



CITY OF PORTSMOUTH, VIRGINIA

Established 1752

Electoral Board

(757) 393-8644 • Fax: (757) 393-5415

William H. Watts, Sr., Chairman

Curtis L. Gunn, Vice-Chairman

Carol Summerlyn, Secretary


ELECTORAL BOARD MINUTES

The Portsmouth City Electoral Board met on Thursday, March 3, 2022, in the Office of the General Registrar. Chairman William H. Watts, Sr., Vice-Chair Curtis L. Gunn, and General Registrar and Director of Elections Alexandra N. Reid were present. Chairman Watts called the meeting to order at 10:30 a.m. Vice-Chair Gunn moved for the board to accept the minutes of the November 3, 2021, meeting. Chairman Watts seconded the motion which carried. Vice-Chair Gunn moved for the electoral board assignments to remain the same for 2022. Chairman Watts seconded the motion which carried. Vice-Chair Gunn moved the board go into a closed session pursuant to section 2.2-3711 (A) (1) of the Code of Virginia for the discussion of the performance, disciplining, or resignation of specific officers of election. Chairman Watts seconded the motion which carried. Upon return to an open session, pursuant to section 2.2-3712 (D) of the Code of Virginia, Vice-Chair Gunn moved that each board member certify that, to best of his knowledge: (a) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (b) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the closed session just concluded. Chairman Watts second the motion which carried.

The general registrar gave her report, updating the board on the progress of local redistricting, the preparation and dates to remember for a possible June primary election, and the appointment and resignation of several officers of election. She also shared the letter and certificate each officer who served a year or more would receive in gratitude for his or her service. The board agreed the use of face masks would be optional for officers of election in the event of a primary election. The 2022 Locality Election Security Standards (LESS) Compliance Checklist was reviewed by the board. The board was informed of and accepted Mr. Daniel Jones's, Chief Information Officer for the Department of Information Technology, assessment of the checklist as well as his confirmation of there being no changes from or updates to the evaluation completed in 2021. The meeting adjourned at 11:47 a.m.



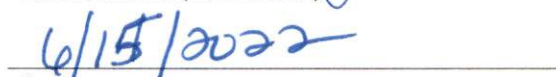
William H. Watts, Sr., Chairman



Curtis L. Gunn, Vice-Chair



Carol Summerlyn, Secretary



Date