits of the area are the Elizabeth River on the east, Crawford Parkway on the north, Chestnut Street/Fort Lane on the west, and I-264 on the south.

Rationale

The average age of these water and wastewater components is 100 years, well beyond their useful life. In order to adequately support the proposed redevelopment, replacement of these components is critical.

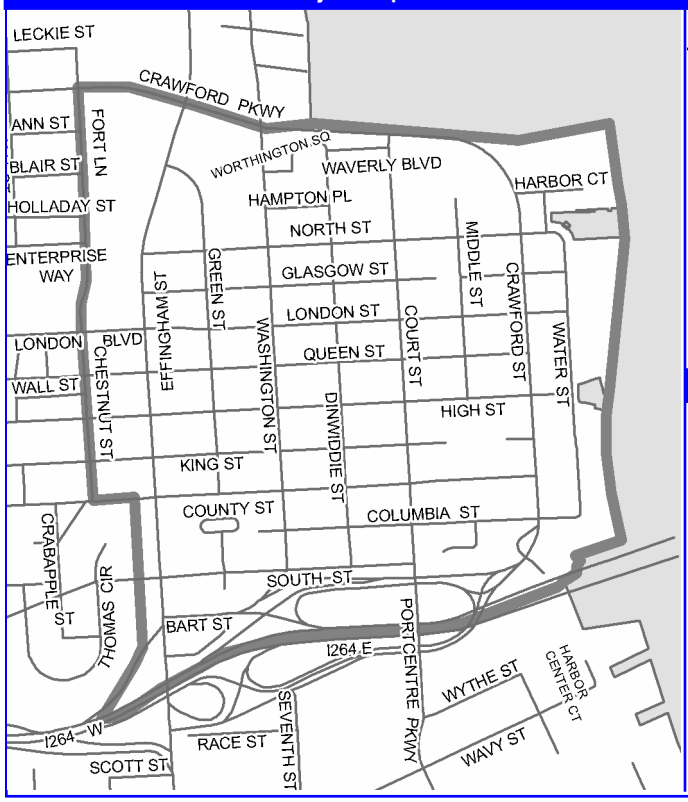
Funding Strategy

Phasing of this project will be tied to the redevelopment phases outlined in the Downtown Strategic Plan. The first section of the project is currently under construction. At the appropriate time during construction, design of the next section will begin and follow a similar pattern until the entire master plan is implemented.

Operating Budget Impacts

This project will reduce the possibility of major water and sewer system failures in the Downtown area, decreasing maintenance requirements as more piping is replaced.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Design	07/06 - 06/19	6,815,000
Construction	07/06 - 06/19	50,585,000
Total Budgetary Cost Estimate:		57,400,000

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	47,400,000
Transfer from Public Utilities Fund	10,000,000
Total Programmed Funding:	57,400,000
Future Funding Requirements:	0

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City of Portsmouth
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Capital Improvements
Water

Project: 20007 | **Title:** Infrastructure Improvements | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision - Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide(Include Prentispark Waterline Project)

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
59,769,500	51,769,500	0	2,000,000	2,000,000	2,000,000	2,000,000	0

Description and Scope

The Department of Public Utilities has developed an aggressive program for replacing or rehabilitating the water and sewer infrastructure throughout the City. This work is based upon the age and condition of the water and sewer infrastructure.

Rationale

•Approximately 63% of Portsmouth's neighborhood water and sewer infrastructure is past its useful life. The age and condition of the water mains pose potential water quality problems and real problems with pressure, flow and leakage. The age and condition of the sewer lines pose potential leakage and cave-in problems, which can impede sewage flow and cause backups.

•The Master Infrastructure Rehabilitation Plan, the Strategic Financial Plan and the Asset Replacement Valuation Study of the Department of Public Utilities all support this project.

Funding Strategy

•This is an on-going project that will continue until all mains that are past their useful life are replaced.

Operating Budget Impacts

This project will reduce the possibility of major water and sewer system failures, decreasing maintenance requirements as more piping is replaced. Debt service and rates will increase to support this program.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/21	30,879,500
Construction	07/06 - 06/21	28,890,000
Total Budgetary Cost Estimate:		59,769,500

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	48,766,470
Transfer from Public Utilities Fund	10,376,230
Other - Federal Funding	626,800
Total Programmed Funding:	59,769,500
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 20010 | **Title:** Lake Cahoon Raw Water Pump Station and Pipeline | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Lake Cahoon Reservoir

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
8,800,000	800,000	0	0	4,000,000	2,000,000	2,000,000	(2,000,000)

Description and Scope

The Department of Public Utilities operates a system of four reservoirs. The Department maintains raw water intakes on two of the four reservoirs. This project would provide a raw water intake with a connection to the Lake Kilby Plant from a third reservoir, Lake Cohoon. Lake Cohoon contains 53% of the combined reservoir's supply capacity.

Rationale

•Construction of an intake on Lake Cohoon would provide a transmission source on the northern sub-basin of Portsmouth's reservoir system, thereby increasing protection against contamination events. Additionally water could be blended for both sub-basins feeding the terminal reservoir allowing for water quality adjustments.

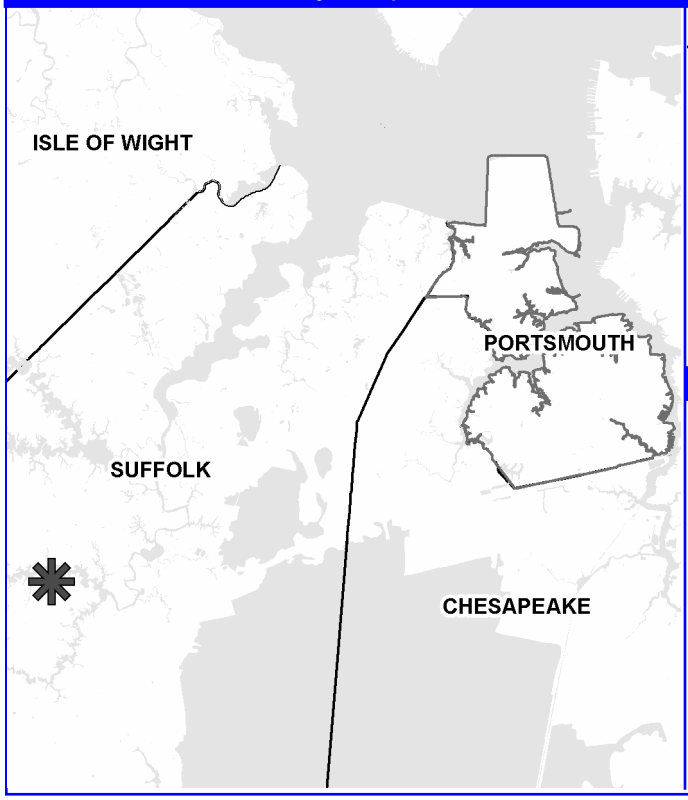
•Construction of a separate access to the largest reservoir system sub-basin provides additional reliability that does not currently exist.

Funding Strategy

Operating Budget Impacts

Once completed, this project will have minimal impact on the operating budget.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Design	07/09 - 06/19	800,000
Construction	07/10 - 06/19	6,000,000
Total Budgetary Cost Estimate:		6,800,000

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	8,800,000
Total Programmed Funding:	8,800,000
Future Funding Requirements:	(2,000,000)

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 23007 | **Title:** Lake Kilby Replacement Filters 1-10 | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Lake Kilby Water Treatment Facility

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
48,600,000	48,600,000	0	0	0	0	0	0

Description and Scope

The Department of Public Utilities operates the Lake Kilby Water Treatment Facility. This project provides for the replacement of filters 1 through 10 at the treatment facility with conventional media filters or with membrane technology.

Rationale

•Filters 1-4 were constructed in 1947 and filters 5-10 were constructed in 1968. The concrete filter boxes for some of these filters were constructed without reinforcing steel (post World War II constraint) and are now deteriorating. Additionally, the southwest corner of the filter building was not pile supported and has settled significantly. These filters have outlived or are nearing the end of their useful lives.

•To insure the continued integrity, capacity and operation of the Lake Kilby Treatment Facility it is important that these filters be replaced with either new conventional media filters or with the use of membrane technology.

•Project Source document: Lake Kilby Water Facility Master Plan 2001 Update, page 6-5, Table 6-3

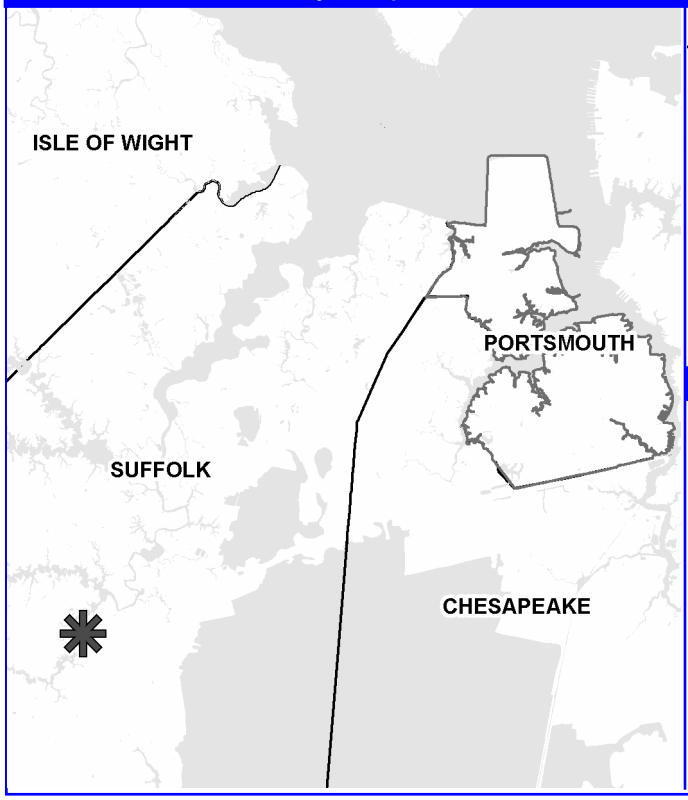
Funding Strategy

Evaluation and study will determine the multiphasing of this project and its cost.

Operating Budget Impacts

Once completed, this project will have minimal impact on the operating budget.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/05	150,000
Design	07/10 - 06/13	5,045,000
Construction	07/10 - 06/20	43,405,000
Total Budgetary Cost Estimate:		48,600,000

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	37,600,000
Transfer from Public Utilities Fund	11,000,000
Total Programmed Funding:	48,600,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 22007 | **Title:** Low Pressure Transmission Mains | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Portsmouth and Suffolk

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
28,250,000	18,250,000	0	0	5,000,000	5,000,000	0	0

Description and Scope

The Department of Public Utilities operates three low pressure transmission mains that convey water from the Lake Kilby Water Treatment Plant in Suffolk, 23 miles into Portsmouth. These mains were constructed in 1888, 1906 and 1950. This project provides for a plan to evaluate the remaining life of these mains and address the best way to provide for the transmission of current and future City water demand in a phased, affordable manner. Total replacement may cost in excess of $60 million dollars.

Rationale

These three pipelines have been in service between 64 and 126 years and are an important part of Portsmouth's water transmission system. They exhibit leaking joints and other signs of deterioration. This project is necessary to protect the water transmission capability of Portsmouth's water supply and to provide safe and reliable service.

Funding Strategy

The only portions of this project to be performed during the next five years are an evaluation of the mains, the completion of a phased plan for their replacement or rehabilitation and the construction of the first phase. Total replacement may cost in excess of $60 million dollars.

Operating Budget Impacts

Once completed, this major project will reduce annual maintenance requirements, will increase system reliability and will reduce lost or unaccounted for water.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Design	07/11 - 06/17	200,000
Construction	07/12 - 06/21	28,050,000
Total Budgetary Cost Estimate:		28,250,000

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	27,250,000
Transfer from Public Utilities Fund	1,000,000
Total Programmed Funding:	28,250,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 20407 | **Title:** Meter Replacement Program | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
10,999,999	10,999,999	0	0	0	0	0	0

Description and Scope

The Department of Public Utilities is responsible for the reading, operation and maintenance of over 31,000 water meters. This project provides for the systematic replacement of the water meters with an automated meter reading system.

Rationale

National studies indicate that residential and commercial water meters decrease in accuracy over time (especially in recording lower range flows to the point that replacement is economically justified due to loss of revenue). Readings will be more accurate.

Funding Strategy

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Operating Budget Impacts

This project will reduce the annual maintenance requirements, decrease meter reading costs, and increase revenues due to accurate metering of water consumption.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/05	1,500,000
Design	07/06 - 06/12	699,900
Construction	07/06 - 06/16	8,800,099
Total Budgetary Cost Estimate:		10,999,999

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	10,999,999
Total Programmed Funding:	10,999,999
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 20707 | **Title:** Miscellaneous Water Work | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
8,285,616	4,985,616	500,000	700,000	700,000	700,000	700,000	0

Description and Scope

The Department of Public Utilities is responsible for the operation & maintenance of approximately 546 miles of water mains; over 2,500 fire hydrants; 12,000 valves; four elevated tanks; two water booster-pumping stations and other components compromising the water system. This project provides for routine replacement and/or rehabilitation of the water system components that are not included in the Neighborhood Replacement Program. The work will be performed with in-house and contractor forces.

Rationale

Replacement, repair or rehabilitation is dictated by deterioration due to age and the failure of the components.

Funding Strategy

This is an ongoing project due to the age and the condition of the water system.

Operating Budget Impacts

Project will reduce the annual maintenance budget (leak repairs, component failures) and will improve water quality.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/19	2,200,000
Construction	07/06 - 06/21	6,085,616
Total Budgetary Cost Estimate:		8,285,616

Means of Financing

Funding Source	Amount
Sale of Timber	120,000
Public Utilities General Obligation Bonds	5,865,616
Transfer from Public Utilities Fund	2,300,000
Total Programmed Funding:	8,285,616
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 20207 | **Title:** Replacement of Water Plant Equipment | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision – Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Lake Kilby Water Treatment Facility

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
11,893,913	9,643,913	0	0	750,000	750,000	750,000	0

Description and Scope

The Department of Public Utilities is responsible for the operation and maintenance of a 32 million gallon a day water treatment facility and related appurtenances to provide reliable, safe and aesthetically pleasing water to its consumers. This project provides for replacement or rehabilitation of all water treatment facility components such as pumps, electrical gear, chemical storage and feed systems, buildings and other capital items to ensure the proper operation of the facility.

Rationale

Improvements to the water treatment and conveyance facilities are required to continue to meet all federal and state regulatory requirements and ensure high quality drinking water.

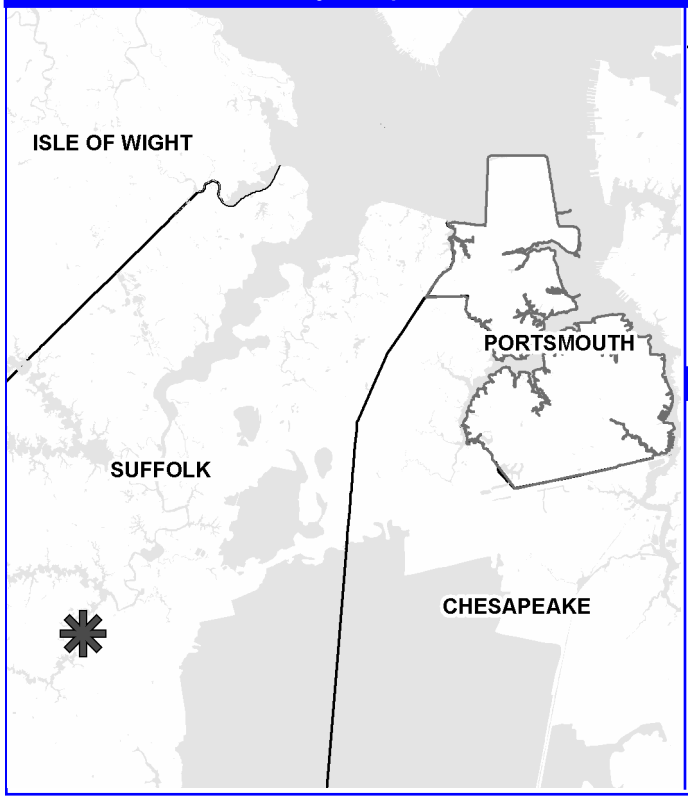
Funding Strategy

This is an ongoing project that will continue throughout the life of the water plant.

Operating Budget Impacts

Project will reduce the annual maintenance requirements and provide for reliable operations.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/04 - 06/05	6,436,914
Design	07/06 - 06/15	745,700
Construction	07/06 - 06/20	4,711,299
Total Budgetary Cost Estimate:		11,893,913

Means of Financing

Funding Source	Amount
Public Utilities General Obligation Bonds	11,635,213
Transfer from Public Utilities Fund	258,700
Total Programmed Funding:	11,893,913
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Water

Project: 23008 | **Title:** Water Tank Rehabilitation | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
6,500,000	3,500,000	0	2,000,000	1,000,000	0	0	0

Description and Scope

The Department of Public Utilities is responsible for the operation and maintenance of six water storage tanks. In 2014 the Department completed an inspection/evaluation of all tanks. The resulting Preliminary Engineering Report (PER) provided recommendations for necessary rehabilitation/repairs.

Rationale

The results of the PER indicated that the interior/exterior coatings on the water storage tanks were nearing the end of their useful life. In addition, several minor structural defects were observed. This project is necessary to rehabilitate the storage tank coatings and structural components as an integral part of the distribution system.

Funding Strategy

This project will be phased over the next three years with a total rehabilitation cost of $6.5 million

Operating Budget Impacts

Once completed, this project will have minimal impact on the operating budget.

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/15 - 06/18	6,500,000
Total Budgetary Cost Estimate:		6,500,000

Means of Financing

Funding Source	Amount
Transfer from Public Utilities Fund	6,500,000
Total Programmed Funding:	6,500,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

	Appropriated To Date	FY 2017 Adopted	Un-Appropriated Subsequent Years FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
ADA Compliance-Curb Cuts	386,428	-	25,000	25,000	25,000	25,000	100,000	486,428
Bridge Repairs	2,942,625	100,000	75,000	75,000	75,000	75,000	400,000	3,342,625
Churchland Bridge	24,572,697	11,000,000	-	-	-	-	11,000,000	35,572,697
Citywide Systematic FYA Improvements	-	5,000	277,800	-	-	-	282,800	282,800
Drainage Facilities Repair and Lake Management	32,796,632	2,506,346	3,000,000	3,000,000	3,000,000	3,000,000	14,506,346	47,302,978
Dredging of Lakes/Ponds	2,665,721	296,929	362,200	362,200	362,200	362,200	1,745,729	4,411,450
Intersection Imp at Court St @Bart St/Pavillion Dr	-	129,768	990,000	-	-	-	1,119,768	1,119,768
Midtown Corridor	1,200,000	913,170	-	-	-	-	913,170	2,113,170
Primrose/Hatton Street	-	405,000	-	-	-	-	405,000	405,000
Systematic Replacement of Non-MUTCD Compliant Signs	-	-	489,106	-	-	-	489,106	489,106
Traffic Inventory	483,000	100,000	100,000	100,000	100,000	100,000	500,000	983,000
Traffic Signal Improvements	2,100,579	60,000	60,000	60,000	60,000	60,000	300,000	2,400,579
Victory Blvd/Paradise Cr Bridge Replacement	500,000	-	100,000	4,000,000	4,000,000	-	8,100,000	8,600,000
VPDES Permit Compliance	7,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000	14,500,000
Total Project Cost	74,647,682	17,016,213	6,979,106	9,122,200	9,122,200	5,122,200	47,361,919	122,009,601
Debt Funding								
Future Bond Issuance	5,391,500	2,718,170	50,000	2,000,000	2,000,000	-	6,768,170	12,159,670
General Obligation Bonds	10,221,131	-	-	-	-	-	-	10,221,131
General Obligation Notes	298,767	-	-	-	-	-	-	298,767
Debt Funding Funding	15,911,398	2,718,170	50,000	2,000,000	2,000,000	-	6,768,170	22,679,568
Education Funding								
State-Other Categorical Aid	12,500,000	9,600,000	50,000	2,000,000	2,000,000	-	13,650,000	26,150,000
Other Funding								
Other - Federal Funding	1,639,650	-	-	-	-	-	-	1,639,650
Project Closeouts-Contingency	1,500,000	-	-	-	-	-	-	1,500,000
Other Funding Funding	3,139,650	-	-	-	-	-	-	3,139,650
State Funding								
State Funding-VDOT	-	134,768	1,756,906	-	-	-	1,891,674	1,891,674
Transfers								
Transfer from General Fund	747,781	260,000	260,000	260,000	260,000	260,000	1,300,000	2,047,781
Transfer from Stormwater Fund	42,348,853	4,303,275	4,862,200	4,862,200	4,862,200	4,862,200	23,752,075	66,100,928
Transfers Funding	43,096,634	4,563,275	5,122,200	5,122,200	5,122,200	5,122,200	25,052,075	68,148,709
Total Funding	74,647,682	17,016,213	6,979,106	9,122,200	9,122,200	5,122,200	47,361,919	122,009,601

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 11907 | **Title:** ADA Compliance-Curb Cuts | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
486,428	386,428	0	25,000	25,000	25,000	25,000	0

Description and Scope

This project provides for wheelchair curb ramp construction at various intersections throughout the City. Priority is given to critical intersections or where citizens have requested accommodations.

Rationale

Funding Strategy

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/05 - 06/20	486,428
Total Budgetary Cost Estimate:		486,428

Means of Financing

Funding Source	Amount
General Obligation Bonds	321,308
Transfer from General Fund	165,120
Total Programmed Funding:	486,428
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 11607 | **Title:** Bridge Repairs | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
3,342,625	2,942,625	100,000	75,000	75,000	75,000	75,000	0

Description and Scope

This project provides for engineering work and initiation of repairs required on the City's bridges. This is an ongoing project for preventive maintenance and includes localized painting, joint, structural and surface repairs, drainage cleaning and required safety inspections.

Rationale

These continuing repairs will provide for the extension of the useful life of the bridges.

Funding Strategy

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/05 - 06/21	3,342,625
Total Budgetary Cost Estimate:		3,342,625

Means of Financing

Funding Source	Amount
General Obligation Bonds	2,540,314
Transfer from General Fund	762,661
Other - Federal Funding	39,650
Total Programmed Funding:	3,342,625
Future Funding Requirements:	0

Table Of Contents

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Drainage and Street Improvements

Project: 10009 | **Title:** Churchland Bridge | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference:
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: High Street

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
35,572,697	24,572,697	11,000,000	0	0	0	0	0

Description and Scope

This project provides funding to replace the two westbound lanes of the Churchland Bridge with a totally new structure. The funding identified will address the eventual replacement of the bridge. Inspections will continue to be required on an annual basis and may generate the need to fund necessary repairs until the total replacement funding is in place. The proposed funding schedule will also allow for the design of replacement plans prior to the availability of total funding.

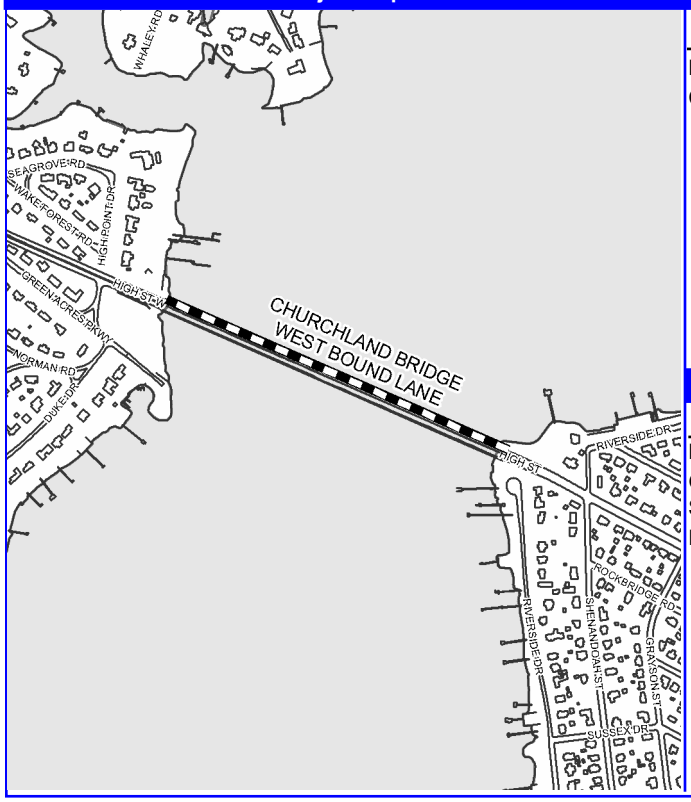
Rationale

This bridge was originally built as a two lane bridge in 1950 and widened with two additional lanes in 1974. Several of support structures of the original two lane bridge are severely deteriorated to the point that repairs need to be made as soon as possible to avoid a future condition of possible failure. Bridges in Virginia are inspected in accordance with National Bridge Inspection Standards (NBIS) and the Virginia Department of Transportation (VDOT). The bridge rating criteria rated the Churchland Bridge as a 4. Bridges are rated on a scale from 0-9, with 0 being a failed condition and 9 being excellent. A four rating means the bridge is in poor condition and requires immediate repairs. Further, this rating has mandated that the bridge is inspected once a year as compared to every two years, and a downgrading of the bridge rating would force the City to place load limits on crossing vehicles. A replacement bridge will have a minimum of a 50-year service life.

Funding Strategy

The total project cost, which has been projected out through FY16, is $35.5 million. VDOT funds have been identified as a planned source of funding.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Design	07/09 - 06/16	2,000,000
Construction	07/08 - 06/17	33,572,697
Total Budgetary Cost Estimate:		35,572,697

Means of Financing

Funding Source	Amount
Project Closeouts-Contingency	1,500,000
General Obligation Bonds	5,822,697
State-Other Categorical Aid	21,850,000
Future Bond Issuance	6,400,000
Total Programmed Funding:	35,572,697
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 10117 | **Title:** Citywide Systematic FYA Improvements | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
282,800	0	5,000	277,800	0	0	0	0

Description and Scope

The FYA Conversion project will provide systemic improvements for protected left-turn phasing to reduce crashes citywide.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/18	282,800
Total Budgetary Cost Estimate:		282,800

Means of Financing

Funding Source	Amount
State Funding-VDOT	282,800
Total Programmed Funding:	282,800
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 10307 | **Title:** Drainage Facilities Repair and Lake Management | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: City-wide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
47,302,978	32,796,632	2,506,346	3,000,000	3,000,000	3,000,000	3,000,000	0

Description and Scope

The Drainage Facility Repair and Lake Management Program provides funding for citywide system maintenance and repair which includes cave-in repairs, cleaning, CCTV and lining of drainpipes; outfall and ditch maintenance; renewal and replacement of failing infrastructure; lake management including aeration, trash booms, algae control, nuisance abatement and dam maintenance; VPDES permit support including water quality monitoring, public education, and regional efforts through HRDPC; program administration/management and cost sharing in programs such as the Citywide Drainage Needs Assessment and the Downtown Master Utility study.

Rationale

Funding Strategy

This project is funded through transfers from the Stormwater operating budget.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/21	47,302,978
Total Budgetary Cost Estimate:		47,302,978

Means of Financing

Funding Source	Amount
General Obligation Bonds	13,500
Transfer from Stormwater Fund	47,189,478
Other - Federal Funding	100,000
Total Programmed Funding:	47,302,978
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 12707 | **Title:** Dredging of Lakes/Ponds | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
4,411,450	2,665,721	296,929	362,200	362,200	362,200	362,200	0

Description and Scope

The Stormwater Management Plan is committed to address lake/pond issues throughout the City. One of these issues is the dredging of the City's lakes and ponds which is necessary to re-establish the original lake depth, remove organic materials and sediment and enhance water quality. The Lake Management Plan prioritizes dredging and other lake improvements based on water quality and increased functionality. The first dredging project commenced in FY08.

Rationale

City street drainage flows into some of the lakes and ponds throughout City. These locations are important to the City's stormwater system,and are included in the city's VPDES Stormwater permit.

Funding Strategy

Starting in FY10, a minimum of $200,000 per year will be budgeted to address lake/pond and outfall dredging. Funding will be used for project design, permits, and maintenance operations after priorities are re-examined based on the updated Lake Management Plan and the Outfall Ditch Rehabilitation Wetlands/Water Assessment Report.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/07 - 01/21	4,411,450
Total Budgetary Cost Estimate:		4,411,450

Means of Financing

Funding Source	Amount
Transfer from Stormwater Fund	4,411,450
Total Programmed Funding:	4,411,450
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 10017 | **Title:** Intersection Imp at Court St @Bart St/Pavillion Dr | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,119,768	0	129,768	990,000	0	0	0	0

Description and Scope

The intersection improvements at Court Street bundles two adjacent intersections which are currently controlled by a single controller. Safety improvements include providing controller upgrades and individual controllers for each intersection, signal upgrades, turning movement restrictions and ADA/pedestrian upgrades. These improvements will reduce crashes and make these intersections more walkable within this multimodal corridor.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/18	1,119,768
Total Budgetary Cost Estimate:		1,119,768

Means of Financing

Funding Source	Amount
State Funding-VDOT	1,119,768
Total Programmed Funding:	1,119,768
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Drainage and Street Improvements

Project: 13007 | **Title:** Midtown Corridor | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference:
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,113,170	1,200,000	913,170	0	0	0	0	0

Description and Scope

The Midtown corridor project will provide funding for street and drainage improvements on Turnpike Road from Constitution and Dixie. The original bids for the Turnpike Road project come in significantly over the VDOT estimate. VDOT performed some additional analysis and engineering. The project was re-bid and bids were closer to the original estimate. Some additional participation from the City is required and these dollars are budgeted in FY17. VDOT is planning to start construction this summer.

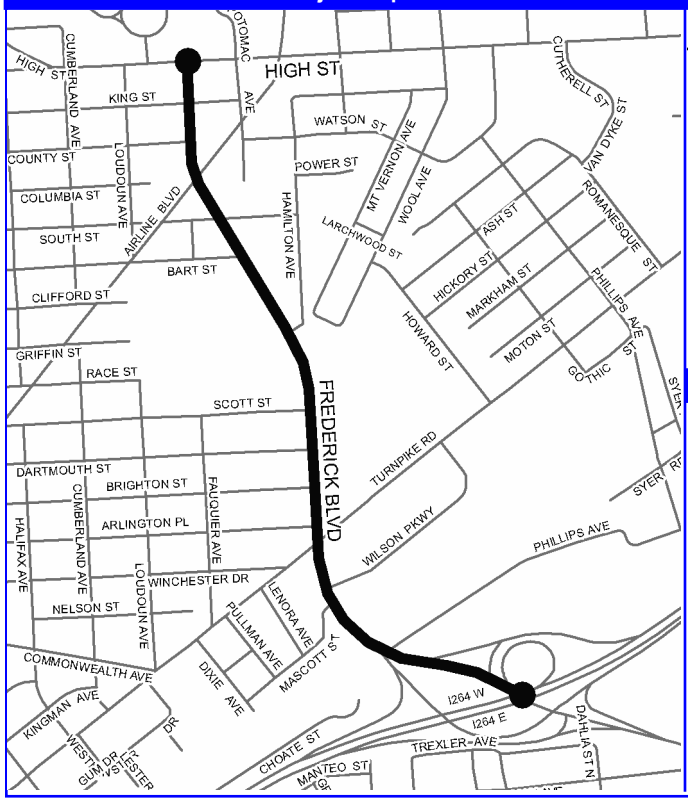
Rationale

This project will enhance the revitalization and redevelopment on the Midtown/Turnpike area.

Funding Strategy

The City has already provided $1 million dollars in CIP funding as a match to the VDOT Urban Program funds. An additional $913,170 match is needed for FY2017.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/17	2,113,170
Total Budgetary Cost Estimate:		2,113,170

Means of Financing

Funding Source	Amount
General Obligation Bonds	1,200,000
Future Bond Issuance	913,170
Total Programmed Funding:	2,113,170
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 10217 | **Title:** Primrose/Hatton Street | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
405,000	0	405,000	0	0	0	0	0

Description and Scope

This project eliminates cul-de-sacs that abut London Boulevard. Hatton Street and Primrose Street will subsequently be connected to London Boulevard providing better vehicular circulation for this developing corridor.

Rationale

Connecting these streets is consistent with the Uptown D2 District plan and the Master Transportation Plan.

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/18	405,000
Total Budgetary Cost Estimate:		405,000

Means of Financing

Funding Source	Amount
Future Bond Issuance	405,000
Total Programmed Funding:	405,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 00083 | **Title:** Systematic Replacement of Non-MUTCD Compliant Signs | **Status:** Adopted

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
489,106	0	0	489,106	0	0	0	0

Description and Scope

The systemic replacement of non-MUTCD compliant signs will bring signs into compliance with MUTCD reflectively requirements. Meeting these requirements will increase driver awareness of regulatory and warning signs and reduce crashes citywide.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/18	489,106
Total Budgetary Cost Estimate:		489,106

Means of Financing

Funding Source	Amount
State Funding-VDOT	489,106
Total Programmed Funding:	489,106
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 11312 | **Title:** Traffic Inventory | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
983,000	483,000	100,000	100,000	100,000	100,000	100,000	0

Description and Scope

This Project is ongoing. It will procure equipments needed to maintain the traffic sign and pavement marking asset management system to meet the requirements of the Federal 23 CFR Part 655 mandated traffic sign retroreflecttivity standards and the pending federal requirements for pavement marking and sign retroreflectivity standards.

Rationale

Funding Strategy

Project Map

NO MAP REQUIRED

Schedule of Activities

Project Activities	From - To	Amount
Project Management	01/10 - 06/17	64,500
Construction	01/10 - 06/21	918,500
Total Budgetary Cost Estimate:		983,000

Means of Financing

Funding Source	Amount
General Obligation Bonds	141,500
Transfer from General Fund	700,000
Future Bond Issuance	141,500
Total Programmed Funding:	983,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 11307 | **Title:** Traffic Signal Improvements | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,400,579	2,100,579	60,000	60,000	60,000	60,000	60,000	0

Description and Scope

Throughout the City, this ongoing project provides for the replacement of outdated or damaged traffic signals and related equipment, installation of new traffic signals and other intersection improvements.

Rationale

Funding Strategy

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/05 - 06/21	2,400,579
Total Budgetary Cost Estimate:		2,400,579

Means of Financing

Funding Source	Amount
General Obligation Bonds	181,812
General Obligation Notes	298,767
Transfer from General Fund	420,000
Other - Federal Funding	1,500,000
Total Programmed Funding:	2,400,579
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Drainage and Street Improvements

Project: 10015 | **Title:** Victory Blvd/Paradise Cr Bridge Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
8,600,000	500,000	0	100,000	4,000,000	4,000,000	0	0

Description and Scope

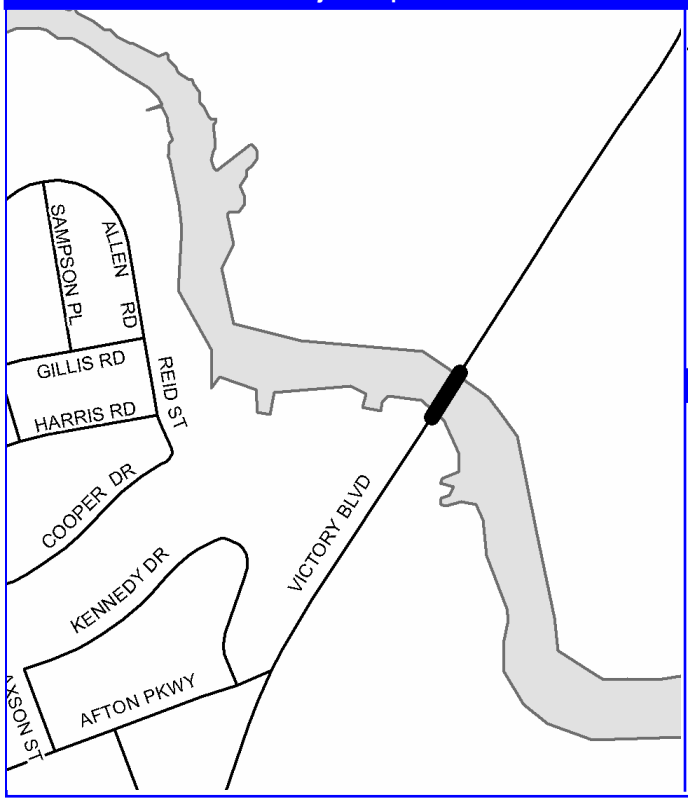
This bridge originally built in 1949, carries Victory Blvd over Paradise Creek and serves as a main entrance to the Norfolk Naval Shipyard.It is also one of our oldest of five bridges in Portsmouth.Thses funds identified in future years will start the programming for it's eventual and necessary replacement.

Rationale

Funding Strategy

A mixture of City dollars and VDOT revenue sharing.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/15 - 06/20	8,600,000
Total Budgetary Cost Estimate:		8,600,000

Means of Financing

Funding Source	Amount
State-Other Categorical Aid	4,300,000
Future Bond Issuance	4,300,000
Total Programmed Funding:	8,600,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Drainage and Street Improvements

Project: 10209 | **Title:** VPDES Permit Compliance | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
14,500,000	7,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0

Description and Scope

Compliance with our VPDES Permit is a State and Federal mandate.Project support includes activities that are required to meet that mandate such as water quality monitoring, public education/outreach, inspection of industrial facilities, BMP monitoring, erosion and sediment control program, annual reporting of pollutant loads, TMDL planning and implementation plans, annual reporting of stormwater program activities, etc.

Rationale

We are operating with a State VPDES permit that requires a significant increase in our programmatic efforts,and ensuing costs,to meet the mandates of the permit. It is important to track these efforts and their costs.

Funding Strategy

VPDES permit activities are funded primarily through the Stormwater Utility Fund.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/08 - 06/21	14,500,000
Total Budgetary Cost Estimate:		14,500,000

Means of Financing

Funding Source	Amount
Transfer from Stormwater Fund	14,500,000
Total Programmed Funding:	14,500,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
Brighton ES Roof Replacement	-	78,000	895,000	-	-	-	973,000	973,000
Churchland High HVAC	162,009	800,000	2,500,000	2,500,000	2,500,000	2,500,000	10,800,000	10,962,009
Churchland Middle Gym Bleachers	-	75,000	-	-	-	-	75,000	75,000
IRC Data Center HVAC and UPS Project	-	300,000	-	-	-	-	300,000	300,000
MT Hermon Preschool Roof Replacement	-	69,000	863,000	-	-	-	932,000	932,000
Mt Hermon Rooftop HVAC Units Replacement	-	250,000	-	-	-	-	250,000	250,000
School Bus Fleet Replacement	2,956,082	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	7,956,082
Transfer to General Fund	2,240,000	510,000	-	-	-	-	510,000	2,750,000
Waters Middle School Bleachers	-	75,000	-	-	-	-	75,000	75,000
Westhaven Elementary Roof	1,031,807	-	-	-	-	-	-	1,031,807
Woodrow Wilson High School Roof	90,516	1,419,000	1,889,000	-	-	-	3,308,000	3,398,516
Total Project Cost	6,480,414	4,576,000	7,147,000	3,500,000	3,500,000	3,500,000	22,223,000	28,703,414
Debt Funding								
Future Bond Issuance	929,132	2,366,000	6,147,000	2,500,000	2,500,000	2,500,000	16,013,000	16,942,132
Education Funding								
Transfers from Schools(Capital Reserve Simonsdale School)	2,240,000	510,000	-	-	-	-	510,000	2,750,000
Transfers								
Transfer from General Fund	3,311,282	1,700,000	1,000,000	1,000,000	1,000,000	1,000,000	5,700,000	9,011,282
Total Funding	6,480,414	4,576,000	7,147,000	3,500,000	3,500,000	3,500,000	22,223,000	28,703,414

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90017 | **Title:** Brighton ES Roof Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
973,000	0	78,000	895,000	0	0	0	0

Description and Scope

Brighton ES was constructed in 2004 and the roof is 39,000sf. The roof consists of a PVC membrane that had a 10 yr. warranty and an Architectural Asphalt Shingle section with a 2 year labor warranty on installation. The current roof at Brighton ES has failed and is in need of immediate repair. The membrane covers approximately 9000 sqft and there is approximately 30,000sf of asphalt shingles. Water intrusion has compromised the roof decking on significant portions of the roof and there have been continuous leaks inside the facility.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Construction	07/16 - 06/18	973,000
Total Budgetary Cost Estimate:		973,000

Means of Financing

Funding Source	Amount
Future Bond Issuance	973,000
Total Programmed Funding:	973,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Education

Project: 90015 | **Title:** Churchland High HVAC | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Schools

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
10,962,009	162,009	800,000	2,500,000	2,500,000	2,500,000	2,500,000	0

Description and Scope

Evaluation of existing system with recommendations for future needs. Funding will be allocated for recommended repairs and/or replacement of the existing system after the evaluation is completed.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Design	07/14 - 06/21	162,009
Construction	07/15 - 06/21	10,800,000
Total Budgetary Cost Estimate:		10,962,009

Means of Financing

Funding Source	Amount
Transfer from General Fund	162,009
Future Bond Issuance	10,800,000
Total Programmed Funding:	10,962,009
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90117 | **Title:** Churchland Middle Gym Bleachers | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
75,000	0	75,000	0	0	0	0	0

Description and Scope

Bleachers have reached the end of their useful life. Replacement needed for safety reasons.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	75,000
Total Budgetary Cost Estimate:		75,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	75,000
Total Programmed Funding:	75,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90217 | **Title:** IRC Data Center HVAC and UPS Project | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
300,000	0	300,000	0	0	0	0	0

Description and Scope

Currently the environmental controls (HVAC) in the Portsmouth Public Schools data center are intended to serve a commercial building or school. The system is intended to cool classrooms and office space, it is not redundant, and not intended to facilitate the cooling of an enterprise data center. The current system is inefficient in achieving the required temperature levels needed and therefore is over-taxed and in danger of malfunction. The current UPS (Uninterruptible Power Supply) is nearly 10 years old and in need of replacement. In most cases these two items (HVAC and UPS) are two parts of a larger unified system and it's best to include both in a project such as this.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	300,000
Total Budgetary Cost Estimate:		300,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	300,000
Total Programmed Funding:	300,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90417 | **Title:** MT Hermon Preschool Roof Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
932,000	0	69,000	863,000	0	0	0	0

Description and Scope

The current roof at MT Hermon is a 36,000sf single ply membrane roof that was installed in 1992/1993. The roof had a 10 year warranty that expired in 2003. The roof has exceeded its expected lifecycle and is in need of replacement. The building has been experiencing water intrusion due to the numerous penetrations due to damage from weather and human traffic. The new roof should be a single ply PVC Type membrane with tapered insulation that is mechanically fastened.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Construction	07/16 - 06/18	932,000
Total Budgetary Cost Estimate:		932,000

Means of Financing

Funding Source	Amount
Future Bond Issuance	932,000
Total Programmed Funding:	932,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Education

Project: 90317 | **Title:** Mt Hermon Rooftop HVAC Units Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
250,000	0	250,000	0	0	0	0	0

Description and Scope

There are currently 21 Roof Top Units (RTU) that are servicing the school. These units were installed in 2002 and are currently reaching 15 years of service. These units should be replaced in conjunction with the installation of a new roofing system. The HVAC Systems manufactured today are more efficient now than these units are and will allow us to move forward with factory unit curb installations matching up the new units with the new roof system. This will eliminate the need for unit by unit replacement, modifications to existing curbs and increasing the chances for moisture intrusion in these areas.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	250,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	250,000
Total Programmed Funding:	250,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Education

Project: 23713 | **Title:** School Bus Fleet Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
7,956,082	2,956,082	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0

Description and Scope

This project is being established to replace part of the existing aging bus fleet utilized by the school system.

Rationale

The bus fleet must be replaced on a contiuous basis to ensure the safe transportation of the students of the public school system.

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/13 - 06/21	7,956,082
Total Budgetary Cost Estimate:		7,956,082

Means of Financing

Funding Source	Amount
Transfer from General Fund	7,956,082
Total Programmed Funding:	7,956,082
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: S0043 | **Title: Transfer to General Fund** | **Status: Active Project**

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need: N/A**

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,750,000	2,240,000	510,000	0	0	0	0	0

Description and Scope

The Portsmouth Public Schools contributed a total of $2,750,000 towards the debt service for the construction of the new Simonsdale Elementary School. Those funds were booked in the Capital Improvement Fund. These funds will be used to make the debt service payments until they are exhausted. The CIP fund is making a transfer to the General Fund, where the debt service payments are reflected.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management		2,750,000
Total Budgetary Cost Estimate:		2,750,000

Means of Financing

Funding Source	Amount
Transfers from Schools(Capital Reserve Simonsdale School	2,750,000
Total Programmed Funding:	2,750,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90517 | **Title:** Waters Middle School Bleachers | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
75,000	0	75,000	0	0	0	0	0

Description and Scope

Bleachers have reached the end of their useful life. Replacement needed for safety reasons.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	75,000
Total Budgetary Cost Estimate:		75,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	75,000
Total Programmed Funding:	75,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90215 | **Title:** Westhaven Elementary Roof | **Status:** Adopted

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Schools

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,031,807	1,031,807	0	0	0	0	0	0

Description and Scope

This project includes the design and construction of a new roof on Westhaven Elementary School.

Rationale

Funding Strategy

The City will pursue QZAB or Literary Loans to take advantage of lower interest rate opportunities.

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Design	07/14 - 06/15	60,000
Construction	07/15 - 06/19	971,807
Total Budgetary Cost Estimate:		1,031,807

Means of Financing

Funding Source	Amount
Transfer from General Fund	102,675
Future Bond Issuance	929,132
Total Programmed Funding:	1,031,807
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Education

Project: 90515 | **Title:** Woodrow Wilson High School Roof | **Status:** Adopted

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Schools

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
3,398,516	90,516	1,419,000	1,889,000	0	0	0	0

Description and Scope

This project provides the funding for design and construction to replace the roof at Woodrow Wilson High School.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Design	07/14 - 06/18	90,516
Construction	07/14 - 06/19	3,308,000
Total Budgetary Cost Estimate:		3,398,516

Means of Financing

Funding Source	Amount
Transfer from General Fund	90,516
Future Bond Issuance	3,308,000
Total Programmed Funding:	3,398,516
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Industrial and Economic Development

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
Lincoln Park Redevelopment	-	350,000	350,000	350,000	350,000	-	1,400,000	1,400,000
Total Project Cost	-	350,000	350,000	350,000	350,000	-	1,400,000	1,400,000
Debt Funding								
Future Bond Issuance	-	350,000	350,000	350,000	350,000	-	1,400,000	1,400,000
Total Funding	-	350,000	350,000	350,000	350,000	-	1,400,000	1,400,000

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Industrial and Economic Development

Project: 10317 | **Title:** Lincoln Park Redevelopment | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,400,000	0	350,000	350,000	350,000	350,000	0	0

Description and Scope

This project will provide gap funding to the Portsmouth Redevelopment and Housing Authority for the revitalization plan for the Lincoln Park Public Housing Community. Lincoln Park was built in 1960 and is in need of redevelopment. The Authority has identified a program, the Rental Assistance Demonstration (RAD), from the U.S. Department of Housing and Urban Development (HUD) to assist with this project. In addition to the RAD Program, equity raised through the Virginia Housing Development Authority (VHDA) Low-Income Housing Tax Credity will provide for the majority of the funding for the project.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/20	1,400,000
Total Budgetary Cost Estimate:		1,400,000

Means of Financing

Funding Source	Amount
Future Bond Issuance	1,400,000
Total Programmed Funding:	1,400,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Leisure Services

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
Outdoor Recreation Facility Repair / Replacement	1,495,285	-	250,000	250,000	250,000	250,000	1,000,000	2,495,285
Total Project Cost	1,495,285	-	250,000	250,000	250,000	250,000	1,000,000	2,495,285
Debt Funding								
General Obligation Bonds	1,188,215	-	-	-	-	-	-	1,188,215
Transfers								
Transfer from General Fund	307,070	-	250,000	250,000	250,000	250,000	1,000,000	1,307,070
Total Funding	1,495,285	-	250,000	250,000	250,000	250,000	1,000,000	2,495,285

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Leisure Services

Project: 15007 | **Title:** Outdoor Recreation Facility Repair / Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A
Plan Reference: CC Vision - Neighborhood
LOS/Concurrency: N/A
Project Need: N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,495,285	1,495,285	0	250,000	250,000	250,000	250,000	0

Description and Scope

This project provides funding to replace/renovate outdoor athletic amenities such as fencing, drainage, court surfacing, field renovation and tennis court renovation.

Rationale

This project will continue to replace the City's aging outdoor athletic and recreation facilities. Replacement of fencing will enhance the appearance of the facilities and fields, make them safer and more conducive for participants and reduce potential liability. In addition, the City should demolish old athletic lighting systems that are no longer in use.

Funding Strategy

This is a long term, on-going project to replace and upgrade our aging parks and outdoor recreation amenities.

Project Map

VARIOUS LOCATIONS CITYWIDE

Schedule of Activities

Project Activities	From - To	Amount
Construction	01/06 - 06/21	2,495,285
Total Budgetary Cost Estimate:		2,495,285

Means of Financing

Funding Source	Amount
General Obligation Bonds	1,188,215
Transfer from General Fund	1,307,070
Total Programmed Funding:	2,495,285
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Municipal Facilities

	Appropriated To Date	FY 2017 Adopted	Un-Appropriated Subsequent Years FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
801 Water Street	4,039,871	750,000	750,000	-	-	-	1,500,000	5,539,871
ADA Compliance-Municipal Facilities	784,485	25,000	25,000	25,000	25,000	25,000	125,000	909,485
DSS Building	115,000	50,000	125,000	125,000	100,000	50,000	450,000	565,000
DSS Telephone System Replacement	-	300,000	-	-	-	-	300,000	300,000
Effingham Fire Station Repairs	-	250,000	-	-	-	-	250,000	250,000
Harbor Center Pavilion-Facility Upgrades	383,571	60,000	35,000	35,000	35,000	35,000	200,000	583,571
HazMat Program	2,533,943	85,000	85,000	85,000	75,000	75,000	405,000	2,938,943
Landfill Scales	-	200,000	-	-	-	-	200,000	200,000
Permitting System Replacement	-	-	750,000	750,000	-	-	1,500,000	1,500,000
Public Safety New Radio System	11,000,000	-	-	-	-	-	-	11,000,000
Renovations to Various Buildings	3,510,699	315,000	225,000	225,000	225,000	225,000	1,215,000	4,725,699
Repair of Seawall	1,181,158	75,000	75,000	50,000	50,000	50,000	300,000	1,481,158
Replacement of HVAC	2,036,052	50,000	100,000	100,000	100,000	100,000	450,000	2,486,052
Revenue System-Treasurer/Commissioner of Revenue	567,917	568,000	-	-	-	-	568,000	1,135,917
Roof Replacement	2,931,968	100,000	100,000	100,000	100,000	100,000	500,000	3,431,968
Seawall Reinforcement	10,610,421	5,000,000	5,000,000	-	5,000,000	-	15,000,000	25,610,421
Total Project Cost	39,695,085	7,828,000	7,270,000	1,495,000	5,710,000	660,000	22,963,000	62,658,085
Debt Funding								
Future Bond Issuance	12,500,000	5,750,000	5,750,000	-	5,000,000	-	16,500,000	29,000,000
General Obligation Bonds	17,925,872	-	-	-	-	-	-	17,925,872
Debt Funding Funding	30,425,872	5,750,000	5,750,000	-	5,000,000	-	16,500,000	46,925,872
Education Funding								
State-Other Categorical Aid	73,600	224,000	80,000	80,000	64,000	32,000	480,000	553,600
Other Funding								
Harbor Center Pavilion Ticket Sales	383,571	35,000	35,000	35,000	35,000	35,000	175,000	558,571
Other - Federal Funding	122,000	-	-	-	-	-	-	122,000
Other Funding Funding	505,571	35,000	35,000	35,000	35,000	35,000	175,000	680,571
Transfers								
Transfer from General Fund	8,690,042	1,619,000	1,405,000	1,380,000	611,000	593,000	5,608,000	14,298,042
Transfer from Waste Mgmt Fund to CIP	-	200,000	-	-	-	-	200,000	200,000
Transfers Funding	8,690,042	1,819,000	1,405,000	1,380,000	611,000	593,000	5,808,000	14,498,042
Total Funding	39,695,085	7,828,000	7,270,000	1,495,000	5,710,000	660,000	22,963,000	62,658,085

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 14415 | **Title:** 801 Water Street | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
5,539,871	4,039,871	750,000	750,000	0	0	0	0

Description and Scope

In FY2014 the City of Portsmouth purchased 801 Water Street for the Portsmouth Police Department Headquarters. The Police Department currently occupies the 3rd and 4th floor of the building. This funding will provide for the office build out and construction .

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/15 - 06/18	5,539,871
Total Budgetary Cost Estimate:		5,539,871

Means of Financing

Funding Source	Amount
General Obligation Bonds	325,000
Transfer from General Fund	3,714,871
Future Bond Issuance	1,500,000
Total Programmed Funding:	5,539,871
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 16907 | **Title:** ADA Compliance-Municipal Facilities | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Undefined

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
909,485	784,485	25,000	25,000	25,000	25,000	25,000	0

Description and Scope

This project provides the needed funding to make restrooms, entrances, halls and doors compliant with the Americans with Disabilities Act.

Rationale

Funding is required in order to respond to complaints and continue to upgrade non-compliant buildings upon identification of deficiency.

Funding Strategy

Operating Budget Impacts

There is no direct impact on the Operating Budget.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/15	425,000
Construction	07/06 - 06/21	484,485
Total Budgetary Cost Estimate:		909,485

Means of Financing

Funding Source	Amount
General Obligation Bonds	734,485
Transfer from General Fund	175,000
Total Programmed Funding:	909,485
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 15016 | **Title: DSS Building** | **Status: Active Project**

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need: N/A**

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
565,000	115,000	50,000	125,000	125,000	100,000	50,000	0

Description and Scope

This project will provide funding over the next 4 years to begin replacement of the tile, carpet and vinyl floors; as well as wall painting and repairs in the DSS building. DSS took occupancy of 1701 High Street in 2001. The original tile, vinyl and carpet floor covering are in place. On a daily basis, the building is occupied by an estimated 300+ employees, including the Health Department, but excluding the clients and other visitors received in the building continuously. The replacement project includes all areas of the building with the exception of the first and fourth floor break rooms (floors replaced in FY14) and the Health Department (initiated and replaced their floor coverings in June 2013). The first phase is the first floor.

In addition, the cubicles and office furniture in the offices used by Social Services on the first floor has not been replaced since the building opened 15 years ago. Some desks have missing parts and are not stable. Chairs are broken and dirty. The estimated cost is $84,650.00.

Rationale

The vinyl, carpet and tile on the 2nd floor have not been replaced since the building opened approximately 15 year ago. The vinyl color is faded; adhesive has lost or is losing its ability to secure the tiles to the sub-surface. There is separation between the seams and there are visible stains, drag marks and scratches. The carpet is unraveling, stained, a walking hazard, the color has faded and worn areas are secured by duct tape. Tiles are cracked, chipped, and discolored. The wall paper is discolored and the walls need painting. The estimated cost for replacement is $155,426.05.

