

Non-Departmental
Business Center Index

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**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

Non-Departmental

Description of Services Provided

This business center includes non-specific departmental functions including Public Transportation (HRT), Virginia Sports Hall of Fame, Hampton Roads Planning District Commission and the Military and Federal Facilities Alliance. The Transfers and Contingencies section contains transfers from the General Fund to other operating funds. Also included in this business center is the transfer of local tax support to the School's operating fund totaling \$46 million, as well as the City's support to Civic Organizations.

Business Units	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
Debt Service	23,470,853	25,600,108	25,600,108	26,966,628
Non-Departmental	11,799,778	13,603,643	13,603,643	14,468,438
Public Transportation	2,773,549	3,047,838	3,047,838	2,539,414
Support to Civic & Cultural Organizations	315,024	415,926	415,926	392,926
Transfers and Contingencies	60,686,836	60,908,736	60,908,736	63,516,462
Total Budget	99,046,040	103,576,251	103,576,251	107,883,868
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
100 General Fund	99,046,040	103,576,251	103,576,251	107,883,868
Total Funding	99,046,040	103,576,251	103,576,251	107,883,868

**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

**Non-Departmental
Non-Departmental**

Business Unit Mission Statement

The Non-Departmental section accounts for services and costs not related to specific departments or agencies.

Description of Services Provided

Included in this section are allocations for contractual obligations or community services supported by the City. Reflected in FY2014 is \$2 million in tax relief for the Elderly and Disabled citizens (Senior Citizen Tax Relief). For FY, this budget includes the cost of a 3% raise for general employees, continuing the step pay plan for sworn Police and Fire personnel, the City's share of retiree medical costs. Jail per-diem cost increases are also reflected.

<u>Expenditure Categories</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Adopted</u>	<u>FY 2014 Amended</u>	<u>FY 2015 Adopted</u>
Salaries	89,696	1,613,282	1,613,282	1,733,099
Benefits	908,117	1,995,669	1,995,669	2,192,147
Contractual-Jail Per Diem	3,974,084	4,275,063	4,275,063	5,187,563
Contractual-Other	135	-	-	-
Util-Water Hydrant Chgs	298,440	298,440	298,440	298,440
Tele-Telephone	594,422	621,500	621,500	621,500
Tele-Telephone Cellular	94,262	180,000	180,000	180,000
Training-Department Head	-	10,000	10,000	10,000
Purchase Card	-11,892	-	-	-
RETIREE BONUS	1,238	-	-	-
Line of Duty for Public Safety	299,091	295,000	295,000	365,000
Civ Orgs-Eastern VA Med School	45,000	45,000	45,000	45,000
Civ Orgs-HR Planning District	174,352	183,757	183,757	173,254
Civ Orgs-Sports Hall of Fame	849,993	850,000	850,000	850,000
Civ Orgs-Milit/Fed Fac Allianc	49,257	49,257	49,257	49,257
Civ Orgs-Comm. Health Center	76,198	76,198	76,198	76,198
Civ Orgs-Portsmouth Partnersh	25,000	25,000	25,000	25,000
Civ Orgs-Natl League Cities	7,816	7,816	7,816	7,816
PA-Hospitalization of Indigent	-	10,000	10,000	-
Sr Citizen Tax Relief	1,963,958	2,000,000	2,000,000	2,000,000
Outside Agency-CCDI	161,793	-	-	-
Enterprise Zone Rebates	9,522	40,000	40,000	40,000
State Aid Budget Reductions	918,524	-	-	-
Emergency Drought Funding-Golf	-	50,000	50,000	-
Bad Debt Expense	314,523	-	-	-
Internal Service Charges	956,252	977,661	977,661	614,164
Net Budget	11,799,778	13,603,643	13,603,643	14,468,438
Total Budget	11,799,778	13,603,643	13,603,643	14,468,438
<u>Funding Sources</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Adopted</u>	<u>FY 2014 Amended</u>	<u>FY 2015 Adopted</u>
100 General Fund	11,799,778	13,603,643	13,603,643	14,468,438
Total Funding	11,799,778	13,603,643	13,603,643	14,468,438

**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

**Non-Departmental
Transfers and Contingencies**

Business Unit Mission Statement

This section of the budget acts as a financial transaction conduit between the General Fund and other funds.

