



# CITY OF PORTSMOUTH, VIRGINIA

Established 1752

## Electoral Board


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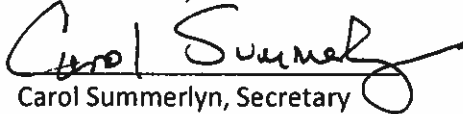
*William H. Watts, Sr., Chairman*  
*Curtis L. Gunn, Vice-Chairman*  
*Carol Summerlyn, Secretary*

### ELECTORAL BOARD MINUTES

The Portsmouth City Electoral Board met on Monday, March 1, 2021 at 10:30 am in the General Registrar's Office. Chairman William H. Watts, Sr., Vice-Chair Curtis L. Gunn, Secretary Carol Summerlyn, and General Registrar Deloris O. Short were present. Chairman Watts called the meeting to order at 10:30am. Vice-Chair Gunn prayed. The minutes of the February 4, 2021 meeting were approved. Mr. Daniel Jones, Chief Information Officer for the Department of Technology explained why two categories were not met on the MSS (Minimum Security Standards) Compliance Checklist. Mr. Jones will email the registrar the explanation to the board prior to March 31, 2021. The board thanked Mr. Jones for his cooperation in completing the MSS 2021 Compliance Requirements. The results of the RLA (Risk Limited Audit) held on February 24, 2021 were shared by the general registrar. The general registrar read her letter of resignation to the board with an effective date of July 1, 2021. The board accepted the resignation. The meeting adjourned 11:30 am.

  
William H. Watts, Sr., Chairman

  
Curtis L. Gunn, Vice-Chair

  
Carol Summerlyn, Secretary

March 25, 2021  
Date of Adoption