Funding Strategy

Reimbursement from VDSS may be submitted in accordance with state guidelines outlined in Section 3.20 of the Finance Guidelines Manual for the Local Department of Social Services. The useful life of the asset and the depreciation period assigned by the jurisdiction will be included to calculate the annual reimbursable amount.

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/15 - 06/21	565,000
Total Budgetary Cost Estimate:		565,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	203,400
State-Other Categorical Aid	361,600
Total Programmed Funding:	565,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 23017 | **Title:** DSS Telephone System Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
300,000	0	300,000	0	0	0	0	0

Description and Scope

This project will replace the existing DSS telephone system. The existing system was installed in 2001 and has exceeded its 10 year hardware lifecycle. Replacement parts for the system are difficult to locate, making the need for replacement more urgent.

Rationale

Funding Strategy

State DSS monies, with a City cash match.

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	300,000
Total Budgetary Cost Estimate:		300,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	108,000
State-Other Categorical Aid	192,000
Total Programmed Funding:	300,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 14017 | **Title:** Effingham Fire Station Repairs | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
250,000	0	250,000	0	0	0	0	0

Description and Scope

This project includes the soil densification and lifting of slabs to correct deficiencies as a result of settlement. Wall repairs and all related work are also included in this project.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	250,000
Total Budgetary Cost Estimate:		250,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	250,000
Total Programmed Funding:	250,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 18507 | **Title:** Harbor Center Pavilion-Facility Upgrades | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: 901 Crawford Street

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
583,571	383,571	60,000	35,000	35,000	35,000	35,000	0

Description and Scope

The purpose of this project is to develop a life cycle replacement schedule for items at the Harbor Center Pavilion.

Rationale

The rationale for this project is to maintain a realistic replacement schedule for large items at the Pavilion. By developing a systematic methodology to replace chairs, curtains, stage and other items, the facility will remain in good condition and eliminate the need for large capital expenditures at one time.

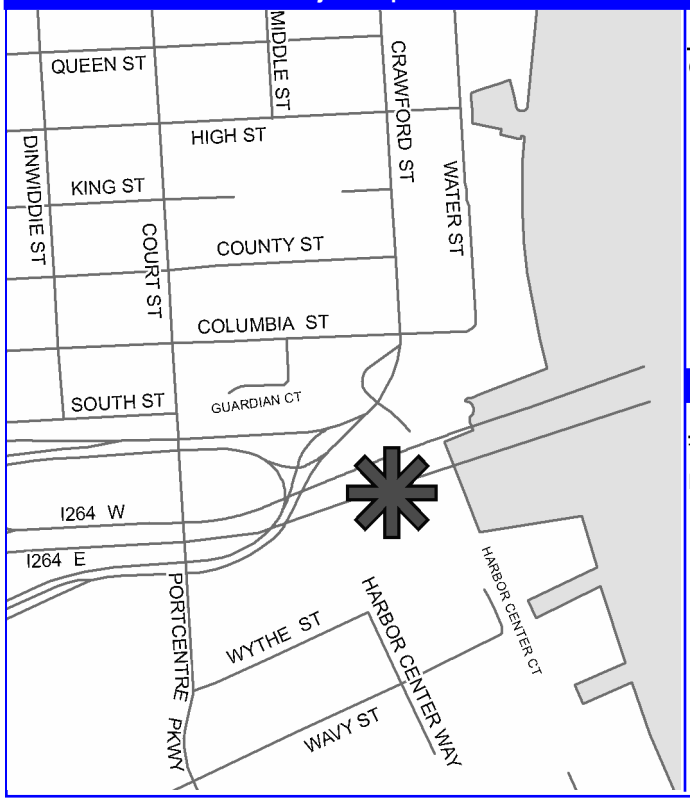
Funding Strategy

Funding for this project is a $1.00 per ticket facility charge.

Operating Budget Impacts

The funding of this project will support the operating budget by decreasing repair cost and enhancing the venue to attract more customers.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Construction	07/06 - 12/21	583,571
Total Budgetary Cost Estimate:		583,571

Means of Financing

Funding Source	Amount
Transfer from General Fund	25,000
Harbor Center Pavilion Ticket Sales	558,571
Total Programmed Funding:	583,571
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 16707 | **Title:** HazMat Program | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,938,943	2,533,943	85,000	85,000	85,000	75,000	75,000	0

Description and Scope

This project is used to pay for the removal and or disposal of hazardous material such as asbestos, lead, mold and PCB's. Most of the hazardous material has been identified in the City's Asbestos Management Plan. During renovations, some material is exposed that was not identified in the Management Plan. When this occurs, the material must be removed and disposed of properly.

Rationale

This project provides funding to allow for removal of hazardous materials in emergencies as well as planned renovations. The City's Asbestos Management Plan as required by the State, contains language that requires annual funding for both emergency and routine removal of asbestos. This project provides the required funding.

Funding Strategy

This project is funded through a combination of GO bonds and pay as you go cash funding.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/21	2,938,943
Total Budgetary Cost Estimate:		2,938,943

Means of Financing

Funding Source	Amount
General Obligation Bonds	2,302,938
Transfer from General Fund	636,005
Total Programmed Funding:	2,938,943
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 23117 | **Title:** Landfill Scales | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
200,000	0	200,000	0	0	0	0	0

Description and Scope

Replacement scales at Craney Island Landfill.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/17	200,000
Total Budgetary Cost Estimate:		200,000

Means of Financing

Funding Source	Amount
Transfer from Waste Mgmt Fund to CIP	200,000
Total Programmed Funding:	200,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 00074 | **Title: Permitting System Replacement** | **Status: Adopted**

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need: N/A**

Project Location

District:
Location:

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,500,000	0	0	750,000	750,000	0	0	0

Description and Scope

The City of Portsmouth is in need of replacing their Permitting system. The current Tidemark Advantage system was implemented in 2000 and supports the permits and inspections process for the Department of Planning, Permits & Inspections, Fire Department, and Engineering. This has reached end of life and the Tidemark system has since been bought out by Accela.

The various stakeholders in this project have expressed a desire to leverage technology to improve their internal processes for plan review and communication with citizens during the permitting process. An upgrade or replacement of the existing system is necessary to facilitate fhe expressed desire for Electronic plan review, better data archiving, providing a mobile platform for streamlining the inspection process and implementing a web interface for citizens/businesses to submit plans and submit/review status of a requested permit.

Rationale

Funding Strategy

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/16 - 06/18	1,500,000
Total Budgetary Cost Estimate:		1,500,000

Means of Financing

Funding Source	Amount
Transfer from General Fund	1,500,000
Total Programmed Funding:	1,500,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 23512 | **Title:** Public Safety New Radio System | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Public Safety

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
11,000,000	11,000,000	0	0	0	0	0	0

Description and Scope

The Smartnet radio system was installed in1987 and will reach the end of its product life-cycle at the end of 2012. Limited product development on the Smartnet platform will begin occurring in 2010 and manufacturing of Smartnet equipment will end in 2012. A radio system modernization is needed to replace the aging system and meet national P25 communications standards with an upgrade to digital technology.

P25 communication standard have been adopted nationally to improve radio interoperability, compatibility and security. A radio system modernization plan is recommended to replace the Smartnet system with a digital system that meets P25 standards and upgrades the city's radio technology. The new P25 system will be simulcast to improve radio coverage in areas of the city that experience communication problems with portable radios.

Rationale

Funding Strategy

This project will be funded by bonds.

Project Map

NO MAP REQUIRED

Schedule of Activities

Project Activities	From - To	Amount
Project Management	01/06 - 06/19	11,000,000
Total Budgetary Cost Estimate:		11,000,000

Means of Financing

Funding Source	Amount
General Obligation Bonds	3,000,000
Future Bond Issuance	8,000,000
Total Programmed Funding:	11,000,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 17207 | **Title:** Renovations to Various Buildings | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Citywide

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
4,725,699	3,510,699	315,000	225,000	225,000	225,000	225,000	0

Description and Scope

This project provides funding to perform major renovations to various City Facilities. These projects are prioritized through a comprehensive needs assesment.

Rationale

The renovation of facilities reduces the cost of regular maintenance to buildings, provides citizens and employees with facilities that are safe and comfortable to utilize, and provides the opportunity to install efficient building systems that decrease the overall cost of operating the facilities.

Funding Strategy

This project is funded by a combination of GO Bond funding and pay as you go cash funding.

Operating Budget Impacts

The regular renovation of facilities reduces the cost of maintaining the facility and decreases energy cost through the installation of energy efficient equipment.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/21	4,725,699
Total Budgetary Cost Estimate:		4,725,699

Means of Financing

Funding Source	Amount
General Obligation Bonds	2,907,987
Transfer from General Fund	1,817,712
Total Programmed Funding:	4,725,699
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 17407 | **Title:** Repair of Seawall | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Downtown Waterfront

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,481,158	1,181,158	75,000	75,000	50,000	50,000	50,000	0

Description and Scope

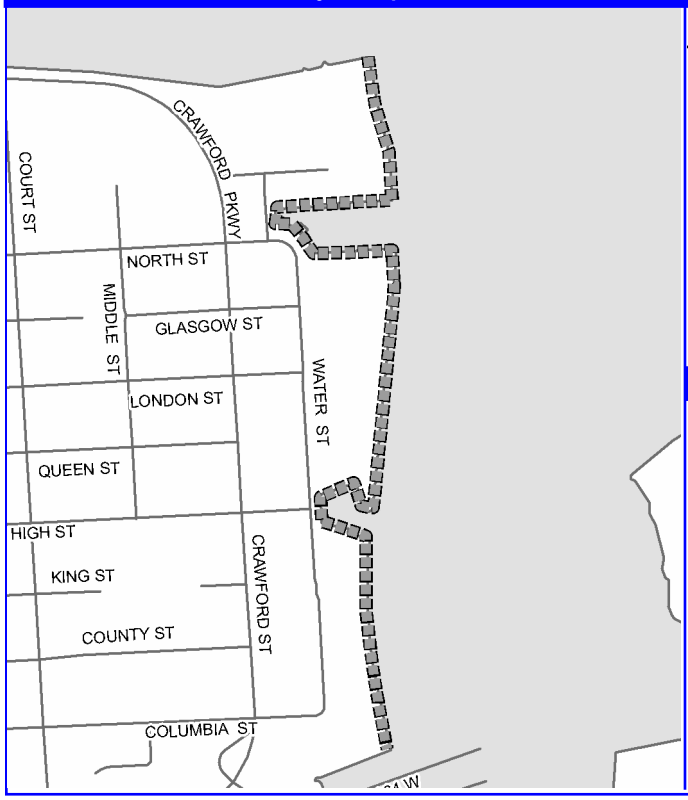
Continuous maintenance of the seawall structure

Rationale

The waterfront seawall and bulkhead is a major element of the downtown waterfront. This funding is for the seawall's maintenance to ensure safety of citizens and visitors. This maintenance will address the concrete, steel and other materials that are exposed to and impacted by pedestrian and vessel use, weather and the waters of the river.

Funding Strategy

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/21	1,481,158
Total Budgetary Cost Estimate:		1,481,158

Means of Financing

Funding Source	Amount
General Obligation Bonds	937,658
Transfer from General Fund	543,500
Total Programmed Funding:	1,481,158
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 16807 | **Title:** Replacement of HVAC | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: N/A

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
2,486,052	2,036,052	50,000	100,000	100,000	100,000	100,000	0

Description and Scope

This project provides the neccesary funding to replace aging Heating, Ventilation and Air Conditioning systems proactively using life cycle cost methodology.

Rationale

The continued funding of this project allows for a more reliable and efficient inventory of equipment. Repair cost decrease and reliability increases.

Funding Strategy

This project is funded by a combination of GO bonds and pay as you go cash funding.

Operating Budget Impacts

Continued funding of this project minimizes repair cost of existing equipment and allows for the installation of more efficient equipment that utilizes less energy.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/07 - 06/19	1,411,406
Construction	07/06 - 06/21	1,074,646
Total Budgetary Cost Estimate:		2,486,052

Means of Financing

Funding Source	Amount
General Obligation Bonds	1,399,296
Transfer from General Fund	1,086,756
Total Programmed Funding:	2,486,052
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 23517 | **Title:** Revenue System-Treasurer/Commissioner of Revenue | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: High Street

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
1,135,917	567,917	568,000	0	0	0	0	0

Description and Scope

Revenue System

Rationale

The City Treasurer and Commissioner of Revenue are requesting the replacement of several internally developed taxation and billing systems with a single integrated revenue collections system. The new system will replace several stand alone systems including software applications for business licenses, personal property assessment and taxing, real estate billing, trustee taxes, Virginia income tax processing, animal (dog) licenses, and cashiering and delinquent tax collections. The consolidation of these taxing and billing systems into a single system for the revenue collection will reduce the need to support and maintain separate databases and software applications.

A new integrated revenue and collection system will improve the efficiency and effectiveness of taxing and collection in both the Commissioner of Revenue and City Treasure offices.

Funding Strategy

This project is funded through pay as you go cash funding.

Project Map

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/13 - 06/17	1,135,917
Total Budgetary Cost Estimate:		1,135,917

Means of Financing

Funding Source	Amount
Transfer from General Fund	1,135,917
Total Programmed Funding:	1,135,917
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 16507 | **Title:** Roof Replacement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Undefined

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	*Non-Appropriated Programmed CIP Funding* FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
3,431,968	2,931,968	100,000	100,000	100,000	100,000	100,000	0

Description and Scope

This CIP project is reoccurring. It is used to fund roof replacements in accordance with a roof replacement plan that has been established. The roof replacement plan was done after a thorough evaluation of all roofs. The evaluation used both non-destructive and destructive tests.

Rationale

The continued funding of this CIP allows the City to proactively maintain roofing systems in a systematic way that eliminates the need for large capital expenses all at one time.

Funding Strategy

There has been consistent funding over the past 12 years. This funding has improved the overall condition of roofs across the City.

Operating Budget Impacts

The continued funding of this project minimizes repair expenses due to damages caused by leaking roofs.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Construction	07/06 - 06/21	3,431,968
Total Budgetary Cost Estimate:		3,431,968

Means of Financing

Funding Source	Amount
General Obligation Bonds	2,298,508
Transfer from General Fund	1,011,460
Other - Federal Funding	122,000
Total Programmed Funding:	3,431,968
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Municipal Facilities

Project: 18307 | **Title:** Seawall Reinforcement | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Downtown Portsmouth

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
25,610,421	10,610,421	5,000,000	5,000,000	0	5,000,000	0	0

Description and Scope

This project provides funding for necessary repairs/replacement of the waterfront seawall from Swimming Point parallel to Crawford Pkwy east to the former Holiday Inn site and from the North end on the Elizabeth River side to teh south end of the seawall adjacent to City Hall.
The first phase was the replacement of approximately 140 feet of this seawall that collapsed just north of High Street Landing. The second phase was replacement of the seawall from Swimming Point to the Holiday Inn site parallel to Crawford Parkway. The third phase will be replacement of the seawall on the Elizabeth River side from Admiral's Landing to North Inlet.

Rationale

The Seawall is a major city-owned asset in downtown Portsmouth. The impacts of the seawall on economic development, tourism, and community pride are difficult to quantify, but are significant. Recent routine inspections of the seawall have shown that there is substantial damage that must be repaired.
The design is complete for all phases, except inside the North Inlet.

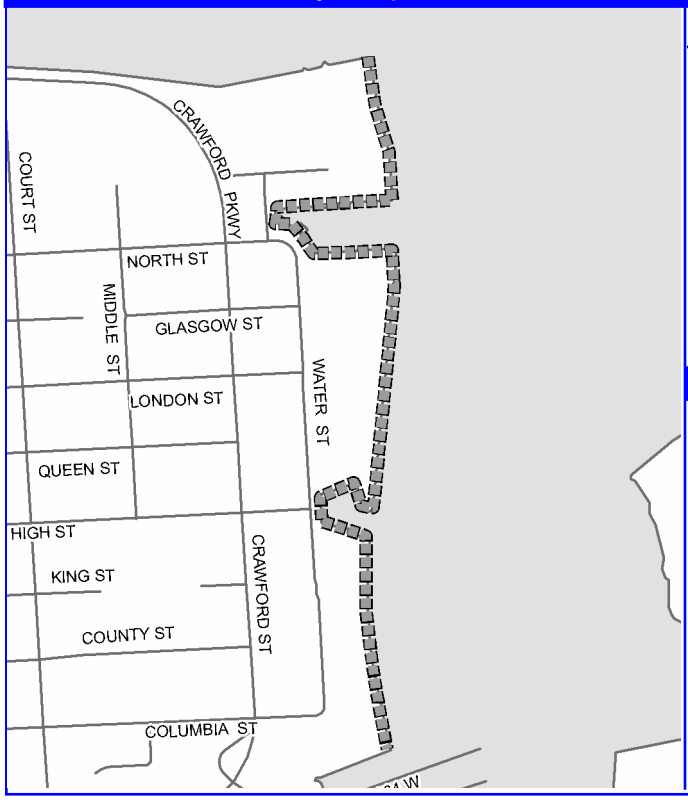
Funding Strategy

Funding for this project will be a combination of debt funding and pay as you go cash funding.

Operating Budget Impacts

No impact to the operating budget.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Construction	07/07 - 06/20	25,610,421
Total Budgetary Cost Estimate:		25,610,421

Means of Financing

Funding Source	Amount
General Obligation Bonds	4,020,000
Transfer from General Fund	2,090,421
Future Bond Issuance	19,500,000
Total Programmed Funding:	25,610,421
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Contingency

Parking Authority CIP

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
County Street Parking Garage Replacement	250,000	1,500,000	-	11,250,000	11,250,000	-	24,000,000	24,250,000
Parking Garage Repairs	2,421,271	600,000	-	-	-	-	600,000	3,021,271
Total Project Cost	2,671,271	2,100,000	-	11,250,000	11,250,000	-	24,600,000	27,271,271
Debt Funding								
Future Bond Issuance	250,000	1,500,000	-	11,250,000	11,250,000	-	24,000,000	24,250,000
General Obligation Bonds	1,843,039	-	-	-	-	-	-	1,843,039
Debt Funding Funding	2,093,039	1,500,000	-	11,250,000	11,250,000	-	24,000,000	26,093,039
Transfers								
Transfer from General Fund	428,232	-	-	-	-	-	-	428,232
Transfer from Parking Authority Operating	150,000	600,000	-	-	-	-	600,000	750,000
Transfers Funding	578,232	600,000	-	-	-	-	600,000	1,178,232
Total Funding	2,671,271	2,100,000	-	11,250,000	11,250,000	-	24,600,000	27,271,271

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Parking Authority CIP

Project: 23113	Title: County Street Parking Garage Replacement	Status: Active Project

Comprehensive Plan Information

CIE Project: N/A Plan Reference:
LOS/Concurrency: N/A Project Need: N/A

Project Location

District:
Location: County Street

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
24,250,000	250,000	1,500,000	0	11,250,000	11,250,000	0	0

Description and Scope

This project provides funding for the replacement of County Street Parking Garage. Current inspections and the immediate need for major structural repairs serve to confirm the necessity to plan for this facility's replacement. To maintain the garage in full operation additional repairs will be necessary prior to replacement funding.

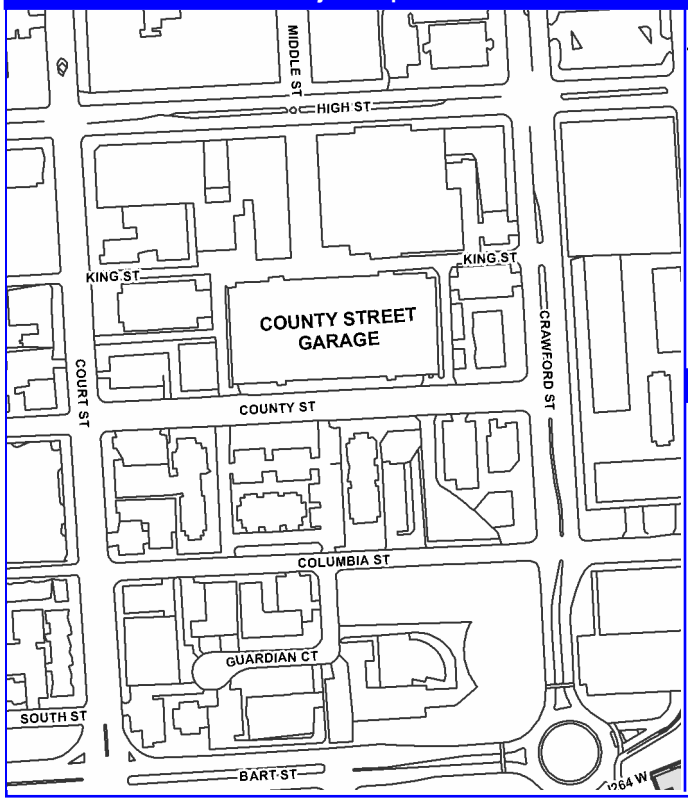
Rationale

The County Street Parking Garage was built in 1969 and is reaching the end of its useful service life. Numerous pre-cast structural elements are facing deterioration and require extensive repairs or replacement, which has limited the use of portions of the structure. The condition of the most recent structural elements needing to be replaced have resulted in extensive repairs and the closing the top deck of the garage. Replacing this garage will allow the City to continue providing adequate numbers of parking spaces in this high parking demand area of Downtown, and address a safety issue for all users.

Funding Strategy

Funding in support of this project is programmed in FY 2017, FY 2019 and FY2020 and expected to be a combination of general fund transfer and debt financed.

Project Map



Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/18 - 06/20	22,500,000
Design	07/12 - 06/18	1,750,000
Total Budgetary Cost Estimate:		24,250,000

Means of Financing

Funding Source	Amount
Future Bond Issuance	24,250,000
Total Programmed Funding:	24,250,000
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Parking Authority CIP

Project: 17107 | **Title:** Parking Garage Repairs | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: Downtown

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
3,021,271	2,421,271	600,000	0	0	0	0	0

Description and Scope

Ongoing capital funds are needed to make rehabilitation repairs to the nine City parking garages. Funding over the next five years will be used to address floor repairs in the Central Garage and the Police Station basement and painting in the Water Street Garage.

Rationale

The parking garages are major structures that often require one-time, major repairs/upgrades that are beyond the scope of the annual operating budget funds. As such, an ongoing CIP account has been created to fund these major repairs.

Funding Strategy

Operating Budget Impacts

Maintaining the garages properly prevents escalating maintenance costs.

Project Map

MAP NOT APPLICABLE

Schedule of Activities

Project Activities	From - To	Amount
Project Management	07/06 - 06/17	3,021,271
Total Budgetary Cost Estimate:		3,021,271

Means of Financing

Funding Source	Amount
Transfer from Parking Authority Operating	750,000
General Obligation Bonds	1,843,039
Transfer from General Fund	428,232
Total Programmed Funding:	3,021,271
Future Funding Requirements:	0

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements

Fleet Management

Description of Services Provided

Currently Fleet Management has no active projects.

	Appropriated To Date	FY 2017 Adopted	*Un-Appropriated Subsequent Years* FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	CIP Total
Project Title								
City Garage Fleet	983,908	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	18,640,771	19,624,679
Total Project Cost	983,908	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	18,640,771	19,624,679
Debt Funding								
Future Bond Issuance	-	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	18,640,771	18,640,771
Transfers								
Transfer From Garage Fund	983,908	-	-	-	-	-	-	983,908
Total Funding	983,908	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	18,640,771	19,624,679

City of Portsmouth
Fiscal Year 2017 Adopted Budget

Capital Improvements
Fleet Management

Project: 23712 | **Title:** City Garage Fleet | **Status:** Active Project

Comprehensive Plan Information

CIE Project: N/A **Plan Reference:**
LOS/Concurrency: N/A **Project Need:** N/A

Project Location

District:
Location: City Garage

Programmed Funding

Programmed Funding	Appropriated To Date	Budgeted FY 2017	Non-Appropriated Programmed CIP Funding FY 2018	FY 2019	FY 2020	FY 2021	Future Funding
19,624,679	983,908	3,690,771	4,250,000	4,250,000	4,250,000	2,200,000	0

Description and Scope

This projects provides for the annual replacement of General Fund fleet vehicles and equipment.

Rationale

Funding Strategy

The City Garage charges user departments for vehicle maintenance and fuel costs. The revenue collected pays for the vehicle maintenance and capital cost of vehicle purchases. Short-term financing will enable the City to catch up on the backlog of replacement vehicles to take advantage of low interest rates and reduce operational repair costs.

Project Map

NO MAP REQUIRED

Schedule of Activities

Project Activities	From - To	Amount
Vehicle Leasing	01/15 - 06/21	19,624,679
Total Budgetary Cost Estimate:		19,624,679

Means of Financing

Funding Source	Amount
Transfer From Garage Fund	983,908
Future Bond Issuance	18,640,771
Total Programmed Funding:	19,624,679
Future Funding Requirements:	0

Capital Improvements

Table Of Contents

ORDINANCE NO. 2016-29

AN ORDINANCE APPROVING THE FY 2017 - 2021 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING $33,460,984 IN THE FY 2016 - 2017 CAPITAL IMPROVEMENT FUND, $2,100,000 IN THE FY 2016 - 2017 PORTSMOUTH PARKING AUTHORITY CAPITAL IMPROVEMENT FUND AND $1,000,000 IN THE FY 2016 - 2017 PUBLIC UTILITIES CAPITAL IMPROVEMENT FUND.

WHEREAS, the City Manager has submitted to the City Council the Capital Improvement Program for FY 2017 through 2021 and the funding for Year One of the Capital Improvement Program; and

WHEREAS, public hearings have been held to receive public comments on the five-year Capital Improvement Program and on funding for Year One of the Capital Improvement Program.

BE IT ORDAINED by the Council of the City of Portsmouth, Virginia:

1. The estimated revenues and revenue contributions and the appropriation of funds to finance the Capital Improvement budgets of and for the City of Portsmouth, Virginia, for the period beginning July 1, 2016 and ending June 30, 2017, be, and the same hereby are, as follows:

Capital Improvement Fund Revenue

State Categorical Aid	$9,824,000
State Funding – VDOT	134,768
Charges for Services	35,000
Operating Transfers In	8,592,275
Bond Proceeds	14,874,941
Total Revenues	**$33,460,984**

Portsmouth Parking Authority CIP

Operating Transfers In	$600,000
Bond Proceeds	1,500,000
Total Revenues	**$2,100,000**

Public Utility CIP Fund Revenue

Operating Transfer In	$ 1,000,000
Total Revenues	**$ 1,000,000**

2. That the five-year FY 2017 - 2021 Capital Improvement Program is hereby approved with fiscal years 2018 through 2021 being non-appropriated subsequent planning years.

3. That the sums of $33,460,984 in the FY 2016 - 2017 Capital Improvement Fund, $2,100,000 in the FY 2016 - 2017 Parking Authority Capital Improvement Fund and $1,000,000 in the FY 2016 - 2017 Public Utilities Capital Improvement Fund, be, and the same hereby are, appropriated for expenditure in the following categories and amounts to implement the FY 2017 - 2021 Capital Improvement Program:

Capital Improvement Fund

Drainage and Street Improvements	$	17,016,213
Education		4,576,000
Industrial and Economic Development		350,000
Municipal Facilities		7,828,000
Fleet Management		3,690,771
Total Capital Improvement Fund	**$**	**33,460,984**

Total Parking Authority Capital Improvement Fund	**$**	**2,100,000**

Public Utilities Capital Improvement Fund:

Water	$	500,000
Sewer		500,000
Total Public Utilities Capital Improvement Fund	**$**	**1,000,000**

4. That it is the intent of the City to make certain expenditures in connection with the planning, design, acquisition, construction and equipping of the projects herein approved which the City reasonably expects to be reimbursed as permitted by Section 1.150-2 of the regulations pursuant to the Internal Revenue Code of 1986, as amended, from the proceeds of one or more issues of bonds issued to fund the projects. As of the date of this ordinance, the maximum projected amount of general obligation bonds, notes and other debt instruments to be issued is not expected to exceed $ 16,374,941.

5. That the City Manager is hereby authorized and directed to do all things necessary to implement the FY 2017 - 2021 Capital Improvement Program.

6. That this ordinance shall take effect on July 1, 2016.

ADOPTED by the Council of the City of Portsmouth, Virginia, at a meeting held on May 10, 2016.

Teste:

Debra Y. White

City Clerk

ORDINANCE NO. 2016-30

AN ORDINANCE APPROVING THE FISCAL YEAR 2016 – 2017 OPERATING BUDGET FOR THE PORTSMOUTH PUBLIC SCHOOL SYSTEM IN THE AMOUNT OF $191,810,233 AND APPROPRIATING THE NECESSARY FUNDS BY CLASSIFICATIONS TO IMPLEMENT (1) THE GRANT FUND CATEGORY OF SAID BUDGET FOR THE ENTIRETY OF FISCAL YEAR 2016 - 2017 AND (2) THE REMAINDER OF SAID BUDGET FOR THE FIRST QUARTER OF FISCAL YEAR 2016 – 2017.

BE IT ORDAINED by the Council of the City of Portsmouth, Virginia:

1. The Fiscal Year 2016 – 2017 Operating Budget in the amount of $191,810,233 for the Portsmouth Public Schools is hereby approved in the following revenue and expenditure classifications:

Revenues:

School General Fund	$	143,551,503
School Grant Fund		18,650,117
School Food Services Fund		8,420,100
School Risk Management Fund		19,656,072
School Textbook Fund		1,532,441
Total Revenues	**$**	**191,810,233**

Expenditures:

General Fund:

Instruction	$	106,467,206
Administration, Attendance, and Health		8,191,512
Pupil Transportation		6,404,615
Operation and Maintenance		14,472,059
Debt and Fund Transfers		3,124,832
Technology		4,891,279
Total General Fund	**$**	**143,551,503**

Other Funds:

Grant Fund:

Instruction	$	15,050,379
Administration, Attendance, and Health		1,380,708
Pupil Transportation		274,085
Operations and Maintenance		36,527
Technology		1,908,418
Total Grant Funds	**$**	**18,650,117**

Food Services Fund:

School Food Service and Other Non-Instructional Operations	$	8,420,100

Total Food Service Fund	**$**	**8,420,100**
Risk Management Fund:		
Workmen's Comp Insurance Premium		975,260
Workmen's Comp and Claims		449,940
Self-Health Plan Expenses		18,230,872
Total Risk Management Fund:	**$**	**19,656,072**
Textbook Fund:		
Instruction	$	1,532,441
Total Textbook Fund	**$**	**1,532,441**
Total Expenditures		**191,810,233**

2. In order to provide the funding for the first quarter of the Portsmouth Public Schools' Fiscal Year 2016 - 2017 Operating Budget, that the sum of $43,290,030 be, and the same hereby is appropriated to the following classifications to fund the first quarter of the Fiscal Year 2016 – 2017 which begins on July 1, 2016 and ends on September 30, 2016:

Instruction	$	26,429,843
Administration, Attendance, and Health		2,047,878
Pupil Transportation		1,601,154
Operation and Maintenance		4,341,618
Debt and Fund Transfers		-
Technology		1,467,384
Total General Fund	**$**	**35,887,877**
Other Funds:		
Food Services Fund:		
School Food Service and Other Non-Instructional Operations	$	2,105,025
Total Food Service Fund	**$**	**2,105,025**
Risk Management Fund:		
Workmen's Comp Insurance Premium		243,815
Workmen's Comp and Claims		112,485
Self-Health Plan Expenses		4,557,718
Total Risk Management Fund:	**$**	**4,914,018**
Textbook Fund:		
Instruction	$	383,110
Total Textbook Fund	**$**	**383,110**

Total Expenditures	**$**	**43,290,030**

3. In order to provide the funding for the Portsmouth Public Schools' Fiscal Year 2016 - 2017 Grant Fund, that the sum of $18,650,117 be, and the same hereby is appropriated to the Grant Fund for Fiscal Year 2016 – 2017 which begins on July 1, 2016 and ends on June 30, 2017.

Grant Fund:

Instruction	$	15,050,379
Administration, Attendance, and Health		1,380,708
Pupil Transportation		274,085
Operations and Maintenance		36,527
Technology		1,908,418
Total Grant Funds	**$**	**18,650,117**

4. All unspent appropriations under this ordinance shall lapse at the end of the fiscal year, as provided under Section 22.1-100 of the Code of Virginia. Funds encumbered but unpaid by the end of the fiscal year will be deemed unspent appropriations that will require re-appropriation by the City Council.

5. That this ordinance shall take effect on July 1, 2016.

ADOPTED by the Council of the City of Portsmouth, Virginia at a meeting held on May 10, 2016.

Teste:

Debra Y. White

City Clerk

ORDINANCE NO. 2016-31

AN ORDINANCE TO AMEND AND RE-ENACT ORDINANCE NO. 2015-22 TO IMPOSE AND LEVY TAXES FOR EACH FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, ON REAL ESTATE, TANGIBLE PERSONAL PROPERTY, PRIVATELY-OWNED PLEASURE BOATS, PRIVATELY-OWNED CAMPING TRAILERS AND MOTOR HOMES, AND MACHINERY AND TOOLS WITHIN THE CITY OF PORTSMOUTH, VIRGINIA, FOR THE PURPOSE OF RAISING REVENUE FOR THE SUPPORT OF GOVERNMENTAL OPERATIONS AND THE PUBLIC FREE SCHOOLS AND TO PAY PRINCIPAL AND INTEREST ON THE PUBLIC DEBT.

BE IT ORDAINED by the Council of the City of Portsmouth, Virginia:

1. That Ordinance No. 2015-22 is re-enacted imposing and levying taxes for the fiscal year beginning July 1, 2016 and ending June 30, 2017, on real estate, tangible personal property, privately-owned pleasure boats, privately-owned camping trailers and motor homes, and machinery and tools within the City of Portsmouth, Virginia, for the purpose of raising revenue for the support of governmental operations and the public free schools and to pay principal and interest on the public debt.

2. That this ordinance shall take effect on July 1, 2016.

ADOPTED by the Council of the City of Portsmouth, Virginia, at a meeting held on May 10, 2016.

Teste:

Debra Y. White

City Clerk

ORDINANCE NO. 2016-33

AN ORDINANCE ADOPTING THE FY 2016 - 2017 CLASSIFICATION AND PAY PLAN FOR EMPLOYEES OF THE CITY OF PORTSMOUTH, VIRGINIA.

BE IT ORDAINED by the Council of the City of Portsmouth, Virginia:

1. That there is hereby adopted a new classification and pay plan for all employees of the City of Portsmouth, Virginia, entitled "City of Portsmouth Classification and Pay Plan," attached hereto as Exhibit A and made a part hereof.

2. That Ordinance No. 2015-21, adopted on May 12, 2015, is hereby repealed.

3. That this ordinance shall take effect on July 1, 2016.

ADOPTED by the Council of the City of Portsmouth, Virginia, at a meeting held on May 10, 2016.

Teste:

Delia Y. White

City Clerk

ORDINANCE NO. 2016-34

AN ORDINANCE TO APPROPRIATE $423,354,027 FOR THE OPERATION OF CITY GOVERNMENT DURING THE FISCAL YEAR BEGINNING JULY 1, 2016.

BE IT ORDAINED by the Council of the City of Portsmouth, Virginia:

1. That the Fiscal Year 2016 - 2017 Operating Budget for the City of Portsmouth, Virginia is hereby approved.

2. In order to provide the requisite funds for said operating budget, the following sums are hereby appropriated from the following revenue sources to the following fund categories for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Sums appropriated from:

A. 100 General Fund Revenue

Real Property Taxes	$92,451,076
Personal Property Taxes	24,749,907
Other General Property Taxes	2,688,232
Other Local Taxes	30,268,121
Utility Tax Revenue	16,277,216
State – Non Categorical Aid	10,452,832
State – Shared Expenses	9,185,664
State – Categorical Aid	19,660,691
Charges For Services	6,835,319
Investment Income	10,000
Fines and Forfeiture	798,000
Miscellaneous Revenues	328,913
Other Financing Sources	552,999
Total Recovered Cost	2,987,391
Licenses and Permits	926,037
Use of Property	1,645,223
Payment In Lieu of Taxes	2,074,622
Operating Transfers In	10,109,556
Fund Balance	6,035,208
Total Revenues	**$238,037,007**

B. 200 Debt Fund Revenue

Operating Transfers In	$40,187,115
Total Revenues	**$40,187,115**

C. 400 Behavioral Healthcare Service Fund Revenue

State Non-Categorical Aid	$289,504
State Categorical Aid	8,141,224
Federal Revenue	1,414,072
Charges for Services	45,000
Miscellaneous Revenues	150,000
Operating Transfer In	673,235
Fund Balance	1,073,645
Total Revenues	**$11,786,680**

D. 405 Public Law Library Fund Revenue

Charges for Services	$31,026
Total Revenues	**$31,026**

E. 410 Social Services Fund Revenue

State Categorical Aid	$16,257,446
Charges for Services	20,000
Miscellaneous Revenue	125,000
Recovered Costs	96,000
Operating Transfers In	3,994,267
Total Revenues	**$20,492,713**

F. 415 Children's Services Act Fund Revenue

State Categorical Aid	$1,994,910
Operating Transfer In	700,090
Total Revenues	**$2,695,000**

G. 420 Storm Water Management Fund Revenue

Charges for Services	$7,511,211
Total Revenues	**$7,511,211**

H. 435 Willett Hall Fund Revenue

Charges for Services	$20,000
Miscellaneous Revenue	2,156
Recovered Costs	125,000
Use of Property	70,000
Fund Balance	200,000
Total Revenues	**$417,156**

I. 500 Cemetery Fund Revenue

Charges for Services	$50,000
Revenue from Use of Money	50,000
Total Revenues	**$100,000**

J. 630 New Port Community Development Authority

Charges for Services	$1,019,903
Total Revenues	**$1,019,903**

K. 700 Public Utility Fund Revenue

Charges for Services	$41,602,185
Miscellaneous Revenue	300,000
Other Financing Sources	486,978
Recovered Costs	160,000
Licenses and Permits	9,000
Use of Property	23,727
Total Revenues	**$42,581,890**

L. 720 Golf Fund Revenue

Charges for Services	$1,064,000
Use of Property	486,000
Operating Transfers In	843,509
Total Revenues	**$2,393,509**

M. 740 Waste Management Fund Revenue

Charges for Services	$12,168,477
Fund Balance	200,000
Total Revenues	**$12,368,477**

N. 750 Portsmouth Parking Authority Revenue

Charges for Services	$292,495
Fines and Forfeitures	133,278
Use of Property	826,270
Operating Transfer In	590,179
Total Revenues	**$1,842,222**

O. 800 City Garage Fund Revenue

Charges for Services	$8,651,865
Operating Transfer In	42,000
Total Revenues	**$8,693,865**

P. 810 Information Technology Fund Revenue

Charges for Services	$5,223,295
Miscellaneous Revenue	13,179
Total Revenues	**$5,236,474**

Q. 820 Risk Management Fund Revenue

Charges for Services	$5,735,363
Recovered Costs	264,075
Total Revenues	**$5,999,438**

R. 830 Health Insurance Fund Revenue

Charges for Services	$20,169,803

Total Revenues	**$20,169,803**

S. 910 Community Development Revenue

Federal Revenue	$1,790,538
Program Income	-
Total Revenues	**$1,790,538**

TOTAL Revenue	**$423,354,027**

Sums appropriated to:

A. 100 General Fund Expenditures

City Council	$279,001
City Clerk	338,023
City Manager	1,045,881
Management & Legislative Affairs	364,223
Registrar	693,403
City Attorney	1,713,852
Human Resource Management	1,278,499
Civil Service Commission	90,863
Commissioner of Revenue	1,650,945
City Assessor	1,001,084
City Treasurer	2,222,874
Finance and Budget	1,957,787
Procurement	964,961
Marketing and Communications	1,782,550
City Auditor	134,797
Non Departmental	115,736,196
Judicial	19,244,833
Public Safety	55,524,346
Public Works/General Services	14,511,828
Public Health	1,276,976
Parks, Recreation, and Cultural	11,603,435
Community and Economic Development	4,620,650
Total Expenditures	**$238,037,007**

B. 200 Debt Fund Expenditures

Debt Fund	$40,187,115

Total Expenditures	**$40,187,115**

C. 400 Behavioral Healthcare Service Fund Expenditures

Behavioral Healthcare Service	$11,786,680
Total Expenditures	**$11,786,680**

D. 405 Public Law Library Fund Expenditures

Law Library	$31,026
Total Expenditures	**$31,026**

E. 410 Social Services Fund Expenditures

Social Services	$20,492,713
Total Expenditures	**$20,492,713**

F. 415 Children's Services Act Fund Expenditures

Children's Services Act	$2,695,000
Total Expenditures	**$2,695,000**

G. 420 Storm Water Management Fund Expenditures

Storm Water Management	$7,511,211
Total Expenditures	**$7,511,211**

H. 435 Willett Hall Fund Expenditures

Willett Hall	$417,156
Total Expenditures	**$417,156**

I. 500 Cemetery Fund Expenditures

Cemetery Perpetual Care Fund	$100,000

Total Expenditures	**$100,000**

J. 630 New Port Community Development Authority Expenditures

New Port Community Development Authority	$1,019,903
Total Expenditures	**$1,019,903**

K. 700 Public Utility Fund Expenditures

Public Utility Fund	$42,581,890
Total Expenditures	**$42,581,890**

L. 720 Golf Fund Expenditures

Golf Services Fund	$2,393,509
Total Expenditures	**$2,393,509**

M. 740 Waste Management Fund Expenditures

Waste Management Fund	$12,368,477
Total Expenditures	**$12,368,477**

N. 750 Portsmouth Parking Authority Expenditures

Parking Authority Fund	$1,842,222
Total Expenditures	**$1,842,222**

O. 800 City Garage Fund Expenditures

City Garage Fund	$8,693,865
Total Expenditures	**$8,693,865**

P. 810 Information Technology Fund Expenditures

Information Technology	$5,236,474
Total Expenditures	**$5,236,474**

Q. 820 Risk Management Fund Expenditures

Risk Management Fund	$5,999,438
Total Expenditures	**$5,999,438**

R. 830 Health Insurance Fund Expenditures

Health Insurance Fund	$20,169,803
Total Expenditures	**$20,169,803**

S. 910 Community Development Expenditures

Community Development Block Grant	$1,441,844
HOME Program	348,694
Total Expenditures	**$1,790,538**
Total Expenditures	**$423,354,027**

3. The appropriations hereby made, except for debt service and the public schools budget, shall be made available on the approval of the City Manager.

4. The City Manager is hereby authorized at any time during the fiscal year to effect any consolidation of offices or to make other changes he/she may deem to be in the interest of the City, provided there is no overall increase in expenditures.

5. All appropriations under this ordinance, with the exception of capital projects appropriations and grant fund appropriations, shall lapse at the end of the fiscal year. Appropriations for capital projects and grants shall not lapse at the end of the fiscal year and shall remain in effect until the completion of the project or grant, or until City Council, by appropriate ordinance or resolution, changes or eliminates the appropriation.

6. The City Manager is hereby authorized and directed to do all things necessary to implement this ordinance and the operating budget approved herein.

7. This ordinance shall take effect on July 1, 2016.

ADOPTED by the Council of the City of Portsmouth, Virginia at a meeting held on May 10, 2016.

Teste:

Delora G. White

City Clerk

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Supplemental Data and Statistics

Date settled	1752
Date charter adopted	March 1, 1858
Form of government	Council – Manager
Number of employees (6/3/16)	1558 Full-time/748 Part-time

Population: (1/1/2014)

Population by race/ethnicity:	
White	41.60%
Black	53.30%
Other	5.10%

Labor: (1/16)

Civilian labor force	44,412
Number of employed workers	41,221
Number of unemployed workers	2,891
Unemployment rate	6.60%

Elections:

Number of registered voters (3/20/15)	61,373
Number of votes cast:	
Last general/municipal election (11/4/14)	24,643

Area in square miles	33
Facilities and services:	
Miles of streets	399
Number of street lights	10,706
Number of community centers	7
Public recreation facilities:	
Number of museums	5
Number of entertainment venues	4
Number of shopping districts	6
Parks	44
(Mini Parks - 10, Neighborhood Parks - 28, Community Parks - 2, Special Use Parks - 4)	
Natural Resource Areas / Preserves / Open Lands	2
Greenways	1
Park acreage	556
Number of golf courses	2
Number of swimming pools	2
Number of tennis courts	16
Number of playgrounds	15
Number of baseball/softball diamonds	37
Splash Park	1
Skate Parks	2
Basketball Courts (outdoor)	5
Football Fields	3
Number of soccer fields	22

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Central Library		1
Fire protection:		
Number of stations		8
Number of firefighters		204
Number of sworn uniformed paramedics		9
Number of civilian paramedics		11 (FT) 32 (PT)
Number of calls answered		19,232
Police protection:		
Number of stations		1
Number of employees		324
Vehicular patrol units		247
Number of physical arrests		7,845
Number of traffic violations		13,985
Number of parking violations		5,094
Storm Water		
Miles of storm sewers		260
Sewage system:		
Miles of sanitary sewers		438
Number of service connections		31,600
Water System:		
Miles of water mains		626
Number of fire hydrants		2,593
Number of service connections		32,000
Number of treatment plants		1
Daily average consumption in gallons		20.2 MGD
Maximum daily capacity of plant in gallons		32.0 MGD
Maximum safe yield of supply		20.8MGD
Total reservoir capacity	5.15 billion gallons	

Facilities and services not included in the reporting entity:

Education:	
Number of pre-k centers	4
Number of elementary schools	13
Number of middle schools	3
Number of high schools	3
Tidewater Community College	
Number of special centers	2
Total number of instructors(2/28/15)	1,023
Average daily school membership(2/28/15)	14,206
Hospitals:	
Number of hospitals	2
Number of patient beds	644

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Tax Rates - 7 Cities	Real Estate Tax (per $100)	Personal Property Tax - Vehicles (per $100)	Admissions Tax	Food & Beverage (Meals) Tax	Cigarrette Tax	Lodging & Room Tax**	Short Term Rental Tax	Machinery & Tools Tax (per $100)	Sales Tax
Portsmouth	$1.30	$5.00	10%	6.5%	$0.90	8%	1%	$3.00	6%
Chesapeake	$1.05	$4.08	10%	5.5%	$0.50	8%	1%	$3.20	6%
Norfolk	$1.15	$4.33	10%	6.5%	$0.80	8%	1%	$4.25	6%
Virginia Beach	$0.99	$4.00	10%	5.5%	$0.75	8%	1%	One millionth of one percent (0.000001)	6%
Suffolk	$1.07	$4.25	10%	6.5%	$0.75	8%	N/A	$3.15	6%
Hampton	$1.24	$4.50	10%	7.5%	$0.85	8%	$.20 per $100	$3.50	6%
Newport News	$1.22	$4.50	10%	7.5%	$0.85	8%	1%	$3.75	6%

*** +$1 per night*

GLOSSARY

ACCRUAL BASIS: regardless of the timing of the related cash flows, this is an accounting method recognizing the financial effect of transactions, events, and interfund activities upon occurrence.

AMORTIZATION: the process of periodically transferring the acquisition cost of an intangible asset to an expense account.

APPROPRIATION: to incur obligations for specific purposes, an expenditure authorization granted by the City Council. Appropriations are usually limited to an amount, purpose and time.

ASSET: property owned by the City of Portsmouth.

AUDIT: the review of financial statements to assess their fairness and adherence to generally accepted accounting principals.

BALANCED BUDGET: A government's budget is balanced when revenues equal expenditures. City Code requires that City Council adopt a balanced budget for each ensuing budget year.

BEHAVIORAL HEALTHCARE SERVICES FUND: a special revenue fund used to account for the operations of the Behavioral Healthcare Services Program. Received revenues pay for client service administrative functions and contracts.

BONDS: a general obligation bond is a common type of municipal bond that is secured by a local government's pledge to use legally available resources, including tax revenues, to repay bond holders.

BUDGET: a financial plan for a specific period of time (i.e., fiscal year) matching all planned revenues with various municipal services. The City of Portsmouth prepares an Annual Operating Budget and a Capital Improvement Program. (CIP)

BUDGET FOR OUTCOMES: having a budgeting process align with strategic-planning outcomes an performance assessments.

BUDGET STABILIZATION: The use of savings to stabilize cyclical fluctuations in the budget.

CAPITAL: a financial investment creating equity.

CAPITAL EXPENDITURES: the money expended to buy, improve or maintain an asset. It must be for physical objects like equipment, infrastructure or buildings.

CAPITAL IMPROVEMENT PROGRAM (CIP): a capital projects fund, accounted for in the Capital Improvements Fund, scheduling the financing and construction of major municipal facilities, roads, schools, buildings and water and sewer lines, as well as ongoing infrastructure maintenance. This program is linked directly to the City Council policies, plans and goals.

GLOSSARY

CAPITAL OUTLAY: the purchase or construction of a capital asset. This is essentially the exchange of one asset for another. It also represents an asset exchange that can be spent (cash) for an asset that cannot be spent resulting in a net decrease in current financial resources for the governmental fund types.

CAPITAL PROJECTS FUND: a fund to account for financial resources to be used for the acquisition or construction of major facilities (other than those financed by proprietary funds).

CAPITAL RESERVE: money that is built up by a municipality that can be used for large capital expenditures.

CEMETERY FUND: a permanent fund used to account for the sale of cemetery lots, perpetual care payments, donations, and legacies fir the cared of cemetery lots.

CHARGES FOR SERVICES: City fees charged to the government services users such as recreation fees, court cost, judicial cost, public safety cost, public works cost, community development cost, and library fines.

CHART OF ACCOUNTS: an account list used by the City of Portsmouth to record its financial transactions.

CITY GARAGE FUND: an internal service fund used to account for the City's general rolling equipment and operating cost distributed amongst the various departments and funds using the equipment.

COMMUNITY DEVELOPMENT FUND: pursuant to the provisions of the 1974 Housing and Community Development Act, including CDBG, HOME, and ESG, a capital projects fund used to account for the implementation of various capital project programs.

COMPONENT UNIT: a legally separate organization in which the primary government's elected officials are financially accountable. In addition, component units can be other organizations when excluded from the primary government causes the reporting entity's financial statements to be misleading or incomplete.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): a financial report encompassing all funds and governmental component units. The CAFR should contain (a) the basic financial statements and required supplemental information, (b) combining statements, and (c) individual fund statements as needed. The CAFR should also contain introductory information, schedules to demonstrate compliance with finance-related legal and contractual provisions, and statistical data.

COMPREHENSIVE SERVICES FUND: a special revenue fund used to account for At Risk Youth operational programs.

CONTINGENCY: fund included in the budget for the purpose of providing a means to supplement minor fiscal year unexpected cost.

GLOSSARY

CONTRACTUAL SERVICES: outside source services acquired on a fee or fixed time contract basis.

DEBT SERVICES: principal and interest payments for the City debt incurred in acquiring capital outlay or constructing municipal facilities.

DEPARTMENT: a major City administrative division having overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION: allocation of the cost of a long-term asset to operations during its expected useful life.

DIRECT COST: costs specifically associated with a service, product, or department and are clearly identifiable with a particular function.

DONATIONS FUND: a contribution account made by the public for various specified activities such as museum and art centers activities.

ECONOMIC DEVELOPMENT: the sustained concerted effort of policy makers and the community to promote the standard of living and economic health in the city.

ENCUMBRANCES: commitments related to unperformed contracts for goods or services.

ENTERPRISE FUND: proprietary fund used to report activities where fees are charged to external users for goods or services. Includes the Public Utilities Fund, Golf Fund, Waste Management Fund, Port Facilities and Economic Development Fund.

ENTITY: anything having its own separate identity such as a town.

EQUITY: the City's financial interest in its operations.

ESTIMATED REVENUES: the amount of the revenue estimated to be accrued during a fiscal year.

EXPENDITURES: a decrease in net financial resources under the current financial resource measurement model.

FICA: U.S. law requiring deduction from paychecks to fund Social Security and Medicare.

FIDUCIARY FUNDS: funds used to account for the assets held in trust by the government for the benefit of individuals or other entities.

FINES AND FORFEITURES: revenues generated for violations of local government ordinances. Example includes fines remitted to the City by the courts for violation of City ordinances, or fines collected by the City Treasurer for violations of City parking regulations.

GLOSSARY

FISCAL YEAR: the twelve-month period of the budgetary year. The fiscal year for the City begins July 1st and ends June 30th.

FRINGE BENEFITS: job-related benefits for employees as part of their total compensation such as disability income, employee allowances, employer's FICA portion, retirement, and insurance (health, life and dental).

FUND: a fiscal and accounting entity with self-balancing accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: the difference between assets and liabilities reported in a governmental fund.

GENERAL FUND: one of five governmental fund types typically serving as the government's chief operating fund. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

GENERAL PROPERTY TAXES: taxes on real and personal properties, both tangible and intangible. They include current real property, public service corp. real property, delinquent real property, current personal property, public service corp. personal property, boat personal property, delinquent personal property, machine and tool taxes, penalties, interest, and other charges, interest (no penalties), and current/delinquent PPTRA-state.

GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP): accounting standards developed and applied by professional accountants

GOLF FUND: an enterprise fund used to account for the operations of the City's golf courses. This operation includes Bide-a-Wee, the Links at City Park, Sleepy Hole, and Suffolk golf courses.

GOVERNMENTAL FUND TYPES: used to account for tax-supported activities. Includes the General Fund, Special Revenue Funds, Capital Project Funds and Permanent Funds.

GRANT: an endowment provided by a governmental unit or other type organization. It aids or supports a particular governmental function or program.

GRANT FUNDS: a special revenue fund used to account for Federal, State and other grants.

HEALTH INSURANCE FUND: an internal service fund providing the necessary money to pay employee and retire health insurance claims and for future claim fund accumulation.

INDIRECT COST: costs not specifically associated with a given service program, or department, consequently associated with a particular functional category.

GLOSSARY

INFORMATION TECHNOLOGY FUND: an internal service fund used to account for the City's general computer and office automation equipment, and operating cost are allocated to various departments and other agencies using the equipment.

INTANGIBLE ASSETS: assets that lack a physical substance, such as goodwill, patent copyrights, and computer software.

INTEREST: the fee charged for the use of money.

INTERFUND TRANSFERS: an asset flow between primary government funds excluding equivalent asset flows in return or remuneration.

INTERGOVERNMENTAL REVENUES: revenues from the state, federal government, and other governmental sources.

INTERNAL SERVICE FUND: a proprietary fund type reporting activities where goods or services are provided to other primary government funds, departments, or agencies and component units or to other governments on a cost -reimbursement basis. Included the City Garage, Health Insurance Fund, Information Technology Fund, School Board Risk Management and Insurance Fund, School Reprographics Fund, and Risk Management an Insurance Fund.

INVESTMENT INCOME: interest earned

LAW LIBRARY FUND: a special revenue fund used to account for the Public Law Library operations, maintenance and book purchases.

LIABILITIES: the City's debts or obligations.

