



# CITY OF PORTSMOUTH, VIRGINIA

Established 1752

## Electoral Board

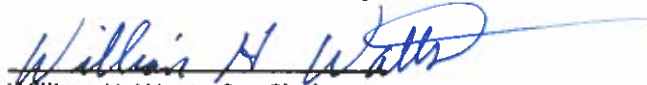
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*William H. Watts, Sr., Chairman*  
*Curtis L. Gunn, Vice-Chairman*  
*Carol Summerlyn, Secretary*

### ELECTORAL BOARD MINUTES

The Portsmouth City Electoral Board met on Monday, April 12, 2021 at 1 pm in the General Registrar's Office. Chairman William H. Watts, Sr., Vice-Chair Curtis L. Gunn, Secretary Carol Summerlyn, and General Registrar Deloris O. Short were present. Chairman Watts called the meeting to order at 1 pm and opened with a prayer. The minutes of the March 25, 2021 meeting were approved. Vice Chair Gunn moved that the board go into a closed meeting pursuant to Virginia Code Subsection 2.2-3711 A.1 for the purpose of discussing and considering prospective candidates for appointment to the position of General Registrar. Secretary Summerlyn seconded the motion, which carried. Upon returning to an open session, pursuant to Virginia Code Section 2.2-3712 (D) Secretary Summerlyn moved that each board member certify that, to the best of his or her knowledge: (a) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (b) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just concluded. Vice Chair Gunn seconded the motion, which carried.

Pursuant to Virginia Code subsection 2.2-3712(b), Secretary Summerlyn moved that within 15 days of this notice the Portsmouth City Electoral Board intends to conduct closed meetings at an undisclosed location or electronically for the purpose of interviewing candidates for the position of General Registrar. Should the need arise to conduct additional closed meetings for the same purpose after the 15 day period ends, the Electoral Board will re-issue this notice. Vice Chair Gunn seconded the motion, which carried. The meeting adjourned at 1:50 pm.



William H. Watts, Sr., Chairman



Curtis L. Gunn, Vice-Chair



Carol Summerlyn, Secretary

04/20/2021

Date of Adoption