NOTICE OF FUNDING AVALIBILITY FOR NEW/BONUS PROJECTS ONLY
Portsmouth Homeless Action Consortium (PHAC)
Portsmouth Continuum of Care (VA 507)
FY18 HUD CoC Competitive Program

The Portsmouth CoC (PHAC) is soliciting new and renewal project applications for inclusion in the CoC's annual submission to HUD's CoC Competitive grant program.

Estimated Funding Amounts for all PHAC Projects are as follows:

Estimated Tier 1: 94% of Renewal Projects Only	$1,098,498
Estimated Tier 2: 6% of Renewal Demand	$70,117
Bonus	$70,117
DV Bonus Amount	$112,523
CoC Planning (Only Lead Agency can apply)	$35,058
Total for which the PHAC projects may apply	$1,386,313

According to the FY-2018-CoC-Program-Competition-NOFA, new and bonus projects can be of following types:

1. Transition Grants. The FY 2017 Appropriations Act established the ability of renewal projects to transition from one CoC Program component to another during the CoC Program Competition.

2. Domestic Violence (DV) Bonus – projects which will provide housing and services to survivors of domestic violence, dating violence, and stalking

3. Consolidated Project. New in FY 2018, eligible renewal project applicants will have the ability to consolidate two or more eligible renewal projects (but no more than four projects) into one project application during the application process. Renewal Funds will be used to fund Consolidated Projects. Please see the NOFA guidelines if considering a consolidations project.

4. Expansion Grants:
   a. Expanding CoC Program Projects. Expansion in which a project applicant submits a new project application to expand the current operations of an eligible renewal project for which it is the recipient by adding additional CoC Program funds
   b. Expanding a non-CoC Program funded project. Expansion in which a project applicant submits a new project application that requests CoC Program funds to add to a current homeless project that is funded from sources other than CoC Program funds.

Please see the NOFA guidelines if considering an expansion project.

ELIGIBLE APPLICANTS: Public Housing Authorities and units of local government
Eligible nonprofit organizations with demonstrated capacity to manage federal grant funding and have participated in the CoC for one year prior to application deadline of September 18, 2018.

APPLICANT REQUIREMENTS:
- All project applicants must have a **DUNS number** and have active registrations in **SAM**. Since this process can take time, interested applicants who are not registered are encouraged to start the process as soon as possible.
- Applicants and potential sub recipients must demonstrate the financial management capacity and experience to carry out the project as detailed in the project application and to administer federal funds.

PROJECT REQUIREMENTS:
- Projects must meet all guidelines, restrictions, and requirements for projects under HUD's Continuum of Care Competitive Program and the FY 18 CoC NOFA. For program guidelines, training materials and resources, application submission in e-snaps instructions, visit the 2018 NOFA resources page and CoC Competition: e- snaps resources.
- Projects must adopt a Housing First approach. Projects must be low barrio; may not include any requirements or conditions for entry into the program (i.e. sobriety, income requirements, etc.)
- Projects for Permanent Supportive Housing (PSH) must target 100% chronically homeless individuals or operate under Dedicated PLUS, projects for Rapid Re-Housing (RRH) must target families and individuals, including unaccompanied youth, using the criteria listed above.
- Projects must agree to receive client referrals through the CoC Coordinated Assessment/Central Intake system.
- Projects must maximize leveraging and identify non-HUD supportive services funding, including the use of mainstream resources.
- Must request less than 10% in administrative funding.
- Must agree to participate in the local Homeless Management Information System. Victim service providers must use a comparable database that meets the needs of the local HMIS.

REQUIREMENTS FOR SPECIFIC PROJECT TYPES:
- **Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) Application must receive 3 out of 4 quality threshold points to be considered:**
  - The type of housing, number, and configuration of units will fit the needs of the program participants (e.g. two or more bedrooms for families) (1 point);
  - The type of supportive services that will be offered will ensure successful retention or help to obtain permanent housing (regardless of supportive services funding source) (1 point);

- o The specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 points);
- o The program participants are assistance to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing) (1 point).

- **Joint Transitional Housing (TH) and Rapid Re-Housing (RRH) project application must receive at least 3 out of 5 threshold points to be considered:**
  - o The type of housing, number, and configuration of units will fit the needs of the program participants (1 point);
  - o The type of supportive services that will be offered will ensure successful retention or help to obtain permanent housing (regardless of supportive services funding source) (1 point);
  - o The specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 points);
  - o The program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing) (1 point);
  - o The project adheres to a housing first model (1 point).

- **New HMIS project applications (can only be submitted by HMIS lead) must receive 3 out of 4 threshold points:**
  - o How the HMIS funds will be expended in a way that is consistent with the CoC's funding strategy for the HMIS and furthers the CoC's HMIS implementation (1 point);
  - o Whether the HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards (1 point);
  - o Whether the HMIS un-duplicates client records (1 point); and
  - o Whether the HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners (1 point).

- **Supportive Services Only for Coordinated Enrty (SSO-CE) Project Application must receive 2 out of 4 threshold points to be considered:**
    - o Whether the centralized of coordinated assessment system is easily accessible for all persons within the CoC's geographic area who are seeking information regarding homelessness assistance (1 point);
    - o Whether there is a strategy for advertising the program that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area (1 point);
    - o Whether there is a standardized assessment process (1 point); and
    - o Whether the program ensures that program participants are directed to appropriate housing and services that fit their needs (1 point).