LONG-TERM LIABILITY: City debts due more than a year in the future.

MAJOR FUNDS: Major funds represent the government’s most important funds and are determined by a mathematical calculation.

MEDICARE TAX: a tax levied on City employees and the City to provide medical care for the employee and the employee's spouse after each has reached age 65.

MISSION: a broad and purposeful function statement about an agency's goals and objectives.

MODIFIED ACCRUAL BASIS: a basis of accounting in which (a) when revenue becomes available and measurable, they are recognized in the accounting period and (b) when a funds liability is incurred, expenditures, if measurable, are recognized in the accounting period. This excludes immature general long-term debt interest, and similar accrued obligations recognized when due.

NET ASSETS: the difference between assets and liabilities reported in entity-wide financial statements and proprietary fund financial statements.

GLOSSARY

ORDINANCE: a formal legislative statute or regulation adopted by City Council having force and effect of law within the City boundaries.

OTHER FINANCING SOURCE: to avoid distorting revenue trends, an increase in current financial resources reported separately from revenues. The use of this category is governed by GAAP. Examples would include bond proceeds, transfers, and payments in lieu of taxes.

OTHER FINANCING USES: to avoid distorting expenditure trends, a decrease in current financial resources reported separately from expenditures. The use of this category is governed by GAAP.

OTHER LOCAL TAXES: established within the State Code, a tax the Commonwealth allows localities to use. Examples are the sales tax, business licenses, local vehicle registration fees and cigarette taxes, etc.

OTHER POST EMPLOYMENT BENEFITS (OPEB): benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee.

PARKING AUTHORITY: a component unit used to account for resources to operate and maintain off-street parking facilities and parking meters.

PENSION TRUST FUND: a fiduciary fund type used to account for the resources held in trust for members and beneficiaries of a defined benefit pension plan.

PERFORMANCE MEASUREMENTS: commonly used term for service effort and accomplishment reporting.

PERMANENT FUND: a fiduciary fund type used to report resources legally restricted to earnings alone, and not principal. The fund may be used for purposes supporting the reporting of the governments programs.

PERSONAL PROPERTY TAX RELIEF ACT (PPTRA): state paid portion of personal property taxes.

PORT FACILITIES AND ECONOMIC DEVELOPMENT FUND: an enterprise fund used to account for the Universal Maritime operations marine terminal and the Virginia Port Authority's lease-purchase of land.

PRINCIPAL: the amount shown on the face of a note.

PRIVATE SECTOR: the business sector.

PROPRIETARY FUND TYPES: funds focusing upon the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two proprietary fund types: enterprises funds and internal service funds.

PUBLIC SECTOR: the government sector.

GLOSSARY

PUBLIC SERVICE CORPORATION: publicly owned corporations such as water and sewer.

PUBLIC UTILITY FUND: an enterprise fund used to account for the operation of the City's water and sewer system. Through user charges, this operation is designed to be self-supporting.

REAL PROPERTY: assets such as land, land environments, buildings, and other structures attached to the land.

REALIZATION PRINCIPAL: the concept that revenue occurs when goods or services, merchandise, or other assets are exchanged for cash or claims to cash.

RECOVERED COST: reimbursed cost.

RETAIL BUSINESS: a business that sells directly to individual consumers.

RISK MANAGEMENT AND INSURANCE: an internal service fund providing the necessary moneys to defend and pay self-insured public liability claims and claims arising from the operation of the City government. It establishes funding for insurance policy deductibles and accumulates for unpaid claims.

SALVAGE VALUE: an estimate of the amount that could be received by selling or disposing of an asset at the end of its useful life.

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

31 Taxes

100-00-000-0000-000000-000 General Fund

Account Code Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
411111 Taxes-Real Property-Current	86,059,099	87,354,882	87,354,882	89,141,076	0	0	0	0
411112 Taxes-Real Property-Delinquent	1,394,424	1,400,000	1,400,000	1,400,000	0	0	0	0
411113 Taxes-Real Property-Public Svc	1,714,356	1,910,000	1,910,000	1,910,000	0	0	0	0
411121 Taxes-Personal Property-Curr	18,897,537	18,693,000	18,693,000	18,879,930	0	0	0	0
411122 Taxes-Personal Prop-DelUnd5yrs	2,872,385	2,180,000	2,180,000	2,400,000	0	0	0	0
411123 Taxes-Personal Property-Public	3,400,967	3,434,977	3,434,977	3,434,977	0	0	0	0
411124 Taxes-PersonalProp-DelOver5	26,656	35,000	35,000	35,000	0	0	0	0
411131 Taxes-Machine and Tool Tax	1,095,539	1,064,000	1,064,000	1,064,000	0	0	0	0
411181 Taxes-Interest on Taxes	499,183	436,191	436,191	438,372	0	0	0	0
411191 Taxes-Penalties and Other Chgs	1,332,663	1,179,960	1,179,960	1,185,860	0	0	0	0
411201 Taxes-Admission & Amusemnt Tax	225,941	298,296	298,296	298,296	0	0	0	0
411202 Taxes-Bank Franchise Tax	412,220	375,000	375,000	378,750	0	0	0	0
411203 Taxes-Bus & Occupational Lic	6,733,763	6,260,386	6,260,386	6,322,990	0	0	0	0
411204 Taxes-Cigarette Tax	3,625,687	3,617,166	3,617,166	3,599,080	0	0	0	0
411205 Taxes-Decal Tax	247	0	0	0	0	0	0	0
411207 Taxes-Licensing Fees-Current	2,158,798	2,300,000	2,300,000	2,300,000	0	0	0	0
411208 Taxes-Licensing Fees-Delinq	378,541	345,158	345,158	345,158	0	0	0	0
411209 Taxes-Lodging Tax	773,708	765,000	765,000	772,650	0	0	0	0
411210 Taxes-Recordation Tax	1,063,911	850,000	850,000	858,500	0	0	0	0
411211 Taxes-Restaurant Food Tax	7,736,074	7,604,513	7,604,513	7,680,558	0	0	0	0
411212 Taxes-Sales and Use Tax	7,355,914	7,500,000	7,500,000	7,650,000	0	0	0	0
411213 Taxes-Short Term Rental Tax	23,653	38,884	38,884	38,884	0	0	0	0
411214 Taxes-Miscellaneous	18,255	18,255	18,255	18,255	0	0	0	0
411215 Taxes-Licensing Fees-Del Over 5	8,428	5,000	5,000	5,000	0	0	0	0
411305 Taxes-Electricity Tax	4,013,140	4,000,000	4,000,000	4,040,000	0	0	0	0
411320 Taxes-E-911 Tax	433,704	442,742	442,742	447,169	0	0	0	0
411325 Taxes-Gas Tax	1,409,411	1,400,000	1,400,000	1,414,000	0	0	0	0
411330 Taxes-Water Tax	2,145,726	2,154,502	2,154,502	2,176,047	0	0	0	0
411340 Taxes-Telecommunication	8,323,611	8,000,000	8,000,000	8,200,000	0	0	0	0
Code 100-00-000-0000-000000-000	**164,133,542**	**163,662,912**	**163,662,912**	**166,434,552**	**0**	**0**	**0**	**0**
31 Taxes	**164,133,542**	**163,662,912**	**163,662,912**	**166,434,552**	**0**	**0**	**0**	**0**

32 Intergovernmental Revenue

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

32 Intergovernmental Revenue

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
421110	St-Mobile Home Sales Tax	2,823	2,000	2,000	2,020	0	0	0	0
421115	St-Recordation Tax	315,734	259,936	259,936	300,000	0	0	0	0
421120	St-Rolling Stock Taxes	43,494	45,000	45,000	45,450	0	0	0	0
421125	St-Vehicle Rental Tax	215,633	240,000	240,000	242,400	0	0	0	0
421210	St-PPTRA Current	7,954,585	7,954,585	7,954,585	7,954,585	0	0	0	0
421215	St-PPTRA Delinquent	1,908,377	1,908,377	1,908,377	1,908,377	0	0	0	0
422100	St-Circuit Court Clerk	902,659	881,846	881,846	890,771	0	0	0	0
422105	St-City Registrar	52,220	45,000	45,000	45,450	0	0	0	0
422110	St-City Sheriff	5,938,022	5,924,678	5,924,678	6,013,751	0	0	0	0
422115	St-City Treasurer	286,168	284,581	284,581	289,562	0	0	0	0
422120	St-Commissioner of Revenue	249,140	252,766	252,766	257,260	0	0	0	0
422125	St-Commonwealth's Attorney	1,514,381	1,602,883	1,602,883	1,618,870	0	0	0	0
422135	St-DMV Select	67,913	70,000	70,000	70,000	0	0	0	0
422140	St-Escheated Property Proceeds	3,620	0	0	0	0	0	0	0
422145	St-VA Sports Hall of Fame	250,000	250,000	250,000	250,000	0	0	0	0
423180	ST VA DEPT OF EMERGENCY MGMT	57,570	0	0	0	0	0	0	0
423205	St-VDOT	11,697,806	11,931,762	11,931,762	12,397,101	0	0	0	0
423207	St-Library Funds-Books	157,023	154,935	154,935	159,410	0	0	0	0
423209	St-Correctional Fac Block Gr	1,047,240	1,067,512	1,067,512	1,067,512	0	0	0	0
423210	St-Law Enforcement	5,786,668	5,786,668	5,786,668	5,786,668	0	0	0	0
	Code 100-00-000-0000-000000-000	**38,451,077**	**38,662,529**	**38,662,529**	**39,299,187**	**0**	**0**	**0**	**0**
	32 Intergovernmental Revenue	**38,451,077**	**38,662,529**	**38,662,529**	**39,299,187**	**0**	**0**	**0**	**0**

33 Charges For Services

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

33 Charges For Services

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
413030	Fees-Ambulance	1,915,026	2,300,000	2,300,000	2,700,000	0	0	0	0
413045	Fees-Circuit Court Clerk	10,226	10,000	10,000	10,000	0	0	0	0
413050	Fees-City Sheriff	17,697	17,697	17,697	17,697	0	0	0	0
413051	Fees-Sheriff Telephone Profits	110,371	108,246	108,246	108,246	0	0	0	0
413055	Fees-Concession	20,732	14,754	14,754	14,754	0	0	0	0
413056	Fees-ATM Machine	2,982	2,200	2,200	2,200	0	0	0	0
413058	Fees-EZ Pass	37,870	17,500	17,500	17,500	0	0	0	0
413060	Fees-Courthouse Maintenance	52,628	45,118	45,118	45,118	0	0	0	0
413061	Fees-Courthouse Replacement	73,577	70,000	70,000	70,000	0	0	0	0
413070	Fees-Delinq EMS Billing Coll	133,150	40,000	40,000	150,000	0	0	0	0
413080	Fees-DNA Sample	599	0	0	0	0	0	0	0
413095	Fees-False Alarm	12,935	9,000	9,000	9,000	0	0	0	0
413100	Fees-Fire & EMS Attendance	9,081	6,537	6,537	6,537	0	0	0	0
413101	Fees-Fire WIFI Registrations	18,350	18,350	18,350	18,350	0	0	0	0
413110	Fees-Fire Report	1,350	1,000	1,000	1,000	0	0	0	0
413125	Fees-Jr. Golf	910	0	0	0	0	0	0	0
413130	Fees-Library Fines	34,699	20,000	20,000	20,000	0	0	0	0
413131	Fees-Library Non Resident	1,280	1,000	1,000	1,000	0	0	0	0
413138	Fees-Museum Membership	198,110	135,977	135,977	160,000	0	0	0	0
413139	Fees-Museum Facility Rentals	51,676	50,000	50,000	50,000	0	0	0	0
413140	Fees-Museum Admission	821,822	800,000	800,000	800,000	0	0	0	0
413141	Fees-Museum Education	20,046	18,000	18,000	18,000	0	0	0	0
413143	Fees-Museum Winter Wonderland	20,858	20,000	20,000	20,000	0	0	0	0
413158	Fees - Police Leadership Seminar	6,717	0	0	0	0	0	0	0
413159	Fees-Concealed Carry Permits	31,526	25,000	25,000	28,000	0	0	0	0
413160	Fees-Police Record	44,369	40,000	40,000	40,000	0	0	0	0
413161	Fees-Bicycle Storage	55	0	0	0	0	0	0	0
413162	Fees-Certificate of Occupancy	301	0	0	1,125	0	0	0	0
413175	Fees-Recreation Activity	188,887	175,000	175,000	175,000	0	0	0	0
413185	Fees-Registr-Before & After	573,862	580,000	580,000	696,819	0	0	0	0
413190	Fees-Rental Inspection	51,050	49,871	49,871	55,000	0	0	0	0
413245	Fees-Street Closure Applic	110	0	0	0	0	0	0	0
413250	Fees-Swimming	1,985	1,129	1,129	1,129	0	0	0	0
413252	Fees-Pokey Smokey 11	11,633	8,733	8,733	4,298	0	0	0	0
413253	Fees-Umoja Festival	19,650	17,000	17,000	70,000	0	0	0	0
413254	Fees-Cock Island Race	11,917	14,894	14,894	14,046	0	0	0	0
413256	Fees - Seawall Music Festival	1,750	0	0	0	0	0	0	0
413263	Fees-Vacant Structure Reg	6,775	5,800	5,800	7,000	0	0	0	0
413295	Fees-Merchandise Commissions	2,234	2,000	2,000	2,000	0	0	0	0
413300	Fees-Inspections	80,260	75,000	75,000	75,000	0	0	0	0
413315	Fees- Plans and Specs	3,273	2,885	2,885	3,500	0	0	0	0
413320	Fees-PEG	99,288	80,000	80,000	90,000	0	0	0	0
413335	Erosion & Sediment Control	13,050	18,000	18,000	18,000	0	0	0	0
413340	Fees-Notary	305	0	0	0	0	0	0	0
413701	Ticket Sales-Visitor Center	8,743	13,000	13,000	10,000	0	0	0	0
418203	Fees-Admin Fee State Inc Tax	0	0	0	0	0	0	0	0
418204	Fees-Admin Fee RE	523,919	425,000	425,000	425,000	0	0	0	0
418205	Fees-Admin Fee PP	796,424	700,000	700,000	800,000	0	0	0	0
418206	Fees-Admin Fee Parking	19,395	20,000	20,000	20,000	0	0	0	0
418207	Fees-Admin Fee EMS	7,382	5,000	5,000	10,000	0	0	0	0
418901	Cash Over/Under	-120	0	0	0	0	0	0	0

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

33 Charges For Services

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
418999	Miscellaneous Revenue	7,095	100,000	100,000	50,000	0	0	0	0
Code 100-00-000-0000-000000-000		**6,077,807**	**6,063,691**	**6,063,691**	**6,835,319**	**0**	**0**	**0**	**0**
	33 Charges For Services	**6,077,807**	**6,063,691**	**6,063,691**	**6,835,319**	**0**	**0**	**0**	**0**

34 Revenue from Use of Money

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
417100	Investment Income-Realized	0	75,000	75,000	10,000	0	0	0	0
417219	Invest Inc-2013A GO	0	0	0	0	0	0	0	0
417220	Invest Inc - 2015 GO Refunding B	94	0	0	0	0	0	0	0
Code 100-00-000-0000-000000-000		**94**	**75,000**	**75,000**	**10,000**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money	**94**	**75,000**	**75,000**	**10,000**	**0**	**0**	**0**	**0**

35 Fines and Forfeitures

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
415100	Fines-Circuit Court	20,275	20,000	20,000	20,000	0	0	0	0
415105	Fines-Conviction	148,522	125,000	125,000	125,000	0	0	0	0
415110	Fines-General District Court	522,358	805,000	805,000	600,000	0	0	0	0
415115	Fines-Juvenile Court	1,689	1,500	1,500	1,500	0	0	0	0
415120	Fines-Overweight Vehicles	0	0	0	50,000	0	0	0	0
415155	Fines - Other	0	0	0	1,500	0	0	0	0
Code 100-00-000-0000-000000-000		**692,843**	**951,500**	**951,500**	**798,000**	**0**	**0**	**0**	**0**
	35 Fines and Forfeitures	**692,843**	**951,500**	**951,500**	**798,000**	**0**	**0**	**0**	**0**

36 Miscellaneous Revenue

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
413052	Fees-Sheriff Training Academy	1,096	13,588	13,588	13,588	0	0	0	0
413102	Fees-Fire WIFC Sponsorships	3,225	2,725	2,725	2,725	0	0	0	0
413157	Fees-Police Firearms Buyback	353	400	400	400	0	0	0	0
418212	Fees-Returned Check Fee	340	0	0	0	0	0	0	0
418301	Vending Machine Commissions	12,224	10,000	10,000	15,000	0	0	0	0
418703	Sale of Abandoned Property	0	0	0	0	0	0	0	0
418710	Video Visitation-Sheriff	2,162	2,000	2,000	2,500	0	0	0	0
418711	Sales-PACC Museum Shop	37,299	50,000	50,000	50,000	0	0	0	0
418712	Sales-CMVA Museum Shop	107,969	100,000	100,000	110,000	0	0	0	0
418713	Sales-PNSM Museum Shop	6,053	7,000	7,000	7,000	0	0	0	0
418714	Sales-Visitor Center	13,238	12,000	12,000	15,000	0	0	0	0
418715	Visitor Center	604	700	700	700	0	0	0	0
418722	Senior Center	2,116	1,500	1,500	2,000	0	0	0	0
418723	Library Rebates	59,816	60,000	60,000	60,000	0	0	0	0
418724	Technology Trust	22,908	0	0	0	0	0	0	0
418920	Unclaimed Real Property	36,138	0	0	0	0	0	0	0
418997	Rebate Revenue	0	0	0	50,000	0	0	0	0
Code 100-00-000-0000-000000-000		**305,542**	**259,913**	**259,913**	**328,913**	**0**	**0**	**0**	**0**
	36 Miscellaneous Revenue	**305,542**	**259,913**	**259,913**	**328,913**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

38 Other Financing Sources

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
419250	Build America Bonds Subsidy	550,329	550,329	550,329	552,999	0	0	0	0
Code 100-00-000-0000-000000-000		**550,329**	**550,329**	**550,329**	**552,999**	**0**	**0**	**0**	**0**
	38 Other Financing Sources	**550,329**	**550,329**	**550,329**	**552,999**	**0**	**0**	**0**	**0**

40 Recovered Costs

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
414100	RC-BHS	326,041	341,115	341,115	357,808	0	0	0	0
414105	RC-Garage	578,609	359,919	359,919	456,374	0	0	0	0
414110	RC-Golf Fund	108,168	95,685	95,685	115,688	0	0	0	0
414115	RC-Health Insurance Fund	10,680	10,861	10,861	13,886	0	0	0	0
414120	RC-I.T.	292,288	160,262	160,262	117,879	0	0	0	0
414125	RC-Law Library	3,732	1,396	1,396	1,581	0	0	0	0
414130	RC-Parking Authority	46,394	49,711	49,711	46,725	0	0	0	0
414135	RC-Public Utilities Fund	703,145	491,870	491,870	512,944	0	0	0	0
414140	RC-Risk Management Fund	4,946	0	0	0	0	0	0	0
414145	RC-Social Services Fund	544,567	608,029	608,029	307,319	0	0	0	0
414150	RC-Stormwater Mgmt Fund	77,192	71,215	71,215	50,900	0	0	0	0
414155	RC-Waste Mgmt Fund	185,271	151,297	151,297	206,432	0	0	0	0
414156	RC-Willett Hall	0	43,718	43,718	50,558	0	0	0	0
414160	RC-EDA	0	4,102	4,102	8,316	0	0	0	0
414165	RC-PPIC	0	1,658	1,658	1,318	0	0	0	0
414210	RC-Court Appointed Attorneys	2,762	1,412	1,412	1,440	0	0	0	0
414215	RC-DEA	33,231	58,244	58,244	59,409	0	0	0	0
414225	RC-Health Dept	81,417	61,880	61,880	63,118	0	0	0	0
414245	RC-Jail Social Security	200	1,400	1,400	1,400	0	0	0	0
414250	RC-Jail Weekend	18,988	11,090	11,090	11,090	0	0	0	0
414265	RC-Prisoner Upkeep Fees	43,126	56,389	56,389	57,517	0	0	0	0
414270	RC-Training Academy Fees	13,297	25,000	25,000	25,000	0	0	0	0
414300	RC-Postage	353,801	296,426	296,426	296,426	0	0	0	0
414310	RC-Citywide Telephone Charges	116,375	87,794	87,794	87,794	0	0	0	0
414325	RC-Fire Watch/EMS	12,708	9,122	9,122	9,122	0	0	0	0
414330	RC-Fed Prisioner Transport	23,538	10,869	10,869	10,869	0	0	0	0
414335	RC-CITYWIDE CELL PHONE	56,432	46,478	46,478	46,478	0	0	0	0
414999	RC- Other Recovered Costs	112,221	70,000	70,000	70,000	0	0	0	0
Code 100-00-000-0000-000000-000		**3,749,127**	**3,126,942**	**3,126,942**	**2,987,391**	**0**	**0**	**0**	**0**
	40 Recovered Costs	**3,749,127**	**3,126,942**	**3,126,942**	**2,987,391**	**0**	**0**	**0**	**0**

50 Licenses And Permits

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

50 Licenses And Permits

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
416100	Permits-Bicycle	305	300	300	300	0	0	0	0
416105	Permits-Building Plan Review	30,630	35,000	35,000	35,835	0	0	0	0
416110	Permits-Building Reinspection	1,835	1,500	1,500	9,300	0	0	0	0
416115	Permits-Building Structure	213,281	200,000	200,000	220,222	0	0	0	0
416120	Permits-Dog Impounding	1,190	1,200	1,200	1,200	0	0	0	0
416125	Permits-Dog Licenses	27,659	28,000	28,000	28,000	0	0	0	0
416130	Permits-Electrical	64,331	65,000	65,000	87,781	0	0	0	0
416135	Permits-Electrical Inspection	22,170	21,000	21,000	16,200	0	0	0	0
416140	Permits-Elevator Inspection	4,185	3,500	3,500	4,095	0	0	0	0
416150	Permits-Hauling & Permits	135,700	80,000	80,000	140,000	0	0	0	0
416155	Permits-License Transfer	2,864	3,000	3,000	3,000	0	0	0	0
416160	Permits-Mechanical	109,663	110,000	110,000	109,725	0	0	0	0
416165	Permits-Mechanical Inspection	300	300	300	1,800	0	0	0	0
416170	Permits-Penalties on Licenses	63,307	20,000	20,000	20,000	0	0	0	0
416175	Permits-Plumbing	56,970	50,000	50,000	81,079	0	0	0	0
416180	Permits-Plumbing Inspection	0	0	0	0	0	0	0	0
416185	Permits-Restricted Parking	2,939	2,800	2,800	2,800	0	0	0	0
416190	Permits-Right of Way	145,014	100,000	100,000	100,000	0	0	0	0
416195	Permits-Right of Way Driveway	11,100	4,000	4,000	10,000	0	0	0	0
416200	Permits-Signs	4,865	4,200	4,200	4,200	0	0	0	0
416205	Permits-Site Plan Review	6,525	7,000	7,000	7,000	0	0	0	0
416210	Permits-State Surcharge	-117	0	0	0	0	0	0	0
416215	Permits-Taxi Operators	1,630	2,000	2,000	2,000	0	0	0	0
416220	Permits-Yard Sale	2,740	2,500	2,500	2,500	0	0	0	0
416225	Permits-Zoning & Plat Fees	20,947	20,000	20,000	20,000	0	0	0	0
416230	Permits-Zoning Letters	1,225	1,000	1,000	1,000	0	0	0	0
416235	Permits-Miscellaneous	14,820	15,000	15,000	15,000	0	0	0	0
416240	Permits-PRHA	8,250	3,000	3,000	3,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**954,328**	**780,300**	**780,300**	**926,037**	**0**	**0**	**0**	**0**
	50 Licenses And Permits	**954,328**	**780,300**	**780,300**	**926,037**	**0**	**0**	**0**	**0**

60 Use Of Property

100-00-000-0000-000000-000 General Fund

417801	Rental-Antenna Sites	90,943	90,000	90,000	90,000	0	0	0	0
417806	Rental-General Properties	1,582,424	1,511,317	1,511,317	1,511,317	0	0	0	0
417810	Rental-Recreation Facilities	56,414	40,000	40,000	43,906	0	0	0	0
	Code 100-00-000-0000-000000-000	**1,729,782**	**1,641,317**	**1,641,317**	**1,645,223**	**0**	**0**	**0**	**0**
	60 Use Of Property	**1,729,782**	**1,641,317**	**1,641,317**	**1,645,223**	**0**	**0**	**0**	**0**

80 Payment In Lieu Of Taxes

100-00-000-0000-000000-000 General Fund

418801	PILOT-PRHA	38,503	35,000	35,000	41,000	0	0	0	0
418802	PILOT-Public Utilities	1,069,990	1,116,492	1,116,492	1,138,822	0	0	0	0
418803	PILOT-Regional Jail	494,840	455,000	455,000	494,800	0	0	0	0
418805	Pilot-VPA	339,779	400,000	400,000	400,000	0	0	0	0
	Code 100-00-000-0000-000000-000	**1,943,112**	**2,006,492**	**2,006,492**	**2,074,622**	**0**	**0**	**0**	**0**
	80 Payment In Lieu Of Taxes	**1,943,112**	**2,006,492**	**2,006,492**	**2,074,622**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

100 General Fund

90 Operating Transfers In

100-00-000-0000-000000-000 General Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
498900	Trans Fr EDA	125,000	125,000	125,000	145,498	0	0	0	0
499300	Trans Fr CIP	560,000	560,000	560,000	510,000	0	0	0	0
499400	Trans Fr BHS	338,000	378,471	378,471	162,363	0	0	0	0
499420	Trans Fr Stormwater Mgmt Fund	410,689	410,689	410,689	416,695	0	0	0	0
499440	Transfer From Recreation Fund	311,668	0	0	0	0	0	0	0
499700	Trans Fr Public Utility Oper	8,875,000	8,875,000	8,875,000	8,875,000	0	0	0	0
499740	Transfer From Waste Management Fund	0	1,000,000	1,000,000	0	0	0	0	0
499820	Trans Fr Risk Management Fund	0	2,000,000	2,000,000	0	0	0	0	0
	Code 100-00-000-0000-000000-000	**10,620,357**	**13,349,160**	**13,349,160**	**10,109,556**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**10,620,357**	**13,349,160**	**13,349,160**	**10,109,556**	**0**	**0**	**0**	**0**

99 Fund Balance

100-00-000-0000-000000-000 General Fund

390098	Budgetary Fund Balance	0	4,640,047	4,640,047	6,035,208	0	0	0	0
	Code 100-00-000-0000-000000-000	**0**	**4,640,047**	**4,640,047**	**6,035,208**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**4,640,047**	**4,640,047**	**6,035,208**	**0**	**0**	**0**	**0**
	100 General Fund	**229,207,940**	**235,770,132**	**235,770,132**	**238,037,007**	**0**	**0**	**0**	**0**

200 Debt Service Fund

38 Other Financing Sources

200-00-000-0000-000000-000 Debt Service Fund - Revenue

419257	Bond Proceeds-Par 2015A	9,046,659	0	0	0	0	0	0	0
419258	Bond Proceeds - Prem 2015A	1,091,551	0	0	0	0	0	0	0
419259	Bond Proceeds - Par 2015B	20,420,000	0	0	0	0	0	0	0
419260	Bond Proceeds - Prem 2015B	263,696	0	0	0	0	0	0	0
	Code 200-00-000-0000-000000-000	**30,821,906**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	38 Other Financing Sources	**30,821,906**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

90 Operating Transfers In

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

200 Debt Service Fund

90 Operating Transfers In

200-00-000-0000-000000-000 Debt Service Fund - Revenue

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
499100	Trans Fr General Fund	35,489,066	35,839,460	35,839,460	36,209,062	0	0	0	0
499400	Trans Fr BHS	149,894	153,205	153,205	522,061	0	0	0	0
499410	Transfer from Social Services Fund	902,277	907,925	907,925	924,418	0	0	0	0
499420	Trans Fr Stormwater Mgmt Fund	93,367	94,355	94,355	101,194	0	0	0	0
499700	Trans Fr Public Utility Oper	340,163	319,409	319,409	325,427	0	0	0	0
499720	Transfer from Golf Fund	17,438	17,685	17,685	18,353	0	0	0	0
499740	Transfer From Waste Management Fund	392,702	582,806	582,806	417,326	0	0	0	0
499750	Trans Fr Parking Auth Oper	8,090	8,187	8,187	8,480	0	0	0	0
499800	Trans Fr Garage Fund	49,574	1,393,249	1,393,249	1,400,137	0	0	0	0
499810	Transfer From I.T. Fund	231,595	241,652	241,652	250,982	0	0	0	0
499820	Trans Fr Risk Management Fund	9,329	9,384	9,384	9,675	0	0	0	0
	Code 200-00-000-0000-000000-000	**37,683,495**	**39,567,317**	**39,567,317**	**40,187,115**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**37,683,495**	**39,567,317**	**39,567,317**	**40,187,115**	**0**	**0**	**0**	**0**
	200 Debt Service Fund	**68,505,401**	**39,567,317**	**39,567,317**	**40,187,115**	**0**	**0**	**0**	**0**

400 Behavioral Healthcare Svc Fund

32 Intergovernmental Revenue

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

32 Intergovernmental Revenue

400-00-000-0000-000000-000 Behavioral Healthcare Svc Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
423107	St MHCCC Beacon/Humana	67,746	0	0	0	0	0	0	0
423108	St MHCCC VA Premier	16,393	0	0	0	0	0	0	0
423109	St - MHCCC Anthem	47,483	0	0	0	0	0	0	0
423110	St-MH CSA Non-Mandated	93,590	0	0	0	0	0	0	0
423113	St-MH PACT	120,000	0	0	0	0	0	0	0
423114	St-MH Regional DAP	91,669	0	0	0	0	0	0	0
423115	St-MH State Children's Svcs	25,000	0	0	0	0	0	0	0
423116	St-MH State General Funds	2,338,217	0	0	0	0	0	0	0
423117	St-MH Medicaid Clinic	5,745	0	0	0	0	0	0	0
423118	St-MH Medicaid Medallion II	58,458	0	0	0	0	0	0	0
423119	St-MH Medicaid SPO	572,571	100,000	100,000	27,021	0	0	0	0
423121	St-MH Children's Outpatient	11,463	0	0	0	0	0	0	0
423122	St-MH Law Reform	265,194	0	0	0	0	0	0	0
423123	St-MH Jail Diversion	87,400	0	0	0	0	0	0	0
423124	St-MH Adult Restoration Svcs	99,990	0	0	0	0	0	0	0
423125	St-MH Reinvestment	45,833	0	0	0	0	0	0	0
423126	MH - GAP Assmt Low Intensity	4,255	0	0	0	0	0	0	0
423127	MH - GAP Assmt High Intensity	9,694	0	0	0	0	0	0	0
423128	MH - GAP Case Mgmt	8,872	0	0	0	0	0	0	0
423129	St-MH Fees Other	276,132	0	0	0	0	0	0	0
423130	St-MR OBRA	9,305	0	0	0	0	0	0	0
423131	St-MR General Funds	420,185	0	0	0	0	0	0	0
423132	St-MR Medicaid	1,701,263	0	0	0	0	0	0	0
423133	MHGAP Case Management	25,261	0	0	0	0	0	0	0
423149	St-MR Other	49,646	60,000	60,000	60,000	0	0	0	0
423151	St-SA Region V Residential	61,486	0	0	0	0	0	0	0
423152	St-SA General Funds	1,132,157	0	0	0	0	0	0	0
423153	St-SA Fees-Counseling	11,528	0	0	0	0	0	0	0
423154	St-SA Fees-Methadone	206,226	0	0	0	0	0	0	0
423155	St-MH NGRI	13,000	0	0	0	0	0	0	0
423158	St-SA SARPOS	93,374	0	0	0	0	0	0	0
423159	St-SA HIV Aids	28,269	0	0	0	0	0	0	0
423160	SA MEDICAID SPO	5,390	6,500	6,500	6,500	0	0	0	0
423161	SACCC Beacon	206	0	0	0	0	0	0	0
423165	PART C MEDICAID	99,558	72,000	72,000	72,000	0	0	0	0
423166	St - SACCC Anthem	20,934	0	0	0	0	0	0	0
423167	St - SA Medallion	12,624	0	0	0	0	0	0	0
423168	St - SACCC VA Premier	1,515	0	0	0	0	0	0	0
423169	St - SA Fees Other	570	0	0	0	0	0	0	0
423175	ST SA CLINIC	933	0	0	0	0	0	0	0
423203	St-Food and Nutrition	27,417	0	0	0	0	0	0	0
423211	St-Transformation Funds	408,233	0	0	0	0	0	0	0
423212	St-MH-Pharmacy	134,504	134,504	134,504	134,504	0	0	0	0
423215	St-MR Start-Up Funds	0	6,000	6,000	6,000	0	0	0	0
423217	St DMAS VICAP Indep Clinical	159,916	160,000	160,000	160,000	0	0	0	0
423218	St SA Women	0	3,000	3,000	3,000	0	0	0	0
423219	St-Transitional Funding	0	75,000	75,000	75,000	0	0	0	0
423221	St Suicide Prevention	13,887	0	0	0	0	0	0	0
432110	Fed-MH FBG POMS	25,974	0	0	0	0	0	0	0
432111	Fed-MH FBG SMI	137,764	0	0	0	0	0	0	0
432112	Fed-MH Path	52,933	0	0	0	0	0	0	0
432151	Fed-SA FBG Alcohol/Drug Treat	600,444	0	0	0	0	0	0	0
432152	Fed-SA FBG Co-Occurring	16,201	0	0	0	0	0	0	0

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

32 Intergovernmental Revenue

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-00-000-0000-000000-000 Behavioral Healthcare Svc Fund									
432155	Fed-SA FBG Prevention	165,081	0	0	0	0	0	0	0
432156	Fed-SA FBG SARPOS	84,205	0	0	0	0	0	0	0
432157	Fed-SA FBG Women	143,367	0	0	0	0	0	0	0
432300	Fed-MR Early Intervention	261,728	0	0	0	0	0	0	0
Code 400-00-000-0000-000000-000		**10,370,789**	**617,004**	**617,004**	**544,025**	**0**	**0**	**0**	**0**
400-30-501-5011-000000-000 Mental Health									
423110	St-MH CSA Non-Mandated	0	93,590	93,590	93,590	0	0	0	0
423111	St-MH Discharge Assist Project	0	0	0	0	0	0	0	0
423112	St-MH Emergency Preparedness	0	0	0	0	0	0	0	0
423113	St-MH PACT	0	120,000	120,000	0	0	0	0	0
423114	St-MH Regional DAP	0	106,569	106,569	200,000	0	0	0	0
423115	St-MH State Children's Svcs	0	25,000	25,000	25,000	0	0	0	0
423116	St-MH State General Funds	0	2,308,395	2,308,395	2,327,579	0	0	0	0
423117	St-MH Medicaid Clinic	0	15,000	15,000	20,000	0	0	0	0
423118	St-MH Medicaid Medallion II	0	80,000	80,000	50,000	0	0	0	0
423119	St-MH Medicaid SPO	0	1,169,585	1,169,585	895,797	0	0	0	0
423121	St-MH Children's Outpatient	0	11,463	11,463	11,463	0	0	0	0
423122	St-MH Law Reform	0	265,194	265,194	265,194	0	0	0	0
423123	St-MH Jail Diversion	0	87,400	87,400	50,451	0	0	0	0
423124	St-MH Adult Restoration Svcs	0	51,000	51,000	90,000	0	0	0	0
423125	St-MH Reinvestment	0	50,000	50,000	50,000	0	0	0	0
423129	St-MH Fees Other	0	225,000	225,000	275,000	0	0	0	0
423155	St-MH NGRI	0	10,000	10,000	10,000	0	0	0	0
423203	St-Food and Nutrition	0	30,000	30,000	36,000	0	0	0	0
423211	St-Transformation Funds	0	388,584	388,584	395,836	0	0	0	0
432111	Fed-MH FBG SMI	0	137,764	137,764	136,881	0	0	0	0
432112	Fed-MH Path	0	47,066	47,066	45,658	0	0	0	0
Code 400-30-501-5011-000000-000		**0**	**5,221,610**	**5,221,610**	**4,978,449**	**0**	**0**	**0**	**0**
400-30-501-5012-000000-000 Mental Retardation									
423130	St-MR OBRA	0	9,305	9,305	0	0	0	0	0
423131	St-MR General Funds	0	420,185	420,185	423,677	0	0	0	0
423132	St-MR Medicaid	0	1,800,000	1,800,000	1,042,996	0	0	0	0
423149	St-MR Other	0	75,000	75,000	50,000	0	0	0	0
423156	St-MR Guardianship	0	7,500	7,500	0	0	0	0	0
432300	Fed-MR Early Intervention	0	261,728	261,728	229,735	0	0	0	0
Code 400-30-501-5012-000000-000		**0**	**2,573,718**	**2,573,718**	**1,746,408**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

32 Intergovernmental Revenue

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-30-501-5013-000000-000 Substance Abuse									
423151	St-SA Region V Residential	0	61,486	61,486	61,486	0	0	0	0
423152	St-SA General Funds	0	1,131,045	1,131,045	1,141,991	0	0	0	0
423153	St-SA Fees-Counseling	0	30,000	30,000	20,000	0	0	0	0
423154	St-SA Fees-Methadone	0	225,000	225,000	225,000	0	0	0	0
423158	St-SA SARPOS	0	28,269	28,269	28,269	0	0	0	0
423159	St-SA HIV Aids	0	93,374	93,374	93,374	0	0	0	0
423175	ST SA CLINIC	4,435	5,000	5,000	1,500	0	0	0	0
423999	St-Other Categorical	0	0	0	0	0	0	0	0
432151	Fed-SA FBG Alcohol/Drug Treat	0	600,444	600,444	600,444	0	0	0	0
432152	Fed-SA FBG Co-Occurring	0	16,201	16,201	16,201	0	0	0	0
432153	Fed-SA FBG Facil Div Alcohol	0	0	0	0	0	0	0	0
432155	Fed-SA FBG Prevention	0	157,581	157,581	157,581	0	0	0	0
432156	Fed-SA FBG SARPOS	0	84,205	84,205	84,205	0	0	0	0
432157	Fed-SA FBG Women	0	143,367	143,367	143,367	0	0	0	0
	Code 400-30-501-5013-000000-000	**4,435**	**2,575,972**	**2,575,972**	**2,573,418**	**0**	**0**	**0**	**0**
400-30-501-5014-000000-000 Prevention									
423170	St-Prevention-Client Fees	0	2,500	2,500	2,500	0	0	0	0
	Code 400-30-501-5014-000000-000	**0**	**2,500**	**2,500**	**2,500**	**0**	**0**	**0**	**0**
	32 Intergovernmental Revenue	**10,375,224**	**10,990,804**	**10,990,804**	**9,844,800**	**0**	**0**	**0**	**0**

33 Charges For Services

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-00-000-0000-000000-000 Behavioral Healthcare Svc Fund									
413800	Svcs-MH Local Other	-27,900	0	0	0	0	0	0	0
413840	Svcs-SA Local Other	36,058	40,000	40,000	40,000	0	0	0	0
418999	Miscellaneous Revenue	4,459	0	0	0	0	0	0	0
	Code 400-00-000-0000-000000-000	**12,617**	**40,000**	**40,000**	**40,000**	**0**	**0**	**0**	**0**
400-30-501-5010-000000-000 Administration									
418999	Miscellaneous Revenue	0	150,000	150,000	150,000	0	0	0	0
	Code 400-30-501-5010-000000-000	**0**	**150,000**	**150,000**	**150,000**	**0**	**0**	**0**	**0**
400-30-501-5011-000000-000 Mental Health									
413800	Svcs-MH Local Other	0	0	0	5,000	0	0	0	0
	Code 400-30-501-5011-000000-000	**0**	**0**	**0**	**5,000**	**0**	**0**	**0**	**0**
	33 Charges For Services	**12,617**	**190,000**	**190,000**	**195,000**	**0**	**0**	**0**	**0**

90 Operating Transfers In

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-00-000-0000-000000-000 Behavioral Healthcare Svc Fund									
499100	Trans Fr General Fund	651,169	0	0	0	0	0	0	0
	Code 400-00-000-0000-000000-000	**651,169**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
400-30-501-5011-000000-000 Mental Health									
499100	Trans Fr General Fund	0	402,857	402,857	441,516	0	0	0	0
	Code 400-30-501-5011-000000-000	**0**	**402,857**	**402,857**	**441,516**	**0**	**0**	**0**	**0**
400-30-501-5012-000000-000 Mental Retardation									
499100	Trans Fr General Fund	0	65,766	65,766	72,342	0	0	0	0
	Code 400-30-501-5012-000000-000	**0**	**65,766**	**65,766**	**72,342**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400 Behavioral Healthcare Svc Fund									
90 Operating Transfers In									
400-30-501-5013-000000-000 Substance Abuse									
499100	Trans Fr General Fund	0	144,889	144,889	159,377	0	0	0	0
	Code 400-30-501-5013-000000-000	**0**	**144,889**	**144,889**	**159,377**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**651,169**	**613,512**	**613,512**	**673,235**	**0**	**0**	**0**	**0**
99 Fund Balance									
400-30-501-5011-000000-000 Mental Health									
390098	Budgetary Fund Balance	0	526,282	526,282	849,245	0	0	0	0
	Code 400-30-501-5011-000000-000	**0**	**526,282**	**526,282**	**849,245**	**0**	**0**	**0**	**0**
400-30-501-5012-000000-000 Mental Retardation									
390098	Budgetary Fund Balance	0	135,000	135,000	100,000	0	0	0	0
	Code 400-30-501-5012-000000-000	**0**	**135,000**	**135,000**	**100,000**	**0**	**0**	**0**	**0**
400-30-501-5013-000000-000 Substance Abuse									
390098	Budgetary Fund Balance	0	58,400	58,400	124,400	0	0	0	0
	Code 400-30-501-5013-000000-000	**0**	**58,400**	**58,400**	**124,400**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**719,682**	**719,682**	**1,073,645**	**0**	**0**	**0**	**0**
	400 Behavioral Healthcare Svc Fund	**11,039,010**	**12,513,998**	**12,513,998**	**11,786,680**	**0**	**0**	**0**	**0**
405 Public Law Library Fund									
33 Charges For Services									
405-00-000-0000-000000-000 Public Law Library Fund									
413130	Fees-Library Fines	27,943	31,026	31,026	31,026	0	0	0	0
	Code 405-00-000-0000-000000-000	**27,943**	**31,026**	**31,026**	**31,026**	**0**	**0**	**0**	**0**
	33 Charges For Services	**27,943**	**31,026**	**31,026**	**31,026**	**0**	**0**	**0**	**0**
	405 Public Law Library Fund	**27,943**	**31,026**	**31,026**	**31,026**	**0**	**0**	**0**	**0**
410 Social Services Fund									
32 Intergovernmental Revenue									
410-00-000-0000-000000-000 Social Services Fund									
423204	St-Public Assistance Grants	14,081,501	17,383,656	17,383,656	16,220,471	0	0	0	0
423999	St-Other Categorical	0	36,975	36,975	36,975	0	0	0	0
431120	Fed-FEMA	7,346	0	0	0	0	0	0	0
	Code 410-00-000-0000-000000-000	**14,088,846**	**17,420,631**	**17,420,631**	**16,257,446**	**0**	**0**	**0**	**0**
	32 Intergovernmental Revenue	**14,088,846**	**17,420,631**	**17,420,631**	**16,257,446**	**0**	**0**	**0**	**0**
33 Charges For Services									
410-00-000-0000-000000-000 Social Services Fund									
418999	Miscellaneous Revenue	444	20,000	20,000	20,000	0	0	0	0
	Code 410-00-000-0000-000000-000	**444**	**20,000**	**20,000**	**20,000**	**0**	**0**	**0**	**0**
	33 Charges For Services	**444**	**20,000**	**20,000**	**20,000**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
410 Social Services Fund									
36 Miscellaneous Revenue									
410-00-000-0000-000000-000 Social Services Fund									
418717	Social Services	193	0	0	0	0	0	0	0
418718	SS Advisory Committee Admin	184	0	0	0	0	0	0	0
418720	SS Guardianship Fees	50	0	0	0	0	0	0	0
418930	C.A.R.E.S. from CSA	125,616	200,000	200,000	125,000	0	0	0	0
Code 410-00-000-0000-000000-000		**126,043**	**200,000**	**200,000**	**125,000**	**0**	**0**	**0**	**0**
36 Miscellaneous Revenue		**126,043**	**200,000**	**200,000**	**125,000**	**0**	**0**	**0**	**0**
40 Recovered Costs									
410-00-000-0000-000000-000 Social Services Fund									
414999	RC- Other Recovered Costs	96,085	80,000	80,000	96,000	0	0	0	0
Code 410-00-000-0000-000000-000		**96,085**	**80,000**	**80,000**	**96,000**	**0**	**0**	**0**	**0**
40 Recovered Costs		**96,085**	**80,000**	**80,000**	**96,000**	**0**	**0**	**0**	**0**
90 Operating Transfers In									
410-00-000-0000-000000-000 Social Services Fund									
499100	Trans Fr General Fund	3,171,729	4,117,733	4,117,733	3,994,267	0	0	0	0
Code 410-00-000-0000-000000-000		**3,171,729**	**4,117,733**	**4,117,733**	**3,994,267**	**0**	**0**	**0**	**0**
90 Operating Transfers In		**3,171,729**	**4,117,733**	**4,117,733**	**3,994,267**	**0**	**0**	**0**	**0**
410 Social Services Fund		**17,483,148**	**21,838,364**	**21,838,364**	**20,492,713**	**0**	**0**	**0**	**0**
415 Children's Services Act Fund									
32 Intergovernmental Revenue									
415-00-000-0000-000000-000 Children's Services Act Fund									
423999	St-Other Categorical	2,841,298	1,994,910	1,994,910	1,994,910	0	0	0	0
Code 415-00-000-0000-000000-000		**2,841,298**	**1,994,910**	**1,994,910**	**1,994,910**	**0**	**0**	**0**	**0**
32 Intergovernmental Revenue		**2,841,298**	**1,994,910**	**1,994,910**	**1,994,910**	**0**	**0**	**0**	**0**
90 Operating Transfers In									
415-00-000-0000-000000-000 Children's Services Act Fund									
499100	Trans Fr General Fund	968,011	700,090	700,090	700,090	0	0	0	0
Code 415-00-000-0000-000000-000		**968,011**	**700,090**	**700,090**	**700,090**	**0**	**0**	**0**	**0**
90 Operating Transfers In		**968,011**	**700,090**	**700,090**	**700,090**	**0**	**0**	**0**	**0**
415 Children's Services Act Fund		**3,809,309**	**2,695,000**	**2,695,000**	**2,695,000**	**0**	**0**	**0**	**0**
420 Stormwater Management Fund									
33 Charges For Services									

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
420 Stormwater Management Fund									
33 Charges For Services									
420-00-000-0000-000000-000 Stormwater Management Fund									
413235	Fees-Stormwater	7,381,839	7,511,211	7,511,211	7,511,211	0	0	0	0
418999	Miscellaneous Revenue	16,377	0	0	0	0	0	0	0
Code 420-00-000-0000-000000-000		**7,398,216**	**7,511,211**	**7,511,211**	**7,511,211**	**0**	**0**	**0**	**0**
33 Charges For Services		**7,398,216**	**7,511,211**	**7,511,211**	**7,511,211**	**0**	**0**	**0**	**0**
420 Stormwater Management Fund		**7,398,216**	**7,511,211**	**7,511,211**	**7,511,211**	**0**	**0**	**0**	**0**
435 Willett Hall Fund									
33 Charges For Services									
435-00-000-0000-000000-000 Willett Hall Fund									
413055	Fees-Concession	23,196	20,000	20,000	20,000	0	0	0	0
418999	Miscellaneous Revenue	0	2,156	2,156	2,156	0	0	0	0
Code 435-00-000-0000-000000-000		**23,196**	**22,156**	**22,156**	**22,156**	**0**	**0**	**0**	**0**
33 Charges For Services		**23,196**	**22,156**	**22,156**	**22,156**	**0**	**0**	**0**	**0**
40 Recovered Costs									
435-00-000-0000-000000-000 Willett Hall Fund									
414999	RC- Other Recovered Costs	90,309	125,000	125,000	125,000	0	0	0	0
Code 435-00-000-0000-000000-000		**90,309**	**125,000**	**125,000**	**125,000**	**0**	**0**	**0**	**0**
40 Recovered Costs		**90,309**	**125,000**	**125,000**	**125,000**	**0**	**0**	**0**	**0**
60 Use Of Property									
435-00-000-0000-000000-000 Willett Hall Fund									
417809	Rental-Other	53,828	70,000	70,000	70,000	0	0	0	0
Code 435-00-000-0000-000000-000		**53,828**	**70,000**	**70,000**	**70,000**	**0**	**0**	**0**	**0**
60 Use Of Property		**53,828**	**70,000**	**70,000**	**70,000**	**0**	**0**	**0**	**0**
90 Operating Transfers In									
435-00-000-0000-000000-000 Willett Hall Fund									
499100	Trans Fr General Fund	102,399	137,253	137,253	0	0	0	0	0
Code 435-00-000-0000-000000-000		**102,399**	**137,253**	**137,253**	**0**	**0**	**0**	**0**	**0**
90 Operating Transfers In		**102,399**	**137,253**	**137,253**	**0**	**0**	**0**	**0**	**0**
99 Fund Balance									
435-00-000-0000-000000-000 Willett Hall Fund									
390098	Budgetary Fund Balance	0	0	0	200,000	0	0	0	0
Code 435-00-000-0000-000000-000		**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**0**
99 Fund Balance		**0**	**0**	**0**	**200,000**	**0**	**0**	**0**	**0**
435 Willett Hall Fund		**269,732**	**354,409**	**354,409**	**417,156**	**0**	**0**	**0**	**0**
500 Cemetery Fund									

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

500 Cemetery Fund

33 Charges For Services

500-00-000-0000-000000-000 Cemetary Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
413040	Fees-Burial	0	50,000	50,000	50,000	0	0	0	0
Code 500-00-000-0000-000000-000		**0**	**50,000**	**50,000**	**50,000**	**0**	**0**	**0**	**0**
33 Charges For Services		**0**	**50,000**	**50,000**	**50,000**	**0**	**0**	**0**	**0**

34 Revenue from Use of Money

500-00-000-0000-000000-000 Cemetary Fund

417100	Investment Income-Realized	0	50,000	50,000	50,000	0	0	0	0
Code 500-00-000-0000-000000-000		**0**	**50,000**	**50,000**	**50,000**	**0**	**0**	**0**	**0**
34 Revenue from Use of Money		**0**	**50,000**	**50,000**	**50,000**	**0**	**0**	**0**	**0**
500 Cemetery Fund		**0**	**100,000**	**100,000**	**100,000**	**0**	**0**	**0**	**0**

630 New Port Community Development Authority

33 Charges For Services

630-00-000-0000-000000-000 New Port Community Development Authority

413330	Fees-Special Assessments	1,071,053	1,019,903	1,019,903	1,019,903	0	0	0	0
Code 630-00-000-0000-000000-000		**1,071,053**	**1,019,903**	**1,019,903**	**1,019,903**	**0**	**0**	**0**	**0**
33 Charges For Services		**1,071,053**	**1,019,903**	**1,019,903**	**1,019,903**	**0**	**0**	**0**	**0**
rt Community Development Authority		**1,071,053**	**1,019,903**	**1,019,903**	**1,019,903**	**0**	**0**	**0**	**0**

700 Public Utility Fund

33 Charges For Services

700-00-000-0000-000000-000 Public Utility Fund

413105	Fees-Fire Hydrant	327,732	320,000	320,000	320,000	0	0	0	0
413115	Fees-Fishing Concession	0	1,000	1,000	1,000	0	0	0	0
413145	Fees-On and Off Charges	328,129	400,000	400,000	400,000	0	0	0	0
413210	Fees-Service Lines	100,582	75,000	75,000	80,000	0	0	0	0
413215	Fees-Sewer Connection	75,715	30,000	30,000	30,000	0	0	0	0
413220	Fees-Sewer Customers	9,068,871	9,050,000	9,050,000	9,050,000	0	0	0	0
413225	Fees-Sewer Lateral & Plugging	1,600	2,000	2,000	2,000	0	0	0	0
413275	Fees-Water Sales Chesap Direct	351,620	294,395	294,395	348,000	0	0	0	0
413276	Fees-Water Sales Chesap Bulk	9,584,048	9,906,121	9,906,121	9,906,121	0	0	0	0
413280	Fees-Water Sales Suffolk	4,126,652	4,055,064	4,055,064	4,055,064	0	0	0	0
413285	Fees-Water Sales Portsmouth	18,835,086	17,410,000	17,410,000	17,410,000	0	0	0	0
418201	Late Charges	309,726	225,000	225,000	250,000	0	0	0	0
418704	Sale of Equipment	8,143	0	0	0	0	0	0	0
418709	Sale of Materials	33,050	0	0	0	0	0	0	0
418901	Cash Over/Under	-50	0	0	0	0	0	0	0
418999	Miscellaneous Revenue	44,150	80,000	80,000	50,000	0	0	0	0
Code 700-00-000-0000-000000-000		**43,195,053**	**41,848,580**	**41,848,580**	**41,902,185**	**0**	**0**	**0**	**0**
33 Charges For Services		**43,195,053**	**41,848,580**	**41,848,580**	**41,902,185**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

700 Public Utility Fund

38 Other Financing Sources

700-00-000-0000-000000-000 Public Utility Fund

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
419121	Proc-Bonds 2005A	33	0	0	0	0	0	0	0
419124	Proc-Bonds 2006A	24	0	0	0	0	0	0	0
419220	Invest Income-2010B	7,088	0	0	0	0	0	0	0
419250	Build America Bonds Subsidy	484,626	522,508	522,508	486,978	0	0	0	0
	Code 700-00-000-0000-000000-000	**491,772**	**522,508**	**522,508**	**486,978**	**0**	**0**	**0**	**0**
	38 Other Financing Sources	**491,772**	**522,508**	**522,508**	**486,978**	**0**	**0**	**0**	**0**

40 Recovered Costs

700-00-000-0000-000000-000 Public Utility Fund

414205	RC-Construction Project	8,459	3,000	3,000	4,000	0	0	0	0
414240	RC-Inventory Utilization	22,883	10,000	10,000	10,000	0	0	0	0
414285	RC-Suffolk Taxes Paid	17,352	18,000	18,000	18,000	0	0	0	0
414290	RC-Taxes Paid	109,441	128,000	128,000	128,000	0	0	0	0
414999	RC- Other Recovered Costs	825	0	0	0	0	0	0	0
	Code 700-00-000-0000-000000-000	**158,960**	**159,000**	**159,000**	**160,000**	**0**	**0**	**0**	**0**
	40 Recovered Costs	**158,960**	**159,000**	**159,000**	**160,000**	**0**	**0**	**0**	**0**