Description of Services Provided

In order to provide for the City's share of funding for certain programs, the Transfers and Contingencies section contains transfers from the General Fund to other funds such as Behavioral Healthcare, Social Services, Comprehensive Services, the Capital Improvement Program, and the largest contribution to Portsmouth Public Schools for the City's local share commitment for public education.

To provide for the necessary resources to pay for the costs of goods and services not contemplated during the budget preparation, a General Fund budget contingency is also included in this section

Expenditure Categories	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
Contingency-Other Operating	23,425	390,497	390,497	390,497
Net Budget	23,425	390,497	390,497	390,497
Trans to Public Schools Oper	53,771,532	47,300,000	47,300,000	46,000,000
Transfer to Portsmouth Public Schools One Time Funding	-	-	-	6,400,000
Trans to CIP Fund	300,000	4,516,039	4,516,039	4,076,049
Trans to BHS Fund	595,731	692,413	692,413	651,169
Trans to Social Services Fund	3,631,725	4,772,167	4,772,167	3,813,311
Trans to Community Services	718,435	1,529,079	1,529,079	754,357
Trans to Willett Hall Fund	-	92,812	92,812	102,399
Transfer to Shuttle Bus Fund	1,015	-	-	-
Trans to Golf Fund	1,116,739	1,271,332	1,271,332	1,318,452
Trans to Waste Management Fund	-	280,000	280,000	-
Trans to Parking Authority	-	64,397	64,397	10,228
Trans to Health Insurance Fund	528,234	-	-	-
Total Budget	60,686,836	60,908,736	60,908,736	63,516,462
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
100 General Fund	60,686,836	60,908,736	60,908,736	63,516,462
Total Funding	60,686,836	60,908,736	60,908,736	63,516,462

**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

**Non-Departmental
Public Transportation**

Business Unit Mission Statement

HRT's mission is to be an innovative regional provider of inter-modal transportation opportunities at a high level of quality, safety, and efficiency.

Description of Services Provided

The City contracts public transportation services with the Transportation District Commission of Hampton Roads (TDCHR). TDCHR, operating as Hampton Roads Transit (HRT), provides public transportation in the cities of Chesapeake, Norfolk, Suffolk, Virginia Beach, Hampton, Newport News and Portsmouth. Each city has two TDCHR Board seats. At the request of the City, the Commission provides Portsmouth residents various transportation systems and services. First, operating in the City and connecting with Norfolk and the Peninsula, HRT provides a public bus route mix; ferry services connecting Portsmouth and Norfolk; vanpools operated by commuters; disabled transit services; children safety and senior transit programs; tours and downtown circulation services; neighborhood van services; and carpooling and ridesharing information services. Federal and state funds provide for approximately one third of the total HRT costs and are generally used for capital equipment purchases and special operations such as express bus service and handicap service. The passenger "Fare Box" receipts cover about one third of the total service cost leaving the City of Portsmouth to pay the remaining third of the costs incurred within Portsmouth.

Expenditure Categories	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
Civ Orgs-HRT	2,773,549	3,047,838	3,047,838	2,539,414
Net Budget	2,773,549	3,047,838	3,047,838	2,539,414
Total Budget	2,773,549	3,047,838	3,047,838	2,539,414
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
100 General Fund	2,773,549	3,047,838	3,047,838	2,539,414
Total Funding	2,773,549	3,047,838	3,047,838	2,539,414

Strategic Goals

- * Analyze ridership to determine which routes are being inefficiently utilized and which need improvement.
- * Incorporate extended services from the traditional 6:00 - 6:30 p.m. to 7:30 p.m.

**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

**Non-Departmental
Debt Service**

Business Unit Mission Statement

In order to meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and recommends restructuring debt to best accommodate the city's needs in accordance with its financial policies.

