

The Portsmouth Port and Industrial Commission

October 25, 2016

6th Floor Conference Room, City Hall
801 Crawford Street, Portsmouth VA

COMMISSIONERS PRESENT: Edward A. Barham – Chairman
Vaughnchette D. Rudisill – Vice Chairman
George E. Watkins – Treasurer
Guy ‘Rob’ Maguire
James E. Toups

ALSO PRESENT: Mallory C. Butler – Secretary
Dr. L. Pettis Patton – City Manager
Jeffrey S. Miller – Asst. City Attorney
Elizabeth Psimas – Vice Mayor
Bob Baldwin – Planning Director
Alice Kelly – CFO
Debbie MacLeod – Finance Department
Robert D. Moore – Assistant Secretary
Russell Held – VPA
Chris Gullickson - VPA

ABSENT: James E. Bento
Guy T. Wallace

GUESTS: Brian Swets – Planning Department

At 8:06 a.m. Mr. Barham called the meeting to order.

The minutes from the September 27, 2016 meeting were reviewed.

ACTION: On a motion by Ms. Rudisill and seconded by Mr. Toups, the Commissioners approved the minutes from the September 27, 2016 meeting as presented.

Ms. MacLeod reviewed the September 2016 financial statements.

ACTION: On a motion by Mr. Watkins and seconded by Mr. Toups, the Commissioners accepted the unaudited financial statements for September 2016 as presented.

Mr. Miller reported that the PPIC closed on the Vane Brothers property located at 3930 Burtons Point Road. EPA is in the process of adding this property to their clean-up project in conjunction with the Atlantic Wood property.

Ms. Butler read the following letter dated October 24, 2016: Dear Ned, It has been my pleasure to serve as Assistant Secretary to both the PPIC and EDA for the last several months. Now that the Economic Development Department is fully staffed these roles can be spread among the Department's manpower. Therefore, I am resigning as Assistant Secretary to PPIC effective immediately. Sincerely yours, Stephanie S. France, Assistant Secretary.

ACTION: On a motion by Ms. Rudisill and seconded by Mr. Watkins, the Commissioners approved a resolution appointing Robert Moore to the position of Assistant Secretary of the Portsmouth Port and Industrial Commission. **Roll Call:** Mr. Barham – yes; Mr. Bento – absent; Mr. Maguire – yes; Ms. Rudisill – yes; Mr. Toups – yes; Mr. Wallace – absent; Mr. Watkins – yes.

Mr. Baldwin provided information from a meeting which included VDOT and the Hampton Roads Transportation Planning Organization discussing the options for a third crossing of the Elizabeth River, which has a projected completion date of 2040.

Ms. Butler reported that a micro distillery will be moving into the Montgomery Square property on High Street; Legend Brewing Company out of Richmond, will be moving into the Seaboard Building at #1 High Street; and the Renaissance Hotel is under contract.

Mr. Swets provided an overview of the process that is in place to allow public input for the update to the City's Comprehensive Plan, "Build One Portsmouth." The first public meeting is scheduled for November 10, 2016. They anticipate the finale Plan will be completed in early 2018.

The meeting adjourned at 8:44 a.m.

Respectfully submitted,



Mallory C. Butler
Secretary