50 Licenses And Permits

700-00-000-0000-000000-000 Public Utility Fund

416145	Permits-Fishing	9,820	8,000	8,000	9,000	0	0	0	0
	Code 700-00-000-0000-000000-000	**9,820**	**8,000**	**8,000**	**9,000**	**0**	**0**	**0**	**0**
	50 Licenses And Permits	**9,820**	**8,000**	**8,000**	**9,000**	**0**	**0**	**0**	**0**

60 Use Of Property

700-00-000-0000-000000-000 Public Utility Fund

417802	Rental-Boat	0	2,000	2,000	1,500	0	0	0	0
417804	Rental-Elevated Water Tanks	45,957	50,000	50,000	20,227	0	0	0	0
417805	Rental-Equipment	5,730	1,500	1,500	2,000	0	0	0	0
	Code 700-00-000-0000-000000-000	**51,687**	**53,500**	**53,500**	**23,727**	**0**	**0**	**0**	**0**
	60 Use Of Property	**51,687**	**53,500**	**53,500**	**23,727**	**0**	**0**	**0**	**0**

99 Fund Balance

700-00-000-0000-000000-000 Public Utility Fund

390098	Budgetary Fund Balance	0	15,610,672	15,610,672	0	0	0	0	0
	Code 700-00-000-0000-000000-000	**0**	**15,610,672**	**15,610,672**	**0**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**15,610,672**	**15,610,672**	**0**	**0**	**0**	**0**	**0**
	700 Public Utility Fund	**43,907,292**	**58,202,260**	**58,202,260**	**42,581,890**	**0**	**0**	**0**	**0**

710 Public Utility CIP

90 Operating Transfers In

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	710 Public Utility CIP								
	90 Operating Transfers In								
	710-00-000-0000-000000-000 Public Utility CIP								
499700	Trans Fr Public Utility Oper	0	17,000,000	17,000,000	1,000,000	2,000,000	0	0	0
	Code 710-00-000-0000-000000-000	**0**	**17,000,000**	**17,000,000**	**1,000,000**	**2,000,000**	**0**	**0**	**0**
	90 Operating Transfers In	**0**	**17,000,000**	**17,000,000**	**1,000,000**	**2,000,000**	**0**	**0**	**0**
	91 Bond Proceeds								
	710-00-000-0000-000000-000 Public Utility CIP								
999999	Future Bond Issuance	0	5,000,000	5,000,000	0	13,400,000	0	0	0
	Code 710-00-000-0000-000000-000	**0**	**5,000,000**	**5,000,000**	**0**	**13,400,000**	**0**	**0**	**0**
	91 Bond Proceeds	**0**	**5,000,000**	**5,000,000**	**0**	**13,400,000**	**0**	**0**	**0**
	710 Public Utility CIP	**0**	**22,000,000**	**22,000,000**	**1,000,000**	**15,400,000**	**0**	**0**	**0**
	720 Golf Fund								
	33 Charges For Services								
	720-00-000-0000-000000-000 Golf Fund								
413055	Fees-Concession	24,700	43,600	43,600	48,500	0	0	0	0
413059	Fees-Professional Lessons	7,299	20,000	20,000	14,000	0	0	0	0
413063	Fees-Equipment Repair	4,698	0	0	2,000	0	0	0	0
413067	Fees - Promotional Events	840	0	0	0	0	0	0	0
413068	Fees - Summer Camp Golf Lessons	0	20,000	20,000	5,000	0	0	0	0
413085	Fees-Driving Range	65,806	63,000	63,000	70,000	0	0	0	0
413120	Fees-Golf	705,832	920,399	920,399	920,000	0	0	0	0
413125	Fees-Jr. Golf	4,453	0	0	4,500	0	0	0	0
413170	Fees-Putting Course	26	0	0	0	0	0	0	0
413400	Gift Cards Redeemed	35,123	0	0	0	0	0	0	0
418999	Miscellaneous Revenue	760	0	0	0	0	0	0	0
	Code 720-00-000-0000-000000-000	**849,537**	**1,066,999**	**1,066,999**	**1,064,000**	**0**	**0**	**0**	**0**
	33 Charges For Services	**849,537**	**1,066,999**	**1,066,999**	**1,064,000**	**0**	**0**	**0**	**0**
	60 Use Of Property								
	720-00-000-0000-000000-000 Golf Fund								
413062	Fees-Pro Shop	71,689	231,000	231,000	131,000	0	0	0	0
413066	Fees-Tournaments	4,490	0	0	5,000	0	0	0	0
417803	Rental-Cart	206,276	179,729	179,729	210,000	0	0	0	0
417812	Rental-Suffolk Golf Course	110,000	110,000	110,000	120,000	0	0	0	0
417815	Rental - Pavilion	0	200,000	200,000	20,000	0	0	0	0
	Code 720-00-000-0000-000000-000	**392,455**	**720,729**	**720,729**	**486,000**	**0**	**0**	**0**	**0**
	60 Use Of Property	**392,455**	**720,729**	**720,729**	**486,000**	**0**	**0**	**0**	**0**
	90 Operating Transfers In								
	720-00-000-0000-000000-000 Golf Fund								
499100	Trans Fr General Fund	1,448,452	850,425	850,425	843,509	0	0	0	0
	Code 720-00-000-0000-000000-000	**1,448,452**	**850,425**	**850,425**	**843,509**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	720 Golf Fund								
	90 Operating Transfers In	**1,448,452**	**850,425**	**850,425**	**843,509**	**0**	**0**	**0**	**0**
	720 Golf Fund	**2,690,444**	**2,638,153**	**2,638,153**	**2,393,509**	**0**	**0**	**0**	**0**
	740 Waste Management Fund								
	33 Charges For Services								
	740-00-000-0000-000000-000 Waste Management Fund								
413180	Fees-Refuse	12,122,529	12,163,677	12,163,677	12,163,677	0	0	0	0
413900	Contributions	268,297	0	0	0	0	0	0	0
418999	Miscellaneous Revenue	1,031	4,800	4,800	4,800	0	0	0	0
	Code 740-00-000-0000-000000-000	**12,391,857**	**12,168,477**	**12,168,477**	**12,168,477**	**0**	**0**	**0**	**0**
	33 Charges For Services	**12,391,857**	**12,168,477**	**12,168,477**	**12,168,477**	**0**	**0**	**0**	**0**
	99 Fund Balance								
	740-00-000-0000-000000-000 Waste Management Fund								
390098	Budgetary Fund Balance	0	1,200,000	1,200,000	200,000	0	0	0	0
	Code 740-00-000-0000-000000-000	**0**	**1,200,000**	**1,200,000**	**200,000**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**1,200,000**	**1,200,000**	**200,000**	**0**	**0**	**0**	**0**
	740 Waste Management Fund	**12,391,857**	**13,368,477**	**13,368,477**	**12,368,477**	**0**	**0**	**0**	**0**
	750 Portsmouth Parking Authority								
	33 Charges For Services								
	750-00-000-0000-000000-000 Portsmouth Parking Authority								
413065	Fees-Daily Receipts and Meters	243,495	305,044	305,044	243,495	0	0	0	0
413090	Fees-Event Parking	46,602	40,000	40,000	46,600	0	0	0	0
418999	Miscellaneous Revenue	2,818	2,400	2,400	2,400	0	0	0	0
	Code 750-00-000-0000-000000-000	**292,915**	**347,444**	**347,444**	**292,495**	**0**	**0**	**0**	**0**
	33 Charges For Services	**292,915**	**347,444**	**347,444**	**292,495**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money								
	750-00-000-0000-000000-000 Portsmouth Parking Authority								
417100	Investment Income-Realized	0	0	0	0	0	0	0	0
	Code 750-00-000-0000-000000-000	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	35 Fines and Forfeitures								
	750-00-000-0000-000000-000 Portsmouth Parking Authority								
415125	Fines-Parking Violations	133,278	185,986	185,986	133,278	0	0	0	0
	Code 750-00-000-0000-000000-000	**133,278**	**185,986**	**185,986**	**133,278**	**0**	**0**	**0**	**0**
	35 Fines and Forfeitures	**133,278**	**185,986**	**185,986**	**133,278**	**0**	**0**	**0**	**0**
	60 Use Of Property								

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

750 Portsmouth Parking Authority

60 Use Of Property

750-00-000-0000-000000-000 Portsmouth Parking Authority

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
417808	Rental-Monthly	634,491	816,390	816,390	825,720	0	0	0	0
417899	Use of Property-Other	650	550	550	550	0	0	0	0
Code 750-00-000-0000-000000-000		**635,141**	**816,940**	**816,940**	**826,270**	**0**	**0**	**0**	**0**
	60 Use Of Property	**635,141**	**816,940**	**816,940**	**826,270**	**0**	**0**	**0**	**0**

90 Operating Transfers In

750-00-000-0000-000000-000 Portsmouth Parking Authority

499100	Trans Fr General Fund	10,228	61,522	61,522	590,179	0	0	0	0
Code 750-00-000-0000-000000-000		**10,228**	**61,522**	**61,522**	**590,179**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**10,228**	**61,522**	**61,522**	**590,179**	**0**	**0**	**0**	**0**
	750 Portsmouth Parking Authority	**1,071,562**	**1,411,892**	**1,411,892**	**1,842,222**	**0**	**0**	**0**	**0**

760 Portsmouth Pkg Authority CIP

90 Operating Transfers In

760-00-000-0000-000000-000 Portsmouth Pkg Authority CIP

499750	Trans Fr Parking Auth Oper	0	150,000	150,000	600,000	0	0	0	0
Code 760-00-000-0000-000000-000		**0**	**150,000**	**150,000**	**600,000**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**0**	**150,000**	**150,000**	**600,000**	**0**	**0**	**0**	**0**

91 Bond Proceeds

760-00-000-0000-000000-000 Portsmouth Pkg Authority CIP

999999	Future Bond Issuance	0	0	0	1,500,000	0	11,250,000	11,250,000	0
Code 760-00-000-0000-000000-000		**0**	**0**	**0**	**1,500,000**	**0**	**11,250,000**	**11,250,000**	**0**
	91 Bond Proceeds	**0**	**0**	**0**	**1,500,000**	**0**	**11,250,000**	**11,250,000**	**0**
	760 Portsmouth Pkg Authority CIP	**0**	**150,000**	**150,000**	**2,100,000**	**0**	**11,250,000**	**11,250,000**	**0**

800 City Garage Fund

33 Charges For Services

800-00-000-0000-000000-000 City Garage Fund

413133	Fees-School Board	759,357	760,000	760,000	760,000	0	0	0	0
413134	Fees-Fuel	2,646,997	2,602,908	2,602,908	2,536,744	0	0	0	0
413135	Fees-Motor Pool	18,933	12,805	12,805	12,805	0	0	0	0
413265	Fees-Vehicle Impound	200,621	0	0	0	0	0	0	0
413310	Fees-City Garage	5,684,232	5,312,316	5,312,316	5,312,316	0	0	0	0
413900	Contributions	793,203	0	0	0	0	0	0	0
418704	Sale of Equipment	21,567	30,000	30,000	30,000	0	0	0	0
418999	Miscellaneous Revenue	40	0	0	0	0	0	0	0
Code 800-00-000-0000-000000-000		**10,124,951**	**8,718,029**	**8,718,029**	**8,651,865**	**0**	**0**	**0**	**0**
	33 Charges For Services	**10,124,951**	**8,718,029**	**8,718,029**	**8,651,865**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	800 City Garage Fund								
	90 Operating Transfers In								
	800-00-000-0000-000000-000 City Garage Fund								
499420	Trans Fr Stormwater Mgmt Fund	41,978	42,000	42,000	42,000	0	0	0	0
	Code 800-00-000-0000-000000-000	**41,978**	**42,000**	**42,000**	**42,000**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**41,978**	**42,000**	**42,000**	**42,000**	**0**	**0**	**0**	**0**
	99 Fund Balance								
	800-00-000-0000-000000-000 City Garage Fund								
390098	Budgetary Fund Balance	0	0	0	0	0	0	0	0
	Code 800-00-000-0000-000000-000	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	800 City Garage Fund	**10,166,929**	**8,760,029**	**8,760,029**	**8,693,865**	**0**	**0**	**0**	**0**
	810 Information Technology Fund								
	33 Charges For Services								
	810-00-000-0000-000000-000 Information Technology Fund								
413136	Fees-Information Technology	5,449,694	5,099,434	5,099,434	5,223,295	0	0	0	0
418999	Miscellaneous Revenue	32,916	95,174	95,174	13,179	0	0	0	0
	Code 810-00-000-0000-000000-000	**5,482,610**	**5,194,608**	**5,194,608**	**5,236,474**	**0**	**0**	**0**	**0**
	33 Charges For Services	**5,482,610**	**5,194,608**	**5,194,608**	**5,236,474**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money								
	810-00-000-0000-000000-000 Information Technology Fund								
417100	Investment Income-Realized	0	5,000	5,000	0	0	0	0	0
	Code 810-00-000-0000-000000-000	**0**	**5,000**	**5,000**	**0**	**0**	**0**	**0**	**0**
	34 Revenue from Use of Money	**0**	**5,000**	**5,000**	**0**	**0**	**0**	**0**	**0**
	810 Information Technology Fund	**5,482,610**	**5,199,608**	**5,199,608**	**5,236,474**	**0**	**0**	**0**	**0**
	820 Risk Management Fund								
	33 Charges For Services								
	820-00-000-0000-000000-000 Risk Management Fund								
413137	Fees-Risk Management	5,685,362	5,612,287	5,612,287	5,735,363	0	0	0	0
	Code 820-00-000-0000-000000-000	**5,685,362**	**5,612,287**	**5,612,287**	**5,735,363**	**0**	**0**	**0**	**0**
	33 Charges For Services	**5,685,362**	**5,612,287**	**5,612,287**	**5,735,363**	**0**	**0**	**0**	**0**
	40 Recovered Costs								
	820-00-000-0000-000000-000 Risk Management Fund								
414235	RC-Insurance Recoveries	0	264,075	264,075	264,075	0	0	0	0
414295	RC-Workers Compensation	136,737	0	0	0	0	0	0	0
414999	RC- Other Recovered Costs	6,095	0	0	0	0	0	0	0
	Code 820-00-000-0000-000000-000	**142,832**	**264,075**	**264,075**	**264,075**	**0**	**0**	**0**	**0**

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	820 Risk Management Fund								
	40 Recovered Costs	**142,832**	**264,075**	**264,075**	**264,075**	**0**	**0**	**0**	**0**
	99 Fund Balance								
	820-00-000-0000-000000-000 Risk Management Fund								
390098	Budgetary Fund Balance	0	2,000,000	2,000,000	0	0	0	0	0
	Code 820-00-000-0000-000000-000	**0**	**2,000,000**	**2,000,000**	**0**	**0**	**0**	**0**	**0**
	99 Fund Balance	**0**	**2,000,000**	**2,000,000**	**0**	**0**	**0**	**0**	**0**
	820 Risk Management Fund	**5,828,194**	**7,876,362**	**7,876,362**	**5,999,438**	**0**	**0**	**0**	**0**
	830 Health Insurance Fund								
	33 Charges For Services								
	830-00-000-0000-000000-000 Health Insurance Fund								
413142	Fees-Medicare Reimbursement	57,582	40,000	40,000	0	0	0	0	0
413905	Contributions-Delta Care	0	0	0	179,353	0	0	0	0
413906	Contributions-Delta Care-ER	0	0	0	3,955	0	0	0	0
413907	Contributions-Delta PPO Plus	0	0	0	808,899	0	0	0	0
413908	Contributions-Delta PPO Plus-ER	0	0	0	53,516	0	0	0	0
413910	Contributions-Vision Svcs	0	0	0	298,593	0	0	0	0
413915	Contributions-EE	3,713,473	4,135,213	4,135,213	3,338,947	0	0	0	0
413920	Contributions-ER	16,517,119	15,675,744	15,675,744	11,931,719	0	0	0	0
413923	Contributions-ER-Retirees	0	0	0	1,191,443	0	0	0	0
413925	Contributions-Retiree	4,020,787	2,855,671	2,855,671	2,363,378	0	0	0	0
	Code 830-00-000-0000-000000-000	**24,308,961**	**22,706,628**	**22,706,628**	**20,169,803**	**0**	**0**	**0**	**0**
	33 Charges For Services	**24,308,961**	**22,706,628**	**22,706,628**	**20,169,803**	**0**	**0**	**0**	**0**
	38 Other Financing Sources								
	830-00-000-0000-000000-000 Health Insurance Fund								
418902	Plan Use of Fund Balance	0	0	0	0	0	0	0	0
	Code 830-00-000-0000-000000-000	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	38 Other Financing Sources	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	90 Operating Transfers In								
	830-00-000-0000-000000-000 Health Insurance Fund								
499620	Transfer From OPEB Fund	3,000,000	0	0	0	0	0	0	0
	Code 830-00-000-0000-000000-000	**3,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	90 Operating Transfers In	**3,000,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	830 Health Insurance Fund	**27,308,961**	**22,706,628**	**22,706,628**	**20,169,803**	**0**	**0**	**0**	**0**
	900 Portsmouth City Public Schools								
	51 School General Fund								

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

900 Portsmouth City Public Schools

51 School General Fund

85010 Portsmouth City Public Education

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400001	City Funds	0	51,400,000	51,400,000	52,400,000	0	0	0	0
400002	Federal Funds	0	700,000	700,000	600,000	0	0	0	0
400003	Other Funds	0	1,919,142	1,919,142	1,548,995	0	0	0	0
400004	State Sales Tax for Education	0	15,072,252	15,072,252	15,496,493	0	0	0	0
400005	State Revenue	0	71,460,286	71,460,286	73,506,015	0	0	0	0
	Org Code 85010	**0**	**140,551,680**	**140,551,680**	**143,551,503**	**0**	**0**	**0**	**0**
	51 School General Fund	**0**	**140,551,680**	**140,551,680**	**143,551,503**	**0**	**0**	**0**	**0**

52 School Grant Fund

85010 Portsmouth City Public Education

400101	Federal Revenue	0	11,075,105	11,075,105	11,668,429	0	0	0	0
400102	State Revenue	0	4,724,291	4,724,291	4,921,464	0	0	0	0
400103	Other Revenue	0	251,049	251,049	274,432	0	0	0	0
400104	Transfers In	0	1,368,509	1,368,509	1,785,792	0	0	0	0
	Org Code 85010	**0**	**17,418,954**	**17,418,954**	**18,650,117**	**0**	**0**	**0**	**0**
	52 School Grant Fund	**0**	**17,418,954**	**17,418,954**	**18,650,117**	**0**	**0**	**0**	**0**

53 School Food Services Fund

85010 Portsmouth City Public Education

400201	State Revenue	0	125,000	125,000	110,000	0	0	0	0
400202	Federal Revenue	0	5,700,000	5,700,000	6,454,600	0	0	0	0
400203	Charges for Services	0	1,050,000	1,050,000	755,000	0	0	0	0
400204	Donated Commodities	0	400,000	400,000	400,000	0	0	0	0
400205	Other Revenue	0	1,151,500	1,151,500	700,500	0	0	0	0
	Org Code 85010	**0**	**8,426,500**	**8,426,500**	**8,420,100**	**0**	**0**	**0**	**0**
	53 School Food Services Fund	**0**	**8,426,500**	**8,426,500**	**8,420,100**	**0**	**0**	**0**	**0**

54 School Risk Mgmt Fund

85010 Portsmouth City Public Education

400301	Transfers In	0	955,702	955,702	19,656,072	0	0	0	0
	Org Code 85010	**0**	**955,702**	**955,702**	**19,656,072**	**0**	**0**	**0**	**0**
	54 School Risk Mgmt Fund	**0**	**955,702**	**955,702**	**19,656,072**	**0**	**0**	**0**	**0**

55 School Print Shop Fund

85010 Portsmouth City Public Education

400401	Internal Charges	0	0	0	0	0	0	0	0
400402	External Charges	0	0	0	0	0	0	0	0
	Org Code 85010	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	55 School Print Shop Fund	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

57 School Textbook Fund

Revenue Line Item Budget Report grouped by Fund, Account Major

City of Portsmouth *Fiscal Year 2017*

900 Portsmouth City Public Schools

57 School Textbook Fund

85010 Portsmouth City Public Education

Account Code	Revenue Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400601	State Revenue	0	998,633	998,633	1,148,411	0	0	0	0
400602	Local Match	0	365,247	365,247	384,030	0	0	0	0
	Org Code 85010	**0**	**1,363,880**	**1,363,880**	**1,532,441**	**0**	**0**	**0**	**0**
	57 School Textbook Fund	**0**	**1,363,880**	**1,363,880**	**1,532,441**	**0**	**0**	**0**	**0**
	900 Portsmouth City Public Schools	**0**	**168,716,716**	**168,716,716**	**191,810,233**	**0**	**0**	**0**	**0**
	Report Grand Total	**447,659,600**	**632,431,485**	**632,431,485**	**616,473,722**	**15,400,000**	**11,250,000**	**11,250,000**	**0**

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0101 City Council

100-10-100-1000-000000-000 City Council

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	163,001	163,000	163,000	163,000	0	0	0	0
501200	Accrued Payroll	676	0	0	0	0	0	0	0
511100	Bene-FICA	11,287	12,473	12,473	12,473	0	0	0	0
511115	Bene-Health Insurance	19,159	20,155	20,155	18,151	0	0	0	0
511120	Bene-Dental Insurance	217	39	39	39	0	0	0	0
511125	Bene-VRS Life Insurance	1,939	1,942	1,942	2,134	0	0	0	0
511145	Bene-Retirement PSRS	16,915	16,915	16,915	16,915	0	0	0	0
521005	Contractual-Code Suppl & Index	7,506	10,000	10,000	10,000	0	0	0	0
531907	Supp-Food and Provisions	250	0	0	0	0	0	0	0
531914	Supp-Office and Printing	0	12,000	12,000	12,000	0	0	0	0
531999	Supp-Other	9,562	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	3,174	0	0	0	0	0	0	0
555210	Travel	14,236	10,000	10,000	10,000	0	0	0	0
555300	Mtgs-City Council	30,767	17,349	17,349	17,349	0	0	0	0
555305	Mtgs-Council Special Events	6,628	7,000	7,000	7,000	0	0	0	0
555399	Mtgs-Other	2,115	0	0	0	0	0	0	0
559090	Civ Orgs-US Conf of Mayors	5,269	5,269	5,269	5,269	0	0	0	0
630101	Risk Management Charges	5,099	5,099	5,099	4,671	0	0	0	0
	100-10-100-1000-000000-000 City	297,799	281,241	281,241	279,001	0	0	0	0
	0101 City Council	**297,799**	**281,241**	**281,241**	**279,001**	**0**	**0**	**0**	**0**

0102 City Clerk

100-10-101-1010-000000-000 City Clerk

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	193,857	196,975	196,975	199,309	0	0	0	0
501200	Accrued Payroll	382	0	0	0	0	0	0	0
511100	Bene-FICA	13,774	15,067	15,067	15,247	0	0	0	0
511115	Bene-Health Insurance	36,946	38,868	38,868	28,585	0	0	0	0
511120	Bene-Dental Insurance	438	127	127	127	0	0	0	0
511125	Bene-VRS Life Insurance	2,255	2,344	2,344	2,611	0	0	0	0
511140	Bene-Retirement VRS	18,320	19,048	19,048	20,509	0	0	0	0
511145	Bene-Retirement PSRS	6,316	6,316	6,316	6,316	0	0	0	0
531914	Supp-Office and Printing	5,782	9,900	9,900	9,900	0	0	0	0
536110	Dues-Memberships	585	600	600	600	0	0	0	0
542020	Tele-Telephone Cellular	442	0	0	442	0	0	0	0
554010	Advertising	8,967	10,600	10,600	10,600	0	0	0	0
555100	Training	1,883	2,200	2,200	2,200	0	0	0	0
555210	Travel	5,001	6,100	6,100	6,100	0	0	0	0
610101	Computer Service Charges	22,506	16,227	16,227	27,640	0	0	0	0
610102	Telecommunications Charges	5,528	5,812	5,812	4,723	0	0	0	0
630101	Risk Management Charges	2,914	2,914	2,914	3,114	0	0	0	0
	100-10-101-1010-000000-000 City Clerk	325,896	333,098	333,098	338,023	0	0	0	0
	0102 City Clerk	**325,896**	**333,098**	**333,098**	**338,023**	**0**	**0**	**0**	**0**

0103 City Manager

100-10-102-1020-000000-000 City Manager

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	644,054	637,494	637,494	684,815	0	0	0	0
501100	Sal-Part-time	45,465	0	0	0	0	0	0	0
501200	Accrued Payroll	-2,117	0	0	0	0	0	0	0
510001	Allow-Automotive	6,092	7,200	7,200	7,200	0	0	0	0
510006	Allow-Other	0	0	0	3,600	0	0	0	0
511100	Bene-FICA	46,873	45,314	45,314	49,702	0	0	0	0
511115	Bene-Health Insurance	26,379	29,153	29,153	34,123	0	0	0	0
511120	Bene-Dental Insurance	458	156	156	156	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0103 City Manager

100-10-102-1020-000000-000 City Manager

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511125	Bene-VRS Life Insurance	5,022	5,693	5,693	9,097	0	0	0	0
511132	Bene-VLDP Disability	142	155	155	1,630	0	0	0	0
511140	Bene-Retirement VRS	40,808	46,258	46,258	71,293	0	0	0	0
511145	Bene-Retirement PSRS	37,748	37,748	37,748	37,748	0	0	0	0
521905	Contractual-Other	50,183	40,000	40,000	40,000	0	0	0	0
522115	Maint-Office Equipment	22,925	100	100	100	0	0	0	0
531914	Supp-Office and Printing	1,935	10,884	10,884	10,884	0	0	0	0
531922	Supp-Productions	0	1,281	1,281	0	0	0	0	0
531999	Supp-Other	9,155	13,000	13,000	13,000	0	0	0	0
535100	Books and Publications	826	1,000	1,000	2,400	0	0	0	0
536110	Dues-Memberships	3,763	20,000	20,000	15,000	0	0	0	0
542010	Tele-Telephone	0	300	300	0	0	0	0	0
542020	Tele-Telephone Cellular	1,290	0	0	1,617	0	0	0	0
555100	Training	26,795	2,040	2,040	2,040	0	0	0	0
555210	Travel	8,397	10,000	10,000	10,000	0	0	0	0
555399	Mtgs-Other	17,144	24,000	24,000	24,000	0	0	0	0
610101	Computer Service Charges	22,357	19,108	19,108	17,709	0	0	0	0
610102	Telecommunications Charges	8,019	5,681	5,681	4,318	0	0	0	0
630101	Risk Management Charges	4,371	4,371	4,371	5,449	0	0	0	0
	100-10-102-1020-000000-000 City	1,028,082	960,936	960,936	1,045,881	0	0	0	0
	0103 City Manager	**1,028,082**	**960,936**	**960,936**	**1,045,881**	**0**	**0**	**0**	**0**

0104 Management and Legislative Affairs

100-10-102-1021-000000-000 Management and Legislative Affairs

501000	Sal-Full-time	149,237	149,237	149,237	152,223	0	0	0	0
501200	Accrued Payroll	1,177	0	0	0	0	0	0	0
511100	Bene-FICA	13,973	11,417	11,417	11,645	0	0	0	0
511115	Bene-Health Insurance	23,079	12,158	12,158	12,756	0	0	0	0
511120	Bene-Dental Insurance	269	49	49	49	0	0	0	0
511125	Bene-VRS Life Insurance	2,291	1,776	1,776	1,994	0	0	0	0
511140	Bene-Retirement VRS	18,619	14,431	14,431	15,664	0	0	0	0
521905	Contractual-Other	104,672	53,580	53,580	53,580	0	0	0	0
531914	Supp-Office and Printing	35	3,462	3,462	0	0	0	0	0
535100	Books and Publications	0	530	530	0	0	0	0	0
536110	Dues-Memberships	795	954	954	954	0	0	0	0
542020	Tele-Telephone Cellular	1,368	1,261	1,261	1,261	0	0	0	0
555100	Training	517	3,290	3,290	3,290	0	0	0	0
555210	Travel	836	1,020	1,020	1,020	0	0	0	0
556125	Civ Orgs-Va Institute Of Govt	10,000	10,000	10,000	10,000	0	0	0	0
556141	Civ Orgs-Virginia Municipal Lg	28,189	28,189	28,189	28,189	0	0	0	0
556142	Civ Orgs-VA First Cities Coali	24,828	24,829	24,829	24,829	0	0	0	0
559040	General Assembly Expenses	15,465	25,330	25,330	25,330	0	0	0	0
610101	Computer Service Charges	16,717	18,752	18,752	17,844	0	0	0	0
610102	Telecommunications Charges	2,086	2,019	2,019	1,855	0	0	0	0
620101	Garage Equip Rental Charges	4,372	0	0	0	0	0	0	0
620102	Motor Pool Charges	690	0	0	1,740	0	0	0	0
630101	Risk Management Charges	2,185	2,185	2,185	0	0	0	0	0
	100-10-102-1021-000000-000	421,401	364,469	364,469	364,223	0	0	0	0
	0104 Management and Legislative	**421,401**	**364,469**	**364,469**	**364,223**	**0**	**0**	**0**	**0**

0105 Registrar

100-10-103-1030-000000-000 General Registrar

501000	Sal-Full-time	212,737	212,189	212,189	216,436	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0105 Registrar

100-10-103-1030-000000-000 General Registrar

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501100	Sal-Part-time	119,597	180,417	180,417	180,417	0	0	0	0
501200	Accrued Payroll	17,861	0	0	0	0	0	0	0
510012	Allow-Other Supplements	19,077	19,077	19,077	19,458	0	0	0	0
511100	Bene-FICA	23,070	27,638	27,638	27,993	0	0	0	0
511115	Bene-Health Insurance	24,472	25,292	25,292	23,648	0	0	0	0
511120	Bene-Dental Insurance	434	117	117	117	0	0	0	0
511125	Bene-VRS Life Insurance	2,740	2,753	2,753	3,091	0	0	0	0
511140	Bene-Retirement VRS	22,257	22,363	22,363	24,273	0	0	0	0
522115	Maint-Office Equipment	13,920	16,000	16,000	16,000	0	0	0	0
523145	Rentals-Land and Buildings	9,450	11,475	11,475	7,650	0	0	0	0
523999	Rentals-Other	3,308	4,000	4,000	4,000	0	0	0	0
531907	Supp-Food and Provisions	91	0	0	1,000	0	0	0	0
531914	Supp-Office and Printing	72,046	85,000	85,000	120,000	0	0	0	0
536110	Dues-Memberships	355	355	355	355	0	0	0	0
542020	Tele-Telephone Cellular	714	0	0	1,800	0	0	0	0
554010	Advertising	1,825	4,000	4,000	4,000	0	0	0	0
555100	Training	990	360	360	360	0	0	0	0
555206	Travel - Tolls	6	0	0	0	0	0	0	0
555210	Travel	1,694	5,750	5,750	5,750	0	0	0	0
610101	Computer Service Charges	21,815	9,239	9,239	13,888	0	0	0	0
610102	Telecommunications Charges	3,128	3,220	3,220	2,977	0	0	0	0
620101	Garage Equip Rental Charges	4,596	3,650	3,650	3,650	0	0	0	0
620105	Fuel Charges	723	652	652	563	0	0	0	0
630101	Risk Management Charges	7,479	7,479	7,479	15,977	0	0	0	0
	100-10-103-1030-000000-000 General	584,386	641,026	641,026	693,403	0	0	0	0
	0105 Registrar	**584,386**	**641,026**	**641,026**	**693,403**	**0**	**0**	**0**	**0**

0106 City Attorney

100-10-104-1040-000000-000 City Attorney

501000	Sal-Full-time	806,300	1,070,334	1,070,334	1,078,900	0	0	0	0
501100	Sal-Part-time	71,524	71,971	71,971	71,971	0	0	0	0
501200	Accrued Payroll	-6,858	0	0	0	0	0	0	0
510006	Allow-Other	0	16,320	16,320	16,320	0	0	0	0
511100	Bene-FICA	61,962	68,087	68,087	75,979	0	0	0	0
511115	Bene-Health Insurance	89,768	94,439	94,439	76,737	0	0	0	0
511120	Bene-Dental Insurance	1,108	312	312	234	0	0	0	0
511125	Bene-VRS Life Insurance	9,452	10,358	10,358	12,693	0	0	0	0
511132	Bene-VLDP Disability	0	396	396	1,429	0	0	0	0
511140	Bene-Retirement VRS	76,808	84,159	84,159	99,699	0	0	0	0
511145	Bene-Retirement PSRS	17,369	17,369	17,369	17,369	0	0	0	0
521014	Contractual-Legal	20,369	95,788	95,788	120,788	0	0	0	0
521902	Contractual-Equalization Board	1,400	2,554	2,554	2,554	0	0	0	0
521905	Contractual-Other	6,356	74,672	74,672	74,672	0	0	0	0
531914	Supp-Office and Printing	1,842	1,515	1,515	1,515	0	0	0	0
531999	Supp-Other	3,287	4,485	4,485	4,485	0	0	0	0
535100	Books and Publications	7,733	6,061	6,061	6,061	0	0	0	0
536110	Dues-Memberships	3,870	4,040	4,040	4,040	0	0	0	0
542020	Tele-Telephone Cellular	262	656	656	656	0	0	0	0
554010	Advertising	0	480	480	480	0	0	0	0
555100	Training	6,860	9,091	9,091	9,091	0	0	0	0
555210	Travel	786	2,020	2,020	2,020	0	0	0	0
555399	Mtgs-Other	349	3,030	3,030	3,030	0	0	0	0
610101	Computer Service Charges	29,214	14,437	14,437	20,559	0	0	0	0
610102	Telecommunications Charges	6,335	4,559	4,559	4,007	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0106 City Attorney

100-10-104-1040-000000-000 City Attorney

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
630101	Risk Management Charges	8,013	8,013	8,013	8,563	0	0	0	0
	100-10-104-1040-000000-000 City	1,224,110	1,665,146	1,665,146	1,713,852	0	0	0	0
	0106 City Attorney	**1,224,110**	**1,665,146**	**1,665,146**	**1,713,852**	**0**	**0**	**0**	**0**

0107 Human Resource Management

100-10-105-1050-000000-000 Human Resource Management

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	477,167	496,009	496,009	622,556	0	0	0	0
501100	Sal-Part-time	4,178	11,253	11,253	11,253	0	0	0	0
501200	Accrued Payroll	4,805	0	0	0	0	0	0	0
511100	Bene-FICA	34,854	39,786	39,786	42,506	0	0	0	0
511115	Bene-Health Insurance	38,202	46,674	46,674	34,031	0	0	0	0
511120	Bene-Dental Insurance	474	137	137	108	0	0	0	0
511125	Bene-VRS Life Insurance	5,583	6,262	6,262	7,252	0	0	0	0
511132	Bene-VLDP Disability	586	837	837	996	0	0	0	0
511140	Bene-Retirement VRS	45,433	50,884	50,884	56,162	0	0	0	0
511145	Bene-Retirement PSRS	5,605	5,605	5,605	5,605	0	0	0	0
511160	Tuition Assistance	33,632	2,729	2,729	50,000	0	0	0	0
521001	Contractual-Actuary Fees	23,000	0	0	0	0	0	0	0
521008	Contractual-EAP	10,714	20,000	20,000	20,000	0	0	0	0
521304	Contractual-Drug Testing	50,735	42,033	42,033	42,033	0	0	0	0
521905	Contractual-Other	167,449	203,400	203,400	203,400	0	0	0	0
521924	Contractual - Benefits Administrator	12,639	0	0	0	0	0	0	0
522115	Maint-Office Equipment	135	300	300	300	0	0	0	0
531902	Supp-Awards	19,191	24,000	24,000	24,000	0	0	0	0
531914	Supp-Office and Printing	10,998	7,527	7,527	7,527	0	0	0	0
531999	Supp-Other	325	7,500	7,500	7,500	0	0	0	0
535100	Books and Publications	0	400	400	400	0	0	0	0
536110	Dues-Memberships	2,335	1,000	1,000	1,000	0	0	0	0
542020	Tele-Telephone Cellular	969	1,101	1,101	1,101	0	0	0	0
554010	Advertising	34,819	48,000	48,000	48,000	0	0	0	0
555100	Training	1,850	6,500	6,500	6,500	0	0	0	0
555110	Training-Personnel Sponsored	0	11,000	11,000	11,000	0	0	0	0
555210	Travel	495	2,000	2,000	2,000	0	0	0	0
610101	Computer Service Charges	77,703	74,745	74,745	63,894	0	0	0	0
610102	Telecommunications Charges	5,603	4,358	4,358	3,742	0	0	0	0
630101	Risk Management Charges	6,745	6,745	6,745	5,633	0	0	0	0
	100-10-105-1050-000000-000 Human	1,076,222	1,120,785	1,120,785	1,278,499	0	0	0	0
	0107 Human Resource Management	**1,076,222**	**1,120,785**	**1,120,785**	**1,278,499**	**0**	**0**	**0**	**0**

0108 Civil Service Commission

100-10-105-1051-000000-000 Civil Service Commission

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521905	Contractual-Other	48,696	70,283	70,283	70,283	0	0	0	0
521914	Contractual-Temp Work	0	3,000	3,000	3,000	0	0	0	0
531914	Supp-Office and Printing	806	1,780	1,780	1,780	0	0	0	0
554010	Advertising	3,624	11,600	11,600	11,600	0	0	0	0
555210	Travel	863	4,200	4,200	4,200	0	0	0	0
	100-10-105-1051-000000-000 Civil	53,988	90,863	90,863	90,863	0	0	0	0
	0108 Civil Service Commission	**53,988**	**90,863**	**90,863**	**90,863**	**0**	**0**	**0**	**0**

0109 Commissioner of the Revenue

100-10-106-1060-000000-000 Commissioner of the Revenue

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0109 Commissioner of the Revenue

100-10-106-1060-000000-000 Commissioner of the Revenue

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	801,409	792,818	792,818	781,080	0	0	0	0
501100	Sal-Part-time	83,551	72,800	72,800	72,800	0	0	0	0
501200	Accrued Payroll	546	0	0	0	0	0	0	0
510012	Allow-Other Supplements	72,507	34,391	34,391	34,391	0	0	0	0
511100	Bene-FICA	69,950	70,421	70,421	69,456	0	0	0	0
511115	Bene-Health Insurance	134,392	146,557	146,557	131,926	0	0	0	0
511120	Bene-Dental Insurance	1,931	478	478	498	0	0	0	0
511125	Bene-VRS Life Insurance	9,952	10,266	10,266	11,284	0	0	0	0
511132	Bene-VLDP Disability	437	668	668	680	0	0	0	0
511140	Bene-Retirement VRS	80,864	83,414	83,414	87,945	0	0	0	0
521014	Contractual-Legal	1,376	0	0	0	0	0	0	0
521905	Contractual-Other	18,259	50,000	50,000	50,000	0	0	0	0
522115	Maint-Office Equipment	0	1,500	1,500	3,000	0	0	0	0
523999	Rentals-Other	0	3,783	3,783	3,783	0	0	0	0
531001	Supp-Postage	10,738	20,000	20,000	20,000	0	0	0	0
531907	Supp-Food and Provisions	416	0	0	2,000	0	0	0	0
531914	Supp-Office and Printing	25,264	30,000	30,000	35,000	0	0	0	0
531999	Supp-Other	9,333	26,000	26,000	26,000	0	0	0	0
535100	Books and Publications	1,080	5,000	5,000	5,000	0	0	0	0
536110	Dues-Memberships	4,395	3,000	3,000	4,200	0	0	0	0
542010	Tele-Telephone	5,969	6,000	6,000	6,000	0	0	0	0
542020	Tele-Telephone Cellular	3,587	2,000	2,000	2,000	0	0	0	0
555100	Training	5,725	15,000	15,000	15,000	0	0	0	0
555210	Travel	5,377	18,000	18,000	18,000	0	0	0	0
559055	DMV Select-Expenses	619	0	0	0	0	0	0	0
599055	DMV Select	31,880	56,000	56,000	60,000	0	0	0	0
610101	Computer Service Charges	176,957	157,920	157,920	165,904	0	0	0	0
610102	Telecommunications Charges	16,582	12,496	12,496	10,678	0	0	0	0
620101	Garage Equip Rental Charges	13,787	11,621	11,621	11,621	0	0	0	0
620105	Fuel Charges	3,090	3,506	3,506	2,363	0	0	0	0
630101	Risk Management Charges	19,109	19,109	19,109	20,336	0	0	0	0
	100-10-106-1060-000000-000	1,609,082	1,652,748	1,652,748	1,650,945	0	0	0	0
	0109 Commissioner of the Revenue	**1,609,082**	**1,652,748**	**1,652,748**	**1,650,945**	**0**	**0**	**0**	**0**

0110 City Assessor

100-10-107-1070-000000-000 City Assessor

501000	Sal-Full-time	467,193	519,684	519,684	522,250	0	0	0	0
501100	Sal-Part-time	25,904	30,000	30,000	30,000	0	0	0	0
501200	Accrued Payroll	2,054	0	0	0	0	0	0	0
511100	Bene-FICA	35,307	41,075	41,075	41,269	0	0	0	0
511115	Bene-Health Insurance	74,980	82,622	82,622	81,557	0	0	0	0
511120	Bene-Dental Insurance	759	215	215	215	0	0	0	0
511125	Bene-VRS Life Insurance	5,536	6,184	6,184	6,841	0	0	0	0
511132	Bene-VLDP Disability	180	508	508	446	0	0	0	0
511140	Bene-Retirement VRS	44,985	50,253	50,253	53,455	0	0	0	0
511145	Bene-Retirement PSRS	21,515	21,515	21,515	21,515	0	0	0	0
531914	Supp-Office and Printing	6,233	3,500	3,500	3,000	0	0	0	0
531999	Supp-Other	150	5,100	5,100	5,000	0	0	0	0
533010	Noncap-Equipment	603	10,000	10,000	10,000	0	0	0	0
535100	Books and Publications	1,003	2,500	2,500	2,500	0	0	0	0
536110	Dues-Memberships	7,774	9,500	9,500	9,500	0	0	0	0
542020	Tele-Telephone Cellular	242	100	100	250	0	0	0	0
554010	Advertising	570	800	800	800	0	0	0	0
555100	Training	850	10,000	10,000	10,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

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100 General Fund

0110 City Assessor

100-10-107-1070-000000-000 City Assessor

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
555206	Travel - Tolls	16	0	0	0	0	0	0	0
555210	Travel	4,624	3,500	3,500	5,000	0	0	0	0
610101	Computer Service Charges	203,194	178,412	178,412	153,267	0	0	0	0
610102	Telecommunications Charges	7,237	4,764	4,764	4,405	0	0	0	0
620101	Garage Equip Rental Charges	19,695	12,680	12,680	12,680	0	0	0	0
620104	Vehicle Acquisition	138	0	0	0	0	0	0	0
620105	Fuel Charges	3,512	3,886	3,886	3,123	0	0	0	0
630101	Risk Management Charges	21,252	21,252	21,252	24,011	0	0	0	0
	100-10-107-1070-000000-000 City	955,506	1,018,050	1,018,050	1,001,084	0	0	0	0
	0110 City Assessor	**955,506**	**1,018,050**	**1,018,050**	**1,001,084**	**0**	**0**	**0**	**0**

0111 City Treasurer

100-10-108-1080-000000-000 City Treasurer

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	1,002,725	998,183	998,183	1,014,902	0	0	0	0
501100	Sal-Part-time	18,496	26,072	26,072	26,072	0	0	0	0
501200	Accrued Payroll	4,685	0	0	0	0	0	0	0
510012	Allow-Other Supplements	94,342	91,692	91,692	91,692	0	0	0	0
511100	Bene-FICA	80,774	84,809	84,809	85,780	0	0	0	0
511115	Bene-Health Insurance	140,879	134,890	134,890	135,508	0	0	0	0
511120	Bene-Dental Insurance	2,184	488	488	576	0	0	0	0
511125	Bene-VRS Life Insurance	12,589	13,008	13,008	14,533	0	0	0	0
511132	Bene-VLDP Disability	424	579	579	1,158	0	0	0	0
511140	Bene-Retirement VRS	102,307	105,712	105,712	112,957	0	0	0	0
521006	Contractual-Collection Svcs	23,832	25,000	25,000	30,000	0	0	0	0
521029	State Pmnt Processing	334	200	200	400	0	0	0	0
521030	ARC Payment Processing	29,732	260	260	30,000	0	0	0	0
521031	Echeck/Debit	26,243	5,500	5,500	30,000	0	0	0	0
521918	Contractual-Security	4,672	0	0	5,000	0	0	0	0
522115	Maint-Office Equipment	0	3,060	3,060	3,060	0	0	0	0
531001	Supp-Postage	143,653	120,000	120,000	145,000	0	0	0	0
531101	Supp-Dog Licenses	675	700	700	700	0	0	0	0
531905	Supp-Cigarette Stamps	22,032	25,000	25,000	25,000	0	0	0	0
531907	Supp-Food and Provisions	1,409	0	0	1,500	0	0	0	0
531914	Supp-Office and Printing	51,316	50,000	50,000	50,000	0	0	0	0
531999	Supp-Other	32,107	44,000	44,000	44,000	0	0	0	0
533010	Noncap-Equipment	27,626	10,000	10,000	10,000	0	0	0	0
535100	Books and Publications	242	300	300	300	0	0	0	0
536110	Dues-Memberships	1,060	1,500	1,500	1,500	0	0	0	0
542010	Tele-Telephone	8,216	10,000	10,000	10,000	0	0	0	0
542020	Tele-Telephone Cellular	603	700	700	700	0	0	0	0
554010	Advertising	1,995	3,500	3,500	3,500	0	0	0	0
555100	Training	5,855	4,500	4,500	5,500	0	0	0	0
555205	Travel-Mileage	124	1,500	1,500	1,500	0	0	0	0
555210	Travel	2,758	2,000	2,000	3,000	0	0	0	0
610101	Computer Service Charges	321,044	307,860	307,860	306,585	0	0	0	0
610102	Telecommunications Charges	19,689	14,561	14,561	12,354	0	0	0	0
630101	Risk Management Charges	18,136	18,136	18,136	20,097	0	0	0	0
	100-10-108-1080-000000-000 City	2,202,759	2,103,710	2,103,710	2,222,874	0	0	0	0
	0111 City Treasurer	**2,202,759**	**2,103,710**	**2,103,710**	**2,222,874**	**0**	**0**	**0**	**0**

0112 Finance and Budget

100-10-109-1090-000000-000 Finance

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	929,947	937,820	937,820	1,093,054	0	0	0	0

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100 General Fund

0112 Finance and Budget

100-10-109-1090-000000-000 Finance

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501200	Accrued Payroll	2,516	0	0	0	0	0	0	0
511100	Bene-FICA	67,269	74,933	74,933	87,504	0	0	0	0
511115	Bene-Health Insurance	80,557	70,672	70,672	93,428	0	0	0	0
511120	Bene-Dental Insurance	1,405	381	381	332	0	0	0	0
511125	Bene-VRS Life Insurance	10,601	11,994	11,994	11,744	0	0	0	0
511132	Bene-VLDP Disability	15	326	326	1,477	0	0	0	0
511140	Bene-Retirement VRS	86,344	97,456	97,456	92,469	0	0	0	0
511145	Bene-Retirement PSRS	11,908	11,908	11,908	11,908	0	0	0	0
521002	Contractual-Auditing	67,212	80,000	80,000	70,000	0	0	0	0
521010	Contractual-Financial Adviser	17,764	15,000	15,000	19,000	0	0	0	0
521014	Contractual-Legal	3,989	0	0	0	0	0	0	0
521905	Contractual-Other	67,272	100,000	100,000	93,000	0	0	0	0
531914	Supp-Office and Printing	11,980	13,000	13,000	12,000	0	0	0	0
535100	Books and Publications	921	2,000	2,000	1,500	0	0	0	0
536110	Dues-Memberships	3,760	3,000	3,000	2,000	0	0	0	0
542020	Tele-Telephone Cellular	92	0	0	100	0	0	0	0
554010	Advertising	0	2,000	2,000	2,000	0	0	0	0
555100	Training	2,259	12,000	12,000	6,000	0	0	0	0
555205	Travel-Mileage	1,807	700	700	600	0	0	0	0
555210	Travel	3,785	14,000	14,000	9,000	0	0	0	0
555399	Mtgs-Other	128	0	0	0	0	0	0	0
610101	Computer Service Charges	333,405	325,682	325,682	329,763	0	0	0	0
610102	Telecommunications Charges	16,346	11,194	11,194	10,009	0	0	0	0
630101	Risk Management Charges	13,841	13,841	13,841	10,899	0	0	0	0
	100-10-109-1090-000000-000 Finance	1,735,123	1,797,907	1,797,907	1,957,787	0	0	0	0
	0112 Finance and Budget	**1,735,123**	**1,797,907**	**1,797,907**	**1,957,787**	**0**	**0**	**0**	**0**

0113 Finance and Budget - Procurement

100-10-110-1100-000000-000 Procurement

501000	Sal-Full-time	243,942	288,942	288,942	248,824	0	0	0	0
501200	Accrued Payroll	1,239	0	0	0	0	0	0	0
511100	Bene-FICA	17,712	22,104	22,104	19,036	0	0	0	0
511115	Bene-Health Insurance	29,950	38,161	38,161	29,333	0	0	0	0
511120	Bene-Dental Insurance	331	88	88	88	0	0	0	0
511125	Bene-VRS Life Insurance	2,903	3,438	3,438	3,260	0	0	0	0
511132	Bene-VLDP Disability	0	270	270	0	0	0	0	0
511140	Bene-Retirement VRS	23,589	27,941	27,941	25,604	0	0	0	0
521016	Contractual-Postal Permits	2,001	1,700	1,700	2,000	0	0	0	0
521905	Contractual-Other	93,291	50,000	50,000	25,000	0	0	0	0
522115	Maint-Office Equipment	13,139	10,000	10,000	13,000	0	0	0	0
523999	Rentals-Other	75,162	45,000	45,000	76,000	0	0	0	0
531001	Supp-Postage	440,393	500,875	500,875	440,000	0	0	0	0
531914	Supp-Office and Printing	12,241	25,000	25,000	25,000	0	0	0	0
531999	Supp-Other	23,453	0	0	1,100	0	0	0	0
555100	Training	1,828	3,000	3,000	3,000	0	0	0	0
555205	Travel-Mileage	471	0	0	0	0	0	0	0
555206	Travel - Tolls	9	0	0	0	0	0	0	0
610101	Computer Service Charges	51,055	43,380	43,380	38,537	0	0	0	0
610102	Telecommunications Charges	4,666	3,618	3,618	3,009	0	0	0	0
620101	Garage Equip Rental Charges	4,963	4,224	4,224	4,224	0	0	0	0
620102	Motor Pool Charges	146	0	0	0	0	0	0	0
620105	Fuel Charges	1,934	3,488	3,488	2,700	0	0	0	0
630101	Risk Management Charges	4,745	4,745	4,745	5,246	0	0	0	0
850101	Cap-Equipment-Other	23,771	0	0	0	0	0	0	0

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100 General Fund

0113 Finance and Budget - Procurement

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-10-110-1100-000000-000		1,072,934	1,075,974	1,075,974	964,961	0	0	0	0
0113 Finance and Budget -		**1,072,934**	**1,075,974**	**1,075,974**	**964,961**	**0**	**0**	**0**	**0**

0117 Marketing and Communications

100-10-102-1022-000000-000 Marketing and Communications

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	514,190	578,548	578,548	448,604	0	0	0	0
501100	Sal-Part-time	84,159	48,829	48,829	48,829	0	0	0	0
501200	Accrued Payroll	4,731	0	0	0	0	0	0	0
511100	Bene-FICA	44,493	47,287	47,287	37,343	0	0	0	0
511115	Bene-Health Insurance	34,262	39,301	39,301	42,550	0	0	0	0
511120	Bene-Dental Insurance	704	225	225	137	0	0	0	0
511125	Bene-VRS Life Insurance	5,991	6,884	6,884	5,877	0	0	0	0
511132	Bene-VLDP Disability	0	0	0	710	0	0	0	0
511140	Bene-Retirement VRS	48,670	55,945	55,945	46,160	0	0	0	0
511145	Bene-Retirement PSRS	13,442	13,442	13,442	13,442	0	0	0	0
521028	Contractual - Merchant CC Fees	387	0	0	0	0	0	0	0
521905	Contractual-Other	358,813	330,699	330,699	360,169	0	0	0	0
522110	Maint-Equipment	9,955	16,000	16,000	16,000	0	0	0	0
531914	Supp-Office and Printing	26,907	30,713	30,713	15,713	0	0	0	0
531917	Supp-Uniforms	2,454	3,000	3,000	3,000	0	0	0	0
533010	Noncap-Equipment	12,360	0	0	0	0	0	0	0
534110	Inventory-Gift Shop	14,921	62,000	62,000	37,000	0	0	0	0
536110	Dues-Memberships	4,321	5,500	5,500	5,500	0	0	0	0
542020	Tele-Telephone Cellular	2,151	3,000	3,000	3,000	0	0	0	0
554040	Advertising-Co-Op	10,078	10,000	10,000	10,000	0	0	0	0
554206	Marketing-Economic Dev	101,327	115,000	115,000	115,000	0	0	0	0
554208	Marketing-Museums	130,479	130,405	130,405	180,405	0	0	0	0
554209	Marketing-Attractions	45,677	40,000	40,000	40,000	0	0	0	0
554299	Marketing-Other	211,622	205,756	205,756	230,756	0	0	0	0
555205	Travel-Mileage	124	0	0	0	0	0	0	0
555210	Travel	420	13,241	13,241	13,241	0	0	0	0
556124	Civ Orgs-UMOJA	35,789	31,000	31,000	31,000	0	0	0	0
610101	Computer Service Charges	21,922	17,352	17,352	22,709	0	0	0	0
610102	Telecommunications Charges	3,446	3,299	3,299	2,822	0	0	0	0
630101	Risk Management Charges	8,695	8,695	8,695	12,583	0	0	0	0
850102	Cap-Equipment Communications	0	75,000	75,000	40,000	0	0	0	0
100-10-102-1022-000000-000 Marketing		1,752,489	1,891,121	1,891,121	1,782,550	0	0	0	0
0117 Marketing and Communications		**1,752,489**	**1,891,121**	**1,891,121**	**1,782,550**	**0**	**0**	**0**	**0**

0120 City Auditor

100-10-100-1015-000000-000 City Auditor

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	95,481	95,481	95,481	97,391	0	0	0	0
511100	Bene-FICA	7,079	7,304	7,304	7,450	0	0	0	0
511115	Bene-Health Insurance	12,599	16,019	16,019	15,594	0	0	0	0
511120	Bene-Dental Insurance	0	36	36	36	0	0	0	0
511125	Bene-VRS Life Insurance	1,136	1,136	1,136	1,276	0	0	0	0
511140	Bene-Retirement VRS	9,233	9,233	9,233	10,022	0	0	0	0
531914	Supp-Office and Printing	160	300	300	200	0	0	0	0
536110	Dues-Memberships	0	275	275	100	0	0	0	0
542020	Tele-Telephone Cellular	242	0	0	250	0	0	0	0
555100	Training	0	1,500	1,500	1,700	0	0	0	0
555210	Travel	0	1,500	1,500	0	0	0	0	0
630101	Risk Management Charges	728	728	728	778	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0120 City Auditor