TIMELINE:

HUD requires that all project applications are to be submitted at least 30 days prior to the CoC application due date on September 18, 2018. In order to meet this deadline, draft applications must be completed in e-snaps and submitted to Portsmouth Homeless Action Consortium for review by 8/15/18 at 5 PM. The Ranking Review committee will review for threshold requirements, compliance, and competitiveness, and data-driven compelling evidence of the need for the project by August 23, 2018. The first draft of Project Applications is due in e-snaps by August 15, 2018 at 5 PM.

The Ranking Committee may wish to discuss options with potential applicants in order to achieve the greatest potential benefit to increasing homelessness resources for the community. However, because project applications need to be submitted by mid-August, **each potential applicant will need to prepare their proposed project in e-snaps. There will not be a separate proposal process prior to entering the application in the HUD e-snaps system.** Information from the draft e-snaps application, in PDF format, will be used for project selection.

Project Application Deadlines:

8/15/18	Draft e-snaps PDF of application due to PHAC [phac@parc.hrcoxmail.com] and other required measurements and scoring documents.
8/24/18 – 9/14/18	Project applicants can review and edit application to correct erros.
9/14/18	Final submission of application and project documents in e-snaps by applicant.
8/16/18 – 8/23/18	Ranking Committee meets, selects, and ranks projects.
8/31/18	PHAC will inform applicants in writing if their project will be accepted and ranked on the CoC Priority Listing, rejected, or reduced.

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SUBMIT PROJECT APPLICATION DOCUMENTS PROCESS:
Please provide all application documents: PHAC Monitoring and Evaluation Tool completed, draft e-snaps application in PDF form, HMIS Systems Performance Measurement Report (10/1/17 to 9/30/18) and the HUD forms – 2880 and 50070, attached, via email to phac@parc.hrcoxmail.com by 8/15/18 at 5 PM.

 Please include:

- Your organization's name;
- Contact information;
- And brief descriptions of your proposed project and the organization's eligibility and capacity to manage this type of project, including experience managing federal funds.
- Letter from Board of Directors authorizing agency to apply for NOFA funds.

Applications received in e-SNAPS after 8/15/18 at 5 PM will not be considered.

ESTIMATED FUNDING AVAILABLE:

There are two sources of potential funding for **new project** applications:

1) **Bonus**: $70,117 (6% of FPRN) is available to fund:
    a. New Permanent Supportive Housing projects where, 100 percent of the beds are dedicated to chronically homeless individuals and families (PSH)
    b. New Rapid Rehousing projects that will serve homeless individuals and families, including unaccompanied youth, who meet the above criteria; (RRH)
    c. New Joint TH and RRH component projects.
    d. HMIS – dedicated
    e. SSO Projects for Coordinated Entry; (SSO-CE)

2) **Reallocated Funds:** The types of new project applications permitted through the reallocation process are the same as listed under Bonus Funds types.

New projects created through a permanent housing bonus must meet the project eligibility and threshold requirements established by HUD.

Expansion Project
HUD will allow project applicants to apply for a new expansion project under the reallocation process or permanent housing bonus in order to expand existing eligible renewal projects that will increase the number of units in the project, or allow the recipient to serve additional persons. Project applicants that

intend to submit a new reallocation or permanent housing bonus project for the purposes of expanding an eligible renewal project must:

1) Provide the eligible renewal grant number that the project applicant requests to expand on the new project application;
2) Indicate how the new project application will expand units, beds, services, persons served, or in the case of HMIS projects, how the current HMIS grant activities will be expanded for the CoC's geographic area; and
3) Ensure the funding request for the new expansion project is within the funding parameters allowed under the reallocation process or permanent housing bonus.

REVIEW AND SELECTION:

The PHAC Ranking and Selection sub-Committee will rank and select projects and funding levels for submission to HUD. All proposed project applicants will be notified by September 3, 2018 if their project is selected for inclusion in the full application.

Projects will be reviewed and selected based on their alignment with HUD and local plans and priorities, ability to meet threshold, eligibility, and capacity requirements as well as the extent to which they contribute to the competitiveness of the overall CoC application.

Applicants are encouraged to review the FY18 Notice of Funding Availability and the Interim Rule for more detailed information on requirements and priorities.

Technical Support for Application:

Project applicants should utilize, HUD Ask a Question for technical support with the NOFA application.

Alternately, Project applicants can send Email to PHAC at phac@parc.hrcoxmail.com. Requests will be answered within 24 hours. Requests made on Friday, will be answered on the following Monday.

Additional Web Resources VA-507 - Portsmouth CoC

1. CoC: Continuum VA-507 - Portsmouth CoC of Care Program

The CoC Program provides funding to states, localities, and nonprofit organizations to provide permanent housing, transitional housing, supportive services, HMIS, and, in some cases, homelessness prevention.

https://www.hudexchange.info/grantees/va-507/

2. Continuum of Care (CoC) Program Eligibility Requirements

https://www.hudexchange.info/programs/coc/coc-program-eligibility-requirements/

3. FY 2018 Continuum of Care (CoC) Program Competition: Funding Availability DETAILED page

https://www.hudexchange.info/programs/e-snaps/fy-2018-coc-program-nofa-coc-program-competition/#nofa-and-notices

4. E-snaps Website

https://www.hudexchange.info/programs/e-snaps/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=4c48c039f2-CoC+Competition+Open+6.19.18&utm_medium=email&utm_term=0_f32b935a5f-4c48c039f2-19373685

5. Virginia Homeless Alliance – Training Calendar

http://vhatrainingcenter.org/calendar/

6. The Official Blog of the National Alliance to End Homelessness

   What to Expect in the 2018 CoC Program NOFA

   https://endhomelessness.org/expect-2018-coc-program-nofa/

Approved by PHAC July 12, 2018   Updated: July 18, 2018
                                                        By PHAC Policy and Planning Committee