

The Portsmouth Port and Industrial Commission

September 27, 2016

6th Floor Conference Room, City Hall
801 Crawford Street, Portsmouth VA

COMMISSIONERS PRESENT: Edward A. Barham – Chairman
Vaughnchette D. Rudisill – Vice Chairman
George E. Watkins – Treasurer
James E. Bento
Guy Rob Maguire

ALSO PRESENT: Mallory C. Butler – Secretary
Dr. L. Pettis Patton – City Manager
Solomon H. Ashby – City Attorney
Jeffrey S. Miller – Asst. City Attorney
Alice Kelly – CFO
Debbie MacLeod – Finance Department
Stephanie France – Assistant Secretary
Greg Edwards – VPA
Robert D. Moore – Business Development Manager

ABSENT: James E. Toups
Guy T. Wallace

At 8:05 a.m. Mr. Barham called the meeting to order.

Mr. Barham introduced Robert Moore, new Business Development Manager with the Portsmouth Department of Economic Development.

The minutes from the August 23, 2016 meeting were reviewed.

ACTION: On a motion by Mr. Watkins and seconded by Mr. Bento, the Commissioners approved the minutes from the August 23, 2016 meeting as presented.

Ms. MacLeod reviewed the August 2016 financial statements.

ACTION: On a motion by Ms. Rudisill and seconded by Mr. Watkins, the Commissioners accepted the unaudited financial statements for August 2016 as presented.

Mr. Barham gave a brief recap of the site tour of PER Properties located at 3991 Elm Avenue, which took place following the August 23, 2016 meeting. Those that attended were excited to see how this project is progressing.

Mr. Edwards gave an update on port activities as it relates to Governor McAuliffe's signing of a new 50-year lease for the Virginia International Gateway.

ACTION: At 8:25 a.m., on a motion by Ms. Rudisill and seconded by Mr. Watkins, the Commission entered into a Closed Meeting, whereas, the Virginia Freedom of Information Act provides that the Board of Commissioners may hold closed meetings for certain purposes set forth in Paragraph 2.2-3711(A) of the Code of Virginia of 1950, as amended (“Code”); and whereas, the Board desires to enter into a closed meeting for the purposes set forth below; and whereas, in compliance with the requirements of the Code the topics to be discussed are set forth below, and the sub-paragraphs of Paragraph 2.2-3711(A) authorizing discussion of the topics in closed session are set forth in parentheses after each topic; now, therefore, be it resolved that in compliance with the Freedom of Information Act and the above-referenced sections of the Code, the Board of Commissioners shall meet in Closed Meeting on September 27, 2016 for the purpose of discussing: acquisition or disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (3930 Burtons Point Road) (3). **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Ms. Rudisill – yes; Mr. Toups – absent; Mr. Wallace – absent; Mr. Watkins – yes.

ACTION: At 8:30 a.m., on a motion by Mr. Watkins and seconded by Mr. Bento, the Commissioner approved a resolution directing the Virginia Freedom of Information Act Certification required by Section 2.2-3712.D of the 1950 Code of Virginia, as amended, be included in the Commissioner’s minutes of this meeting. Whereas, the Commission has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act (Act); and whereas, Section 2.2-3712.D of the Code of Virginia requires a certification by the Commissioners that such closed meeting was conducted in conformity with the Act. Now, therefore, be it hereby resolved that the following certification shall be included in the Commission's minutes of this meeting along with any statement regarding any alleged departure in accordance with Section 2.2-3712.D of the 1950 Code of Virginia, as amended: Each Commissioner, unless her/his prior contrary statement is in the minutes of this meeting, hereby certifies that to the best of her/his knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which closed meeting was convened were heard, discussed or considered in the closed meeting by the Commissioners. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Ms. Rudisill – yes; Mr. Toups – absent; Mr. Wallace – absent; Mr. Watkins – yes.

The meeting adjourned at 8:40 a.m.

Respectfully submitted,



Mallory C. Butler
Secretary