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-10-100-1015-000000-000	City	126,659	133,512	133,512	134,797	0	0	0	0
	0120 City Auditor	**126,659**	**133,512**	**133,512**	**134,797**	**0**	**0**	**0**	**0**

0201 Non-Departmental

100-10-114-1143-000000-000 Non-Departmental

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	9,652	1,695,284	1,695,284	0	0	0	0	0
501400	Sal-Employee Bonus	0	0	0	2,006,208	0	0	0	0
501450	Sal-State Raises	0	0	0	95,769	0	0	0	0
510099	Sal-Allow for Salary Savings	0	50,109	50,109	-525,000	0	0	0	0
511100	Bene-FICA	738	0	0	0	0	0	0	0
511115	Bene-Health Insurance	1,768,570	565,801	565,801	959,306	0	0	0	0
511130	Bene-Unemployment	57,275	95,000	95,000	95,000	0	0	0	0
511145	Bene-Retirement PSRS	11,341	11,341	11,341	11,341	0	0	0	0
511155	Bene-Retiree Gratuity Life Ins	0	150,000	150,000	150,000	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	0	0	-158,000	0	0	0	0
511199	Bene-Adjust	175	0	0	0	0	0	0	0
521305	Contractual-Jail Per Diem	5,155,625	5,299,800	5,299,800	5,424,813	0	0	0	0
521309	Contractual-Internship Program	0	0	0	75,000	0	0	0	0
541080	Util-Water Hydrant Chgs	298,440	298,440	298,440	298,440	0	0	0	0
542010	Tele-Telephone	558,460	621,500	621,500	584,581	0	0	0	0
542020	Tele-Telephone Cellular	89,551	180,000	180,000	80,000	0	0	0	0
555105	Training-Department Head	0	10,000	10,000	10,000	0	0	0	0
555206	Travel - Tolls	1,327	0	0	0	0	0	0	0
555228	Purchase Card	32,144	0	0	0	0	0	0	0
555410	Line of Duty for Public Safety	346,196	380,816	380,816	380,816	0	0	0	0
556103	Civ Orgs-Eastern VA Med School	45,000	40,500	40,500	40,500	0	0	0	0
556106	Civ Orgs-HR Planning District	163,996	158,802	158,802	171,326	0	0	0	0
556108	Civ Orgs-Sports Hall of Fame	599,996	350,000	350,000	350,000	0	0	0	0
556112	Civ Orgs-Milit/Fed Fac Allianc	49,257	44,331	44,331	48,401	0	0	0	0
556114	Civ Orgs-Comm. Health Center	76,198	68,578	68,578	68,578	0	0	0	0
556119	Civ Orgs-Portsmouth Partnersh	25,000	0	0	0	0	0	0	0
556130	Civ Orgs-Natl League Cities	0	7,816	7,816	7,816	0	0	0	0
558801	Acquisitions-Land	798	0	0	0	0	0	0	0
560100	Sr Citizen Tax Relief	1,769,557	2,225,000	2,225,000	2,125,000	0	0	0	0
560135	Enterprise Zone Rebates	0	40,000	40,000	40,000	0	0	0	0
560200	State Aid Budget Reductions	566,680	0	0	0	0	0	0	0
610101	Computer Service Charges	40,712	149,732	149,732	0	0	0	0	0
610102	Telecommunications Charges	12,230	34,729	34,729	0	0	0	0	0
630101	Risk Management Charges	557,371	545,921	545,921	557,036	0	0	0	0
	100-10-114-1143-000000-000	12,236,289	13,023,500	13,023,500	12,896,931	0	0	0	0
	0201 Non-Departmental	**12,236,289**	**13,023,500**	**13,023,500**	**12,896,931**	**0**	**0**	**0**	**0**

0202 Transfers and Contingencies

100-10-114-1141-000000-000 Contingencies

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
559900	Contingency-Other Operating	150,163	400,000	400,000	500,000	0	0	0	0
980950	Trans to Public Schools Oper	46,000,000	51,400,000	51,400,000	52,400,000	0	0	0	0
980951	Transfer to Portsmouth Public Schools One Time Funding	6,400,000	0	0	0	0	0	0	0
990200	Transfer to Debt Service Fund	35,489,066	35,839,460	35,839,460	36,209,062	0	0	0	0
990300	Trans to CIP Fund	7,033,049	3,790,575	3,790,575	3,579,000	0	0	0	0
990310	Transfer to CD Fund	142,811	0	0	0	0	0	0	0
990400	Trans to BHS Fund	651,169	613,512	613,512	673,235	0	0	0	0
990410	Trans to Social Services Fund	3,171,729	4,117,733	4,117,733	3,994,267	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

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100 General Fund

0202 Transfers and Contingencies

100-10-114-1141-000000-000 Contingencies

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
990415	Trans to Community Services	968,011	700,090	700,090	700,090	0	0	0	0
990425	Trans to Grants Fund	8,386	0	0	0	0	0	0	0
990435	Trans to Willett Hall Fund	102,399	137,253	137,253	0	0	0	0	0
990720	Trans to Golf Fund	1,448,452	850,425	850,425	843,509	0	0	0	0
990750	Trans to Parking Authority	10,228	61,522	61,522	590,179	0	0	0	0
	100-10-114-1141-000000-000	101,575,463	97,910,570	97,910,570	99,489,342	0	0	0	0
	0202 Transfers and Contingencies	**101,575,463**	**97,910,570**	**97,910,570**	**99,489,342**	**0**	**0**	**0**	**0**

0203 Public Transportation

100-10-112-1120-000000-000 Public Transportation

556109	Civ Orgs-HRT	3,102,276	2,888,545	2,888,545	2,991,545	0	0	0	0
	100-10-112-1120-000000-000 Public	3,102,276	2,888,545	2,888,545	2,991,545	0	0	0	0
	0203 Public Transportation	**3,102,276**	**2,888,545**	**2,888,545**	**2,991,545**	**0**	**0**	**0**	**0**

0204 Debt Service

100-10-114-1140-000000-000 Debt Service

770100	DS-Cost of Issuance	375,220	0	0	0	0	0	0	0
	100-10-114-1140-000000-000 Debt	375,220	0	0	0	0	0	0	0
	0204 Debt Service	**375,220**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

0205 Support to Civic & Cultural Organizations

100-10-114-1142-000000-000 Support to Civic Orgs

556117	Civ Orgs-Portsmouth Homeless	24,030	21,627	21,627	21,627	0	0	0	0
556118	Civ Orgs-Museum & Fine Arts	125,000	112,500	112,500	112,500	0	0	0	0
556123	Civ Orgs-Tidewater Comm Coll	6,000	5,400	5,400	6,000	0	0	0	0
556131	Civ Orgs-Food Bank	10,680	9,612	9,612	10,000	0	0	0	0
556132	Civ Orgs-Friends of the J&D Ct	23,140	20,826	20,826	20,826	0	0	0	0
556135	Civ Orgs-American Red Cross	15,000	13,500	13,500	10,000	0	0	0	0
556144	Civ Orgs-CHKD	15,000	13,500	13,500	15,000	0	0	0	0
556145	Civ Orgs-HER Shelter	39,160	35,244	35,244	40,000	0	0	0	0
556146	Civ Orgs-Parc	92,916	83,625	83,625	83,625	0	0	0	0
556154	Oasis Shelter	17,000	15,300	15,300	15,300	0	0	0	0
556156	Civ Orgs-Westmoreland Athletics	5,000	4,500	4,500	4,500	0	0	0	0
556157	Civ Orgs-Portsmouth Schools	10,000	9,000	9,000	9,000	0	0	0	0
556158	Civ Orgs-Starbase Victory	10,000	9,000	9,000	10,000	0	0	0	0
	100-10-114-1142-000000-000 Support	392,926	353,634	353,634	358,378	0	0	0	0
	0205 Support to Civic & Cultural	**392,926**	**353,634**	**353,634**	**358,378**	**0**	**0**	**0**	**0**

0301 Circuit Court Judges

100-15-200-2000-000000-000 Circuit Court Judges

501000	Sal-Full-time	375,542	374,218	374,218	386,040	0	0	0	0
501200	Accrued Payroll	1,617	0	0	0	0	0	0	0
511100	Bene-FICA	27,105	28,628	28,628	29,531	0	0	0	0
511115	Bene-Health Insurance	49,782	52,002	52,002	44,179	0	0	0	0
511120	Bene-Dental Insurance	467	89	89	79	0	0	0	0
511125	Bene-VRS Life Insurance	4,432	4,453	4,453	5,059	0	0	0	0
511132	Bene-VLDP Disability	228	261	261	266	0	0	0	0
511140	Bene-Retirement VRS	36,362	36,186	36,186	39,449	0	0	0	0
522115	Maint-Office Equipment	437	500	500	500	0	0	0	0
523999	Rentals-Other	6,545	3,600	3,600	3,600	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0301 Circuit Court Judges

100-15-200-2000-000000-000 Circuit Court Judges

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
524110	Repairs-Office Equipment	0	1,000	1,000	1,000	0	0	0	0
531001	Supp-Postage	259	0	0	1,000	0	0	0	0
531914	Supp-Office and Printing	14,683	15,000	15,000	15,000	0	0	0	0
533020	Noncap-Furniture	895	4,000	4,000	4,000	0	0	0	0
535100	Books and Publications	7,635	15,000	15,000	15,000	0	0	0	0
536110	Dues-Memberships	643	3,000	3,000	3,000	0	0	0	0
555100	Training	1,395	10,000	10,000	10,000	0	0	0	0
555210	Travel	12,245	15,000	15,000	15,000	0	0	0	0
610101	Computer Service Charges	3,708	3,855	3,855	586	0	0	0	0
610102	Telecommunications Charges	7,542	8,709	8,709	7,545	0	0	0	0
630101	Risk Management Charges	7,332	7,332	7,332	7,692	0	0	0	0
	100-15-200-2000-000000-000 Circuit	558,853	582,833	582,833	588,526	0	0	0	0
	0301 Circuit Court Judges	**558,853**	**582,833**	**582,833**	**588,526**	**0**	**0**	**0**	**0**

0302 Circuit Court Clerk

100-15-201-2010-000000-000 Circuit Court Clerk

501000	Sal-Full-time	877,805	851,160	851,160	929,481	0	0	0	0
501100	Sal-Part-time	42,102	25,000	25,000	25,000	0	0	0	0
501200	Accrued Payroll	4,865	0	0	0	0	0	0	0
510012	Allow-Other Supplements	40,720	39,282	39,282	42,675	0	0	0	0
511100	Bene-FICA	67,604	68,150	68,150	74,002	0	0	0	0
511115	Bene-Health Insurance	136,840	144,330	144,330	123,225	0	0	0	0
511120	Bene-Dental Insurance	2,231	615	615	615	0	0	0	0
511125	Bene-VRS Life Insurance	10,613	10,614	10,614	12,388	0	0	0	0
511132	Bene-VLDP Disability	0	0	0	447	0	0	0	0
511140	Bene-Retirement VRS	86,245	86,246	86,246	99,565	0	0	0	0
511145	Bene-Retirement PSRS	25,857	25,857	25,857	25,857	0	0	0	0
521302	Contractual-Court-Apptd Attnys	1,106	1,580	1,580	1,580	0	0	0	0
521306	Contractual-Jurors	33,792	60,000	60,000	60,000	0	0	0	0
521905	Contractual-Other	63,623	95,857	95,857	95,857	0	0	0	0
531001	Supp-Postage	9,183	9,516	9,516	9,516	0	0	0	0
531914	Supp-Office and Printing	15,162	20,000	20,000	20,000	0	0	0	0
535100	Books and Publications	695	1,000	1,000	1,000	0	0	0	0
536110	Dues-Memberships	420	1,500	1,500	1,500	0	0	0	0
542010	Tele-Telephone	5,098	6,000	6,000	6,000	0	0	0	0
555210	Travel	4,551	5,000	5,000	5,000	0	0	0	0
610101	Computer Service Charges	34,835	28,524	28,524	23,691	0	0	0	0
610102	Telecommunications Charges	7,099	6,711	6,711	5,133	0	0	0	0
630101	Risk Management Charges	18,007	18,007	18,007	3,624	0	0	0	0
	100-15-201-2010-000000-000 Circuit	1,488,455	1,504,949	1,504,949	1,566,156	0	0	0	0

100-15-201-2010-000000-800 Contractual - Other

521905	Contractual-Other	37,405	0	0	0	0	0	0	0
	100-15-201-2010-000000-800	37,405	0	0	0	0	0	0	0
	0302 Circuit Court Clerk	**1,525,860**	**1,504,949**	**1,504,949**	**1,566,156**	**0**	**0**	**0**	**0**

0303 Magistrate

100-15-202-2020-000000-000 Magistrate

522115	Maint-Office Equipment	0	600	600	600	0	0	0	0
524110	Repairs-Office Equipment	0	2,500	2,500	2,500	0	0	0	0
536110	Dues-Memberships	0	1,600	1,600	1,600	0	0	0	0
610101	Computer Service Charges	5,313	953	953	1,324	0	0	0	0
610102	Telecommunications Charges	1,113	1,064	1,064	778	0	0	0	0

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100 General Fund

0303 Magistrate

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-15-202-2020-000000-000		6,426	6,717	6,717	6,802	0	0	0	0
	0303 Magistrate	**6,426**	**6,717**	**6,717**	**6,802**	**0**	**0**	**0**	**0**

0304 General District Court

100-15-203-2030-000000-000 General District Court

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	0	40,000	40,000	0	0	0	0	0
510012	Allow-Other Supplements	0	63,595	63,595	63,595	0	0	0	0
511100	Bene-FICA	0	3,060	3,060	0	0	0	0	0
511115	Bene-Health Insurance	0	6,079	6,079	0	0	0	0	0
511125	Bene-VRS Life Insurance	0	476	476	0	0	0	0	0
511132	Bene-VLDP Disability	0	240	240	0	0	0	0	0
511140	Bene-Retirement VRS	0	3,868	3,868	0	0	0	0	0
521302	Contractual-Court-Apptd Attnys	120	2,081	2,081	2,081	0	0	0	0
521307	Contractual-Public Defendr Fee	5,640	6,242	6,242	6,242	0	0	0	0
521707	Contractual-Laundry	0	103	103	103	0	0	0	0
522115	Maint-Office Equipment	2,735	3,772	3,772	3,772	0	0	0	0
523180	Rentals-Copier	8,232	11,757	11,757	11,757	0	0	0	0
524110	Repairs-Office Equipment	1,068	0	0	0	0	0	0	0
531914	Supp-Office and Printing	3,243	4,603	4,603	4,603	0	0	0	0
531920	Supp-Wearing Apparel	1,103	1,103	1,103	1,103	0	0	0	0
535100	Books and Publications	1,658	2,594	2,594	2,594	0	0	0	0
536110	Dues-Memberships	1,545	1,551	1,551	1,551	0	0	0	0
542020	Tele-Telephone Cellular	0	150	150	150	0	0	0	0
555210	Travel	2,525	6,407	6,407	6,407	0	0	0	0
610101	Computer Service Charges	2,409	689	689	651	0	0	0	0
610102	Telecommunications Charges	7,487	9,788	9,788	9,799	0	0	0	0
100-15-203-2030-000000-000 General		37,765	168,158	168,158	114,408	0	0	0	0
	0304 General District Court	**37,765**	**168,158**	**168,158**	**114,408**	**0**	**0**	**0**	**0**

0305 Juvenile And Domestic Relations Court

100-15-204-2040-000000-000 Juvenile and Dom Relations Crt

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521905	Contractual-Other	3,100	9,300	9,300	9,300	0	0	0	0
522115	Maint-Office Equipment	2,130	400	400	400	0	0	0	0
523999	Rentals-Other	3,718	0	0	0	0	0	0	0
524110	Repairs-Office Equipment	150	275	275	275	0	0	0	0
531914	Supp-Office and Printing	1,220	1,500	1,500	1,500	0	0	0	0
531920	Supp-Wearing Apparel	179	600	600	600	0	0	0	0
535100	Books and Publications	275	2,470	2,470	2,470	0	0	0	0
536110	Dues-Memberships	1,300	1,230	1,230	1,390	0	0	0	0
555210	Travel	6,126	10,500	10,500	10,500	0	0	0	0
610102	Telecommunications Charges	10,297	5,867	5,867	6,066	0	0	0	0
100-15-204-2040-000000-000 Juvenile		28,495	32,142	32,142	32,501	0	0	0	0
	0305 Juvenile And Domestic Relations	**28,495**	**32,142**	**32,142**	**32,501**	**0**	**0**	**0**	**0**

0306 Juvenile Court Services

100-15-205-2050-000000-000 Juvenile Court Services

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521303	Contractual-Detention Home	832,010	835,242	835,242	900,000	0	0	0	0
521919	Contractual-Outreach Program	134,776	135,776	135,776	135,776	0	0	0	0
521920	Contractual-Juvenile Home	149,088	282,056	282,056	282,056	0	0	0	0
535100	Books and Publications	203	0	0	362	0	0	0	0
536110	Dues-Memberships	57	0	0	130	0	0	0	0
610102	Telecommunications Charges	4,250	14,216	14,216	14,698	0	0	0	0
100-15-205-2050-000000-000 Juvenile		1,120,385	1,267,290	1,267,290	1,333,022	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	0306 Juvenile Court Services	**1,120,385**	**1,267,290**	**1,267,290**	**1,333,022**	**0**	**0**	**0**	**0**
0307 Commonwealth Attorney									
100-15-206-2060-000000-000 Commonwealth Attorney									
501000	Sal-Full-time	1,535,262	1,609,433	1,609,433	1,611,450	0	0	0	0
501100	Sal-Part-time	65,335	40,064	40,064	40,064	0	0	0	0
501200	Accrued Payroll	190,193	0	0	0	0	0	0	0
510000	Sal-Overtime	441	0	0	0	0	0	0	0
510012	Allow-Other Supplements	394,235	407,588	407,588	407,588	0	0	0	0
511100	Bene-FICA	144,108	154,081	154,081	149,680	0	0	0	0
511115	Bene-Health Insurance	207,523	216,540	216,540	213,213	0	0	0	0
511120	Bene-Dental Insurance	2,751	732	732	714	0	0	0	0
511125	Bene-VRS Life Insurance	20,914	23,714	23,714	25,505	0	0	0	0
511132	Bene-VLDP Disability	169	2,481	2,481	3,798	0	0	0	0
511140	Bene-Retirement VRS	169,346	192,693	192,693	197,867	0	0	0	0
521301	Contractual-Court Reporter Fee	1,759	5,000	5,000	5,000	0	0	0	0
521905	Contractual-Other	965	4,500	4,500	4,500	0	0	0	0
522115	Maint-Office Equipment	2,187	2,500	2,500	2,500	0	0	0	0
523999	Rentals-Other	4,926	7,000	7,000	7,000	0	0	0	0
531001	Supp-Postage	5,274	5,000	5,000	5,000	0	0	0	0
531907	Supp-Food and Provisions	872	0	0	0	0	0	0	0
531914	Supp-Office and Printing	22,389	22,000	22,000	22,000	0	0	0	0
531999	Supp-Other	4,599	4,000	4,000	4,000	0	0	0	0
533010	Noncap-Equipment	2,961	10,000	10,000	10,000	0	0	0	0
533020	Noncap-Furniture	1,845	0	0	0	0	0	0	0
535100	Books and Publications	17,478	15,000	15,000	15,500	0	0	0	0
536110	Dues-Memberships	12,445	12,600	12,600	16,000	0	0	0	0
542020	Tele-Telephone Cellular	3,525	3,600	3,600	3,600	0	0	0	0
555100	Training	9,468	0	0	15,000	0	0	0	0
555210	Travel	2,604	0	0	5,000	0	0	0	0
555215	Travel-Witnesses	1,806	4,000	4,000	5,000	0	0	0	0
610101	Computer Service Charges	56,803	36,546	36,546	70,901	0	0	0	0
610102	Telecommunications Charges	10,313	14,719	14,719	12,762	0	0	0	0
620101	Garage Equip Rental Charges	4,937	3,883	3,883	3,883	0	0	0	0
620105	Fuel Charges	5,124	5,337	5,337	4,475	0	0	0	0
630101	Risk Management Charges	26,022	26,022	26,022	25,918	0	0	0	0
	100-15-206-2060-000000-000	2,928,576	2,829,033	2,829,033	2,887,918	0	0	0	0
	0307 Commonwealth Attorney	**2,928,576**	**2,829,033**	**2,829,033**	**2,887,918**	**0**	**0**	**0**	**0**
0308 Sheriff									
100-15-207-2070-000000-000 Sheriff									
501000	Sal-Full-time	6,892,096	5,961,176	5,961,176	5,921,333	0	0	0	0
501100	Sal-Part-time	480	4,500	4,500	212,641	0	0	0	0
501200	Accrued Payroll	-144,714	0	0	0	0	0	0	0
510000	Sal-Overtime	88,987	117,663	117,663	117,663	0	0	0	0
510006	Allow-Other	130,339	141,022	141,022	141,022	0	0	0	0
510012	Allow-Other Supplements	443,280	349,237	349,237	349,237	0	0	0	0
511100	Bene-FICA	541,491	511,536	511,536	524,278	0	0	0	0
511115	Bene-Health Insurance	1,172,119	1,024,685	1,024,685	994,612	0	0	0	0
511120	Bene-Dental Insurance	16,862	3,946	3,946	3,712	0	0	0	0
511125	Bene-VRS Life Insurance	85,655	78,543	78,543	85,933	0	0	0	0
511132	Bene-VLDP Disability	157	0	0	1,292	0	0	0	0
511140	Bene-Retirement VRS	695,112	628,386	628,386	637,982	0	0	0	0
511145	Bene-Retirement PSRS	4,762	4,762	4,762	4,762	0	0	0	0
521205	Contractual-Pest Control	2,695	5,700	5,700	5,700	0	0	0	0
521214	Contractual-Trash Remov Other	13,648	13,650	13,650	13,650	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0308 Sheriff

100-15-207-2070-000000-000 Sheriff

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521707	Contractual-Laundry	100,153	125,660	125,660	129,430	0	0	0	0
521905	Contractual-Other	1,397,527	1,276,868	1,276,868	1,340,711	0	0	0	0
522110	Maint-Equipment	6,147	6,324	6,324	6,324	0	0	0	0
522115	Maint-Office Equipment	8,877	10,534	10,534	10,534	0	0	0	0
522125	Maint-Radio	51,739	53,128	53,128	53,128	0	0	0	0
523165	Rentals-Sheriff Training Acad	0	0	0	72,000	0	0	0	0
524110	Repairs-Office Equipment	60	1,957	1,957	1,957	0	0	0	0
531001	Supp-Postage	9,289	9,639	9,639	9,639	0	0	0	0
531103	Supp-Weapons and Ammunition	22,188	22,277	22,277	22,277	0	0	0	0
531302	Supp-Inmate Hygiene	8,779	8,802	8,802	8,802	0	0	0	0
531303	Supp-Prison Unif Bed Towels	14,183	14,923	14,923	14,923	0	0	0	0
531501	Supp-Classification and Intake	11,954	11,978	11,978	11,978	0	0	0	0
531701	Supp-Custodial	29,215	29,216	29,216	29,216	0	0	0	0
531907	Supp-Food and Provisions	426,199	664,104	664,104	612,027	0	0	0	0
531910	Supp-Kitchen Equipment	9,255	9,982	9,982	9,982	0	0	0	0
531912	Supp-Library	0	2,015	2,015	2,015	0	0	0	0
531914	Supp-Office and Printing	39,019	40,054	40,054	40,054	0	0	0	0
531917	Supp-Uniforms	27,821	35,616	35,616	35,616	0	0	0	0
531999	Supp-Other	49,545	89,853	89,853	89,853	0	0	0	0
536110	Dues-Memberships	350	2,543	2,543	2,543	0	0	0	0
542010	Tele-Telephone	36,939	44,127	44,127	44,127	0	0	0	0
555100	Training	7,282	9,157	9,157	9,157	0	0	0	0
555206	Travel - Tolls	5	0	0	0	0	0	0	0
555210	Travel	544	2,105	2,105	2,105	0	0	0	0
555420	Indigent Burial	750	7,000	7,000	7,000	0	0	0	0
559050	Parking Fees	1,060	35,442	35,442	35,442	0	0	0	0
610101	Computer Service Charges	59,931	55,748	55,748	88,809	0	0	0	0
610102	Telecommunications Charges	32,528	36,020	36,020	30,879	0	0	0	0
620101	Garage Equip Rental Charges	600,238	430,131	430,131	430,131	0	0	0	0
620105	Fuel Charges	132,573	114,174	114,174	106,188	0	0	0	0
630101	Risk Management Charges	428,295	428,295	428,295	444,836	0	0	0	0
	100-15-207-2070-000000-000 Sheriff	13,455,412	12,422,478	12,422,478	12,715,500	0	0	0	0

100-15-207-2070-000000-800 Sheriff - Other Revenue Sources

521918	Contractual-Security	671	0	0	0	0	0	0	0
522136	Maint - Building	16,473	0	0	0	0	0	0	0
522999	Maint-Other	11,113	0	0	0	0	0	0	0
531917	Supp-Uniforms	88,826	0	0	0	0	0	0	0
531999	Supp-Other	17,926	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	16,427	0	0	0	0	0	0	0
542300	Tele - Internet Services	9,509	0	0	0	0	0	0	0
555100	Training	1,864	0	0	0	0	0	0	0
555210	Travel	767	0	0	0	0	0	0	0
555399	Mtgs-Other	895	0	0	0	0	0	0	0
	100-15-207-2070-000000-800 Sheriff -	164,470	0	0	0	0	0	0	0
	0308 Sheriff	**13,619,882**	**12,422,478**	**12,422,478**	**12,715,500**	**0**	**0**	**0**	**0**

0401 Police Department

100-20-300-3000-000000-000 Chief of Police

501000	Sal-Full-time	14,387,099	14,260,854	14,260,854	14,399,171	0	0	0	0
501100	Sal-Part-time	91,229	105,384	105,384	105,384	0	0	0	0
501200	Accrued Payroll	76,221	0	0	0	0	0	0	0
510000	Sal-Overtime	18,990	6,000	6,000	14,000	0	0	0	0
510002	Allow-Clothing	41,792	41,400	41,400	43,800	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0401 Police Department

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-20-300-3000-000000-000 Chief of Police									
510004	Allow-Education	67,289	68,500	68,500	62,000	0	0	0	0
510008	Allow-Field Training Officer	11,653	11,000	11,000	13,000	0	0	0	0
510010	Allow-Master Police Officer	35,262	34,500	34,500	57,000	0	0	0	0
510012	Allow-Other Supplements	16,958	22,500	22,500	20,700	0	0	0	0
510013	Sal-Overtime Court	463,626	450,360	450,360	450,360	0	0	0	0
510014	Sal-Overtime City Other Agen	90,112	150,000	150,000	150,000	0	0	0	0
510015	Sal-Overtime Special Events	84,910	143,874	143,874	143,874	0	0	0	0
510016	Sal-Overtime DEA Spec Ass	11,461	10,609	10,609	10,609	0	0	0	0
510017	Sal-Overtime FBI	0	21,218	21,218	21,218	0	0	0	0
510018	Sal-Overtime Harbor Ctr	66,677	60,000	60,000	60,000	0	0	0	0
510019	Sal-Overtime Police Off	781,337	571,112	571,112	571,112	0	0	0	0
510020	Sal-Overtime ATF	1,051	13,000	13,000	13,000	0	0	0	0
511100	Bene-FICA	1,088,326	1,117,879	1,117,879	1,141,158	0	0	0	0
511115	Bene-Health Insurance	2,475,838	2,321,703	2,321,703	2,221,951	0	0	0	0
511120	Bene-Dental Insurance	30,690	8,215	8,215	7,921	0	0	0	0
511125	Bene-VRS Life Insurance	164,245	169,283	169,283	186,458	0	0	0	0
511132	Bene-VLDP Disability	603	403	403	3,773	0	0	0	0
511140	Bene-Retirement VRS	1,212,790	1,256,494	1,256,494	1,290,370	0	0	0	0
511145	Bene-Retirement PSRS	87,809	87,809	87,809	64,474	0	0	0	0
511150	Bene-Retirement FPRS	2,954,689	2,954,689	2,954,689	2,844,181	0	0	0	0
521601	Contractual-Coroner	2,310	4,098	4,098	4,098	0	0	0	0
521603	Contractual-Medical Expenses	0	2,170	2,170	2,170	0	0	0	0
521905	Contractual-Other	55,276	143,025	143,025	255,825	0	0	0	0
522115	Maint-Office Equipment	14,412	46,602	46,602	46,602	0	0	0	0
523999	Rentals-Other	0	27,482	27,482	40,000	0	0	0	0
524110	Repairs-Office Equipment	0	840	840	840	0	0	0	0
524999	Repairs-Other	0	11,968	11,968	11,968	0	0	0	0
531103	Supp-Weapons and Ammunition	0	91,452	91,452	91,452	0	0	0	0
531601	Supp-Laboratory	0	30,900	30,900	30,900	0	0	0	0
531907	Supp-Food and Provisions	101	0	0	0	0	0	0	0
531914	Supp-Office and Printing	217	52,188	52,188	52,188	0	0	0	0
531917	Supp-Uniforms	-472	170,005	170,005	170,005	0	0	0	0
531999	Supp-Other	12,351	51,134	51,134	64,988	0	0	0	0
533010	Noncap-Equipment	174,699	0	0	0	0	0	0	0
535100	Books and Publications	166	3,780	3,780	3,780	0	0	0	0
536110	Dues-Memberships	1,345	3,152	3,152	3,152	0	0	0	0
542010	Tele-Telephone	100,597	111,704	111,704	111,704	0	0	0	0
542020	Tele-Telephone Cellular	29,322	59,920	59,920	40,000	0	0	0	0
555100	Training	54,898	140,924	140,924	150,524	0	0	0	0
555205	Travel-Mileage	0	4,673	4,673	4,673	0	0	0	0
555210	Travel	3,847	8,482	8,482	8,482	0	0	0	0
559025	Intake-Standup Costs	709	25,000	25,000	34,500	0	0	0	0
610101	Computer Service Charges	377,380	447,622	447,622	446,369	0	0	0	0
610102	Telecommunications Charges	168,757	146,499	146,499	146,534	0	0	0	0
620101	Garage Equip Rental Charges	1,620,046	1,381,979	1,381,979	1,381,979	0	0	0	0
620105	Fuel Charges	692,558	560,773	560,773	580,136	0	0	0	0
630101	Risk Management Charges	1,238,744	1,238,744	1,238,744	1,241,993	0	0	0	0
	100-20-300-3000-000000-000 Chief of	28,807,914	28,651,902	28,651,902	28,820,376	0	0	0	0
100-20-300-3000-100020-129 Pol-Grants									
555205	Travel-Mileage	58	0	0	0	0	0	0	0
555210	Travel	128	0	0	0	0	0	0	0
	100-20-300-3000-100020-129	186	0	0	0	0	0	0	0
100-20-300-3000-100020-130 Pol-Crime Analysis									
522115	Maint-Office Equipment	9,702	0	0	0	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0401 Police Department

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-20-300-3000-100020-130 Pol-Crime Analysis									
531914	Supp-Office and Printing	214	0	0	0	0	0	0	0
531999	Supp-Other	114	0	0	0	0	0	0	0
536110	Dues-Memberships	105	0	0	0	0	0	0	0
555100	Training	2,289	0	0	0	0	0	0	0
	100-20-300-3000-100020-130	12,423	0	0	0	0	0	0	0
100-20-300-3000-100020-131 Pol-Technical Svcs									
521905	Contractual-Other	85	0	0	0	0	0	0	0
531999	Supp-Other	6,395	0	0	0	0	0	0	0
	100-20-300-3000-100020-131	6,480	0	0	0	0	0	0	0
100-20-300-3000-100035-000 Chief of Police									
559025	Intake-Standup Costs	18,627	0	0	0	0	0	0	0
	100-20-300-3000-100035-000 Chief of	18,627	0	0	0	0	0	0	0
100-20-300-3000-100035-100 Pol-Public Affairs									
536110	Dues-Memberships	320	0	0	0	0	0	0	0
555100	Training	2,339	0	0	0	0	0	0	0
	100-20-300-3000-100035-100	2,659	0	0	0	0	0	0	0
100-20-300-3000-100035-101 Pol-Office Mgr									
521905	Contractual-Other	3,380	0	0	0	0	0	0	0
531914	Supp-Office and Printing	1,032	0	0	0	0	0	0	0
531999	Supp-Other	934	0	0	0	0	0	0	0
555100	Training	3,920	0	0	0	0	0	0	0
559011	Late Fees	15	0	0	0	0	0	0	0
	100-20-300-3000-100035-101	9,281	0	0	0	0	0	0	0
100-20-300-3000-100035-102 Pol-Professional Stds									
521905	Contractual-Other	141	0	0	0	0	0	0	0
522115	Maint-Office Equipment	550	0	0	0	0	0	0	0
531914	Supp-Office and Printing	886	0	0	0	0	0	0	0
531999	Supp-Other	1,741	0	0	0	0	0	0	0
555100	Training	1,886	0	0	0	0	0	0	0
559011	Late Fees	15	0	0	0	0	0	0	0
	100-20-300-3000-100035-102	5,218	0	0	0	0	0	0	0
100-20-300-3001-100000-103 Pol-Special Ops Unit									
521905	Contractual-Other	580	0	0	0	0	0	0	0
531914	Supp-Office and Printing	1,274	0	0	0	0	0	0	0
531999	Supp-Other	559	0	0	0	0	0	0	0
555100	Training	1,232	0	0	0	0	0	0	0
	100-20-300-3001-100000-103	3,645	0	0	0	0	0	0	0
100-20-300-3001-100000-104 Pol-Tactical Response									
521905	Contractual-Other	14,299	0	0	0	0	0	0	0
524999	Repairs-Other	1,830	0	0	0	0	0	0	0
531999	Supp-Other	258	0	0	0	0	0	0	0
555100	Training	1,400	0	0	0	0	0	0	0
	100-20-300-3001-100000-104	17,787	0	0	0	0	0	0	0
100-20-300-3001-100000-105 Pol-K-9/Mounted Patrol									
521905	Contractual-Other	1,188	0	0	0	0	0	0	0
530102	K9 Supp/Maint	20,041	13,900	13,900	17,550	0	0	0	0
530103	Mounted Patrol Supp/Maint	438	0	0	0	0	0	0	0
531914	Supp-Office and Printing	211	0	0	0	0	0	0	0
531999	Supp-Other	2,100	0	0	0	0	0	0	0
555100	Training	375	0	0	0	0	0	0	0
	100-20-300-3001-100000-105	24,353	13,900	13,900	17,550	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0401 Police Department

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-20-300-3001-100000-107 Pol-Selective Traffic Enforc									
531914	Supp-Office and Printing	113	0	0	0	0	0	0	0
531917	Supp-Uniforms	1,799	0	0	0	0	0	0	0
531999	Supp-Other	541	0	0	0	0	0	0	0
555100	Training	1,495	0	0	0	0	0	0	0
555210	Travel	-46	0	0	0	0	0	0	0
	100-20-300-3001-100000-107	3,902	0	0	0	0	0	0	0
100-20-300-3001-100000-110 Pol-Special Investigations									
521905	Contractual-Other	4,302	0	0	0	0	0	0	0
530100	Confidential Funds	20,601	24,237	24,237	24,237	0	0	0	0
531914	Supp-Office and Printing	1,202	0	0	0	0	0	0	0
531999	Supp-Other	405	0	0	0	0	0	0	0
536110	Dues-Memberships	50	0	0	0	0	0	0	0
555100	Training	125	0	0	0	0	0	0	0
	100-20-300-3001-100000-110	26,684	24,237	24,237	24,237	0	0	0	0
100-20-300-3001-100000-138 Pol-Mounted Patrol									
530103	Mounted Patrol Supp/Maint	18,348	19,565	19,565	19,565	0	0	0	0
555100	Training	740	0	0	0	0	0	0	0
	100-20-300-3001-100000-138	19,088	19,565	19,565	19,565	0	0	0	0
100-20-300-3001-100005-112 Pol-Criminal Investigations									
521603	Contractual-Medical Expenses	1,500	0	0	0	0	0	0	0
521905	Contractual-Other	2,659	0	0	0	0	0	0	0
531914	Supp-Office and Printing	3,887	0	0	0	0	0	0	0
531999	Supp-Other	270	0	0	0	0	0	0	0
536110	Dues-Memberships	530	0	0	0	0	0	0	0
555100	Training	9,112	0	0	0	0	0	0	0
555210	Travel	1,288	0	0	0	0	0	0	0
	100-20-300-3001-100005-112	19,247	0	0	0	0	0	0	0
100-20-300-3001-100005-113 Pol-Forensics									
522115	Maint-Office Equipment	8,614	0	0	0	0	0	0	0
523999	Rentals-Other	1,381	0	0	0	0	0	0	0
531601	Supp-Laboratory	15,612	0	0	0	0	0	0	0
531914	Supp-Office and Printing	2,379	0	0	0	0	0	0	0
555100	Training	95	0	0	0	0	0	0	0
	100-20-300-3001-100005-113	28,080	0	0	0	0	0	0	0
100-20-300-3001-100005-115 Pol-Federal Task Force									
559025	Intake-Standup Costs	4,181	0	0	0	0	0	0	0
	100-20-300-3001-100005-115	4,181	0	0	0	0	0	0	0
100-20-300-3001-100005-117 Pol-ATF Task Force									
559025	Intake-Standup Costs	11,249	0	0	0	0	0	0	0
	100-20-300-3001-100005-117 Pol-ATF	11,249	0	0	0	0	0	0	0
100-20-300-3002-100010-119 Pol-Fiscal Affairs									
521905	Contractual-Other	230	0	0	0	0	0	0	0
523999	Rentals-Other	43,789	0	0	0	0	0	0	0
531914	Supp-Office and Printing	11,048	0	0	0	0	0	0	0
531999	Supp-Other	1,375	0	0	0	0	0	0	0
536110	Dues-Memberships	225	0	0	0	0	0	0	0
555100	Training	250	0	0	0	0	0	0	0
	100-20-300-3002-100010-119	56,917	0	0	0	0	0	0	0
100-20-300-3002-100010-120 Pol-Personnel									
531914	Supp-Office and Printing	90	0	0	0	0	0	0	0
	100-20-300-3002-100010-120	90	0	0	0	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0401 Police Department

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-20-300-3002-100010-121 Pol-Backgrounds									
521905	Contractual-Other	555	0	0	0	0	0	0	0
531914	Supp-Office and Printing	256	0	0	0	0	0	0	0
555205	Travel-Mileage	317	0	0	0	0	0	0	0
555210	Travel	2	0	0	0	0	0	0	0
	100-20-300-3002-100010-121	1,129	0	0	0	0	0	0	0
100-20-300-3002-100010-122 Pol-Recruiting									
531999	Supp-Other	1,337	0	0	0	0	0	0	0
555210	Travel	487	0	0	0	0	0	0	0
	100-20-300-3002-100010-122	1,824	0	0	0	0	0	0	0
100-20-300-3002-100015-123 Pol-Vehicle Support									
524999	Repairs-Other	3,822	0	0	0	0	0	0	0
531999	Supp-Other	499	0	0	0	0	0	0	0
	100-20-300-3002-100015-123	4,321	0	0	0	0	0	0	0
100-20-300-3002-100015-124 Pol-Records									
521905	Contractual-Other	1,200	0	0	0	0	0	0	0
522115	Maint-Office Equipment	830	0	0	0	0	0	0	0
531914	Supp-Office and Printing	2,189	0	0	0	0	0	0	0
531999	Supp-Other	2,576	0	0	0	0	0	0	0
	100-20-300-3002-100015-124	6,795	0	0	0	0	0	0	0
100-20-300-3002-100015-125 Pol-Property & Evidence									
531914	Supp-Office and Printing	28,822	0	0	0	0	0	0	0
531917	Supp-Uniforms	152,275	0	0	0	0	0	0	0
531999	Supp-Other	24,198	0	0	0	0	0	0	0
536110	Dues-Memberships	50	0	0	0	0	0	0	0
555100	Training	1,135	0	0	0	0	0	0	0
	100-20-300-3002-100015-125	206,481	0	0	0	0	0	0	0
100-20-300-3002-100015-127 Pol-Court Liasison									
531914	Supp-Office and Printing	866	0	0	0	0	0	0	0
531999	Supp-Other	521	0	0	0	0	0	0	0
	100-20-300-3002-100015-127 Pol-Court	1,388	0	0	0	0	0	0	0
100-20-300-3002-100040-118 Pol-Training Unit									
521905	Contractual-Other	40,622	0	0	0	0	0	0	0
531103	Supp-Weapons and Ammunition	105,461	0	0	0	0	0	0	0
531907	Supp-Food and Provisions	97	0	0	0	0	0	0	0
531914	Supp-Office and Printing	1,140	0	0	0	0	0	0	0
531917	Supp-Uniforms	384	0	0	0	0	0	0	0
531999	Supp-Other	613	0	0	0	0	0	0	0
535100	Books and Publications	957	0	0	0	0	0	0	0
555100	Training	16,190	0	0	0	0	0	0	0
	100-20-300-3002-100040-118	165,463	0	0	0	0	0	0	0
100-20-300-3003-100025-133 Pol-Community Svcs									
524999	Repairs-Other	603	0	0	0	0	0	0	0
531907	Supp-Food and Provisions	18	0	0	0	0	0	0	0
531914	Supp-Office and Printing	154	0	0	0	0	0	0	0
531999	Supp-Other	573	0	0	0	0	0	0	0
555100	Training	614	0	0	0	0	0	0	0
555210	Travel	61	0	0	0	0	0	0	0
	100-20-300-3003-100025-133	2,024	0	0	0	0	0	0	0
100-20-300-3003-100025-134 Pol-Crime Prevention									
530101	Crime Prevention Supplies	4,255	12,710	12,710	12,710	0	0	0	0
	100-20-300-3003-100025-134	4,255	12,710	12,710	12,710	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0401 Police Department

100-20-300-3003-100030-136 Pol-Uniform Patrol

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
531914	Supp-Office and Printing	1,921	0	0	0	0	0	0	0
531999	Supp-Other	195	0	0	0	0	0	0	0
536110	Dues-Memberships	90	0	0	0	0	0	0	0
555100	Training	4,607	0	0	0	0	0	0	0
555210	Travel	129	0	0	0	0	0	0	0
	100-20-300-3003-100030-136	6,942	0	0	0	0	0	0	0

100-20-300-3003-100030-137 Pol-Auxiliary

555100	Training	944	0	0	0	0	0	0	0
	100-20-300-3003-100030-137	944	0	0	0	0	0	0	0

100-20-300-3005-100000-108 Pol-Animal Control

501000	Sal-Full-time	344,701	350,089	350,089	340,709	0	0	0	0
510000	Sal-Overtime	10,141	16,210	16,210	16,210	0	0	0	0
511100	Bene-FICA	25,516	26,782	26,782	26,063	0	0	0	0
511115	Bene-Health Insurance	69,001	60,957	60,957	62,708	0	0	0	0
511120	Bene-Dental Insurance	941	273	273	195	0	0	0	0
511125	Bene-VRS Life Insurance	4,089	4,167	4,167	4,464	0	0	0	0
511132	Bene-VLDP Disability	276	317	317	315	0	0	0	0
511140	Bene-Retirement VRS	30,070	30,503	30,503	31,261	0	0	0	0
511145	Bene-Retirement PSRS	6,815	6,815	6,815	6,815	0	0	0	0
521102	Contractual-Humane Society	360,417	325,000	325,000	425,000	0	0	0	0
531914	Supp-Office and Printing	439	1,848	1,848	1,848	0	0	0	0
531917	Supp-Uniforms	414	6,859	6,859	6,859	0	0	0	0
531999	Supp-Other	4,978	6,998	6,998	6,998	0	0	0	0
555100	Training	3,804	5,345	5,345	5,345	0	0	0	0
630101	Risk Management Charges	16,721	16,721	16,721	14,061	0	0	0	0
	100-20-300-3005-100000-108	878,323	858,884	858,884	948,851	0	0	0	0
	0401 Police Department	**30,357,901**	**29,581,198**	**29,581,198**	**29,843,289**	**0**	**0**	**0**	**0**

0402 E-911

100-20-300-3004-000000-000 E-911 Communications

501000	Sal-Full-time	881,106	970,342	970,342	1,018,993	0	0	0	0
501100	Sal-Part-time	21,046	33,672	33,672	33,672	0	0	0	0
510000	Sal-Overtime	50,255	101,411	101,411	101,411	0	0	0	0
511100	Bene-FICA	67,334	82,614	82,614	86,329	0	0	0	0
511115	Bene-Health Insurance	203,435	205,747	205,747	197,237	0	0	0	0
511120	Bene-Dental Insurance	2,235	587	587	499	0	0	0	0
511125	Bene-VRS Life Insurance	10,459	11,549	11,549	13,351	0	0	0	0
511132	Bene-VLDP Disability	649	1,250	1,250	1,879	0	0	0	0
511140	Bene-Retirement VRS	84,939	93,828	93,828	103,874	0	0	0	0
511145	Bene-Retirement PSRS	39,358	39,358	39,358	39,358	0	0	0	0
521917	Contractual-Wireless E-911	0	5,254	5,254	5,254	0	0	0	0
522115	Maint-Office Equipment	0	36	36	36	0	0	0	0
523999	Rentals-Other	3,401	3,624	3,624	3,000	0	0	0	0
524999	Repairs-Other	1,411	2,339	2,339	2,339	0	0	0	0
531914	Supp-Office and Printing	1,474	3,872	3,872	3,872	0	0	0	0
531917	Supp-Uniforms	849	4,556	4,556	4,556	0	0	0	0
531999	Supp-Other	1,395	3,050	3,050	6,050	0	0	0	0
535100	Books and Publications	0	3,276	3,276	276	0	0	0	0
536110	Dues-Memberships	0	251	251	251	0	0	0	0
555100	Training	2,570	5,508	5,508	5,508	0	0	0	0
610101	Computer Service Charges	175,268	165,531	165,531	169,714	0	0	0	0
610102	Telecommunications Charges	336,691	337,981	337,981	309,610	0	0	0	0
630101	Risk Management Charges	23,593	23,593	23,593	22,851	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0402 E-911

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-20-300-3004-000000-000	E-911	1,907,467	2,099,229	2,099,229	2,129,920	0	0	0	0
	0402 E-911	**1,907,467**	**2,099,229**	**2,099,229**	**2,129,920**	**0**	**0**	**0**	**0**

0404 Fire, Rescue And Emergency Services

100-20-301-3020-000000-000 Fire Rescue and Emergency Svcs

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	12,583,943	12,326,779	12,326,779	12,372,705	0	0	0	0
501100	Sal-Part-time	396,029	205,500	205,500	205,500	0	0	0	0
501200	Accrued Payroll	74,970	0	0	0	0	0	0	0
510000	Sal-Overtime	104,195	559,778	559,778	559,778	0	0	0	0
510002	Allow-Clothing	4,237	4,200	4,200	4,200	0	0	0	0
510004	Allow-Education	51,784	52,500	52,500	53,500	0	0	0	0
510009	Allow-Master Firefighter	27,114	28,500	28,500	25,500	0	0	0	0
510011	Allow-Paramedic	3,446	3,200	3,200	1,600	0	0	0	0
510012	Allow-Other Supplements	18,857	54,300	54,300	48,000	0	0	0	0
510014	Sal-Overtime City Other Agen	12,914	0	0	0	0	0	0	0
510018	Sal-Overtime Harbor Ctr	3,216	0	0	0	0	0	0	0
510021	Sal-Overtime Hazmat	2,524	0	0	0	0	0	0	0
510022	Sal-Overtime EMS	68,864	0	0	0	0	0	0	0
510023	Sal-Overtime Willett Hall	12,961	0	0	0	0	0	0	0
510024	Sal-Overtime Fire Marshall	11,349	0	0	0	0	0	0	0
510025	Sal-Overtime Training	5,821	0	0	0	0	0	0	0
510026	Allow-Haz Mat Supplement	26,041	0	0	0	0	0	0	0
510027	Allow-SCBA Supplement	5,158	0	0	0	0	0	0	0
510030	Sal-OT-Kelly Days	270,698	0	0	0	0	0	0	0
511100	Bene-FICA	772,530	785,694	785,694	781,885	0	0	0	0
511115	Bene-Health Insurance	2,013,372	1,918,131	1,918,131	1,901,049	0	0	0	0
511120	Bene-Dental Insurance	23,625	6,631	6,631	6,290	0	0	0	0
511125	Bene-VRS Life Insurance	145,826	146,697	146,697	161,487	0	0	0	0
511132	Bene-VLDP Disability	160	2,087	2,087	2,632	0	0	0	0
511140	Bene-Retirement VRS	884,776	886,626	886,626	902,020	0	0	0	0
511145	Bene-Retirement PSRS	21,968	21,968	21,968	21,968	0	0	0	0
511150	Bene-Retirement FPRS	3,308,054	3,308,054	3,308,054	3,184,329	0	0	0	0
521202	Contractual-Disposal Fees	8,244	8,500	8,500	8,500	0	0	0	0
521905	Contractual-Other	233,430	245,166	245,166	245,166	0	0	0	0
522110	Maint-Equipment	27,642	30,000	30,000	30,000	0	0	0	0
522130	Maint-Security System	3,340	4,000	4,000	4,000	0	0	0	0
524100	Repairs-Buildings and Grounds	0	4,000	4,000	4,000	0	0	0	0
524999	Repairs-Other	16,223	16,000	16,000	16,000	0	0	0	0
531102	Supp-Fire	25,847	35,500	35,500	35,500	0	0	0	0
531103	Supp-Weapons and Ammunition	0	350	350	350	0	0	0	0
531301	Supp-Beds and Bedding	2,500	6,000	6,000	6,000	0	0	0	0
531602	Supp-Medical	77,723	89,000	89,000	89,000	0	0	0	0
531701	Supp-Custodial	11,121	0	0	0	0	0	0	0
531907	Supp-Food and Provisions	134	0	0	0	0	0	0	0
531910	Supp-Kitchen Equipment	709	1,500	1,500	1,500	0	0	0	0
531914	Supp-Office and Printing	15,905	17,000	17,000	17,000	0	0	0	0
531916	Supp-Protective Clothing	51,022	53,460	53,460	53,460	0	0	0	0
531917	Supp-Uniforms	60,171	65,000	65,000	65,000	0	0	0	0
531999	Supp-Other	19,918	19,500	19,500	19,500	0	0	0	0
532120	Mat-Construction	1,297	13,000	13,000	13,000	0	0	0	0
533010	Noncap-Equipment	627	1,000	1,000	1,000	0	0	0	0
533020	Noncap-Furniture	1,399	3,000	3,000	3,000	0	0	0	0
533070	Noncap-Computer Software	754	3,500	3,500	3,500	0	0	0	0
535100	Books and Publications	2,825	2,700	2,700	2,700	0	0	0	0
536110	Dues-Memberships	1,116	1,500	1,500	1,500	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0404 Fire, Rescue And Emergency Services

100-20-301-3020-000000-000 Fire Rescue and Emergency Svcs

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
542010	Tele-Telephone	96	500	500	500	0	0	0	0
542020	Tele-Telephone Cellular	33,299	21,498	21,498	21,498	0	0	0	0
555100	Training	8,980	450	450	450	0	0	0	0
555210	Travel	2,456	11,000	11,000	11,000	0	0	0	0
610101	Computer Service Charges	103,175	168,872	168,872	97,454	0	0	0	0
610102	Telecommunications Charges	66,950	56,310	56,310	48,816	0	0	0	0
620101	Garage Equip Rental Charges	1,010,100	1,236,945	1,236,945	1,236,945	0	0	0	0
620105	Fuel Charges	234,140	224,675	224,675	183,784	0	0	0	0
630101	Risk Management Charges	1,063,644	1,063,644	1,063,644	1,098,571	0	0	0	0
	100-20-301-3020-000000-000 Fire	23,939,219	23,714,215	23,714,215	23,551,137	0	0	0	0

100-20-301-3020-000000-800 Fire, Rescue and Emergency Services

521905	Contractual-Other	10,573	0	0	0	0	0	0	0
531999	Supp-Other	940	0	0	0	0	0	0	0
555100	Training	5,729	0	0	0	0	0	0	0
	100-20-301-3020-000000-800 Fire,	17,241	0	0	0	0	0	0	0
	0404 Fire, Rescue And Emergency	**23,956,460**	**23,714,215**	**23,714,215**	**23,551,137**	**0**	**0**	**0**	**0**

0501 Streets And Highways

100-25-400-4000-000000-000 Streets and Highways

501000	Sal-Full-time	458,910	503,755	503,755	514,423	0	0	0	0
501200	Accrued Payroll	10,491	0	0	0	0	0	0	0
510000	Sal-Overtime	21,574	10,000	10,000	10,000	0	0	0	0
510005	Allow-On-Call	1,080	1,080	1,080	2,160	0	0	0	0
511100	Bene-FICA	34,785	39,241	39,241	40,138	0	0	0	0
511115	Bene-Health Insurance	108,288	84,349	84,349	80,583	0	0	0	0
511120	Bene-Dental Insurance	1,221	371	371	371	0	0	0	0
511125	Bene-VRS Life Insurance	5,481	6,010	6,010	6,769	0	0	0	0
511132	Bene-VLDP Disability	344	453	453	445	0	0	0	0
511140	Bene-Retirement VRS	44,522	48,819	48,819	52,697	0	0	0	0
511145	Bene-Retirement PSRS	52,816	52,816	52,816	29,481	0	0	0	0
521201	Contractual-Concrete	97,906	452,622	452,622	493,000	0	0	0	0
521209	Contractual-Street Overlay	1,731,053	1,399,410	1,399,410	1,449,410	0	0	0	0
521905	Contractual-Other	72,684	70,000	70,000	70,000	0	0	0	0
521910	Contractual-Rental Uniforms	4,230	5,100	5,100	5,100	0	0	0	0
523999	Rentals-Other	21,900	4,860	4,860	4,860	0	0	0	0
524999	Repairs-Other	0	2,500	2,500	2,500	0	0	0	0
531602	Supp-Medical	119	200	200	200	0	0	0	0
531907	Supp-Food and Provisions	3,620	0	0	0	0	0	0	0
531914	Supp-Office and Printing	2,303	1,800	1,800	1,800	0	0	0	0
531917	Supp-Uniforms	2,503	2,040	2,040	2,040	0	0	0	0
532120	Mat-Construction	129,372	105,568	105,568	103,568	0	0	0	0
533030	Noncap-Small Tools	62	2,000	2,000	2,000	0	0	0	0
542020	Tele-Telephone Cellular	4,205	0	0	2,000	0	0	0	0
555100	Training	1,258	5,600	5,600	5,600	0	0	0	0
555206	Travel - Tolls	9	0	0	0	0	0	0	0
610101	Computer Service Charges	54,355	46,481	46,481	41,402	0	0	0	0
610102	Telecommunications Charges	20,988	16,139	16,139	14,850	0	0	0	0
620101	Garage Equip Rental Charges	256,636	266,282	266,282	266,282	0	0	0	0
620105	Fuel Charges	37,917	43,678	43,678	32,587	0	0	0	0
630101	Risk Management Charges	94,859	94,859	94,859	71,355	0	0	0	0
	100-25-400-4000-000000-000 Streets	3,275,488	3,266,033	3,266,033	3,305,621	0	0	0	0
	0501 Streets And Highways	**3,275,488**	**3,266,033**	**3,266,033**	**3,305,621**	**0**	**0**	**0**	**0**