Expenditure Categories	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
DS-Bond Principal	8,654,112	10,068,559	10,068,559	12,081,485
DS-VP SA Principal	985,540	996,009	996,009	447,027
DS-BHS Bldg Principal	145,000	150,000	150,000	160,000
DS-Literary Loan Principal	250,000	250,000	250,000	250,000
DS-QZAB Principal	52,896	52,897	52,897	52,897
DS-Human Svcs Bldg Principal	651,713	708,899	708,899	771,103
DS-Bond Interest	10,406,455	10,439,396	10,439,396	12,185,998
DS-VP SA Interest	296,210	274,241	274,241	251,723
DS-BHS Bldg Interest	178,387	172,492	172,492	3,400
DS-Literary Loan Interest	30,000	25,000	25,000	20,000
DS-Note Payable Interest	910,000	1,621,100	1,621,100	-
DS-Human Svcs Bldg Interest	907,894	826,515	826,515	737,995
Fiscal Charges	2,645	15,000	15,000	5,000
Total Budget	23,470,853	25,600,108	25,600,108	26,966,628
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
100 General Fund	23,470,853	25,600,108	25,600,108	26,966,628
Total Funding	23,470,853	25,600,108	25,600,108	26,966,628

Strategic Goals

N/A

Outcomes and Accomplishments

- * The City refunded (refinanced) prior year debt, producing ongoing debt service savings.
- * The City issued \$74.6 million in debt to finance the construction of a new Courthouse, which opened in August, 2012. The bonds were structured to minimize the impact on total debt service each year; however, debt service costs are increasing each year as a result of these bonds, and will not return to the FY 2014 level until FY 2022.

**City of Portsmouth
Fiscal Year 2015 Adopted Budget**

**Non-Departmental
Support to Civic & Cultural Organizations**

Business Unit Mission Statement

Support to Civic Organizations is funded for the purpose of awarding incentive grants to qualified nonprofit agencies and organizations. The grants are given to encourage the recipient nonprofits to provide services that affect the welfare and improve the quality of life of Portsmouth citizens.

Description of Services Provided

The City of Portsmouth recognizes that non-profit organizations fill an important role in improving the quality of life for our community. The City developed a systematic, impartial, and informed process through which nonprofit organizations may request funding from the City. The recipient organizations are expected to provide:

1. Services that are easily accessible to Portsmouth's citizens at a cost that can be quantified and documented.
2. Services that meet specific needs of Portsmouth's citizens and support City Council's Vision Principles.

Expenditure Categories	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
Contractual-Other	-1,500	-	-	-
Civ Orgs-Portsmouth Homeless	24,030	24,030	24,030	24,030
Civ Orgs-Museum & Fine Arts	77,858	125,000	125,000	125,000
Civ Orgs-Tidewater Comm Coll	-	-	-	6,000
Civ Orgs-Food Bank	10,680	10,680	10,680	10,680
Civ Orgs-Friends of the J&D Ct	23,140	23,140	23,140	23,140
Civ Orgs-American Red Cross	14,240	15,000	15,000	15,000
Civ Orgs-CHKD	-	15,000	15,000	15,000
Civ Orgs-HER Shelter	39,160	39,160	39,160	39,160
Civ Orgs-Parc	92,916	92,916	92,916	92,916
Civ Orgs-Flag Associates	2,500	2,500	2,500	-
Oasis Shelter	17,000	17,000	17,000	17,000
Civ Orgs-National Night Out	-	1,500	1,500	-
Civ Orgs-Westmoreland Athletics	5,000	5,000	5,000	5,000
Civ Orgs-Portsmouth Schools	10,000	10,000	10,000	10,000
Civ Orgs-Starbase Victory	-	10,000	10,000	10,000
Civ Orgs - Planning Council for the Healing Place	-	25,000	25,000	-
Net Budget	315,024	415,926	415,926	392,926
Total Budget	315,024	415,926	415,926	392,926
Funding Sources	FY 2013 Actual	FY 2014 Adopted	FY 2014 Amended	FY 2015 Adopted
100 General Fund	315,024	415,926	415,926	392,926
Total Funding	315,024	415,926	415,926	392,926

Strategic Goals

- * Maintain the number of non-profit organizations that provide direct services to Portsmouth citizens.
- * Maintain the number of directly provided services and/or programs that meet specific needs of Portsmouth citizens.
- * Maintain the number of services and/or programs that help support City Council's Vision Principles.