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0503 Mosquito Control

100-25-400-4001-000000-000 Mosquito Control

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	138,824	132,285	132,285	134,932	0	0	0	0
501200	Accrued Payroll	10,580	0	0	0	0	0	0	0
510000	Sal-Overtime	1,382	19,000	19,000	19,000	0	0	0	0
511100	Bene-FICA	10,422	11,299	11,299	11,499	0	0	0	0
511115	Bene-Health Insurance	17,334	18,237	18,237	16,338	0	0	0	0
511120	Bene-Dental Insurance	442	117	117	117	0	0	0	0
511125	Bene-VRS Life Insurance	1,619	1,575	1,575	1,768	0	0	0	0
511132	Bene-VLDP Disability	0	1	1	0	0	0	0	0
511140	Bene-Retirement VRS	13,157	12,792	12,792	13,885	0	0	0	0
511145	Bene-Retirement PSRS	12,964	12,964	12,964	12,964	0	0	0	0
521905	Contractual-Other	16,716	64,930	64,930	64,930	0	0	0	0
521910	Contractual-Rental Uniforms	1,679	1,805	1,805	1,805	0	0	0	0
524999	Repairs-Other	631	5,000	5,000	5,000	0	0	0	0
531904	Supp-Chemicals	107,581	97,680	97,680	97,680	0	0	0	0
531914	Supp-Office and Printing	1,944	1,000	1,000	1,000	0	0	0	0
531999	Supp-Other	3,256	15,000	15,000	15,000	0	0	0	0
532120	Mat-Construction	542	2,500	2,500	2,500	0	0	0	0
536110	Dues-Memberships	200	460	460	460	0	0	0	0
542020	Tele-Telephone Cellular	0	2,600	2,600	2,600	0	0	0	0
555100	Training	1,404	3,000	3,000	3,000	0	0	0	0
610101	Computer Service Charges	8,756	8,259	8,259	5,346	0	0	0	0
610102	Telecommunications Charges	1,510	1,127	1,127	811	0	0	0	0
620101	Garage Equip Rental Charges	39,154	66,926	66,926	69,920	0	0	0	0
620105	Fuel Charges	3,414	3,797	3,797	3,319	0	0	0	0
630101	Risk Management Charges	11,814	11,814	11,814	13,480	0	0	0	0
100-25-400-4001-000000-000 Mosquito		405,326	494,168	494,168	497,354	0	0	0	0
	0503 Mosquito Control	**405,326**	**494,168**	**494,168**	**497,354**	**0**	**0**	**0**	**0**

0504 Engineering

100-25-401-4020-000000-000 Engineering

501000	Sal-Full-time	639,269	670,966	670,966	730,275	0	0	0	0
501100	Sal-Part-time	0	3,120	3,120	3,120	0	0	0	0
501200	Accrued Payroll	-14,817	0	0	0	0	0	0	0
510000	Sal-Overtime	533	26,500	26,500	10,000	0	0	0	0
511100	Bene-FICA	47,094	53,164	53,164	54,190	0	0	0	0
511115	Bene-Health Insurance	98,432	67,080	67,080	68,345	0	0	0	0
511120	Bene-Dental Insurance	1,150	283	283	322	0	0	0	0
511125	Bene-VRS Life Insurance	7,658	7,985	7,985	8,966	0	0	0	0
511132	Bene-VLDP Disability	0	3	3	-807	0	0	0	0
511140	Bene-Retirement VRS	54,268	56,922	56,922	61,783	0	0	0	0
511145	Bene-Retirement PSRS	60,993	60,993	60,993	60,993	0	0	0	0
521905	Contractual-Other	83,998	35,000	35,000	30,000	0	0	0	0
522115	Maint-Office Equipment	-485	2,300	2,300	1,800	0	0	0	0
531914	Supp-Office and Printing	3,882	4,000	4,000	4,000	0	0	0	0
531917	Supp-Uniforms	137	420	420	600	0	0	0	0
531999	Supp-Other	1,050	1,000	1,000	1,000	0	0	0	0
535100	Books and Publications	0	200	200	200	0	0	0	0
536110	Dues-Memberships	1,264	1,200	1,200	1,200	0	0	0	0
542020	Tele-Telephone Cellular	4,655	2,500	2,500	2,500	0	0	0	0
555100	Training	244	3,000	3,000	2,500	0	0	0	0
555206	Travel - Tolls	37	0	0	0	0	0	0	0
555210	Travel	4	500	500	350	0	0	0	0
610101	Computer Service Charges	58,182	45,128	45,128	46,938	0	0	0	0
610102	Telecommunications Charges	14,076	8,892	8,892	8,047	0	0	0	0

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100 General Fund

0504 Engineering

100-25-401-4020-000000-000 Engineering

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
620101	Garage Equip Rental Charges	47,046	37,333	37,333	37,333	0	0	0	0
620105	Fuel Charges	10,269	9,242	9,242	8,705	0	0	0	0
630101	Risk Management Charges	47,323	47,323	47,323	44,446	0	0	0	0
	100-25-401-4020-000000-000	1,166,263	1,145,054	1,145,054	1,186,806	0	0	0	0
	0504 Engineering	**1,166,263**	**1,145,054**	**1,145,054**	**1,186,806**	**0**	**0**	**0**	**0**

0505 Traffic Engineering

100-25-401-4021-000000-000 Traffic Engineering

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	339,136	376,338	376,338	353,031	0	0	0	0
501200	Accrued Payroll	-2,672	0	0	0	0	0	0	0
510000	Sal-Overtime	11,349	16,000	16,000	18,000	0	0	0	0
510005	Allow-On-Call	5,708	6,480	6,480	3,240	0	0	0	0
511100	Bene-FICA	25,278	29,356	29,356	27,324	0	0	0	0
511115	Bene-Health Insurance	81,030	74,851	74,851	65,963	0	0	0	0
511120	Bene-Dental Insurance	800	234	234	156	0	0	0	0
511125	Bene-VRS Life Insurance	3,855	4,556	4,556	4,668	0	0	0	0
511132	Bene-VLDP Disability	0	141	141	653	0	0	0	0
511140	Bene-Retirement VRS	31,322	37,018	37,018	36,659	0	0	0	0
511145	Bene-Retirement PSRS	50,714	50,714	50,714	50,714	0	0	0	0
521905	Contractual-Other	14,701	15,000	15,000	15,000	0	0	0	0
521910	Contractual-Rental Uniforms	5,419	8,000	8,000	8,000	0	0	0	0
531602	Supp-Medical	101	150	150	150	0	0	0	0
531914	Supp-Office and Printing	861	1,800	1,800	1,800	0	0	0	0
531920	Supp-Wearing Apparel	4,116	1,400	1,400	1,400	0	0	0	0
531999	Supp-Other	20	400	400	400	0	0	0	0
532170	Mat-Traffic Signs	75,029	80,299	80,299	80,299	0	0	0	0
532190	Mat-Traffic Signals	75,834	72,000	72,000	72,000	0	0	0	0
536110	Dues-Memberships	499	800	800	800	0	0	0	0
541060	Util-Street Lighting	1,432,977	1,425,000	1,425,000	1,425,000	0	0	0	0
541070	Util-Traffic Signals	52,772	60,000	60,000	60,000	0	0	0	0
542020	Tele-Telephone Cellular	1,400	1,500	1,500	1,500	0	0	0	0
555100	Training	0	1,250	1,250	1,250	0	0	0	0
555206	Travel - Tolls	37	0	0	0	0	0	0	0
610101	Computer Service Charges	24,310	19,662	19,662	19,110	0	0	0	0
610102	Telecommunications Charges	11,626	6,833	6,833	6,549	0	0	0	0
620101	Garage Equip Rental Charges	83,154	78,896	78,896	78,896	0	0	0	0
620105	Fuel Charges	13,328	13,446	13,446	8,392	0	0	0	0
630101	Risk Management Charges	30,831	30,831	30,831	32,765	0	0	0	0
	100-25-401-4021-000000-000 Traffic	2,373,535	2,412,955	2,412,955	2,373,719	0	0	0	0
	0505 Traffic Engineering	**2,373,535**	**2,412,955**	**2,412,955**	**2,373,719**	**0**	**0**	**0**	**0**

0507 Property Management

100-25-402-4040-000000-000 Properties Management

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	1,220,197	1,194,454	1,194,454	1,210,315	0	0	0	0
501100	Sal-Part-time	30,128	0	0	0	0	0	0	0
501200	Accrued Payroll	1,482	0	0	0	0	0	0	0
510000	Sal-Overtime	7,244	10,000	10,000	10,000	0	0	0	0
510005	Allow-On-Call	7,228	7,560	7,560	7,560	0	0	0	0
511100	Bene-FICA	91,652	94,253	94,253	95,467	0	0	0	0
511115	Bene-Health Insurance	238,201	192,644	192,644	191,185	0	0	0	0
511120	Bene-Dental Insurance	3,410	880	880	733	0	0	0	0
511125	Bene-VRS Life Insurance	14,148	14,305	14,305	15,957	0	0	0	0
511132	Bene-VLDP Disability	409	325	325	2,088	0	0	0	0

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100 General Fund

0507 Property Management

100-25-402-4040-000000-000 Properties Management

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511140	Bene-Retirement VRS	116,263	116,232	116,232	122,411	0	0	0	0
511145	Bene-Retirement PSRS	36,327	36,327	36,327	36,327	0	0	0	0
521101	Contractual-Fire Systems	67,884	81,472	81,472	83,000	0	0	0	0
521205	Contractual-Pest Control	41,480	24,000	24,000	40,000	0	0	0	0
521702	Contractual-Elevator	190,012	215,661	215,661	175,000	0	0	0	0
521703	Contractual-Environmental Mgmt	14,290	10,000	10,000	7,500	0	0	0	0
521706	Contractual-Janitorial	205,175	0	0	226,681	0	0	0	0
521905	Contractual-Other	127,419	976,867	976,867	360,000	0	0	0	0
521910	Contractual-Rental Uniforms	3,327	13,800	13,800	10,000	0	0	0	0
521914	Contractual-Temp Work	200,743	0	0	140,000	0	0	0	0
521918	Contractual-Security	288,878	0	0	285,000	0	0	0	0
521923	Contractual - HVAC	226,234	0	0	150,000	0	0	0	0
522115	Maint-Office Equipment	0	6,000	6,000	2,000	0	0	0	0
522130	Maint-Security System	1,483	0	0	7,500	0	0	0	0
522999	Maint-Other	10,324	0	0	5,000	0	0	0	0
524100	Repairs-Buildings and Grounds	213,779	188,000	188,000	150,000	0	0	0	0
524999	Repairs-Other	4,029	0	0	2,000	0	0	0	0
531102	Supp-Fire	10,359	0	0	0	0	0	0	0
531202	Supp-Plumbing	35,658	30,000	30,000	45,000	0	0	0	0
531701	Supp-Custodial	78,649	50,000	50,000	50,000	0	0	0	0
531909	Supp-Glass	737	6,000	6,000	4,000	0	0	0	0
531914	Supp-Office and Printing	5,601	6,000	6,000	6,000	0	0	0	0
531920	Supp-Wearing Apparel	2,407	2,000	2,000	3,000	0	0	0	0
531999	Supp-Other	55,833	40,000	40,000	10,000	0	0	0	0
532120	Mat-Construction	58,034	60,000	60,000	60,000	0	0	0	0
532130	Mat-Electrical	37,340	60,000	60,000	60,000	0	0	0	0
533030	Noncap-Small Tools	0	1,000	1,000	0	0	0	0	0
536110	Dues-Memberships	338	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	23,820	6,000	6,000	9,500	0	0	0	0
555100	Training	1,656	3,000	3,000	3,000	0	0	0	0
555206	Travel - Tolls	438	300	300	300	0	0	0	0
555210	Travel	1,021	0	0	0	0	0	0	0
610101	Computer Service Charges	70,527	31,157	31,157	45,745	0	0	0	0
610102	Telecommunications Charges	13,705	13,191	13,191	11,668	0	0	0	0
620101	Garage Equip Rental Charges	133,296	129,619	129,619	131,116	0	0	0	0
620104	Vehicle Acquisition	3,016	0	0	0	0	0	0	0
620105	Fuel Charges	29,095	38,950	38,950	30,113	0	0	0	0
630101	Risk Management Charges	87,664	87,664	87,664	87,885	0	0	0	0
	100-25-402-4040-000000-000	4,010,940	3,747,661	3,747,661	3,893,051	0	0	0	0

100-25-402-4044-000000-000 Storeroom

538900	Storeroom Purchases	113,355	150,000	150,000	150,000	0	0	0	0
538950	Storeroom Recoveries	-94,119	-150,000	-150,000	-150,000	0	0	0	0
	100-25-402-4044-000000-000	19,236	0	0	0	0	0	0	0
	0507 Property Management	**4,030,175**	**3,747,661**	**3,747,661**	**3,893,051**	**0**	**0**	**0**	**0**

0508 Utilities

100-25-402-4041-000000-000 Utilities

541010	Util-Electricity	1,513,984	1,620,000	1,620,000	1,770,000	0	0	0	0
541020	Util-Water and Sewer	362,267	345,000	345,000	400,000	0	0	0	0
541050	Util-Stormwater Fees	230,637	520,000	520,000	350,000	0	0	0	0
543020	Fuel-Natural Gas	348,640	410,000	410,000	200,000	0	0	0	0
	100-25-402-4041-000000-000 Utilities	2,455,528	2,895,000	2,895,000	2,720,000	0	0	0	0

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Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	0508 Utilities	**2,455,528**	**2,895,000**	**2,895,000**	**2,720,000**	**0**	**0**	**0**	**0**
0509 Rental Of Land									
100-25-402-4042-000000-000 Rental of Land									
523130	Rentals-Economic Development	40,996	0	0	0	0	0	0	0
523135	Rentals-Fire Admin	94,111	95,523	95,523	0	0	0	0	0
523150	Rentals-Police Admin	58,033	0	0	58,033	0	0	0	0
523155	Rentals-Police Detective Bur	94,896	0	0	0	0	0	0	0
523160	Rentals-Police Internal Affrs	31,526	0	0	0	0	0	0	0
523165	Rentals-Sheriff Training Acad	83,718	83,790	83,790	0	0	0	0	0
523175	Rentals-Sheriff Admin	5,994	0	0	0	0	0	0	0
523195	Rentals-Police Training	147,579	147,579	147,579	147,579	0	0	0	0
523210	Rentals-Registrar	5,000	0	0	3,000	0	0	0	0
	100-25-402-4042-000000-000 Rental of	561,852	326,892	326,892	208,612	0	0	0	0
	0509 Rental Of Land	**561,852**	**326,892**	**326,892**	**208,612**	**0**	**0**	**0**	**0**
0514 Harbor Center Pavilion									
100-25-402-4043-000000-000 Harbor Center Pavilion									
501000	Sal-Full-time	33,973	33,973	33,973	47,517	0	0	0	0
501200	Accrued Payroll	147	0	0	0	0	0	0	0
511100	Bene-FICA	2,601	2,599	2,599	3,635	0	0	0	0
511115	Bene-Health Insurance	5,778	0	0	5,446	0	0	0	0
511120	Bene-Dental Insurance	0	12	12	22	0	0	0	0
511125	Bene-VRS Life Insurance	404	404	404	622	0	0	0	0
511132	Bene-VLDP Disability	0	1	1	0	0	0	0	0
511140	Bene-Retirement VRS	3,285	3,285	3,285	4,889	0	0	0	0
521101	Contractual-Fire Systems	225	4,500	4,500	4,500	0	0	0	0
521205	Contractual-Pest Control	2,867	3,000	3,000	0	0	0	0	0
521905	Contractual-Other	119,091	100,000	100,000	60,000	0	0	0	0
521906	Contractual-Parking Aids	92,067	25,000	25,000	60,000	0	0	0	0
524100	Repairs-Buildings and Grounds	7,887	17,000	17,000	12,000	0	0	0	0
531202	Supp-Plumbing	14	1,000	1,000	1,000	0	0	0	0
531701	Supp-Custodial	6,718	12,000	12,000	5,000	0	0	0	0
531999	Supp-Other	3,306	0	0	0	0	0	0	0
532120	Mat-Construction	4,837	8,000	8,000	5,000	0	0	0	0
532130	Mat-Electrical	0	2,500	2,500	2,000	0	0	0	0
532140	Mat-HVAC	0	4,000	4,000	2,000	0	0	0	0
533030	Noncap-Small Tools	0	500	500	500	0	0	0	0
537100	Trees Shrubs and Flowers	124	5,000	5,000	5,000	0	0	0	0
541010	Util-Electricity	32,378	28,000	28,000	34,000	0	0	0	0
541020	Util-Water and Sewer	11,380	12,000	12,000	12,000	0	0	0	0
541050	Util-Stormwater Fees	0	4,000	4,000	0	0	0	0	0
542010	Tele-Telephone	12,281	12,000	12,000	13,000	0	0	0	0
543020	Fuel-Natural Gas	1,486	8,000	8,000	3,000	0	0	0	0
620101	Garage Equip Rental Charges	24,420	42,267	42,267	42,267	0	0	0	0
620105	Fuel Charges	1,305	1,175	1,175	1,724	0	0	0	0
630101	Risk Management Charges	2,903	2,903	2,903	1,543	0	0	0	0
	100-25-402-4043-000000-000 Harbor	369,476	333,119	333,119	326,665	0	0	0	0
	0514 Harbor Center Pavilion	**369,476**	**333,119**	**333,119**	**326,665**	**0**	**0**	**0**	**0**
0515 Landscape Maintenance									
100-25-402-4047-000000-000 Landscape Maintenance									
501000	Sal-Full-time	834,526	860,062	860,062	0	0	0	0	0
501200	Accrued Payroll	6,465	0	0	0	0	0	0	0
510000	Sal-Overtime	27,588	0	0	0	0	0	0	0

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100 General Fund

0515 Landscape Maintenance

100-25-402-4047-000000-000 Landscape Maintenance

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
510005	Allow-On-Call	8,391	6,480	6,480	0	0	0	0	0
511100	Bene-FICA	62,353	66,292	66,292	0	0	0	0	0
511115	Bene-Health Insurance	143,964	177,928	177,928	0	0	0	0	0
511120	Bene-Dental Insurance	1,860	519	519	0	0	0	0	0
511125	Bene-VRS Life Insurance	9,929	10,315	10,315	0	0	0	0	0
511132	Bene-VLDP Disability	276	277	277	0	0	0	0	0
511140	Bene-Retirement VRS	80,553	83,796	83,796	0	0	0	0	0
521905	Contractual-Other	570,856	710,076	710,076	0	0	0	0	0
521910	Contractual-Rental Uniforms	9,420	10,000	10,000	0	0	0	0	0
521914	Contractual-Temp Work	604,108	285,127	285,127	0	0	0	0	0
522110	Maint-Equipment	24,310	2,600	2,600	0	0	0	0	0
522115	Maint-Office Equipment	3,248	2,400	2,400	0	0	0	0	0
524100	Repairs-Buildings and Grounds	75,444	12,400	12,400	0	0	0	0	0
524999	Repairs-Other	2,852	1,000	1,000	0	0	0	0	0
531201	Supp-Lawn	38,087	38,140	38,140	0	0	0	0	0
531904	Supp-Chemicals	9,573	12,240	12,240	0	0	0	0	0
531907	Supp-Food and Provisions	1,136	0	0	0	0	0	0	0
531914	Supp-Office and Printing	6,682	4,200	4,200	0	0	0	0	0
531920	Supp-Wearing Apparel	10,698	8,600	8,600	0	0	0	0	0
531999	Supp-Other	10,734	2,750	2,750	0	0	0	0	0
532120	Mat-Construction	8,533	8,500	8,500	0	0	0	0	0
532130	Mat-Electrical	4,307	1,000	1,000	0	0	0	0	0
533030	Noncap-Small Tools	0	6,580	6,580	0	0	0	0	0
537100	Trees Shrubs and Flowers	19,815	20,000	20,000	0	0	0	0	0
542020	Tele-Telephone Cellular	310	1,000	1,000	0	0	0	0	0
543010	Fuel-Gasoline and Other	0	8,500	8,500	0	0	0	0	0
555100	Training	197	1,000	1,000	0	0	0	0	0
555206	Travel - Tolls	102	50	50	0	0	0	0	0
559030	Clean Community	802	0	0	0	0	0	0	0
620101	Garage Equip Rental Charges	0	343,053	343,053	0	0	0	0	0
620105	Fuel Charges	0	53,812	53,812	0	0	0	0	0
630101	Risk Management Charges	146,615	146,615	146,615	0	0	0	0	0
	100-25-402-4047-000000-000	2,723,733	2,885,312	2,885,312	0	0	0	0	0
	0515 Landscape Maintenance	**2,723,733**	**2,885,312**	**2,885,312**	**0**	**0**	**0**	**0**	**0**

0516 Cemetery Maintenance

100-25-402-4048-000000-000 Cemetery Maintenance

521905	Contractual-Other	0	12,000	12,000	0	0	0	0	0
521914	Contractual-Temp Work	0	193,736	193,736	0	0	0	0	0
522110	Maint-Equipment	0	10,000	10,000	0	0	0	0	0
531201	Supp-Lawn	0	2,000	2,000	0	0	0	0	0
531920	Supp-Wearing Apparel	0	500	500	0	0	0	0	0
532120	Mat-Construction	0	2,000	2,000	0	0	0	0	0
533030	Noncap-Small Tools	0	1,000	1,000	0	0	0	0	0
537100	Trees Shrubs and Flowers	0	2,200	2,200	0	0	0	0	0
542020	Tele-Telephone Cellular	0	800	800	0	0	0	0	0
543010	Fuel-Gasoline and Other	0	1,500	1,500	0	0	0	0	0
555421	Perpetual Care	0	100,000	100,000	0	0	0	0	0
620101	Garage Equip Rental Charges	0	18,879	18,879	0	0	0	0	0
100-25-402-4048-000000-000 Cemetery		0	344,615	344,615	0	0	0	0	0
	0516 Cemetery Maintenance	**0**	**344,615**	**344,615**	**0**	**0**	**0**	**0**	**0**

0601 Public Health Department

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0601 Public Health Department

100-30-500-5000-000000-000 Health Department

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521905	Contractual-Other	1,154,580	1,154,878	1,154,878	1,164,615	0	0	0	0
558134	PA-Indigent Obstetrics	101,000	101,000	101,000	101,000	0	0	0	0
610102	Telecommunications Charges	6,443	11,607	11,607	11,361	0	0	0	0
	100-30-500-5000-000000-000 Health	1,262,023	1,267,485	1,267,485	1,276,976	0	0	0	0
	0601 Public Health Department	**1,262,023**	**1,267,485**	**1,267,485**	**1,276,976**	**0**	**0**	**0**	**0**

0701 Museums

100-35-601-6030-000000-000 Museums

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	932,652	1,003,080	1,003,080	1,009,947	0	0	0	0
501100	Sal-Part-time	203,081	223,242	223,242	223,242	0	0	0	0
501200	Accrued Payroll	6,871	0	0	0	0	0	0	0
510000	Sal-Overtime	1,706	0	0	0	0	0	0	0
511100	Bene-FICA	82,363	94,988	94,988	95,515	0	0	0	0
511115	Bene-Health Insurance	169,910	173,232	173,232	168,417	0	0	0	0
511120	Bene-Dental Insurance	2,579	664	664	635	0	0	0	0
511125	Bene-VRS Life Insurance	10,946	11,934	11,934	13,232	0	0	0	0
511132	Bene-VLDP Disability	282	669	669	935	0	0	0	0
511140	Bene-Retirement VRS	89,090	96,997	96,997	103,196	0	0	0	0
511145	Bene-Retirement PSRS	18,813	18,813	18,813	18,813	0	0	0	0
521006	Contractual-Collection Svcs	3,000	30,000	30,000	19,478	0	0	0	0
521028	Contractual - Merchant CC Fees	0	25,200	25,200	26,000	0	0	0	0
521404	Contractual-Planetarium	18,375	15,500	15,500	11,289	0	0	0	0
521707	Contractual-Laundry	1,362	1,400	1,400	1,400	0	0	0	0
521905	Contractual-Other	3,690	30,742	30,742	50,364	0	0	0	0
521910	Contractual-Rental Uniforms	5,747	5,600	5,600	5,600	0	0	0	0
521918	Contractual-Security	3,016	0	0	3,000	0	0	0	0
522115	Maint-Office Equipment	685	3,000	3,000	300	0	0	0	0
522999	Maint-Other	0	10,000	10,000	5,000	0	0	0	0
523185	Rentals-Exhibit	34,675	240,000	240,000	195,000	0	0	0	0
523999	Rentals-Other	8,000	8,400	8,400	8,400	0	0	0	0
524120	Repairs-Exhibit Fabrications	586	36,500	36,500	32,245	0	0	0	0
531403	Supp-Exhibit	0	6,000	6,000	10,000	0	0	0	0
531602	Supp-Medical	1,122	3,250	3,250	1,500	0	0	0	0
531907	Supp-Food and Provisions	35	0	0	0	0	0	0	0
531914	Supp-Office and Printing	19,087	18,355	18,355	20,250	0	0	0	0
531920	Supp-Wearing Apparel	3,808	6,000	6,000	2,500	0	0	0	0
531999	Supp-Other	438	3,500	3,500	7,250	0	0	0	0
534110	Inventory-Gift Shop	0	80,000	80,000	90,000	0	0	0	0
535100	Books and Publications	25	700	700	700	0	0	0	0
536110	Dues-Memberships	7,757	3,175	3,175	3,175	0	0	0	0
542010	Tele-Telephone	3,125	3,000	3,000	2,500	0	0	0	0
542020	Tele-Telephone Cellular	772	750	750	1,500	0	0	0	0
552040	Programs	0	42,500	42,500	42,500	0	0	0	0
552050	Special Events	0	30,000	30,000	30,000	0	0	0	0
552070	Monument Restoration	59,318	73,183	73,183	2,500	0	0	0	0
554208	Marketing-Museums	5,240	0	0	20,000	0	0	0	0
555100	Training	118	1,500	1,500	1,500	0	0	0	0
555205	Travel-Mileage	-464	750	750	750	0	0	0	0
555206	Travel - Tolls	9	0	0	0	0	0	0	0
555210	Travel	471	0	0	0	0	0	0	0
555360	Receptions	237	0	0	2,000	0	0	0	0
610101	Computer Service Charges	45,574	34,844	34,844	57,940	0	0	0	0
610102	Telecommunications Charges	17,904	9,474	9,474	8,628	0	0	0	0
620101	Garage Equip Rental Charges	4,372	4,224	4,224	4,224	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0701 Museums

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-601-6030-000000-000 Museums									
620102	Motor Pool Charges	761	0	0	0	0	0	0	0
620105	Fuel Charges	584	525	525	405	0	0	0	0
630101	Risk Management Charges	23,844	23,844	23,844	30,764	0	0	0	0
100-35-601-6030-000000-000 Museums		1,791,567	2,375,535	2,375,535	2,332,594	0	0	0	0
100-35-601-6030-000000-400 Museum-Admin									
521006	Contractual-Collection Svcs	234	0	0	0	0	0	0	0
521905	Contractual-Other	14,358	0	0	0	0	0	0	0
522999	Maint-Other	484	0	0	0	0	0	0	0
531914	Supp-Office and Printing	2,792	0	0	0	0	0	0	0
531999	Supp-Other	570	0	0	0	0	0	0	0
536110	Dues-Memberships	40	0	0	0	0	0	0	0
554208	Marketing-Museums	9,902	0	0	0	0	0	0	0
555100	Training	250	0	0	0	0	0	0	0
555205	Travel-Mileage	168	0	0	0	0	0	0	0
555210	Travel	257	0	0	0	0	0	0	0
	100-35-601-6030-000000-400	29,055	0	0	0	0	0	0	0
100-35-601-6030-000000-401 Museum-CHG									
521006	Contractual-Collection Svcs	1,964	0	0	0	0	0	0	0
521028	Contractual - Merchant CC Fees	2,694	0	0	0	0	0	0	0
521905	Contractual-Other	85	0	0	0	0	0	0	0
521918	Contractual-Security	723	0	0	0	0	0	0	0
523185	Rentals-Exhibit	20,040	0	0	0	0	0	0	0
524120	Repairs-Exhibit Fabrications	7,371	0	0	0	0	0	0	0
531403	Supp-Exhibit	1,368	0	0	0	0	0	0	0
531914	Supp-Office and Printing	1,449	0	0	0	0	0	0	0
531999	Supp-Other	438	0	0	0	0	0	0	0
534110	Inventory-Gift Shop	24,368	0	0	0	0	0	0	0
552040	Programs	12,567	0	0	0	0	0	0	0
552050	Special Events	1,225	0	0	0	0	0	0	0
554208	Marketing-Museums	2,800	0	0	0	0	0	0	0
555100	Training	46	0	0	0	0	0	0	0
555210	Travel	505	0	0	0	0	0	0	0
555360	Receptions	2,867	0	0	0	0	0	0	0
	100-35-601-6030-000000-401	80,509	0	0	0	0	0	0	0
100-35-601-6030-000000-402 Museum-CMV									
521006	Contractual-Collection Svcs	457	0	0	0	0	0	0	0
521028	Contractual - Merchant CC Fees	15,758	0	0	0	0	0	0	0
521905	Contractual-Other	16,236	0	0	0	0	0	0	0
521918	Contractual-Security	738	0	0	0	0	0	0	0
522999	Maint-Other	1,897	0	0	0	0	0	0	0
523185	Rentals-Exhibit	115,429	0	0	0	0	0	0	0
523999	Rentals-Other	586	0	0	0	0	0	0	0
524120	Repairs-Exhibit Fabrications	61,745	0	0	0	0	0	0	0
531403	Supp-Exhibit	6,811	0	0	0	0	0	0	0
531914	Supp-Office and Printing	7,022	0	0	0	0	0	0	0
531920	Supp-Wearing Apparel	692	0	0	0	0	0	0	0
531999	Supp-Other	4,910	0	0	0	0	0	0	0
534110	Inventory-Gift Shop	57,208	0	0	0	0	0	0	0
552040	Programs	13,763	0	0	0	0	0	0	0
552050	Special Events	442	0	0	0	0	0	0	0
554208	Marketing-Museums	17,380	0	0	0	0	0	0	0
555100	Training	1,000	0	0	0	0	0	0	0
555205	Travel-Mileage	827	0	0	0	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0701 Museums

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-601-6030-000000-402 Museum-CMV									
555210	Travel	1,141	0	0	0	0	0	0	0
555360	Receptions	2,473	0	0	0	0	0	0	0
	100-35-601-6030-000000-402	326,516	0	0	0	0	0	0	0
100-35-601-6030-000000-403 Museum-PNSM									
521006	Contractual-Collection Svcs	12,585	0	0	0	0	0	0	0
521028	Contractual - Merchant CC Fees	165	0	0	0	0	0	0	0
521905	Contractual-Other	1,814	0	0	0	0	0	0	0
531914	Supp-Office and Printing	6,769	0	0	0	0	0	0	0
534110	Inventory-Gift Shop	18,396	0	0	0	0	0	0	0
552040	Programs	1,500	0	0	0	0	0	0	0
552050	Special Events	150	0	0	0	0	0	0	0
554208	Marketing-Museums	500	0	0	0	0	0	0	0
555100	Training	372	0	0	0	0	0	0	0
555210	Travel	1,619	0	0	0	0	0	0	0
555360	Receptions	28	0	0	0	0	0	0	0
	100-35-601-6030-000000-403	43,897	0	0	0	0	0	0	0
100-35-601-6030-000000-404 Museum-LPM									
552040	Programs	600	0	0	0	0	0	0	0
	100-35-601-6030-000000-404	600	0	0	0	0	0	0	0
100-35-601-6030-000000-406 Museums - PCCLM									
521006	Contractual-Collection Svcs	329	0	0	0	0	0	0	0
521905	Contractual-Other	1,666	0	0	0	0	0	0	0
531999	Supp-Other	146	0	0	0	0	0	0	0
535100	Books and Publications	213	0	0	0	0	0	0	0
552040	Programs	1,406	0	0	0	0	0	0	0
552050	Special Events	350	0	0	0	0	0	0	0
554208	Marketing-Museums	2,141	0	0	0	0	0	0	0
555100	Training	65	0	0	0	0	0	0	0
555205	Travel-Mileage	97	0	0	0	0	0	0	0
555210	Travel	139	0	0	0	0	0	0	0
100-35-601-6030-000000-406 Museums		6,551	0	0	0	0	0	0	0
100-35-601-6030-000000-407 Museums - Education									
531999	Supp-Other	358	0	0	0	0	0	0	0
552040	Programs	179	0	0	0	0	0	0	0
552050	Special Events	68	0	0	0	0	0	0	0
554208	Marketing-Museums	1,515	0	0	0	0	0	0	0
555210	Travel	32	0	0	0	0	0	0	0
100-35-601-6030-000000-407 Museums		2,151	0	0	0	0	0	0	0
100-35-601-6030-000000-408 Museums - Birthday Parties									
531999	Supp-Other	2,015	0	0	0	0	0	0	0
100-35-601-6030-000000-408 Museums		2,015	0	0	0	0	0	0	0
100-35-601-6030-000000-409 Museums-Volunteers									
531999	Supp-Other	140	0	0	0	0	0	0	0
555360	Receptions	422	0	0	0	0	0	0	0
	100-35-601-6030-000000-409	562	0	0	0	0	0	0	0
100-35-601-6030-000000-410 Museums - Members									
531907	Supp-Food and Provisions	50	0	0	0	0	0	0	0
531999	Supp-Other	200	0	0	0	0	0	0	0
552040	Programs	140	0	0	0	0	0	0	0
552050	Special Events	495	0	0	0	0	0	0	0
554208	Marketing-Museums	315	0	0	0	0	0	0	0
555360	Receptions	263	0	0	0	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

100 General Fund

0701 Museums

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-601-6030-000000-410 Museums		1,463	0	0	0	0	0	0	0
100-35-601-6030-500560-000 Museum-Winter Wonderland									
521905	Contractual-Other	34,264	0	0	0	0	0	0	0
	100-35-601-6030-500560-000	34,264	0	0	0	0	0	0	0
	0701 Museums	**2,319,151**	**2,375,535**	**2,375,535**	**2,332,594**	**0**	**0**	**0**	**0**

0702 Public Library

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-602-6040-000000-000 Public Library									
501000	Sal-Full-time	1,062,602	1,208,247	1,208,247	1,219,394	0	0	0	0
501100	Sal-Part-time	135,514	141,727	141,727	146,187	0	0	0	0
501200	Accrued Payroll	3,753	0	0	0	0	0	0	0
511100	Bene-FICA	88,579	101,495	101,495	102,349	0	0	0	0
511115	Bene-Health Insurance	144,168	149,266	149,266	129,451	0	0	0	0
511120	Bene-Dental Insurance	2,238	605	605	605	0	0	0	0
511125	Bene-VRS Life Insurance	12,540	14,380	14,380	15,975	0	0	0	0
511132	Bene-VLDP Disability	9	819	819	1,235	0	0	0	0
511140	Bene-Retirement VRS	97,666	112,598	112,598	120,376	0	0	0	0
511145	Bene-Retirement PSRS	55,370	55,370	55,370	55,370	0	0	0	0
521028	Contractual - Merchant CC Fees	552	0	0	0	0	0	0	0
521905	Contractual-Other	88,561	82,437	82,437	82,437	0	0	0	0
524110	Repairs-Office Equipment	0	1,700	1,700	1,700	0	0	0	0
531003	Supp-Microforms-State	6,733	6,733	6,733	6,733	0	0	0	0
531901	Supp-Audio Visual	65,352	65,352	65,352	65,352	0	0	0	0
531914	Supp-Office and Printing	29,066	30,667	30,667	30,667	0	0	0	0
533070	Noncap-Computer Software	0	1,000	1,000	1,000	0	0	0	0
535100	Books and Publications	59,372	59,310	59,310	59,310	0	0	0	0
535110	Books-State	110,199	109,624	109,624	114,099	0	0	0	0
536110	Dues-Memberships	913	1,043	1,043	1,043	0	0	0	0
542010	Tele-Telephone	45,686	6,960	6,960	6,960	0	0	0	0
542020	Tele-Telephone Cellular	542	0	0	0	0	0	0	0
555100	Training	1,592	1,200	1,200	1,200	0	0	0	0
555205	Travel-Mileage	867	500	500	500	0	0	0	0
555210	Travel	689	730	730	730	0	0	0	0
610101	Computer Service Charges	101,242	173,330	173,330	144,974	0	0	0	0
610102	Telecommunications Charges	22,796	18,227	18,227	20,852	0	0	0	0
620101	Garage Equip Rental Charges	4,399	5,649	5,649	5,649	0	0	0	0
620102	Motor Pool Charges	3,703	0	0	0	0	0	0	0
620105	Fuel Charges	2,203	1,627	1,627	1,183	0	0	0	0
630101	Risk Management Charges	25,717	25,717	25,717	33,563	0	0	0	0
	100-35-602-6040-000000-000 Public	2,172,624	2,376,313	2,376,313	2,368,894	0	0	0	0
	0702 Public Library	**2,172,624**	**2,376,313**	**2,376,313**	**2,368,894**	**0**	**0**	**0**	**0**

0705 Parks, Recreation and Leisure Services - Administration

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-600-6000-000000-000 Administration									
501000	Sal-Full-time	919,523	902,324	902,324	1,892,696	0	0	0	0
501100	Sal-Part-time	638,581	472,475	472,475	472,475	0	0	0	0
501200	Accrued Payroll	12,787	0	0	0	0	0	0	0
510005	Allow-On-Call	0	0	0	11,880	0	0	0	0
511100	Bene-FICA	114,894	80,072	80,072	156,740	0	0	0	0
511115	Bene-Health Insurance	190,137	119,391	119,391	306,440	0	0	0	0
511120	Bene-Dental Insurance	1,962	479	479	1,027	0	0	0	0
511125	Bene-VRS Life Insurance	10,867	10,738	10,738	24,948	0	0	0	0
511132	Bene-VLDP Disability	908	1,046	1,046	2,732	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

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100 General Fund

0705 Parks, Recreation and Leisure Services - Administration

100-35-600-6000-000000-000 Administration

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511140	Bene-Retirement VRS	89,289	87,254	87,254	194,453	0	0	0	0
511145	Bene-Retirement PSRS	177,079	177,079	177,079	130,408	0	0	0	0
521031	Echeck/Debit	889	0	0	0	0	0	0	0
521905	Contractual-Other	271,686	231,260	231,260	231,260	0	0	0	0
531907	Supp-Food and Provisions	42	0	0	0	0	0	0	0
531914	Supp-Office and Printing	13,954	21,374	21,374	18,374	0	0	0	0
531999	Supp-Other	9,535	12,698	12,698	10,698	0	0	0	0
535100	Books and Publications	0	100	100	100	0	0	0	0
536110	Dues-Memberships	0	2,192	2,192	2,175	0	0	0	0
542020	Tele-Telephone Cellular	9,367	4,336	4,336	9,336	0	0	0	0
555100	Training	5,937	3,275	3,275	3,000	0	0	0	0
555205	Travel-Mileage	0	1,112	1,112	500	0	0	0	0
555206	Travel - Tolls	248	0	0	0	0	0	0	0
555210	Travel	2,237	0	0	0	0	0	0	0
610101	Computer Service Charges	115,990	89,017	89,017	102,488	0	0	0	0
610102	Telecommunications Charges	35,617	27,263	27,263	24,922	0	0	0	0
620101	Garage Equip Rental Charges	17,503	20,426	20,426	20,426	0	0	0	0
620102	Motor Pool Charges	9,275	0	0	0	0	0	0	0
620105	Fuel Charges	3,872	2,356	2,356	2,504	0	0	0	0
630101	Risk Management Charges	216,867	216,867	216,867	251,946	0	0	0	0
	100-35-600-6000-000000-000	2,869,047	2,483,134	2,483,134	3,871,528	0	0	0	0
	0705 Parks, Recreation and Leisure	**2,869,047**	**2,483,134**	**2,483,134**	**3,871,528**	**0**	**0**	**0**	**0**

0706 Parks, Recreation and Leisure Services - Parks

100-35-600-6002-000000-000 Parks

501100	Sal-Part-time	0	0	0	6,916	0	0	0	0
510000	Sal-Overtime	0	14,280	14,280	14,280	0	0	0	0
521905	Contractual-Other	4,458	0	0	671,509	0	0	0	0
521910	Contractual-Rental Uniforms	403	0	0	10,000	0	0	0	0
521914	Contractual-Temp Work	0	0	0	480,127	0	0	0	0
522110	Maint-Equipment	0	0	0	10,600	0	0	0	0
522115	Maint-Office Equipment	64	0	0	2,400	0	0	0	0
524100	Repairs-Buildings and Grounds	0	0	0	12,400	0	0	0	0
524999	Repairs-Other	0	0	0	2,000	0	0	0	0
531201	Supp-Lawn	0	0	0	39,140	0	0	0	0
531904	Supp-Chemicals	300	0	0	12,240	0	0	0	0
531914	Supp-Office and Printing	2,310	0	0	4,200	0	0	0	0
531920	Supp-Wearing Apparel	0	0	0	3,160	0	0	0	0
531999	Supp-Other	0	0	0	2,750	0	0	0	0
532120	Mat-Construction	0	0	0	21,000	0	0	0	0
532130	Mat-Electrical	0	0	0	500	0	0	0	0
533030	Noncap-Small Tools	0	0	0	7,580	0	0	0	0
537100	Trees Shrubs and Flowers	0	0	0	30,000	0	0	0	0
542020	Tele-Telephone Cellular	792	0	0	1,800	0	0	0	0
542300	Tele - Internet Services	8,316	0	0	0	0	0	0	0
543010	Fuel-Gasoline and Other	0	0	0	10,000	0	0	0	0
555100	Training	0	0	0	1,200	0	0	0	0
555206	Travel - Tolls	0	0	0	50	0	0	0	0
555421	Perpetual Care	0	0	0	100,000	0	0	0	0
610101	Computer Service Charges	37,377	20,314	20,314	17,835	0	0	0	0
610102	Telecommunications Charges	4,843	2,970	2,970	2,807	0	0	0	0
620101	Garage Equip Rental Charges	366,058	0	0	405,606	0	0	0	0
620105	Fuel Charges	55,566	0	0	48,120	0	0	0	0
630101	Risk Management Charges	0	0	0	126,013	0	0	0	0

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City of Portsmouth *Fiscal Year 2017*

100 General Fund

0706 Parks, Recreation and Leisure Services - Parks

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
100-35-600-6002-000000-000	Parks	480,487	37,564	37,564	2,044,233	0	0	0	0
0706	Parks, Recreation and Leisure	**480,487**	**37,564**	**37,564**	**2,044,233**	**0**	**0**	**0**	**0**

0707 Parks, Recreation and Leisure Services - Recreation

100-35-600-6001-000000-000 Recreation

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501100	Sal-Part-time	0	17,746	17,746	17,746	0	0	0	0
511100	Bene-FICA	0	1,100	1,100	1,100	0	0	0	0
521905	Contractual-Other	178,556	102,949	102,949	133,877	0	0	0	0
523190	Rentals-School Gym	0	10,928	10,928	0	0	0	0	0
523999	Rentals-Other	27,361	19,521	19,521	24,521	0	0	0	0
524999	Repairs-Other	2,664	2,863	2,863	2,863	0	0	0	0
531404	Supp-Recreational	87,103	65,761	65,761	153,014	0	0	0	0
531907	Supp-Food and Provisions	1,742	0	0	0	0	0	0	0
531914	Supp-Office and Printing	16,127	27,650	27,650	17,650	0	0	0	0
531920	Supp-Wearing Apparel	0	0	0	5,000	0	0	0	0
531999	Supp-Other	6,847	0	0	7,082	0	0	0	0
533010	Noncap-Equipment	4,627	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	2,126	0	0	0	0	0	0	0
552060	Senior Activities	15,639	0	0	0	0	0	0	0
554010	Advertising	1,925	2,396	2,396	1,921	0	0	0	0
555100	Training	9,616	5,525	5,525	6,000	0	0	0	0
555205	Travel-Mileage	8,528	7,000	7,000	7,000	0	0	0	0
555210	Travel	224	0	0	0	0	0	0	0
557205	Youth Programs	24,308	49,262	49,262	52,180	0	0	0	0
620101	Garage Equip Rental Charges	41,583	43,674	43,674	0	0	0	0	0
620105	Fuel Charges	2,618	2,356	2,356	3,360	0	0	0	0
	100-35-600-6001-000000-000	431,593	358,731	358,731	433,314	0	0	0	0
	0707 Parks, Recreation and Leisure	**431,593**	**358,731**	**358,731**	**433,314**	**0**	**0**	**0**	**0**

0709 Parks, Recreation and Leisure Service-Before & After Program

100-35-600-6003-000000-000 Before and After Program

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501100	Sal-Part-time	289,610	199,968	199,968	199,968	0	0	0	0
511100	Bene-FICA	22,155	15,298	15,298	15,298	0	0	0	0
521905	Contractual-Other	182,859	305,000	305,000	305,000	0	0	0	0
531907	Supp-Food and Provisions	1,478	0	0	0	0	0	0	0
531999	Supp-Other	25,299	29,606	29,606	29,606	0	0	0	0
555210	Travel	205	3,000	3,000	3,000	0	0	0	0
100-35-600-6003-000000-000	Before	521,607	552,872	552,872	552,872	0	0	0	0
0709	Parks, Recreation and Leisure	**521,607**	**552,872**	**552,872**	**552,872**	**0**	**0**	**0**	**0**

0801 Permits and Inspections

100-40-700-7000-000000-000 Permits and Inspections

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	348,507	376,349	376,349	1,154,987	0	0	0	0
501200	Accrued Payroll	-2,331	0	0	0	0	0	0	0
511100	Bene-FICA	25,614	28,789	28,789	82,235	0	0	0	0
511115	Bene-Health Insurance	36,486	41,086	41,086	146,535	0	0	0	0
511120	Bene-Dental Insurance	836	205	205	596	0	0	0	0
511125	Bene-VRS Life Insurance	4,058	4,478	4,478	14,084	0	0	0	0
511132	Bene-VLDP Disability	525	525	525	765	0	0	0	0
511140	Bene-Retirement VRS	32,977	36,393	36,393	110,061	0	0	0	0
511145	Bene-Retirement PSRS	33,691	33,691	33,691	33,691	0	0	0	0
521028	Contractual - Merchant CC Fees	813	0	0	0	0	0	0	0

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100 General Fund

0801 Permits and Inspections

100-40-700-7000-000000-000 Permits and Inspections

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521211	Contractual-Weed Debris & Demo	0	0	0	215,000	0	0	0	0
521301	Contractual-Court Reporter Fee	519	500	500	2,500	0	0	0	0
521704	Contractual-Graffiti Program	0	0	0	4,000	0	0	0	0
521905	Contractual-Other	0	7,000	7,000	7,000	0	0	0	0
531907	Supp-Food and Provisions	393	0	0	0	0	0	0	0
531914	Supp-Office and Printing	4,117	4,200	4,200	38,363	0	0	0	0
531999	Supp-Other	3,666	4,000	4,000	10,090	0	0	0	0
535100	Books and Publications	2,365	4,530	4,530	5,170	0	0	0	0
536110	Dues-Memberships	827	1,200	1,200	2,616	0	0	0	0
542020	Tele-Telephone Cellular	7,183	6,000	6,000	6,000	0	0	0	0
554020	Advertising-Demolition	0	0	0	3,600	0	0	0	0
554030	Advertising-PC/BZA	0	0	0	6,120	0	0	0	0
554050	Advertising - Floodplain Management	0	0	0	5,000	0	0	0	0
555100	Training	2,945	2,000	2,000	7,840	0	0	0	0
555205	Travel-Mileage	0	500	500	4,150	0	0	0	0
555206	Travel - Tolls	59	0	0	100	0	0	0	0
555210	Travel	345	1,000	1,000	4,056	0	0	0	0
610101	Computer Service Charges	67,012	50,384	50,384	161,652	0	0	0	0
610102	Telecommunications Charges	20,549	7,619	7,619	14,117	0	0	0	0
620101	Garage Equip Rental Charges	26,595	22,543	22,543	115,974	0	0	0	0
620105	Fuel Charges	5,482	17,920	17,920	24,898	0	0	0	0
630101	Risk Management Charges	19,925	19,925	19,925	96,304	0	0	0	0
	100-40-700-7000-000000-000 Permits	643,159	670,837	670,837	2,277,504	0	0	0	0
	0801 Permits and Inspections	**643,159**	**670,837**	**670,837**	**2,277,504**	**0**	**0**	**0**	**0**

0802 Economic Development

100-40-701-7010-000000-000 Economic Development

501000	Sal-Full-time	356,777	359,807	359,807	300,482	0	0	0	0
501200	Accrued Payroll	15,509	0	0	0	0	0	0	0
511100	Bene-FICA	26,493	27,092	27,092	22,987	0	0	0	0
511115	Bene-Health Insurance	39,699	31,371	31,371	29,094	0	0	0	0
511120	Bene-Dental Insurance	485	137	137	88	0	0	0	0
511125	Bene-VRS Life Insurance	3,996	4,282	4,282	3,937	0	0	0	0
511132	Bene-VLDP Disability	450	771	771	695	0	0	0	0
511140	Bene-Retirement VRS	32,471	34,793	34,793	30,920	0	0	0	0
521905	Contractual-Other	88,906	105,000	105,000	90,000	0	0	0	0
522110	Maint-Equipment	1,264	1,500	1,500	500	0	0	0	0
523180	Rentals-Copier	4,094	5,000	5,000	5,000	0	0	0	0
531914	Supp-Office and Printing	5,510	6,200	6,200	5,700	0	0	0	0
531999	Supp-Other	1,302	1,500	1,500	1,500	0	0	0	0
535100	Books and Publications	449	500	500	500	0	0	0	0
536110	Dues-Memberships	5,707	6,000	6,000	5,500	0	0	0	0
542020	Tele-Telephone Cellular	1,391	1,500	1,500	3,500	0	0	0	0
555100	Training	1,260	3,000	3,000	3,000	0	0	0	0
555205	Travel-Mileage	1,536	1,300	1,300	1,300	0	0	0	0
555206	Travel - Tolls	41	0	0	0	0	0	0	0
555210	Travel	29,387	37,500	37,500	25,000	0	0	0	0
556105	Civ Orgs-HR Economic Dev Allnc	91,647	92,000	92,000	92,000	0	0	0	0
559020	Business Development	30,720	47,039	47,039	45,000	0	0	0	0
610101	Computer Service Charges	55,102	39,886	39,886	37,635	0	0	0	0
610102	Telecommunications Charges	4,825	2,924	2,924	1,636	0	0	0	0
620101	Garage Equip Rental Charges	25,918	5,988	5,988	0	0	0	0	0

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100 General Fund

0802 Economic Development

100-40-701-7010-000000-000 Economic Development

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
620102	Motor Pool Charges	17	200	200	200	0	0	0	0
620105	Fuel Charges	236	116	116	0	0	0	0	0
630101	Risk Management Charges	8,827	8,827	8,827	7,845	0	0	0	0
	100-40-701-7010-000000-000	834,017	824,233	824,233	714,019	0	0	0	0
	0802 Economic Development	**834,017**	**824,233**	**824,233**	**714,019**	**0**	**0**	**0**	**0**

0804 Planning

100-40-702-7020-000000-000 Planning

501000	Sal-Full-time	665,223	673,434	673,434	729,147	0	0	0	0
501200	Accrued Payroll	3,695	0	0	0	0	0	0	0
511100	Bene-FICA	49,107	51,518	51,518	55,782	0	0	0	0
511115	Bene-Health Insurance	55,486	58,014	58,014	57,561	0	0	0	0
511120	Bene-Dental Insurance	1,039	283	283	244	0	0	0	0
511125	Bene-VRS Life Insurance	7,921	8,015	8,015	9,553	0	0	0	0
511132	Bene-VLDP Disability	0	0	0	292	0	0	0	0
511140	Bene-Retirement VRS	64,380	65,122	65,122	75,029	0	0	0	0
511145	Bene-Retirement PSRS	8,497	8,497	8,497	8,497	0	0	0	0
521007	Contractual-Comprensive Plan	150,415	165,000	165,000	200,000	0	0	0	0
521301	Contractual-Court Reporter Fee	11,055	21,000	21,000	23,000	0	0	0	0
521905	Contractual-Other	21,199	145,000	145,000	118,000	0	0	0	0
521913	Contractual-Technical	81,122	83,000	83,000	75,000	0	0	0	0
531914	Supp-Office and Printing	19,197	72,500	72,500	72,500	0	0	0	0
531999	Supp-Other	321	5,500	5,500	5,500	0	0	0	0
535100	Books and Publications	494	1,500	1,500	4,500	0	0	0	0
536110	Dues-Memberships	2,485	5,000	5,000	6,000	0	0	0	0
542020	Tele-Telephone Cellular	927	0	0	2,000	0	0	0	0
554010	Advertising	12,375	11,000	11,000	13,400	0	0	0	0
555100	Training	15,021	21,000	21,000	24,000	0	0	0	0
555205	Travel-Mileage	749	500	500	500	0	0	0	0
555206	Travel - Tolls	60	0	0	100	0	0	0	0
555210	Travel	3,117	12,500	12,500	15,500	0	0	0	0
555399	Mtgs-Other	4,709	3,126	3,126	10,000	0	0	0	0
610101	Computer Service Charges	91,647	95,177	95,177	99,658	0	0	0	0
610102	Telecommunications Charges	6,391	4,713	4,713	4,085	0	0	0	0
620101	Garage Equip Rental Charges	8,758	7,396	7,396	7,396	0	0	0	0
620105	Fuel Charges	488	439	439	563	0	0	0	0
630101	Risk Management Charges	10,134	10,134	10,134	11,320	0	0	0	0
	100-40-702-7020-000000-000 Planning	1,296,010	1,529,368	1,529,368	1,629,127	0	0	0	0
	0804 Planning	**1,296,010**	**1,529,368**	**1,529,368**	**1,629,127**	**0**	**0**	**0**	**0**

0809 Neighborhood Advancement

100-40-705-7050-000000-000 Neighborhood Advancement

501000	Sal-Full-time	1,012,987	1,015,966	1,015,966	0	0	0	0	0
501200	Accrued Payroll	-15,685	0	0	0	0	0	0	0
511100	Bene-FICA	72,064	77,721	77,721	0	0	0	0	0
511115	Bene-Health Insurance	162,200	152,823	152,823	0	0	0	0	0
511120	Bene-Dental Insurance	2,339	625	625	0	0	0	0	0
511125	Bene-VRS Life Insurance	11,929	12,090	12,090	0	0	0	0	0
511132	Bene-VLDP Disability	0	1	1	0	0	0	0	0
511140	Bene-Retirement VRS	96,753	98,244	98,244	0	0	0	0	0
521211	Contractual-Weed Debris & Demo	233,650	220,000	220,000	0	0	0	0	0
521301	Contractual-Court Reporter Fee	705	4,000	4,000	0	0	0	0	0

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Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	100 General Fund								
	0809 Neighborhood Advancement								
	100-40-705-7050-000000-000 Neighborhood Advancement								
521704	Contractual-Graffiti Program	0	5,000	5,000	0	0	0	0	0
531914	Supp-Office and Printing	38,998	32,363	32,363	0	0	0	0	0
531999	Supp-Other	3,574	6,390	6,390	0	0	0	0	0
535100	Books and Publications	340	4,270	4,270	0	0	0	0	0
536110	Dues-Memberships	1,776	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	4,629	0	0	0	0	0	0	0
554020	Advertising-Demolition	2,940	6,000	6,000	0	0	0	0	0
554030	Advertising-PC/BZA	826	6,120	6,120	0	0	0	0	0
555100	Training	1,973	8,000	8,000	0	0	0	0	0
555205	Travel-Mileage	452	2,250	2,250	0	0	0	0	0
555206	Travel - Tolls	39	0	0	0	0	0	0	0
555210	Travel	222	2,000	2,000	0	0	0	0	0
610101	Computer Service Charges	129,394	99,110	99,110	0	0	0	0	0
610102	Telecommunications Charges	8,898	9,151	9,151	0	0	0	0	0
620101	Garage Equip Rental Charges	96,613	91,934	91,934	0	0	0	0	0
620105	Fuel Charges	16,435	5,647	5,647	0	0	0	0	0
630101	Risk Management Charges	68,469	68,469	68,469	0	0	0	0	0
	100-40-705-7050-000000-000	1,952,522	1,928,174	1,928,174	0	0	0	0	0
	0809 Neighborhood Advancement	**1,952,522**	**1,928,174**	**1,928,174**	**0**	**0**	**0**	**0**	**0**
	100 General Fund	**240,340,296**	**235,770,132**	**235,770,132**	**238,037,007**	**0**	**0**	**0**	**0**
	200 Debt Service Fund								
	0207 Debt Service Fund								
	200-12-214-1140-000000-000 Debt Service Fund - Debt Service								
710100	DS-Bond Principal	11,521,484	11,605,000	11,605,000	12,690,000	0	0	0	0
710110	DS-VPSA Principal	1,007,027	1,978,620	1,978,620	1,990,821	0	0	0	0
710120	DS-BHS Bldg Principal	160,000	0	0	0	0	0	0	0
710140	DS-Literary Loan Principal	250,000	250,000	250,000	250,000	0	0	0	0
710160	DS-QZAB Principal	52,896	197,402	197,402	0	0	0	0	0
710170	DS-Human Svcs Bldg Principal	771,103	838,766	838,766	912,366	0	0	0	0
710180	DS - POB Principal	5,150,000	5,180,000	5,180,000	5,230,000	0	0	0	0
720100	DS-Bond Interest	11,952,850	9,580,378	9,580,378	9,400,140	0	0	0	0
720110	DS-VPSA Interest	251,723	228,629	228,629	204,929	0	0	0	0
720120	DS-BHS Bldg Interest	3,400	1,695,277	1,695,277	1,695,277	0	0	0	0
720140	DS-Literary Loan Interest	20,000	15,000	15,000	10,000	0	0	0	0
720160	DS-Human Svcs Bldg Interest	737,995	672,550	672,550	590,667	0	0	0	0
720180	DS - POB Interest	5,801,466	5,773,141	5,773,141	5,720,668	0	0	0	0
770100	DS-Cost of Issuance	0	0	0	100,000	0	0	0	0
770101	Fiscal Charges	4,550	10,000	10,000	10,000	0	0	0	0
790100	DS-Pymt to Escrow Agent	30,446,686	0	0	0	0	0	0	0
	200-12-214-1140-000000-000 Debt	68,131,180	38,024,763	38,024,763	38,804,868	0	0	0	0
	200-12-214-4045-000000-000 Debt Service Fund - Waste Managemen								
710130	DS-Lease Purchase Principal	0	196,494	196,494	26,508	0	0	0	0
720130	DS-Lease Purchase Interest	0	2,908	2,908	262	0	0	0	0
	200-12-214-4045-000000-000 Debt	0	199,402	199,402	26,770	0	0	0	0
	200-12-214-4046-000000-000 Debt Service Fund - City Garage								
710130	DS-Lease Purchase Principal	0	1,295,735	1,295,735	804,632	0	0	0	0
720130	DS-Lease Purchase Interest	0	47,417	47,417	550,845	0	0	0	0
	200-12-214-4046-000000-000 Debt	0	1,343,152	1,343,152	1,355,477	0	0	0	0
	0207 Debt Service Fund	**68,131,180**	**39,567,317**	**39,567,317**	**40,187,115**	**0**	**0**	**0**	**0**

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City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	200 Debt Service Fund	**68,131,180**	**39,567,317**	**39,567,317**	**40,187,115**	**0**	**0**	**0**	**0**

400 Behavioral Healthcare Svc Fund

0602 Behavioral Healthcare Services Fund

400-30-501-5010-000000-000 Administration

501000	Sal-Full-time	833,409	1,072,010	1,072,010	903,203	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-46,319	-46,319	-46,319	0	0	0	0
511100	Bene-FICA	57,375	72,582	72,582	69,096	0	0	0	0
511115	Bene-Health Insurance	499,801	513,749	513,749	140,351	0	0	0	0
511120	Bene-Dental Insurance	1,499	459	459	401	0	0	0	0
511125	Bene-VRS Life Insurance	9,241	60,695	60,695	11,835	0	0	0	0
511132	Bene-VLDP Disability	291	1,059	1,059	1,777	0	0	0	0
511140	Bene-Retirement VRS	75,094	91,752	91,752	81,314	0	0	0	0
511145	Bene-Retirement PSRS	98,386	98,386	98,386	98,386	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-6,557	-6,557	-6,557	0	0	0	0
521002	Contractual-Auditing	6,638	7,025	7,025	7,025	0	0	0	0
521905	Contractual-Other	107,884	250,000	250,000	108,108	0	0	0	0
522115	Maint-Office Equipment	22,032	20,000	20,000	20,000	0	0	0	0
523115	Rentals-Computer Software	0	10,000	10,000	10,000	0	0	0	0
523145	Rentals-Land and Buildings	93,697	0	0	0	0	0	0	0
524100	Repairs-Buildings and Grounds	0	15,000	15,000	15,000	0	0	0	0
524110	Repairs-Office Equipment	0	1,000	1,000	1,000	0	0	0	0
531001	Supp-Postage	8,919	10,000	10,000	10,000	0	0	0	0
531701	Supp-Custodial	412	12,000	12,000	12,000	0	0	0	0
531906	Supp-Educational	0	500	500	500	0	0	0	0
531907	Supp-Food and Provisions	1,700	2,500	2,500	2,500	0	0	0	0
531914	Supp-Office and Printing	7,427	8,000	8,000	8,000	0	0	0	0
531999	Supp-Other	1,588	7,500	7,500	7,500	0	0	0	0
535100	Books and Publications	175	1,000	1,000	1,000	0	0	0	0
536110	Dues-Memberships	1,384	7,500	7,500	7,500	0	0	0	0
541999	Util-Other	6,732	60,000	60,000	60,000	0	0	0	0
542010	Tele-Telephone	35,421	40,000	40,000	40,000	0	0	0	0
542020	Tele-Telephone Cellular	8,140	1,000	1,000	1,000	0	0	0	0
553000	Indirect Cost Allocation	71,729	75,045	75,045	78,718	0	0	0	0
554010	Advertising	91	2,500	2,500	2,500	0	0	0	0
555205	Travel-Mileage	0	2,000	2,000	2,000	0	0	0	0
555206	Travel - Tolls	1,530	1,000	1,000	1,000	0	0	0	0
555210	Travel	6,674	7,500	7,500	7,500	0	0	0	0
610101	Computer Service Charges	246,192	336,134	336,134	232,921	0	0	0	0
610102	Telecommunications Charges	34,882	52,937	52,937	17,710	0	0	0	0
630101	Risk Management Charges	145,104	145,104	145,104	158,723	0	0	0	0
990100	Trans to General Fund	338,000	378,471	378,471	162,363	0	0	0	0
990200	Transfer to Debt Service Fund	149,894	153,205	153,205	522,061	0	0	0	0
	400-30-501-5010-000000-000	2,871,341	3,464,737	3,464,737	2,750,116	0	0	0	0

400-30-501-5011-000000-000 Mental Health

501000	Sal-Full-time	1,551,210	1,862,974	1,862,974	1,979,448	0	0	0	0
501100	Sal-Part-time	0	52,000	52,000	52,000	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-87,319	-87,319	-87,319	0	0	0	0
511100	Bene-FICA	114,600	142,514	142,514	151,422	0	0	0	0
511115	Bene-Health Insurance	224,195	255,571	255,571	220,104	0	0	0	0
511120	Bene-Dental Insurance	2,819	704	704	733	0	0	0	0
511125	Bene-VRS Life Insurance	18,251	22,170	22,170	25,932	0	0	0	0
511132	Bene-VLDP Disability	554	2,570	2,570	4,439	0	0	0	0
511140	Bene-Retirement VRS	145,459	172,636	172,636	201,362	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-7,727	-7,727	-7,727	0	0	0	0
521202	Contractual-Disposal Fees	1,516	2,500	2,500	2,500	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

0602 Behavioral Healthcare Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-30-501-5011-000000-000 Mental Health									
521603	Contractual-Medical Expenses	487,244	750,000	750,000	750,000	0	0	0	0
521905	Contractual-Other	600,131	550,000	550,000	550,000	0	0	0	0
522115	Maint-Office Equipment	11,376	5,000	5,000	5,000	0	0	0	0
522130	Maint-Security System	3,965	4,500	4,500	4,500	0	0	0	0
523115	Rentals-Computer Software	1,188	2,500	2,500	2,500	0	0	0	0
523145	Rentals-Land and Buildings	92,319	0	0	0	0	0	0	0
524100	Repairs-Buildings and Grounds	0	5,000	5,000	5,000	0	0	0	0
524110	Repairs-Office Equipment	0	1,500	1,500	1,500	0	0	0	0
531602	Supp-Medical	12,322	15,000	15,000	15,000	0	0	0	0
531701	Supp-Custodial	3,765	3,000	3,000	3,000	0	0	0	0
531906	Supp-Educational	0	2,500	2,500	2,500	0	0	0	0
531907	Supp-Food and Provisions	56,399	60,000	60,000	60,000	0	0	0	0
531914	Supp-Office and Printing	7,646	12,000	12,000	12,000	0	0	0	0
531999	Supp-Other	5,484	15,000	15,000	15,000	0	0	0	0
535100	Books and Publications	408	3,000	3,000	3,000	0	0	0	0
536110	Dues-Memberships	2,190	6,000	6,000	6,000	0	0	0	0
541999	Util-Other	38,333	50,000	50,000	50,000	0	0	0	0
542010	Tele-Telephone	2,397	3,000	3,000	3,000	0	0	0	0
542020	Tele-Telephone Cellular	8,359	10,000	10,000	10,000	0	0	0	0
553000	Indirect Cost Allocation	114,114	119,390	119,390	125,232	0	0	0	0
554010	Advertising	609	5,000	5,000	5,000	0	0	0	0
555205	Travel-Mileage	528	5,000	5,000	5,000	0	0	0	0
555210	Travel	4,182	0	0	0	0	0	0	0
559035	MH-Pharmacy Services	84,554	134,504	134,504	134,504	0	0	0	0
620101	Garage Equip Rental Charges	6,591	11,648	11,648	11,648	0	0	0	0
620103	Garage Contractual Charges	2,406	2,407	2,407	2,407	0	0	0	0
620105	Fuel Charges	17,613	15,487	15,487	15,487	0	0	0	0
850105	Cap-Motor Vehicles	50,028	60,000	60,000	60,000	0	0	0	0
990425	Trans to Grants Fund	0	17,350	17,350	17,350	0	0	0	0
	400-30-501-5011-000000-000 Mental	3,672,754	4,287,379	4,287,379	4,417,522	0	0	0	0
400-30-501-5012-000000-000 Mental Retardation									
501000	Sal-Full-time	698,362	1,008,400	1,008,400	981,628	0	0	0	0
501100	Sal-Part-time	83,274	93,600	93,600	93,600	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-50,880	-50,880	-50,880	0	0	0	0
511100	Bene-FICA	56,686	77,131	77,131	75,086	0	0	0	0
511115	Bene-Health Insurance	165,129	162,307	162,307	174,806	0	0	0	0
511120	Bene-Dental Insurance	1,681	469	469	508	0	0	0	0
511125	Bene-VRS Life Insurance	7,969	12,003	12,003	12,854	0	0	0	0
511132	Bene-VLDP Disability	323	2,000	2,000	2,692	0	0	0	0
511140	Bene-Retirement VRS	64,831	97,509	97,509	99,810	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-4,451	-4,451	-4,451	0	0	0	0
521202	Contractual-Disposal Fees	1,215	2,000	2,000	2,000	0	0	0	0
521905	Contractual-Other	31,480	150,000	150,000	150,000	0	0	0	0
522115	Maint-Office Equipment	10,421	14,000	14,000	14,000	0	0	0	0
523115	Rentals-Computer Software	900	2,500	2,500	2,500	0	0	0	0
523145	Rentals-Land and Buildings	185,604	180,000	180,000	180,000	0	0	0	0
524100	Repairs-Buildings and Grounds	0	1,000	1,000	1,000	0	0	0	0
524110	Repairs-Office Equipment	0	1,000	1,000	1,000	0	0	0	0
531602	Supp-Medical	1,558	12,000	12,000	12,000	0	0	0	0
531701	Supp-Custodial	621	2,500	2,500	2,500	0	0	0	0
531906	Supp-Educational	0	5,000	5,000	5,000	0	0	0	0
531907	Supp-Food and Provisions	2,005	10,000	10,000	10,000	0	0	0	0
531914	Supp-Office and Printing	7,834	9,000	9,000	9,000	0	0	0	0
531999	Supp-Other	6,855	20,000	20,000	20,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

0602 Behavioral Healthcare Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-30-501-5012-000000-000 Mental Retardation									
535100	Books and Publications	66	2,000	2,000	2,000	0	0	0	0
536110	Dues-Memberships	2,100	5,000	5,000	5,000	0	0	0	0
541999	Util-Other	16,895	35,000	35,000	35,000	0	0	0	0
542010	Tele-Telephone	1,556	3,000	3,000	3,000	0	0	0	0
542020	Tele-Telephone Cellular	1,999	5,000	5,000	5,000	0	0	0	0
553000	Indirect Cost Allocation	65,208	68,223	68,223	71,562	0	0	0	0
554010	Advertising	0	6,000	6,000	6,000	0	0	0	0
555205	Travel-Mileage	275	2,000	2,000	2,000	0	0	0	0
555210	Travel	1,635	3,500	3,500	3,500	0	0	0	0
620101	Garage Equip Rental Charges	30,851	23,969	23,969	23,969	0	0	0	0
620103	Garage Contractual Charges	2,406	2,407	2,407	2,407	0	0	0	0
620105	Fuel Charges	27,006	25,027	25,027	25,027	0	0	0	0
850105	Cap-Motor Vehicles	0	30,000	30,000	30,000	0	0	0	0
	400-30-501-5012-000000-000 Mental	1,476,747	2,018,214	2,018,214	2,009,118	0	0	0	0
400-30-501-5013-000000-000 Substance Abuse									
501000	Sal-Full-time	519,028	825,516	825,516	746,205	0	0	0	0
501100	Sal-Part-time	0	112,579	112,579	112,579	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-41,741	-41,741	-41,741	0	0	0	0
511100	Bene-FICA	38,133	63,148	63,148	57,082	0	0	0	0
511115	Bene-Health Insurance	93,971	107,704	107,704	110,498	0	0	0	0
511120	Bene-Dental Insurance	1,211	391	391	225	0	0	0	0
511125	Bene-VRS Life Insurance	6,167	9,823	9,823	9,776	0	0	0	0
511132	Bene-VLDP Disability	209	1,553	1,553	2,107	0	0	0	0
511140	Bene-Retirement VRS	50,338	79,827	79,827	76,638	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-3,670	-3,670	-3,670	0	0	0	0
521905	Contractual-Other	470,734	490,000	490,000	490,000	0	0	0	0
522115	Maint-Office Equipment	6,972	8,000	8,000	8,000	0	0	0	0
522130	Maint-Security System	1,646	2,500	2,500	2,500	0	0	0	0
523115	Rentals-Computer Software	5,900	5,000	5,000	5,000	0	0	0	0
523145	Rentals-Land and Buildings	79,131	0	0	0	0	0	0	0
524110	Repairs-Office Equipment	0	1,000	1,000	1,000	0	0	0	0
531602	Supp-Medical	15,457	45,000	45,000	45,000	0	0	0	0
531701	Supp-Custodial	0	1,000	1,000	1,000	0	0	0	0
531906	Supp-Educational	872	3,000	3,000	3,000	0	0	0	0
531907	Supp-Food and Provisions	1,668	3,000	3,000	3,000	0	0	0	0
531914	Supp-Office and Printing	3,077	15,000	15,000	15,000	0	0	0	0
531999	Supp-Other	1,479	10,000	10,000	10,000	0	0	0	0
535100	Books and Publications	545	2,000	2,000	2,000	0	0	0	0
536110	Dues-Memberships	2,350	6,000	6,000	6,000	0	0	0	0
542010	Tele-Telephone	115	1,000	1,000	1,000	0	0	0	0
542020	Tele-Telephone Cellular	1,898	3,000	3,000	3,000	0	0	0	0
553000	Indirect Cost Allocation	52,167	54,579	54,579	57,249	0	0	0	0
554010	Advertising	0	3,000	3,000	3,000	0	0	0	0
555205	Travel-Mileage	375	1,000	1,000	1,000	0	0	0	0
555210	Travel	5,684	6,000	6,000	6,000	0	0	0	0
620101	Garage Equip Rental Charges	2,901	7,783	7,783	7,783	0	0	0	0
620103	Garage Contractual Charges	2,407	0	0	0	0	0	0	0
620105	Fuel Charges	8,755	5,933	5,933	5,933	0	0	0	0
850105	Cap-Motor Vehicles	0	30,000	30,000	30,000	0	0	0	0
	400-30-501-5013-000000-000	1,373,190	1,858,925	1,858,925	1,776,164	0	0	0	0
400-30-501-5014-000000-000 Prevention									
501000	Sal-Full-time	149,262	254,093	254,093	224,883	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-13,532	-13,532	-13,532	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

400 Behavioral Healthcare Svc Fund

0602 Behavioral Healthcare Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
400-30-501-5014-000000-000 Prevention									
511100	Bene-FICA	10,996	19,437	19,437	17,203	0	0	0	0
511115	Bene-Health Insurance	33,275	35,007	35,007	21,784	0	0	0	0
511120	Bene-Dental Insurance	179	49	49	78	0	0	0	0
511125	Bene-VRS Life Insurance	1,777	3,022	3,022	2,946	0	0	0	0
511132	Bene-VLDP Disability	0	594	594	416	0	0	0	0
511140	Bene-Retirement VRS	14,438	24,569	24,569	23,141	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-1,197	-1,197	-1,197	0	0	0	0
521905	Contractual-Other	62,493	80,000	80,000	80,000	0	0	0	0
522115	Maint-Office Equipment	0	500	500	500	0	0	0	0
523145	Rentals-Land and Buildings	31,385	0	0	0	0	0	0	0
531906	Supp-Educational	722	10,000	10,000	10,000	0	0	0	0
531907	Supp-Food and Provisions	692	4,000	4,000	4,000	0	0	0	0
531914	Supp-Office and Printing	0	4,000	4,000	4,000	0	0	0	0
531999	Supp-Other	33,544	15,000	15,000	15,000	0	0	0	0
535100	Books and Publications	5,566	3,000	3,000	3,000	0	0	0	0
536110	Dues-Memberships	400	2,500	2,500	2,500	0	0	0	0
541999	Util-Other	1,650	3,000	3,000	3,000	0	0	0	0
542020	Tele-Telephone Cellular	234	700	700	700	0	0	0	0
553000	Indirect Cost Allocation	22,823	23,878	23,878	25,047	0	0	0	0
555205	Travel-Mileage	0	1,000	1,000	1,000	0	0	0	0
555210	Travel	413	3,500	3,500	3,500	0	0	0	0
620101	Garage Equip Rental Charges	2,130	2,369	2,369	2,369	0	0	0	0
620103	Garage Contractual Charges	2,407	0	0	0	0	0	0	0
620105	Fuel Charges	7,039	6,932	6,932	6,932	0	0	0	0
	400-30-501-5014-000000-000	381,423	482,421	482,421	437,270	0	0	0	0
400-30-501-5015-000000-000 Part C									
501000	Sal-Full-time	144,697	144,120	144,120	147,005	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-6,792	-6,792	-6,792	0	0	0	0
511100	Bene-FICA	10,166	11,025	11,025	11,246	0	0	0	0
511115	Bene-Health Insurance	24,131	24,974	24,974	23,231	0	0	0	0
511120	Bene-Dental Insurance	370	98	98	98	0	0	0	0
511125	Bene-VRS Life Insurance	1,715	1,715	1,715	1,926	0	0	0	0
511140	Bene-Retirement VRS	13,937	13,935	13,935	15,126	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-600	-600	-600	0	0	0	0
521905	Contractual-Other	187,073	205,347	205,347	200,000	0	0	0	0
531999	Supp-Other	721	6,000	6,000	4,000	0	0	0	0
555205	Travel-Mileage	50	500	500	250	0	0	0	0
555210	Travel	0	2,000	2,000	1,000	0	0	0	0
	400-30-501-5015-000000-000 Part C	382,861	402,322	402,322	396,490	0	0	0	0
	0602 Behavioral Healthcare Services	**10,158,315**	**12,513,998**	**12,513,998**	**11,786,680**	**0**	**0**	**0**	**0**
	400 Behavioral Healthcare Svc Fund	**10,158,315**	**12,513,998**	**12,513,998**	**11,786,680**	**0**	**0**	**0**	**0**

405 Public Law Library Fund

0703 Law Library Fund

405-35-602-6041-000000-000 Law Library									
523999	Rentals-Other	0	3,454	3,454	3,454	0	0	0	0
531914	Supp-Office and Printing	612	6,672	6,672	6,487	0	0	0	0
535100	Books and Publications	18,510	19,504	19,504	19,504	0	0	0	0
553000	Indirect Cost Allocation	3,732	1,396	1,396	1,581	0	0	0	0
	405-35-602-6041-000000-000 Law	22,854	31,026	31,026	31,026	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	405 Public Law Library Fund								
	0703 Law Library Fund	**22,854**	**31,026**	**31,026**	**31,026**	**0**	**0**	**0**	**0**
	405 Public Law Library Fund	**22,854**	**31,026**	**31,026**	**31,026**	**0**	**0**	**0**	**0**
	410 Social Services Fund								
	0603 Social Services Fund								
	410-30-502-5030-000000-000 Joint Administration								
501000	Sal-Full-time	917,874	1,361,689	1,361,689	1,069,979	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-338,084	-338,084	-338,084	0	0	0	0
511100	Bene-FICA	66,995	88,398	88,398	81,853	0	0	0	0
511115	Bene-Health Insurance	785,960	830,214	830,214	159,939	0	0	0	0
511120	Bene-Dental Insurance	2,501	644	644	557	0	0	0	0
511125	Bene-VRS Life Insurance	10,509	13,752	13,752	14,021	0	0	0	0
511132	Bene-VLDP Disability	246	1,278	1,278	2,487	0	0	0	0
511140	Bene-Retirement VRS	73,647	97,992	97,992	97,958	0	0	0	0
511145	Bene-Retirement PSRS	592,231	592,231	592,231	592,231	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-10,103	-10,103	-10,103	0	0	0	0
521002	Contractual-Auditing	13,276	14,049	14,049	13,300	0	0	0	0
521214	Contractual-Trash Remov Other	9,568	9,600	9,600	9,568	0	0	0	0
521706	Contractual-Janitorial	117,783	90,000	90,000	116,065	0	0	0	0
521905	Contractual-Other	120,092	107,374	107,374	130,280	0	0	0	0
521907	Contractual-Performance Bonds	0	825	825	0	0	0	0	0
521912	Contractual-Software Services	1,350	1,350	1,350	2,772	0	0	0	0
521914	Contractual-Temp Work	18,787	20,000	20,000	0	0	0	0	0
521918	Contractual-Security	233,429	240,000	240,000	240,000	0	0	0	0
522115	Maint-Office Equipment	37,071	2,739	2,739	1,944	0	0	0	0
522130	Maint-Security System	409	2,500	2,500	2,500	0	0	0	0
522999	Maint-Other	29,210	63,000	63,000	16,720	0	0	0	0
523145	Rentals-Land and Buildings	1,133,481	1,139,467	1,139,467	1,111,660	0	0	0	0
524100	Repairs-Buildings and Grounds	14,452	50,000	50,000	56,340	0	0	0	0
531001	Supp-Postage	69,564	75,000	75,000	70,000	0	0	0	0
531914	Supp-Office and Printing	54,117	50,000	50,000	75,000	0	0	0	0
533010	Noncap-Equipment	34,458	50,000	50,000	25,000	0	0	0	0
533020	Noncap-Furniture	0	5,000	5,000	0	0	0	0	0
533070	Noncap-Computer Software	194	0	0	0	0	0	0	0
535100	Books and Publications	500	500	500	500	0	0	0	0
536110	Dues-Memberships	3,005	2,300	2,300	1,845	0	0	0	0
541010	Util-Electricity	227,136	240,000	240,000	240,000	0	0	0	0
541020	Util-Water and Sewer	13,326	15,000	15,000	13,700	0	0	0	0
541050	Util-Stormwater Fees	414,269	402,000	402,000	414,300	0	0	0	0
542010	Tele-Telephone	35,719	31,000	31,000	30,720	0	0	0	0
542020	Tele-Telephone Cellular	51,354	51,000	51,000	33,577	0	0	0	0
553000	Indirect Cost Allocation	544,567	608,029	608,029	307,319	0	0	0	0
555100	Training	3,408	3,500	3,500	2,000	0	0	0	0
555206	Travel - Tolls	751	300	300	1,000	0	0	0	0
555210	Travel	2,026	4,000	4,000	5,000	0	0	0	0
610101	Computer Service Charges	299,262	314,225	314,225	278,524	0	0	0	0
610102	Telecommunications Charges	71,069	74,622	74,622	46,373	0	0	0	0
620101	Garage Equip Rental Charges	3,744	2,140	2,140	2,140	0	0	0	0
620103	Garage Contractual Charges	7,313	7,313	7,313	7,313	0	0	0	0
620105	Fuel Charges	1,987	1,213	1,213	1,213	0	0	0	0
630101	Risk Management Charges	238,325	238,325	238,325	256,790	0	0	0	0
990200	Transfer to Debt Service Fund	902,277	907,925	907,925	924,418	0	0	0	0
	410-30-502-5030-000000-000 Joint	7,157,242	7,462,307	7,462,307	6,108,719	0	0	0	0
	410-30-502-5030-000000-800 Joint Administration - Other Revenue S								

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

410 Social Services Fund

0603 Social Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
410-30-502-5030-000000-800 Joint Administration - Other Revenue S									
531999	Supp-Other	3,120	0	0	0	0	0	0	0
	410-30-502-5030-000000-800 Joint	3,120	0	0	0	0	0	0	0
410-30-502-5031-000000-000 Employment Services									
501000	Sal-Full-time	790,883	837,678	837,678	830,819	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-41,884	-41,884	-41,884	0	0	0	0
511100	Bene-FICA	57,799	64,080	64,080	63,559	0	0	0	0
511115	Bene-Health Insurance	99,586	107,247	107,247	103,620	0	0	0	0
511120	Bene-Dental Insurance	1,478	353	353	333	0	0	0	0
511125	Bene-VRS Life Insurance	9,410	9,967	9,967	10,883	0	0	0	0
511132	Bene-VLDP Disability	383	624	624	1,145	0	0	0	0
511140	Bene-Retirement VRS	71,475	75,855	75,855	79,501	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-7,544	-7,544	-7,544	0	0	0	0
531914	Supp-Office and Printing	1,063	0	0	0	0	0	0	0
535100	Books and Publications	0	500	500	0	0	0	0	0
536110	Dues-Memberships	125	300	300	0	0	0	0	0
555100	Training	370	0	0	0	0	0	0	0
555210	Travel	15	2,000	2,000	0	0	0	0	0
558112	PA-VIEW Education & Training	83,069	84,011	84,011	189,647	0	0	0	0
558116	PA-VIEW Emergency Intervention	7,558	5,000	5,000	0	0	0	0	0
558126	PA-FSET Education and Training	23,535	5,600	5,600	46,152	0	0	0	0
558127	PA-FSET Emergency Intervention	1,717	3,954	3,954	0	0	0	0	0
558128	PA-FSET Transp Serv Supp Serv	14,536	6,000	6,000	0	0	0	0	0
558129	PA-FSET Work Related Spt Svcs	2,047	2,400	2,400	0	0	0	0	0
558158	PA-Transp Svc-Supportive	44,040	40,000	40,000	0	0	0	0	0
558163	PA-Work Related-Support. Serv.	3,092	500	500	0	0	0	0	0
558165	PA-VIEW Medical Spt Svcs	1,097	1,500	1,500	0	0	0	0	0
558168	PA-EATP Support Svcs	24,831	34,966	34,966	0	0	0	0	0
558169	PA-Employment Advan for TANF	27,921	28,500	28,500	73,140	0	0	0	0
620101	Garage Equip Rental Charges	1,811	6,911	6,911	6,911	0	0	0	0
620105	Fuel Charges	4,287	3,318	3,318	3,318	0	0	0	0
	410-30-502-5031-000000-000	1,272,127	1,271,836	1,271,836	1,359,600	0	0	0	0
410-30-502-5032-000000-000 Virginia Fuel Assistance Prog									
501000	Sal-Full-time	48,752	46,341	46,341	42,585	0	0	0	0
501100	Sal-Part-time	39,022	29,327	29,327	29,327	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-2,423	-2,423	-2,423	0	0	0	0
511100	Bene-FICA	6,486	3,545	3,545	3,258	0	0	0	0
511115	Bene-Health Insurance	5,760	6,079	6,079	10,892	0	0	0	0
511120	Bene-Dental Insurance	290	78	78	39	0	0	0	0
511125	Bene-VRS Life Insurance	552	552	552	558	0	0	0	0
511132	Bene-VLDP Disability	131	131	131	255	0	0	0	0
511140	Bene-Retirement VRS	4,481	4,482	4,482	4,244	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-439	-439	-439	0	0	0	0
	410-30-502-5032-000000-000 Virginia	105,474	87,673	87,673	88,296	0	0	0	0
410-30-502-5033-000000-000 Welfare Services Assistance									
558101	PA-ADC Foster Care	958,801	900,000	900,000	960,000	0	0	0	0
558107	PA-Temp Aid to Needy Families	-7,322	1,000	1,000	1,000	0	0	0	0
558108	PA-Aux. Grants-Disabled	283,089	360,000	360,000	288,530	0	0	0	0
558109	PA-Auxiliary Grants Aged	265,074	200,000	200,000	288,530	0	0	0	0
558115	PA-Emergency Fuel Payments	44,209	500	500	500	0	0	0	0

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410 Social Services Fund

0603 Social Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
410-30-502-5033-000000-000 Welfare Services Assistance									
558118	PA-Family Preservation Grant	51,561	90,000	90,000	90,651	0	0	0	0
558119	PA-Family Reunification Funds	23,732	0	0	0	0	0	0	0
558130	PA-General Relief	59,682	103,229	103,229	70,981	0	0	0	0
558133	PA-Indep. Living Initiatives	13,725	21,428	21,428	17,183	0	0	0	0
558135	PA-IVe Foster Care Day Care	24,451	35,000	35,000	0	0	0	0	0
558136	PA-IVe Foster Care Transp	0	1,000	1,000	0	0	0	0	0
558138	PA-Local Only Client Payments	-296,382	25,000	25,000	25,000	0	0	0	0
558145	PA-POS-Adult Protect. Serv	954	10,000	10,000	11,054	0	0	0	0
558147	PA-POS-Home Based Compan	44,854	60,000	60,000	67,000	0	0	0	0
558148	PA-Prevention Foster Care	13,608	20,000	20,000	13,204	0	0	0	0
558150	PA-Respite Care	2,720	2,500	2,500	2,500	0	0	0	0
558154	PA-Special Needs Adoption	534,448	445,000	445,000	551,751	0	0	0	0
558155	PA-Subsidized Adoptions	1,633,981	1,800,000	1,800,000	1,800,000	0	0	0	0
558171	PA-ILP Educ & Training Voucher	13,080	24,510	24,510	21,333	0	0	0	0
558195	PA-Apprv Chld Wlfre Train P.S.	5,793	46,000	46,000	0	0	0	0	0
558196	PA-IV-E Approv Fstr Adopt. Par	22,577	29,000	29,000	0	0	0	0	0
410-30-502-5033-000000-000 Welfare		3,692,637	4,174,167	4,174,167	4,209,217	0	0	0	0
410-30-502-5034-000000-000 Resource Development and Mgmt									
501000	Sal-Full-time	144,132	245,152	245,152	242,555	0	0	0	0
510005	Allow-On-Call	1,994	2,160	2,160	1,080	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-12,987	-12,987	-12,987	0	0	0	0
511100	Bene-FICA	10,466	18,918	18,918	18,637	0	0	0	0
511115	Bene-Health Insurance	51,187	53,100	53,100	39,833	0	0	0	0
511120	Bene-Dental Insurance	353	88	88	78	0	0	0	0
511125	Bene-VRS Life Insurance	1,569	2,943	2,943	3,190	0	0	0	0
511132	Bene-VLDP Disability	0	670	670	923	0	0	0	0
511140	Bene-Retirement VRS	13,164	23,914	23,914	25,069	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-2,327	-2,327	-2,327	0	0	0	0
410-30-502-5034-000000-000 Resource		222,865	331,631	331,631	316,051	0	0	0	0
410-30-502-5035-000000-000 Day Care Administration									
501000	Sal-Full-time	223,390	226,676	226,676	228,003	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-11,334	-11,334	-11,334	0	0	0	0
511100	Bene-FICA	15,958	17,340	17,340	17,441	0	0	0	0
511115	Bene-Health Insurance	33,275	35,007	35,007	37,613	0	0	0	0
511120	Bene-Dental Insurance	450	127	127	88	0	0	0	0
511125	Bene-VRS Life Insurance	2,635	2,698	2,698	2,986	0	0	0	0
511132	Bene-VLDP Disability	0	0	0	376	0	0	0	0
511140	Bene-Retirement VRS	21,413	21,919	21,919	23,461	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-2,064	-2,064	-2,064	0	0	0	0
521905	Contractual-Other	17,188	17,188	17,188	17,188	0	0	0	0
531914	Supp-Office and Printing	329	0	0	0	0	0	0	0
555210	Travel	0	1,000	1,000	0	0	0	0	0
410-30-502-5035-000000-000 Day Care		314,639	308,557	308,557	313,758	0	0	0	0
410-30-502-5036-000000-000 Eligibility Administration									
501000	Sal-Full-time	2,716,482	3,478,967	3,478,967	3,444,908	0	0	0	0
501100	Sal-Part-time	17,202	0	0	0	0	0	0	0
510000	Sal-Overtime	763	0	0	0	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-373,948	-373,948	-373,948	0	0	0	0
511100	Bene-FICA	195,699	266,139	266,139	263,525	0	0	0	0
511115	Bene-Health Insurance	564,998	592,844	592,844	608,773	0	0	0	0
511120	Bene-Dental Insurance	7,533	1,984	1,984	1,751	0	0	0	0
511125	Bene-VRS Life Insurance	31,500	41,392	41,392	45,115	0	0	0	0

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410 Social Services Fund

0603 Social Services Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
410-30-502-5036-000000-000 Eligibility Administration									
511132	Bene-VLDP Disability	1,527	5,502	5,502	8,316	0	0	0	0
511140	Bene-Retirement VRS	253,386	332,818	332,818	348,001	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-32,392	-32,392	-32,392	0	0	0	0
521907	Contractual-Performance Bonds	0	110	110	0	0	0	0	0
531914	Supp-Office and Printing	107	0	0	0	0	0	0	0
533020	Noncap-Furniture	0	1,000	1,000	0	0	0	0	0
535100	Books and Publications	0	100	100	0	0	0	0	0
555100	Training	40	500	500	0	0	0	0	0
555210	Travel	1,173	1,500	1,500	0	0	0	0	0
620101	Garage Equip Rental Charges	569	197	197	197	0	0	0	0
620105	Fuel Charges	401	2,261	2,261	2,261	0	0	0	0
410-30-502-5036-000000-000 Eligibility		3,791,382	4,318,974	4,318,974	4,316,507	0	0	0	0
410-30-502-5037-000000-000 Services Administration									
501000	Sal-Full-time	2,224,333	2,600,791	2,600,791	2,602,193	0	0	0	0
501100	Sal-Part-time	86,555	80,749	80,749	80,749	0	0	0	0
510005	Allow-On-Call	9,317	10,800	10,800	7,560	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-13,040	-13,040	-13,040	0	0	0	0
511100	Bene-FICA	166,514	199,779	199,779	199,637	0	0	0	0
511115	Bene-Health Insurance	339,373	400,193	400,193	347,826	0	0	0	0
511120	Bene-Dental Insurance	5,305	1,465	1,465	1,328	0	0	0	0
511125	Bene-VRS Life Insurance	25,203	30,702	30,702	34,176	0	0	0	0
511132	Bene-VLDP Disability	723	3,750	3,750	6,499	0	0	0	0
511140	Bene-Retirement VRS	208,125	252,538	252,538	265,857	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-94,671	-94,671	-94,671	0	0	0	0
521504	Contractual-C.A.R.E.S.	35,038	100,000	100,000	125,000	0	0	0	0
521603	Contractual-Medical Expenses	0	1,000	1,000	0	0	0	0	0
521905	Contractual-Other	3,915	1,000	1,000	1,000	0	0	0	0
521907	Contractual-Performance Bonds	55	440	440	0	0	0	0	0
531907	Supp-Food and Provisions	942	0	0	0	0	0	0	0
531914	Supp-Office and Printing	9,543	0	0	0	0	0	0	0
535100	Books and Publications	0	400	400	0	0	0	0	0
555100	Training	1,943	1,500	1,500	0	0	0	0	0
555210	Travel	12,934	17,000	17,000	0	0	0	0	0
620101	Garage Equip Rental Charges	13,412	11,700	11,700	11,700	0	0	0	0
620105	Fuel Charges	17,185	14,653	14,653	14,653	0	0	0	0
850105	Cap-Motor Vehicles	0	68,322	68,322	0	0	0	0	0
410-30-502-5037-000000-000 Services		3,160,415	3,689,071	3,689,071	3,590,467	0	0	0	0
410-30-502-5041-000000-000 CSA Administration									
501000	Sal-Full-time	96,449	123,327	123,327	121,104	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-6,651	-6,651	-6,651	0	0	0	0
511100	Bene-FICA	7,136	9,435	9,435	9,264	0	0	0	0
511115	Bene-Health Insurance	17,793	18,011	18,011	17,633	0	0	0	0
511120	Bene-Dental Insurance	57	20	20	10	0	0	0	0
511125	Bene-VRS Life Insurance	1,053	1,467	1,467	1,586	0	0	0	0
511140	Bene-Retirement VRS	8,554	11,926	11,926	12,462	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-1,142	-1,142	-1,142	0	0	0	0
521905	Contractual-Other	9,951	9,000	9,000	9,000	0	0	0	0
521907	Contractual-Performance Bonds	0	55	55	0	0	0	0	0
531001	Supp-Postage	0	150	150	0	0	0	0	0
531914	Supp-Office and Printing	798	1,000	1,000	0	0	0	0	0
542010	Tele-Telephone	1,741	2,000	2,000	2,000	0	0	0	0
555100	Training	150	800	800	0	0	0	0	0

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Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	410 Social Services Fund								
	0603 Social Services Fund								
	410-30-502-5041-000000-000 CSA Administration								
555210	Travel	0	1,000	1,000	0	0	0	0	0
610101	Computer Service Charges	20,866	21,903	21,903	22,985	0	0	0	0
620101	Garage Equip Rental Charges	0	167	167	167	0	0	0	0
620102	Motor Pool Charges	0	1,300	1,300	1,300	0	0	0	0
620105	Fuel Charges	498	380	380	380	0	0	0	0
	410-30-502-5041-000000-000 CSA	165,047	194,148	194,148	190,098	0	0	0	0
	0603 Social Services Fund	**19,884,946**	**21,838,364**	**21,838,364**	**20,492,713**	**0**	**0**	**0**	**0**
	410 Social Services Fund	**19,884,946**	**21,838,364**	**21,838,364**	**20,492,713**	**0**	**0**	**0**	**0**
	415 Children's Services Act Fund								
	0603 Social Services Fund								
	415-30-502-5038-000000-000 Children's Services Act (CSA)								
501000	Sal-Full-time	-1,094	0	0	0	0	0	0	0
511100	Bene-FICA	-84	0	0	0	0	0	0	0
	415-30-502-5038-000000-000	-1,178	0	0	0	0	0	0	0
	0603 Social Services Fund	**-1,178**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	0604 CSA Fund								
	415-30-502-5039-000000-000 CSA Services								
558175	PA-1A Foster Care IVE CongCare	13,807	0	0	0	0	0	0	0
558176	PA-1B Foster Care CongCare	-5,947	25,000	25,000	25,000	0	0	0	0
558177	PA-1C CongCare Par Agr/NonCus	40,409	0	0	0	0	0	0	0
558179	PA-2A Ther Foster Care IVE	1,051,419	840,000	840,000	840,000	0	0	0	0
558180	PA-2A1 Ther Foster Care	1,179,360	650,000	650,000	650,000	0	0	0	0
558182	PA-2B Spec Foster Care IVE	266,506	220,000	220,000	220,000	0	0	0	0
558183	PA-2B1 Spec Foster Care	454,108	480,000	480,000	480,000	0	0	0	0
558185	PA-2D Fam Foster Care Maint	20,752	30,000	30,000	30,000	0	0	0	0
558186	PA-2E FFC Other and IL	77,360	65,000	65,000	65,000	0	0	0	0
558187	PA-2F Comm Based Svcs	90,056	50,000	50,000	50,000	0	0	0	0
558188	PA-2F1 Comm Svcs Transition	5,670	0	0	0	0	0	0	0
558189	PA-2G Alt Day/SPED Day	201,841	200,000	200,000	200,000	0	0	0	0
558199	PA-3 NonMand Comm	175	0	0	0	0	0	0	0
558200	1E-Ed Svcs CongCare	146,216	90,000	90,000	90,000	0	0	0	0
	415-30-502-5039-000000-000 CSA	3,541,733	2,650,000	2,650,000	2,650,000	0	0	0	0
	415-30-502-5040-000000-000 CSA Medicaid								
558164	PA-Medicaid	71,869	45,000	45,000	45,000	0	0	0	0
	415-30-502-5040-000000-000 CSA	71,869	45,000	45,000	45,000	0	0	0	0
	0604 CSA Fund	**3,613,602**	**2,695,000**	**2,695,000**	**2,695,000**	**0**	**0**	**0**	**0**
	415 Children's Services Act Fund	**3,612,424**	**2,695,000**	**2,695,000**	**2,695,000**	**0**	**0**	**0**	**0**
	420 Stormwater Management Fund								
	0502 Storm Water Management Fund								
	420-25-400-4002-000000-000 Stormwater Management								
501000	Sal-Full-time	773,366	892,524	892,524	903,356	0	0	0	0
510000	Sal-Overtime	52,863	11,000	11,000	11,000	0	0	0	0
510005	Allow-On-Call	7,303	6,480	6,480	4,320	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-51,062	-51,062	-96,341	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

420 Stormwater Management Fund

0502 Storm Water Management Fund

420-25-400-4002-000000-000 Stormwater Management

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511100	Bene-FICA	59,584	67,277	67,277	65,972	0	0	0	0
511115	Bene-Health Insurance	249,413	244,992	244,992	173,795	0	0	0	0
511120	Bene-Dental Insurance	2,071	509	509	479	0	0	0	0
511125	Bene-VRS Life Insurance	8,996	17,830	17,830	18,662	0	0	0	0
511132	Bene-VLDP Disability	718	1,487	1,487	2,228	0	0	0	0
511140	Bene-Retirement VRS	67,378	77,756	77,756	83,597	0	0	0	0
511145	Bene-Retirement PSRS	61,284	61,284	61,284	61,284	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-4,086	-4,086	-4,086	0	0	0	0
521002	Contractual-Auditing	1,383	1,405	1,405	1,405	0	0	0	0
521905	Contractual-Other	393,991	426,275	426,275	426,275	0	0	0	0
521910	Contractual-Rental Uniforms	12,020	6,181	6,181	11,181	0	0	0	0
524999	Repairs-Other	0	5,000	5,000	5,000	0	0	0	0
531602	Supp-Medical	331	300	300	300	0	0	0	0
531914	Supp-Office and Printing	7,350	5,000	5,000	5,000	0	0	0	0
531917	Supp-Uniforms	3,716	4,080	4,080	4,080	0	0	0	0
531999	Supp-Other	17,414	22,000	22,000	19,000	0	0	0	0
532120	Mat-Construction	31,370	52,000	52,000	50,000	0	0	0	0
533030	Noncap-Small Tools	4,042	2,500	2,500	2,500	0	0	0	0
536110	Dues-Memberships	3,120	0	0	0	0	0	0	0
541999	Util-Other	38,115	44,100	44,100	44,100	0	0	0	0
542010	Tele-Telephone	272	2,000	2,000	2,000	0	0	0	0
542020	Tele-Telephone Cellular	2,378	2,000	2,000	2,000	0	0	0	0
553000	Indirect Cost Allocation	77,192	71,215	71,215	50,900	0	0	0	0
555100	Training	5,906	6,000	6,000	6,000	0	0	0	0
555206	Travel - Tolls	147	0	0	0	0	0	0	0
610101	Computer Service Charges	54,554	60,176	60,176	48,671	0	0	0	0
610102	Telecommunications Charges	2,086	2,190	2,190	1,310	0	0	0	0
620101	Garage Equip Rental Charges	152,081	148,372	148,372	148,372	0	0	0	0
620103	Garage Contractual Charges	9,626	9,626	9,626	9,626	0	0	0	0
620105	Fuel Charges	120,075	50,483	50,483	50,483	0	0	0	0
630101	Risk Management Charges	87,643	87,643	87,643	82,578	0	0	0	0
850101	Cap-Equipment-Other	253,859	451,000	451,000	451,000	0	0	0	0
990100	Trans to General Fund	410,689	410,689	410,689	416,695	0	0	0	0
990200	Transfer to Debt Service Fund	93,367	94,355	94,355	101,194	0	0	0	0
990300	Trans to CIP Fund	4,257,200	4,176,630	4,176,630	4,303,275	0	0	0	0
990800	Trans to City Garage Fund	41,978	44,000	44,000	44,000	0	0	0	0
	420-25-400-4002-000000-000	7,364,881	7,511,211	7,511,211	7,511,211	0	0	0	0
	0502 Storm Water Management Fund	**7,364,881**	**7,511,211**	**7,511,211**	**7,511,211**	**0**	**0**	**0**	**0**
	420 Stormwater Management Fund	**7,364,881**	**7,511,211**	**7,511,211**	**7,511,211**	**0**	**0**	**0**	**0**

435 Willett Hall Fund

0806 Willett Hall

435-35-600-6004-000000-000 Willet Hall

501000	Sal-Full-time	62,450	84,588	84,588	87,380	0	0	0	0
501100	Sal-Part-time	51,764	71,200	71,200	68,208	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-3,893	-3,893	-3,893	0	0	0	0
511100	Bene-FICA	8,935	10,623	10,623	11,099	0	0	0	0
511115	Bene-Health Insurance	8,596	8,897	8,897	5,258	0	0	0	0
511120	Bene-Dental Insurance	0	39	39	39	0	0	0	0
511125	Bene-VRS Life Insurance	707	966	966	1,144	0	0	0	0
511132	Bene-VLDP Disability	0	141	141	171	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	435 Willett Hall Fund								
	0806 Willett Hall								
	435-35-600-6004-000000-000 Willet Hall								
511140	Bene-Retirement VRS	5,746	7,850	7,850	8,992	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-636	-636	-636	0	0	0	0
521028	Contractual - Merchant CC Fees	2,467	0	0	0	0	0	0	0
521706	Contractual-Janitorial	336	2,500	2,500	2,500	0	0	0	0
521905	Contractual-Other	48,012	40,000	40,000	40,000	0	0	0	0
521911	Contractual-Settlement Costs	60,295	60,000	60,000	60,000	0	0	0	0
524999	Repairs-Other	0	11,513	11,513	70,701	0	0	0	0
531402	Supp-Decorating	15	1,790	1,790	1,790	0	0	0	0
531701	Supp-Custodial	1,607	1,500	1,500	1,500	0	0	0	0
531907	Supp-Food and Provisions	6,450	0	0	0	0	0	0	0
531914	Supp-Office and Printing	2,871	3,500	3,500	3,500	0	0	0	0
536100	Dues and Subscriptions	58	0	0	0	0	0	0	0
542020	Tele-Telephone Cellular	266	400	400	400	0	0	0	0
553000	Indirect Cost Allocation	0	43,718	43,718	50,558	0	0	0	0
554010	Advertising	1,184	0	0	0	0	0	0	0
555205	Travel-Mileage	0	630	630	630	0	0	0	0
555399	Mtgs-Other	0	315	315	315	0	0	0	0
610101	Computer Service Charges	7,777	7,369	7,369	6,206	0	0	0	0
610102	Telecommunications Charges	3,045	1,399	1,399	1,294	0	0	0	0
	435-35-600-6004-000000-000 Willet	272,582	354,409	354,409	417,156	0	0	0	0
	0806 Willett Hall	**272,582**	**354,409**	**354,409**	**417,156**	**0**	**0**	**0**	**0**
	435 Willett Hall Fund	**272,582**	**354,409**	**354,409**	**417,156**	**0**	**0**	**0**	**0**
	440 Recreation Fund								
	0708 Recreation Fund								
	440-35-600-6003-000000-000 Before and After Program								
990100	Trans to General Fund	311,668	0	0	0	0	0	0	0
	440-35-600-6003-000000-000 Before	311,668	0	0	0	0	0	0	0
	0708 Recreation Fund	**311,668**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	440 Recreation Fund	**311,668**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	500 Cemetery Fund								
	0512 Cemetery Perpetual Care Fund								
	500-35-600-6005-000000-000 Cemetery Perpetual Care								
522110	Maint-Equipment	40,090	0	0	0	0	0	0	0
522999	Maint-Other	1,570,280	100,000	100,000	100,000	0	0	0	0
	500-35-600-6005-000000-000 Cemetery	1,610,370	100,000	100,000	100,000	0	0	0	0
	0512 Cemetery Perpetual Care Fund	**1,610,370**	**100,000**	**100,000**	**100,000**	**0**	**0**	**0**	**0**
	500 Cemetery Fund	**1,610,370**	**100,000**	**100,000**	**100,000**	**0**	**0**	**0**	**0**
	630 New Port Community Development Authority								
	0808 New Port Community Development Authority								
	630-82-903-9030-000000-000 New Port Community Development Aut								
521905	Contractual-Other	278,451	1,019,903	1,019,903	1,019,903	0	0	0	0
	630-82-903-9030-000000-000 New Port	278,451	1,019,903	1,019,903	1,019,903	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	630 New Port Community Development Authority								
	0808 New Port Community	**278,451**	**1,019,903**	**1,019,903**	**1,019,903**	**0**	**0**	**0**	**0**
	630 New Port Community Development	**278,451**	**1,019,903**	**1,019,903**	**1,019,903**	**0**	**0**	**0**	**0**
	700 Public Utility Fund								
	0513 Public Utilities Fund								
	700-50-800-8000-000000-000 General Expense								
501000	Sal-Full-time	453,877	651,818	651,818	510,737	0	0	0	0
501100	Sal-Part-time	1,405	0	0	0	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-30,122	-30,122	-30,122	0	0	0	0
511100	Bene-FICA	33,372	40,883	40,883	39,071	0	0	0	0
511115	Bene-Health Insurance	456,090	462,710	462,710	128,687	0	0	0	0
511120	Bene-Dental Insurance	977	273	273	234	0	0	0	0
511125	Bene-VRS Life Insurance	5,367	6,360	6,360	6,690	0	0	0	0
511132	Bene-VLDP Disability	0	500	500	932	0	0	0	0
511140	Bene-Retirement VRS	41,526	47,463	47,463	47,980	0	0	0	0
511145	Bene-Retirement PSRS	223,275	223,275	223,275	223,275	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-5,079	-5,079	-5,079	0	0	0	0
511170	Accrued Annual Leave	-28,280	0	0	0	0	0	0	0
511175	Accrued Comp Time	-3,618	0	0	0	0	0	0	0
521002	Contractual-Auditing	26,276	26,694	26,694	26,694	0	0	0	0
521905	Contractual-Other	243,189	300,000	300,000	240,000	0	0	0	0
521921	Contractual-Water Purch Norfol	0	1,000,000	1,000,000	1,000,000	0	0	0	0
531914	Supp-Office and Printing	3,576	7,500	7,500	7,500	0	0	0	0
536110	Dues-Memberships	10,256	10,500	10,500	10,500	0	0	0	0
542010	Tele-Telephone	2,249	2,500	2,500	2,500	0	0	0	0
555100	Training	1,999	2,500	2,500	2,500	0	0	0	0
555206	Travel - Tolls	975	0	0	0	0	0	0	0
555210	Travel	277	1,500	1,500	1,500	0	0	0	0
559050	Parking Fees	30	0	0	0	0	0	0	0
890999	Depreciation Expense	6,737,903	0	0	0	0	0	0	0
891010	Amortization-Bond Disc/Prem	11,425	0	0	0	0	0	0	0
	700-50-800-8000-000000-000 General	8,222,146	2,749,275	2,749,275	2,213,599	0	0	0	0
	700-50-800-8001-000000-000 Garage								
620101	Garage Equip Rental Charges	287,649	279,337	279,337	288,000	0	0	0	0
620103	Garage Contractual Charges	10,000	10,000	10,000	10,000	0	0	0	0
620105	Fuel Charges	148,345	188,457	188,457	186,457	0	0	0	0
	700-50-800-8001-000000-000 Garage	445,994	477,794	477,794	484,457	0	0	0	0
	700-50-800-8002-000000-000 Purification Operations								
501000	Sal-Full-time	1,086,473	1,194,547	1,194,547	1,319,895	0	0	0	0
501100	Sal-Part-time	0	30,548	30,548	30,548	0	0	0	0
510005	Allow-On-Call	6,148	6,480	6,480	5,400	0	0	0	0
510007	Allow-Shift Differential	94,382	57,610	57,610	57,610	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-54,932	-54,932	-218,633	0	0	0	0
511100	Bene-FICA	86,083	93,616	93,616	88,860	0	0	0	0
511115	Bene-Health Insurance	164,132	187,059	187,059	151,575	0	0	0	0
511120	Bene-Dental Insurance	2,434	654	654	498	0	0	0	0
511125	Bene-VRS Life Insurance	12,942	14,564	14,564	15,218	0	0	0	0
511132	Bene-VLDP Disability	446	1,118	1,118	1,501	0	0	0	0
511140	Bene-Retirement VRS	99,831	113,060	113,060	113,220	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-4,899	-4,899	-4,899	0	0	0	0
521202	Contractual-Disposal Fees	3,648	3,500	3,500	6,600	0	0	0	0
521308	Contractual-Regulatory Implem	53,261	60,000	60,000	60,000	0	0	0	0
521706	Contractual-Janitorial	12,080	13,500	13,500	12,400	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

700 Public Utility Fund

0513 Public Utilities Fund

700-50-800-8002-000000-000 Purification Operations

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521901	Contractual-Chemical Analysis	33,531	52,000	52,000	52,000	0	0	0	0
521910	Contractual-Rental Uniforms	1,568	2,400	2,400	0	0	0	0	0
521922	Contractual Lagoon Maintenance	37,612	800,000	800,000	1,096,567	0	0	0	0
522110	Maint-Equipment	101,855	130,000	130,000	130,000	0	0	0	0
522140	Maint-Grass Cutting	33,110	89,000	89,000	95,000	0	0	0	0
524100	Repairs-Buildings and Grounds	26,177	35,000	35,000	42,000	0	0	0	0
524110	Repairs-Office Equipment	0	1,000	1,000	1,000	0	0	0	0
524999	Repairs-Other	26,670	45,000	45,000	45,000	0	0	0	0
531601	Supp-Laboratory	48,620	60,000	60,000	60,000	0	0	0	0
531701	Supp-Custodial	1,097	1,100	1,100	3,500	0	0	0	0
531904	Supp-Chemicals	2,326,797	2,750,000	2,750,000	2,805,000	0	0	0	0
531907	Supp-Food and Provisions	151	0	0	0	0	0	0	0
531914	Supp-Office and Printing	6,998	5,200	5,200	5,500	0	0	0	0
531916	Supp-Protective Clothing	3,253	5,500	5,500	5,500	0	0	0	0
532160	Mat-Lubricants	1,999	5,000	5,000	5,000	0	0	0	0
533030	Noncap-Small Tools	561	100	100	0	0	0	0	0
533060	Noncap-Computers	0	5,000	5,000	5,000	0	0	0	0
533070	Noncap-Computer Software	4,237	0	0	0	0	0	0	0
536110	Dues-Memberships	1,442	2,000	2,000	2,000	0	0	0	0
537100	Trees Shrubs and Flowers	3,045	6,000	6,000	6,000	0	0	0	0
541010	Util-Electricity	599,405	675,000	675,000	675,000	0	0	0	0
541999	Util-Other	762	1,000	1,000	1,000	0	0	0	0
542000	Util-Wastewater Treatment	2,750	5,000	5,000	5,000	0	0	0	0
542010	Tele-Telephone	9,625	13,000	13,000	4,000	0	0	0	0
542020	Tele-Telephone Cellular	5,048	0	0	14,000	0	0	0	0
543010	Fuel-Gasoline and Other	18,799	48,000	48,000	48,000	0	0	0	0
543020	Fuel-Natural Gas	6,652	1,000	1,000	7,000	0	0	0	0
555100	Training	12,068	15,000	15,000	17,500	0	0	0	0
	700-50-800-8002-000000-000	4,935,692	6,468,725	6,468,725	6,770,360	0	0	0	0

700-50-800-8003-000000-000 Maintenance of Distrib System

501000	Sal-Full-time	509,774	664,271	664,271	656,791	0	0	0	0
501100	Sal-Part-time	0	8,600	8,600	8,600	0	0	0	0
510000	Sal-Overtime	40,389	18,000	18,000	18,000	0	0	0	0
510005	Allow-On-Call	7,058	4,320	4,320	6,480	0	0	0	0
510007	Allow-Shift Differential	32,196	29,535	29,535	29,535	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-35,060	-35,060	-35,060	0	0	0	0
511100	Bene-FICA	41,384	51,147	51,147	50,738	0	0	0	0
511115	Bene-Health Insurance	292,619	286,679	286,679	257,430	0	0	0	0
511120	Bene-Dental Insurance	1,118	294	294	304	0	0	0	0
511125	Bene-VRS Life Insurance	6,106	7,955	7,955	8,686	0	0	0	0
511132	Bene-VLDP Disability	414	1,410	1,410	2,057	0	0	0	0
511140	Bene-Retirement VRS	49,618	64,653	64,653	67,056	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-3,135	-3,135	-3,135	0	0	0	0
521202	Contractual-Disposal Fees	4,250	5,242	5,242	5,200	0	0	0	0
521204	Contractual-Miss Utility	25,019	28,400	28,400	28,400	0	0	0	0
521206	Contractual-Right of Way Main	32,613	25,900	25,900	25,900	0	0	0	0
521208	Contractual-Street Opening	164,709	185,000	185,000	185,000	0	0	0	0
521210	Contractual-Water Tank Main	5,556	10,100	10,100	10,100	0	0	0	0
521905	Contractual-Other	0	0	0	250,000	0	0	0	0
521914	Contractual-Temp Work	74,125	60,000	60,000	60,000	0	0	0	0
522110	Maint-Equipment	5,334	12,500	12,500	12,500	0	0	0	0
524100	Repairs-Buildings and Grounds	785	2,500	2,500	2,500	0	0	0	0
524999	Repairs-Other	2,409	6,000	6,000	6,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

700 Public Utility Fund

0513 Public Utilities Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
700-50-800-8003-000000-000 Maintenance of Distrib System									
531701	Supp-Custodial	268	2,000	2,000	2,000	0	0	0	0
531914	Supp-Office and Printing	10,589	4,000	4,000	5,000	0	0	0	0
531920	Supp-Wearing Apparel	1,604	2,500	2,500	2,500	0	0	0	0
531999	Supp-Other	4,738	10,700	10,700	10,700	0	0	0	0
532120	Mat-Construction	67,680	75,000	75,000	75,000	0	0	0	0
533030	Noncap-Small Tools	2,258	1,500	1,500	1,500	0	0	0	0
541010	Util-Electricity	148,034	190,000	190,000	190,000	0	0	0	0
542010	Tele-Telephone	3,949	4,000	4,000	4,000	0	0	0	0
543020	Fuel-Natural Gas	2,294	3,000	3,000	3,000	0	0	0	0
555100	Training	2,128	2,100	2,100	2,100	0	0	0	0
	700-50-800-8003-000000-000	1,539,020	1,729,111	1,729,111	1,948,882	0	0	0	0
700-50-800-8004-000000-000 Meter Reading and Maintenance									
501000	Sal-Full-time	188,671	384,942	384,942	385,834	0	0	0	0
501100	Sal-Part-time	55,660	0	0	0	0	0	0	0
510000	Sal-Overtime	21,305	1,125	1,125	1,125	0	0	0	0
510005	Allow-On-Call	2,775	5,400	5,400	5,400	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-19,510	-19,510	-19,510	0	0	0	0
511100	Bene-FICA	19,838	29,858	29,858	29,930	0	0	0	0
511115	Bene-Health Insurance	79,434	85,764	85,764	79,555	0	0	0	0
511120	Bene-Dental Insurance	688	195	195	195	0	0	0	0
511125	Bene-VRS Life Insurance	2,187	4,646	4,646	5,124	0	0	0	0
511132	Bene-VLDP Disability	70	1,157	1,157	1,322	0	0	0	0
511140	Bene-Retirement VRS	17,653	37,747	37,747	39,964	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-1,714	-1,714	-1,714	0	0	0	0
521910	Contractual-Rental Uniforms	0	1,000	1,000	1,000	0	0	0	0
521914	Contractual-Temp Work	122,726	0	0	0	0	0	0	0
531920	Supp-Wearing Apparel	0	0	0	3,000	0	0	0	0
531999	Supp-Other	18,991	25,000	25,000	25,000	0	0	0	0
533030	Noncap-Small Tools	0	441	441	441	0	0	0	0
555100	Training	0	5,000	5,000	5,000	0	0	0	0
	700-50-800-8004-000000-000 Meter	529,997	561,051	561,051	561,666	0	0	0	0
700-50-800-8005-000000-000 Billings and Collections									
501000	Sal-Full-time	417,310	455,394	455,394	465,164	0	0	0	0
501100	Sal-Part-time	0	11,022	11,022	11,022	0	0	0	0
510000	Sal-Overtime	0	11,258	11,258	11,258	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-23,023	-23,023	-23,023	0	0	0	0
511100	Bene-FICA	29,581	34,837	34,837	35,585	0	0	0	0
511115	Bene-Health Insurance	88,850	77,467	77,467	71,501	0	0	0	0
511120	Bene-Dental Insurance	1,262	293	293	293	0	0	0	0
511125	Bene-VRS Life Insurance	4,930	5,420	5,420	6,093	0	0	0	0
511132	Bene-VLDP Disability	509	987	987	831	0	0	0	0
511140	Bene-Retirement VRS	40,059	44,039	44,039	47,293	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-2,001	-2,001	-2,001	0	0	0	0
521905	Contractual-Other	131,539	150,000	150,000	155,000	0	0	0	0
521914	Contractual-Temp Work	2,717	25,000	25,000	25,000	0	0	0	0
522115	Maint-Office Equipment	2,728	4,000	4,000	6,000	0	0	0	0
531001	Supp-Postage	13,027	11,000	11,000	13,000	0	0	0	0
531914	Supp-Office and Printing	7,282	10,000	10,000	10,000	0	0	0	0
531920	Supp-Wearing Apparel	0	0	0	3,000	0	0	0	0
533030	Noncap-Small Tools	821	0	0	0	0	0	0	0
542010	Tele-Telephone	2,249	3,000	3,000	3,000	0	0	0	0
555100	Training	2,195	6,000	6,000	6,000	0	0	0	0
559010	Bank Service Fees	92,807	90,000	90,000	92,500	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

700 Public Utility Fund

0513 Public Utilities Fund

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
700-50-800-8005-000000-000 Billings and Collections									
590000	Bad Debt Expense	-317,667	0	0	0	0	0	0	0
610101	Computer Service Charges	199,831	211,821	211,821	264,291	0	0	0	0
610102	Telecommunications Charges	31,913	33,828	33,828	25,596	0	0	0	0
700-50-800-8005-000000-000 Billings		751,945	1,160,342	1,160,342	1,227,403	0	0	0	0
700-50-800-8006-000000-000 Sewage Collect and Sys Maint									
501000	Sal-Full-time	779,891	1,094,805	1,094,805	1,069,470	0	0	0	0
510000	Sal-Overtime	94,752	95,000	95,000	95,000	0	0	0	0
510005	Allow-On-Call	15,785	15,120	15,120	16,200	0	0	0	0
510007	Allow-Shift Differential	0	40,000	40,000	40,000	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-55,748	-55,748	-55,748	0	0	0	0
511100	Bene-FICA	63,080	84,908	84,908	82,887	0	0	0	0
511115	Bene-Health Insurance	235,746	250,792	250,792	234,421	0	0	0	0
511120	Bene-Dental Insurance	2,178	499	499	489	0	0	0	0
511125	Bene-VRS Life Insurance	9,016	13,214	13,214	14,194	0	0	0	0
511132	Bene-VLDP Disability	350	2,431	2,431	3,378	0	0	0	0
511140	Bene-Retirement VRS	68,672	103,072	103,072	106,297	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-4,984	-4,984	-4,984	0	0	0	0
521208	Contractual-Street Opening	161,524	175,000	175,000	175,000	0	0	0	0
521905	Contractual-Other	47,260	26,570	26,570	26,630	0	0	0	0
521910	Contractual-Rental Uniforms	14,905	12,000	12,000	12,000	0	0	0	0
521914	Contractual-Temp Work	79,768	60,000	60,000	60,000	0	0	0	0
522135	Maint-Grounds	19,620	30,000	30,000	30,000	0	0	0	0
522146	Maint-Sewer Cleaning/CCTV	135,845	300,000	300,000	325,000	0	0	0	0
524100	Repairs-Buildings and Grounds	15,787	16,000	16,000	16,000	0	0	0	0
524999	Repairs-Other	34,958	22,000	22,000	30,000	0	0	0	0
531904	Supp-Chemicals	5,422	15,000	15,000	15,000	0	0	0	0
531914	Supp-Office and Printing	292	1,300	1,300	1,300	0	0	0	0
531920	Supp-Wearing Apparel	4,654	4,300	4,300	7,300	0	0	0	0
531999	Supp-Other	15,055	22,000	22,000	25,000	0	0	0	0
532120	Mat-Construction	118,523	110,000	110,000	115,000	0	0	0	0
533030	Noncap-Small Tools	2,636	4,000	4,000	3,500	0	0	0	0
541010	Util-Electricity	159,845	194,000	194,000	194,000	0	0	0	0
541999	Util-Other	21,813	21,000	21,000	21,000	0	0	0	0
542010	Tele-Telephone	723	700	700	700	0	0	0	0
543010	Fuel-Gasoline and Other	2,044	3,700	3,700	3,700	0	0	0	0
555100	Training	60	3,500	3,500	3,500	0	0	0	0
700-50-800-8006-000000-000 Sewage		2,110,204	2,660,179	2,660,179	2,666,234	0	0	0	0
700-50-800-8007-000000-000 Non-Operating									
541030	Util-Waterworks Operation Fee	95,521	95,521	95,521	95,521	0	0	0	0
541050	Util-Stormwater Fees	13,969	14,000	14,000	14,000	0	0	0	0
541999	Util-Other	201,119	240,000	240,000	240,000	0	0	0	0
551110	PILOT	1,069,990	1,069,990	1,069,990	1,138,822	0	0	0	0
553000	Indirect Cost Allocation	703,145	491,870	491,870	512,944	0	0	0	0
554010	Advertising	5,763	8,500	8,500	8,500	0	0	0	0
554399	Other-Dev/Public Relations	250	500	500	500	0	0	0	0
559900	Contingency-Other Operating	228,785	250,000	250,000	470,489	0	0	0	0
630101	Risk Management Charges	425,008	425,008	425,008	427,109	0	0	0	0
710100	DS-Bond Principal	0	6,245,138	6,245,138	6,250,136	0	0	0	0
720100	DS-Bond Interest	1,545,263	5,649,588	5,649,588	5,630,868	0	0	0	0
770100	DS-Cost of Issuance	251,961	0	0	0	0	0	0	0
990100	Trans to General Fund	8,875,000	8,875,000	8,875,000	8,875,000	0	0	0	0
990200	Transfer to Debt Service Fund	340,163	319,409	319,409	325,427	0	0	0	0
990710	Trans to Public Utility CIP	4,000,000	17,000,000	17,000,000	1,000,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	700 Public Utility Fund								
	0513 Public Utilities Fund								
	700-50-800-8007-000000-000	17,755,938	40,684,524	40,684,524	24,989,316	0	0	0	0
	700-50-800-8008-000000-000 Capital Additions								
501000	Sal-Full-time	407,659	536,891	536,891	484,365	0	0	0	0
510000	Sal-Overtime	22,530	6,677	6,677	6,677	0	0	0	0
510005	Allow-On-Call	2,393	2,160	2,160	2,160	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-26,522	-26,522	-26,522	0	0	0	0
511100	Bene-FICA	31,836	41,236	41,236	37,216	0	0	0	0
511115	Bene-Health Insurance	74,571	83,864	83,864	97,660	0	0	0	0
511120	Bene-Dental Insurance	918	273	273	244	0	0	0	0
511125	Bene-VRS Life Insurance	4,839	6,416	6,416	6,374	0	0	0	0
511132	Bene-VLDP Disability	132	1,020	1,020	1,373	0	0	0	0
511140	Bene-Retirement VRS	37,023	52,124	52,124	49,844	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-2,368	-2,368	-2,368	0	0	0	0
521910	Contractual-Rental Uniforms	8,442	12,000	12,000	10,000	0	0	0	0
524999	Repairs-Other	3,320	5,000	5,000	5,000	0	0	0	0
531999	Supp-Other	181,454	265,000	265,000	265,000	0	0	0	0
533030	Noncap-Small Tools	3,032	11,480	11,480	20,950	0	0	0	0
555100	Training	2,229	3,500	3,500	3,500	0	0	0	0
850101	Cap-Equipment-Other	0	373,920	373,920	198,100	0	0	0	0
850105	Cap-Motor Vehicles	0	338,588	338,588	560,400	0	0	0	0
	700-50-800-8008-000000-000 Capital	780,379	1,711,259	1,711,259	1,719,973	0	0	0	0
	0513 Public Utilities Fund	**37,071,314**	**58,202,260**	**58,202,260**	**42,581,890**	**0**	**0**	**0**	**0**
	700 Public Utility Fund	**37,071,314**	**58,202,260**	**58,202,260**	**42,581,890**	**0**	**0**	**0**	**0**
	710 Public Utility CIP								
	8074 Sewer								
	710-50-800-8006-000000-000 Sewage Collect and Sys Maint								
820100	Cap-Infrastructure	0	4,500,000	4,500,000	500,000	10,700,000	0	0	0
	710-50-800-8006-000000-000 Sewage	0	4,500,000	4,500,000	500,000	10,700,000	0	0	0
	8074 Sewer	**0**	**4,500,000**	**4,500,000**	**500,000**	**10,700,000**	**0**	**0**	**0**
	8075 Water								
	710-50-800-8008-000000-000 Capital Additions								
820100	Cap-Infrastructure	0	17,500,000	17,500,000	500,000	4,700,000	0	0	0
	710-50-800-8008-000000-000 Capital	0	17,500,000	17,500,000	500,000	4,700,000	0	0	0
	8075 Water	**0**	**17,500,000**	**17,500,000**	**500,000**	**4,700,000**	**0**	**0**	**0**
	710 Public Utility CIP	**0**	**22,000,000**	**22,000,000**	**1,000,000**	**15,400,000**	**0**	**0**	**0**
	720 Golf Fund								
	0704 Golf Services Fund								
	720-51-801-8030-000000-000 Bide-a-Wee Golf Course								
501000	Sal-Full-time	489,861	512,243	512,243	438,215	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-22,657	-22,657	-22,657	0	0	0	0
511100	Bene-FICA	34,991	37,998	37,998	33,522	0	0	0	0
511115	Bene-Health Insurance	177,216	182,302	182,302	81,332	0	0	0	0
511120	Bene-Dental Insurance	659	176	176	137	0	0	0	0
511125	Bene-VRS Life Insurance	5,679	5,912	5,912	5,742	0	0	0	0
511132	Bene-VLDP Disability	336	500	500	507	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

720 Golf Fund

0704 Golf Services Fund

720-51-801-8030-000000-000 Bide-a-Wee Golf Course

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511140	Bene-Retirement VRS	46,147	48,031	48,031	44,706	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-2,326	-2,326	-2,326	0	0	0	0
511170	Accrued Annual Leave	13,686	0	0	0	0	0	0	0
511175	Accrued Comp Time	-891	0	0	0	0	0	0	0
521002	Contractual-Auditing	1,883	2,500	2,500	2,500	0	0	0	0
521028	Contractual - Merchant CC Fees	9,981	0	0	6,000	0	0	0	0
521202	Contractual-Disposal Fees	4,923	0	0	4,000	0	0	0	0
521905	Contractual-Other	202,445	203,000	203,000	203,000	0	0	0	0
521910	Contractual-Rental Uniforms	6,299	0	0	0	0	0	0	0
521918	Contractual-Security	57,598	0	0	0	0	0	0	0
522110	Maint-Equipment	17,795	22,501	22,501	47,501	0	0	0	0
523105	Rentals-Cart	61,068	76,748	76,748	75,000	0	0	0	0
524100	Repairs-Buildings and Grounds	6,095	5,000	5,000	8,000	0	0	0	0
531201	Supp-Lawn	40,136	25,000	25,000	25,000	0	0	0	0
531404	Supp-Recreational	27,893	7,000	7,000	7,000	0	0	0	0
531701	Supp-Custodial	2,788	2,200	2,200	2,200	0	0	0	0
531904	Supp-Chemicals	52,939	75,000	75,000	65,000	0	0	0	0
531914	Supp-Office and Printing	2,874	3,500	3,500	3,500	0	0	0	0
531917	Supp-Uniforms	42	1,400	1,400	3,900	0	0	0	0
531920	Supp-Wearing Apparel	452	0	0	2,000	0	0	0	0
531999	Supp-Other	10,066	16,000	16,000	13,000	0	0	0	0
533030	Noncap-Small Tools	2,993	3,000	3,000	3,000	0	0	0	0
533080	Noncap-Mower Parts	21,817	17,000	17,000	20,000	0	0	0	0
534140	Inventory - Pro Shop	0	150,000	150,000	100,000	0	0	0	0
541010	Util-Electricity	47,491	50,000	50,000	50,000	0	0	0	0
541020	Util-Water and Sewer	17,154	10,000	10,000	16,000	0	0	0	0
542010	Tele-Telephone	3,602	3,800	3,800	3,800	0	0	0	0
542020	Tele-Telephone Cellular	456	1,000	1,000	1,000	0	0	0	0
543020	Fuel-Natural Gas	7,720	7,000	7,000	7,000	0	0	0	0
543030	Fuel-Oil	15,169	15,500	15,500	15,500	0	0	0	0
553000	Indirect Cost Allocation	108,168	95,685	95,685	115,688	0	0	0	0
554010	Advertising	0	15,000	15,000	12,000	0	0	0	0
555206	Travel - Tolls	1	0	0	0	0	0	0	0
710100	DS-Bond Principal	0	370,000	370,000	370,000	0	0	0	0
720100	DS-Bond Interest	235,773	215,636	215,636	215,636	0	0	0	0
770100	DS-Cost of Issuance	8,124	0	0	0	0	0	0	0
890999	Depreciation Expense	110,597	0	0	0	0	0	0	0
891010	Amortization-Bond Disc/Prem	27,490	0	0	0	0	0	0	0
990200	Transfer to Debt Service Fund	17,438	17,685	17,685	18,353	0	0	0	0
	720-51-801-8030-000000-000	1,896,953	2,173,334	2,173,334	1,994,756	0	0	0	0

720-51-801-8031-000000-000 City Park Golf Course

501000	Sal-Full-time	168,361	169,556	169,556	100,431	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-9,723	-9,723	-9,723	0	0	0	0
511100	Bene-FICA	12,079	12,972	12,972	7,684	0	0	0	0
511115	Bene-Health Insurance	26,504	28,177	28,177	26,486	0	0	0	0
511120	Bene-Dental Insurance	473	127	127	117	0	0	0	0
511125	Bene-VRS Life Insurance	1,998	2,018	2,018	1,316	0	0	0	0
511140	Bene-Retirement VRS	16,237	16,397	16,397	10,335	0	0	0	0
511145	Bene-Retirement PSRS	11,446	11,446	11,446	11,446	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-860	-860	-860	0	0	0	0
521028	Contractual - Merchant CC Fees	2,958	0	0	3,000	0	0	0	0
521202	Contractual-Disposal Fees	0	0	0	1,750	0	0	0	0
521905	Contractual-Other	82,687	70,000	70,000	70,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

720 Golf Fund

0704 Golf Services Fund

720-51-801-8031-000000-000 City Park Golf Course

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521910	Contractual-Rental Uniforms	265	0	0	0	0	0	0	0
522110	Maint-Equipment	1,975	5,000	5,000	4,000	0	0	0	0
523105	Rentals-Cart	9,670	16,000	16,000	16,000	0	0	0	0
524100	Repairs-Buildings and Grounds	0	2,000	2,000	2,000	0	0	0	0
531201	Supp-Lawn	3,723	12,500	12,500	10,000	0	0	0	0
531404	Supp-Recreational	8,942	7,000	7,000	3,500	0	0	0	0
531701	Supp-Custodial	0	800	800	500	0	0	0	0
531904	Supp-Chemicals	15,702	20,000	20,000	17,500	0	0	0	0
531914	Supp-Office and Printing	136	1,500	1,500	1,000	0	0	0	0
531917	Supp-Uniforms	0	0	0	1,500	0	0	0	0
531999	Supp-Other	8,462	3,000	3,000	3,000	0	0	0	0
533030	Noncap-Small Tools	100	2,000	2,000	1,000	0	0	0	0
533070	Noncap-Computer Software	0	0	0	20,000	0	0	0	0
533080	Noncap-Mower Parts	7,138	9,000	9,000	8,000	0	0	0	0
534140	Inventory - Pro Shop	0	3,000	3,000	3,000	0	0	0	0
536110	Dues-Memberships	2,626	6,000	6,000	4,000	0	0	0	0
541010	Util-Electricity	92	1,000	1,000	1,000	0	0	0	0
541020	Util-Water and Sewer	20,369	15,000	15,000	20,000	0	0	0	0
542010	Tele-Telephone	2,705	2,500	2,500	2,500	0	0	0	0
543020	Fuel-Natural Gas	2,511	5,000	5,000	3,500	0	0	0	0
543030	Fuel-Oil	6,428	8,500	8,500	7,500	0	0	0	0
554010	Advertising	590	5,000	5,000	3,500	0	0	0	0
555100	Training	792	0	0	0	0	0	0	0
555210	Travel	1,394	0	0	0	0	0	0	0
610101	Computer Service Charges	8,298	5,073	5,073	7,679	0	0	0	0
610102	Telecommunications Charges	2,633	2,260	2,260	1,965	0	0	0	0
620101	Garage Equip Rental Charges	42	605	605	605	0	0	0	0
620103	Garage Contractual Charges	4,417	2,624	2,624	2,624	0	0	0	0
630101	Risk Management Charges	29,347	29,347	29,347	30,898	0	0	0	0
	720-51-801-8031-000000-000 City Park	461,101	464,819	464,819	398,753	0	0	0	0
	0704 Golf Services Fund	**2,358,053**	**2,638,153**	**2,638,153**	**2,393,509**	**0**	**0**	**0**	**0**
	720 Golf Fund	**2,358,053**	**2,638,153**	**2,638,153**	**2,393,509**	**0**	**0**	**0**	**0**

740 Waste Management Fund

0510 Waste Management Fund

740-25-402-4045-000000-000 Waste Management

501000	Sal-Full-time	1,640,378	1,900,647	1,900,647	2,050,602	0	0	0	0
501100	Sal-Part-time	201,308	76,320	76,320	76,320	0	0	0	0
510000	Sal-Overtime	123,826	100,000	100,000	100,000	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-100,108	-100,108	-100,108	0	0	0	0
511100	Bene-FICA	139,115	141,760	141,760	150,480	0	0	0	0
511115	Bene-Health Insurance	554,429	593,437	593,437	436,782	0	0	0	0
511120	Bene-Dental Insurance	4,923	1,318	1,318	1,347	0	0	0	0
511125	Bene-VRS Life Insurance	19,338	22,058	22,058	25,772	0	0	0	0
511132	Bene-VLDP Disability	903	2,203	2,203	2,525	0	0	0	0
511140	Bene-Retirement VRS	148,580	170,701	170,701	192,105	0	0	0	0
511145	Bene-Retirement PSRS	257,759	257,759	257,759	257,759	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-9,949	-9,949	-9,949	0	0	0	0
511170	Accrued Annual Leave	21,147	0	0	0	0	0	0	0
511175	Accrued Comp Time	686	0	0	0	0	0	0	0
521002	Contractual-Auditing	13,829	14,049	14,049	14,100	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

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740 Waste Management Fund

0510 Waste Management Fund

740-25-402-4045-000000-000 Waste Management

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
521203	Contractual-Landfill	245,738	80,000	80,000	118,700	0	0	0	0
521207	Contractual-SPSA Trash Removal	4,137,629	4,275,000	4,275,000	3,810,400	0	0	0	0
521215	Contractual - Recycling	0	0	0	440,000	0	0	0	0
521905	Contractual-Other	17,683	18,000	18,000	270,610	0	0	0	0
521910	Contractual-Rental Uniforms	19,162	18,000	18,000	19,800	0	0	0	0
522115	Maint-Office Equipment	1,512	2,400	2,400	1,515	0	0	0	0
531701	Supp-Custodial	1,850	4,000	4,000	4,000	0	0	0	0
531904	Supp-Chemicals	1,278	0	0	0	0	0	0	0
531907	Supp-Food and Provisions	1,803	0	0	0	0	0	0	0
531914	Supp-Office and Printing	15,497	10,000	10,000	10,000	0	0	0	0
531920	Supp-Wearing Apparel	4,660	10,000	10,000	10,000	0	0	0	0
531999	Supp-Other	60,171	30,000	30,000	55,188	0	0	0	0
532120	Mat-Construction	32,966	60,000	60,000	60,000	0	0	0	0
533010	Noncap-Equipment	54,721	893,000	893,000	0	0	0	0	0
533030	Noncap-Small Tools	10,382	1,400	1,400	1,400	0	0	0	0
536110	Dues-Memberships	1,349	1,000	1,000	1,000	0	0	0	0
542020	Tele-Telephone Cellular	2,386	4,000	4,000	4,000	0	0	0	0
553000	Indirect Cost Allocation	185,271	151,297	151,297	206,432	0	0	0	0
554010	Advertising	28,858	10,000	10,000	10,000	0	0	0	0
555100	Training	9,857	7,500	7,500	5,000	0	0	0	0
555206	Travel - Tolls	3,504	500	500	0	0	0	0	0
555210	Travel	2,322	0	0	0	0	0	0	0
559080	Closure - Post Closure	111,706	688,130	688,130	688,130	0	0	0	0
590000	Bad Debt Expense	151,860	0	0	0	0	0	0	0
610101	Computer Service Charges	40,090	55,334	55,334	35,261	0	0	0	0
610102	Telecommunications Charges	18,526	19,452	19,452	15,527	0	0	0	0
620101	Garage Equip Rental Charges	573,593	595,447	595,447	595,447	0	0	0	0
620103	Garage Contractual Charges	9,626	9,626	9,626	9,626	0	0	0	0
620105	Fuel Charges	457,306	379,400	379,400	379,400	0	0	0	0
630101	Risk Management Charges	384,710	384,710	384,710	399,865	0	0	0	0
720130	DS-Lease Purchase Interest	6,832	0	0	0	0	0	0	0
850101	Cap-Equipment-Other	0	707,280	707,280	1,602,115	0	0	0	0
890999	Depreciation Expense	542,269	0	0	0	0	0	0	0
990100	Trans to General Fund	0	1,000,000	1,000,000	0	0	0	0	0
990200	Transfer to Debt Service Fund	392,702	582,806	582,806	417,326	0	0	0	0
990300	Trans to CIP Fund	0	200,000	200,000	0	0	0	0	0
	740-25-402-4045-000000-000 Waste	10,654,041	13,368,477	13,368,477	12,368,477	0	0	0	0
	0510 Waste Management Fund	**10,654,041**	**13,368,477**	**13,368,477**	**12,368,477**	**0**	**0**	**0**	**0**
	740 Waste Management Fund	**10,654,041**	**13,368,477**	**13,368,477**	**12,368,477**	**0**	**0**	**0**	**0**

750 Portsmouth Parking Authority

0506 Parking Authority Fund

750-54-900-9000-000000-000 Parking Authority

501000	Sal-Full-time	93,127	109,068	109,068	140,071	0	0	0	0
501100	Sal-Part-time	46,720	82,471	82,471	46,720	0	0	0	0
510000	Sal-Overtime	6,937	10,000	10,000	10,000	0	0	0	0
510005	Allow-On-Call	1,371	1,080	1,080	1,080	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-10,312	-10,312	-40,505	0	0	0	0
511100	Bene-FICA	11,148	7,894	7,894	8,017	0	0	0	0
511115	Bene-Health Insurance	35,720	30,923	30,923	30,687	0	0	0	0
511120	Bene-Dental Insurance	181	39	39	78	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

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750 Portsmouth Parking Authority

0506 Parking Authority Fund

750-54-900-9000-000000-000 Parking Authority

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
511125	Bene-VRS Life Insurance	1,067	1,229	1,229	1,416	0	0	0	0
511132	Bene-VLDP Disability	0	134	134	134	0	0	0	0
511140	Bene-Retirement VRS	8,667	9,969	9,969	10,998	0	0	0	0
511145	Bene-Retirement PSRS	5,310	5,310	5,310	5,310	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-1,031	-1,031	-1,031	0	0	0	0
511170	Accrued Annual Leave	-5,619	0	0	0	0	0	0	0
511175	Accrued Comp Time	-984	0	0	0	0	0	0	0
521002	Contractual-Auditing	8,298	8,430	8,430	8,430	0	0	0	0
521028	Contractual - Merchant CC Fees	911	0	0	5,100	0	0	0	0
521708	Contractual-Sign Markings	2,959	7,000	7,000	7,000	0	0	0	0
521905	Contractual-Other	22,151	20,000	20,000	22,103	0	0	0	0
521906	Contractual-Parking Aids	63,878	81,117	81,117	81,117	0	0	0	0
522115	Maint-Office Equipment	23,851	22,512	22,512	23,077	0	0	0	0
524999	Repairs-Other	41,843	45,000	45,000	50,000	0	0	0	0
531001	Supp-Postage	1,545	1,800	1,800	1,800	0	0	0	0
531701	Supp-Custodial	720	800	800	800	0	0	0	0
531914	Supp-Office and Printing	8,774	9,000	9,000	9,000	0	0	0	0
531920	Supp-Wearing Apparel	2,363	3,000	3,000	3,000	0	0	0	0
531999	Supp-Other	8,394	12,000	12,000	12,000	0	0	0	0
532120	Mat-Construction	695	1,000	1,000	1,000	0	0	0	0
532130	Mat-Electrical	831	3,000	3,000	3,000	0	0	0	0
541050	Util-Stormwater Fees	11,322	11,323	11,323	11,323	0	0	0	0
541999	Util-Other	103,416	110,000	110,000	110,000	0	0	0	0
542010	Tele-Telephone	9,286	9,500	9,500	9,500	0	0	0	0
542020	Tele-Telephone Cellular	224	0	0	0	0	0	0	0
553000	Indirect Cost Allocation	46,394	49,711	49,711	46,725	0	0	0	0
555100	Training	1,110	1,000	1,000	1,000	0	0	0	0
555206	Travel - Tolls	19	0	0	20	0	0	0	0
590000	Bad Debt Expense	1,072	0	0	0	0	0	0	0
610101	Computer Service Charges	17,793	16,974	16,974	19,570	0	0	0	0
610102	Telecommunications Charges	1,856	787	787	760	0	0	0	0
620101	Garage Equip Rental Charges	1,936	4,885	4,885	4,885	0	0	0	0
620103	Garage Contractual Charges	9,626	9,626	9,626	9,626	0	0	0	0
620105	Fuel Charges	12,453	7,504	7,504	7,504	0	0	0	0
630101	Risk Management Charges	14,767	14,767	14,767	16,232	0	0	0	0
710100	DS-Bond Principal	0	440,000	440,000	440,000	0	0	0	0
720100	DS-Bond Interest	113,926	116,195	116,195	116,195	0	0	0	0
770100	DS-Cost of Issuance	281	0	0	0	0	0	0	0
890999	Depreciation Expense	455,441	0	0	0	0	0	0	0
891010	Amortization-Bond Disc/Prem	-11,073	0	0	0	0	0	0	0
990200	Transfer to Debt Service Fund	8,090	8,187	8,187	8,480	0	0	0	0
990760	Trans to Parking Authority CIP	0	150,000	150,000	600,000	0	0	0	0
	750-54-900-9000-000000-000 Parking	1,188,796	1,411,892	1,411,892	1,842,222	0	0	0	0
	0506 Parking Authority Fund	**1,188,796**	**1,411,892**	**1,411,892**	**1,842,222**	**0**	**0**	**0**	**0**
	750 Portsmouth Parking Authority	**1,188,796**	**1,411,892**	**1,411,892**	**1,842,222**	**0**	**0**	**0**	**0**

760 Portsmouth Pkg Authority CIP

8098 Parking Authority CIP

760-00-000-0000-000000-000 Portsmouth Pkg Authority CIP

820100	Cap-Infrastructure	0	0	0	1,500,000	0	11,250,000	11,250,000	0
	760-00-000-0000-000000-000	0	0	0	1,500,000	0	11,250,000	11,250,000	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	760 Portsmouth Pkg Authority CIP								
	8098 Parking Authority CIP								
	760-54-900-9000-000000-000 Parking Authority								
820100	Cap-Infrastructure	0	150,000	150,000	600,000	0	0	0	0
	760-54-900-9000-000000-000 Parking	0	150,000	150,000	600,000	0	0	0	0
	8098 Parking Authority CIP	**0**	**150,000**	**150,000**	**2,100,000**	**0**	**11,250,000**	**11,250,000**	**0**
	760 Portsmouth Pkg Authority CIP	**0**	**150,000**	**150,000**	**2,100,000**	**0**	**11,250,000**	**11,250,000**	**0**
	800 City Garage Fund								
	0511 City Garage Fund								
	800-55-402-4046-000000-000 City Garage								
501000	Sal-Full-time	1,348,343	1,624,330	1,624,330	1,487,172	0	0	0	0
510000	Sal-Overtime	31,609	27,501	27,501	27,501	0	0	0	0
510005	Allow-On-Call	17,829	17,280	17,280	16,200	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-68,113	-68,113	-163,690	0	0	0	0
511100	Bene-FICA	99,507	122,779	122,779	115,012	0	0	0	0
511115	Bene-Health Insurance	372,818	392,463	392,463	266,759	0	0	0	0
511120	Bene-Dental Insurance	3,130	801	801	840	0	0	0	0
511125	Bene-VRS Life Insurance	15,750	19,099	19,099	19,697	0	0	0	0
511132	Bene-VLDP Disability	554	2,012	2,012	1,729	0	0	0	0
511140	Bene-Retirement VRS	127,983	155,196	155,196	154,096	0	0	0	0
511145	Bene-Retirement PSRS	32,539	32,539	32,539	32,539	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-6,784	-6,784	-6,784	0	0	0	0
511170	Accrued Annual Leave	-4,362	0	0	0	0	0	0	0
511175	Accrued Comp Time	-440	0	0	0	0	0	0	0
521202	Contractual-Disposal Fees	0	3,000	3,000	3,000	0	0	0	0
521212	Contractual-Wrecker Services	94,628	90,000	90,000	90,000	0	0	0	0
521905	Contractual-Other	701,389	500,000	500,000	600,000	0	0	0	0
521910	Contractual-Rental Uniforms	15,518	35,000	35,000	35,000	0	0	0	0
522110	Maint-Equipment	3,964	12,000	12,000	12,000	0	0	0	0
524999	Repairs-Other	11,891	0	0	4,000	0	0	0	0
531001	Supp-Postage	5,797	7,500	7,500	7,500	0	0	0	0
531701	Supp-Custodial	592	1,000	1,000	1,000	0	0	0	0
531907	Supp-Food and Provisions	99	0	0	0	0	0	0	0
531914	Supp-Office and Printing	7,721	7,500	7,500	7,500	0	0	0	0
531920	Supp-Wearing Apparel	8,053	3,500	3,500	3,500	0	0	0	0
531999	Supp-Other	11,477	9,000	9,000	9,000	0	0	0	0
532100	Mat-Automotive Parts	1,151,718	1,025,000	1,025,000	1,025,000	0	0	0	0
532110	Mat-Tires and Tubes	316,853	225,000	225,000	300,000	0	0	0	0
532160	Mat-Lubricants	95,433	60,000	60,000	80,000	0	0	0	0
533010	Noncap-Equipment	13,002	7,000	7,000	7,000	0	0	0	0
533030	Noncap-Small Tools	9,636	16,500	16,500	16,500	0	0	0	0
536110	Dues-Memberships	958	500	500	1,000	0	0	0	0
541999	Util-Other	68,486	57,000	57,000	57,000	0	0	0	0
542010	Tele-Telephone	7,074	7,700	7,700	7,700	0	0	0	0
542020	Tele-Telephone Cellular	1,172	2,500	2,500	2,500	0	0	0	0
543010	Fuel-Gasoline and Other	2,034,835	2,600,908	2,600,908	2,536,744	0	0	0	0
553000	Indirect Cost Allocation	578,609	359,919	359,919	456,374	0	0	0	0
554010	Advertising	2,280	5,400	5,400	4,000	0	0	0	0
555100	Training	4,140	10,000	10,000	10,000	0	0	0	0
555206	Travel - Tolls	507	250	250	250	0	0	0	0
555210	Travel	305	1,500	1,500	1,500	0	0	0	0
610101	Computer Service Charges	0	0	0	57,978	0	0	0	0
610102	Telecommunications Charges	0	0	0	6,611	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

800 City Garage Fund

0511 City Garage Fund

800-55-402-4046-000000-000 City Garage

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
710130	DS-Lease Purchase Principal	0	0	0	0	0	0	0	0
720130	DS-Lease Purchase Interest	74,687	0	0	0	0	0	0	0
890999	Depreciation Expense	1,480,631	0	0	0	0	0	0	0
990200	Transfer to Debt Service Fund	49,574	1,393,249	1,393,249	1,400,137	0	0	0	0
990300	Trans to CIP Fund	983,908	0	0	0	0	0	0	0
	800-55-402-4046-000000-000 City	9,780,196	8,760,029	8,760,029	8,693,865	0	0	0	0
	0511 City Garage Fund	**9,780,196**	**8,760,029**	**8,760,029**	**8,693,865**	**0**	**0**	**0**	**0**
	800 City Garage Fund	**9,780,196**	**8,760,029**	**8,760,029**	**8,693,865**	**0**	**0**	**0**	**0**

810 Information Technology Fund

0115 Information Technology

810-56-113-1130-000000-000 Information Technology

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	1,427,115	1,717,123	1,717,123	1,682,390	0	0	0	0
501100	Sal-Part-time	14,767	24,900	24,900	24,900	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-78,216	-78,216	-78,216	0	0	0	0
511100	Bene-FICA	104,967	127,673	127,673	128,700	0	0	0	0
511115	Bene-Health Insurance	294,280	301,358	301,358	265,270	0	0	0	0
511120	Bene-Dental Insurance	2,011	557	557	518	0	0	0	0
511125	Bene-VRS Life Insurance	16,640	19,861	19,861	22,039	0	0	0	0
511132	Bene-VLDP Disability	432	1,801	1,801	2,207	0	0	0	0
511140	Bene-Retirement VRS	121,893	145,124	145,124	154,979	0	0	0	0
511145	Bene-Retirement PSRS	152,013	152,013	152,013	152,013	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-7,870	-7,870	-7,870	0	0	0	0
511170	Accrued Annual Leave	-3,329	0	0	0	0	0	0	0
511175	Accrued Comp Time	18	0	0	0	0	0	0	0
521905	Contractual-Other	78,369	87,640	87,640	32,140	0	0	0	0
521914	Contractual-Temp Work	69,360	0	0	0	0	0	0	0
522110	Maint-Equipment	77,964	132,709	132,709	134,255	0	0	0	0
523115	Rentals-Computer Software	947,551	859,781	859,781	1,050,592	0	0	0	0
531001	Supp-Postage	39	500	500	500	0	0	0	0
531908	Supp-Forms for Resale	19,822	25,000	25,000	25,000	0	0	0	0
531914	Supp-Office and Printing	5,490	1,000	1,000	1,000	0	0	0	0
531999	Supp-Other	7,443	10,000	10,000	10,000	0	0	0	0
532150	Mat-Cable and Wiring	2,492	5,000	5,000	5,000	0	0	0	0
533060	Noncap-Computers	186,653	150,000	150,000	150,000	0	0	0	0
533070	Noncap-Computer Software	70,505	141,600	141,600	45,700	0	0	0	0
542010	Tele-Telephone	15,746	15,500	15,500	15,500	0	0	0	0
542020	Tele-Telephone Cellular	1,777	850	850	4,200	0	0	0	0
553000	Indirect Cost Allocation	292,288	160,262	160,262	117,879	0	0	0	0
555100	Training	4,533	20,350	20,350	19,850	0	0	0	0
555206	Travel - Tolls	101	0	0	0	0	0	0	0
555210	Travel	550	0	0	0	0	0	0	0
620101	Garage Equip Rental Charges	4,250	4,250	4,250	4,250	0	0	0	0
620105	Fuel Charges	1,219	1,747	1,747	1,748	0	0	0	0
850101	Cap-Equipment-Other	0	25,000	25,000	109,038	0	0	0	0
890999	Depreciation Expense	125,990	0	0	0	0	0	0	0
891999	Amortization Expense	92,023	0	0	0	0	0	0	0
990200	Transfer to Debt Service Fund	231,595	241,652	241,652	250,982	0	0	0	0
	810-56-113-1130-000000-000	4,366,565	4,287,165	4,287,165	4,324,564	0	0	0	0
	0115 Information Technology	**4,366,565**	**4,287,165**	**4,287,165**	**4,324,564**	**0**	**0**	**0**	**0**

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

810 Information Technology Fund

0116 Information Technology - Telecommunications

810-56-113-1131-000000-000 Telecommunications

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
501000	Sal-Full-time	268,590	329,256	329,256	334,598	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-16,047	-16,047	-16,047	0	0	0	0
511100	Bene-FICA	19,863	25,185	25,185	25,597	0	0	0	0
511115	Bene-Health Insurance	29,948	31,053	31,053	28,677	0	0	0	0
511120	Bene-Dental Insurance	474	127	127	127	0	0	0	0
511125	Bene-VRS Life Insurance	3,098	3,918	3,918	4,383	0	0	0	0
511132	Bene-VLDP Disability	0	578	578	583	0	0	0	0
511140	Bene-Retirement VRS	21,953	31,839	31,839	34,178	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-1,423	-1,423	-1,423	0	0	0	0
521905	Contractual-Other	35,642	7,000	7,000	37,000	0	0	0	0
521910	Contractual-Rental Uniforms	211	0	0	0	0	0	0	0
521914	Contractual-Temp Work	14,720	0	0	0	0	0	0	0
522110	Maint-Equipment	173,858	237,818	237,818	256,987	0	0	0	0
524999	Repairs-Other	12,539	11,189	11,189	21,500	0	0	0	0
531701	Supp-Custodial	0	150	150	150	0	0	0	0
532150	Mat-Cable and Wiring	4,601	15,000	15,000	15,000	0	0	0	0
533060	Noncap-Computers	3,137	0	0	0	0	0	0	0
533090	Noncap-Radio Parts	18,845	65,000	65,000	65,000	0	0	0	0
542020	Tele-Telephone Cellular	1,004	800	800	3,600	0	0	0	0
542030	Tele-Telephone E-911	74,337	80,000	80,000	90,000	0	0	0	0
555100	Training	171	1,000	1,000	12,000	0	0	0	0
850102	Cap-Equipment Communications	0	90,000	90,000	0	0	0	0	0
	810-56-113-1131-000000-000	682,992	912,443	912,443	911,910	0	0	0	0
	0116 Information Technology -	**682,992**	**912,443**	**912,443**	**911,910**	**0**	**0**	**0**	**0**
	810 Information Technology Fund	**5,049,556**	**5,199,608**	**5,199,608**	**5,236,474**	**0**	**0**	**0**	**0**

820 Risk Management Fund

0119 Finance and Budget - Risk Management Fund

820-57-110-1101-000000-000 Risk Management

501000	Sal-Full-time	67,475	139,009	139,009	169,737	0	0	0	0
501100	Sal-Part-time	38,182	31,000	31,000	0	0	0	0	0
510099	Sal-Allow for Salary Savings	0	-8,045	-8,045	-8,045	0	0	0	0
511100	Bene-FICA	8,131	10,316	10,316	13,457	0	0	0	0
511115	Bene-Health Insurance	17,017	17,795	17,795	16,529	0	0	0	0
511125	Bene-VRS Life Insurance	774	1,605	1,605	2,304	0	0	0	0
511132	Bene-VLDP Disability	0	389	389	627	0	0	0	0
511140	Bene-Retirement VRS	6,234	13,040	13,040	18,100	0	0	0	0
511145	Bene-Retirement PSRS	6,123	6,123	6,123	6,123	0	0	0	0
511166	Bene-Allowance for Vacancy Sav	0	-802	-802	-802	0	0	0	0
511170	Accrued Annual Leave	3,436	0	0	0	0	0	0	0
521103	Contractual-Physicals Fire	37,015	44,850	44,850	39,850	0	0	0	0
521104	Contractual-Physicals Hazmat	10,489	15,400	15,400	11,400	0	0	0	0
521105	Contractual-Physicals Police	71,250	76,320	76,320	72,320	0	0	0	0
521106	Contractual-Physicals Sheriff	44,408	55,200	55,200	47,700	0	0	0	0
521199	Contractual-Physicals Other	9,024	11,511	11,511	9,011	0	0	0	0
521604	Contractual-Return to Work	1,740	5,000	5,000	3,000	0	0	0	0
521605	Contractual-Vaccines Flu	7,138	7,700	7,700	7,700	0	0	0	0
521606	Contractual-Vaccines Hep B	6,325	13,160	13,160	9,160	0	0	0	0
521801	Contractual-PMA Auto Claims	0	8,000	8,000	8,000	0	0	0	0
521802	Contractual-PMA Wkr Comp Claim	85,000	85,000	85,000	85,000	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
	820 Risk Management Fund								
	0119 Finance and Budget - Risk Management Fund								
	820-57-110-1101-000000-000 Risk Management								
521803	Contractual-Workers Comp Pymts	2,702,054	1,992,353	1,992,353	2,208,132	0	0	0	0
521905	Contractual-Other	140,500	122,000	122,000	122,000	0	0	0	0
524110	Repairs-Office Equipment	0	400	400	400	0	0	0	0
531914	Supp-Office and Printing	4,753	24,729	24,729	1,230	0	0	0	0
531999	Supp-Other	0	20,000	20,000	4,000	0	0	0	0
535100	Books and Publications	1,198	1,000	1,000	1,000	0	0	0	0
536110	Dues-Memberships	0	2,500	2,500	500	0	0	0	0
542010	Tele-Telephone	1,350	1,500	1,500	1,500	0	0	0	0
542020	Tele-Telephone Cellular	417	2,000	2,000	1,000	0	0	0	0
550115	Insurance-Prov For Accr Claims	3,079,647	750,000	750,000	750,000	0	0	0	0
550120	Insurance-Self Ins Liab Claims	1,035,922	1,055,477	1,055,477	1,073,882	0	0	0	0
550150	Insurance-Safety	12,898	70,000	70,000	30,000	0	0	0	0
550199	Insurance-Other	1,258,197	1,282,448	1,282,448	1,282,448	0	0	0	0
553000	Indirect Cost Allocation	4,946	0	0	0	0	0	0	0
555100	Training	0	3,000	3,000	1,000	0	0	0	0
555205	Travel-Mileage	0	2,000	2,000	500	0	0	0	0
555210	Travel	0	5,000	5,000	1,000	0	0	0	0
990100	Trans to General Fund	0	2,000,000	2,000,000	0	0	0	0	0
990200	Transfer to Debt Service Fund	9,329	9,384	9,384	9,675	0	0	0	0
	820-57-110-1101-000000-000 Risk	8,670,970	7,876,362	7,876,362	5,999,438	0	0	0	0
	0119 Finance and Budget - Risk	**8,670,970**	**7,876,362**	**7,876,362**	**5,999,438**	**0**	**0**	**0**	**0**
	820 Risk Management Fund	**8,670,970**	**7,876,362**	**7,876,362**	**5,999,438**	**0**	**0**	**0**	**0**
	830 Health Insurance Fund								
	0114 Finance and Budget - Health Insurance Fund								
	830-58-109-1092-000000-000 Health Insurance								
521011	Contractual-Ins Fees-Optima	1,519,809	1,855,000	1,855,000	1,570,000	0	0	0	0
550100	Claims-Health Insurance Optima	21,066,229	20,815,767	20,815,767	16,724,406	0	0	0	0
550101	Claims - HRA + 65 Retirees	399,740	0	0	500,000	0	0	0	0
550125	Insurance-Delta Care	0	0	0	183,308	0	0	0	0
550127	Insurance-Delta PPO Plus	0	0	0	862,416	0	0	0	0
550130	Insurance-Vision Svcs	0	0	0	298,593	0	0	0	0
553000	Indirect Cost Allocation	10,680	10,861	10,861	11,080	0	0	0	0
559900	Contingency-Other Operating	8,571	25,000	25,000	20,000	0	0	0	0
	830-58-109-1092-000000-000 Health	23,005,029	22,706,628	22,706,628	20,169,803	0	0	0	0
	0114 Finance and Budget - Health	**23,005,029**	**22,706,628**	**22,706,628**	**20,169,803**	**0**	**0**	**0**	**0**
	830 Health Insurance Fund	**23,005,029**	**22,706,628**	**22,706,628**	**20,169,803**	**0**	**0**	**0**	**0**
	900 Portsmouth City Public Schools								
	0901 Public Education								
	85010 Portsmouth City Public Education								
500001	Instruction	0	103,371,405	103,371,405	106,502,206	0	0	0	0
500002	Administration, Attendance and Health	0	7,258,644	7,258,644	8,166,512	0	0	0	0
500004	Pupil Transportation	0	7,019,684	7,019,684	6,404,615	0	0	0	0
500005	Operation and Maintenance	0	15,274,072	15,274,072	14,462,059	0	0	0	0
500007	Debt and Fund Transfers	0	2,730,631	2,730,631	3,124,832	0	0	0	0
500008	Technology	0	4,897,244	4,897,244	4,891,279	0	0	0	0
500100	School Grants Fund	0	17,418,954	17,418,954	18,650,117	0	0	0	0

Expenditure Line Item Budget Report grouped by Fund, Business Unit

City of Portsmouth *Fiscal Year 2017*

900 Portsmouth City Public Schools

0901 Public Education

85010 Portsmouth City Public Education

Account Code	Account Description	FY 2015 Actual	FY 2016 Adopted	FY 2016 Amended	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	FY 2021 Budget
500300	School Food Services Fund	0	8,426,500	8,426,500	8,420,100	0	0	0	0
500500	School Textbook Fund	0	1,363,880	1,363,880	1,532,441	0	0	0	0
500600	School Risk Management Fund	0	955,702	955,702	19,656,072	0	0	0	0
	85010 Portsmouth City Public	0	168,716,716	168,716,716	191,810,233	0	0	0	0
	0901 Public Education	**0**	**168,716,716**	**168,716,716**	**191,810,233**	**0**	**0**	**0**	**0**
	900 Portsmouth City Public Schools	**0**	**168,716,716**	**168,716,716**	**191,810,233**	**0**	**0**	**0**	**0**
	Report Total	**449,765,922**	**632,431,485**	**632,431,485**	**616,473,722**	**15,400,000**	**11,250,000**	**11,250,000**	**0**