

RIGHT OF WAY PERMIT APPLICATION

Date _____

City Engineer, Portsmouth, Virginia:

Application is hereby made by _____ (Applicant or Company Name),
_____ (Primary Contact Name), _____ (Email),
_____ (Phone Number), _____ (Work Order #), for permission to excavate
and/or alter conditions within the City’s right-of-way at _____, the
dimensions and bounds of which are described as follows (either description or reference to plat or other document):

The purpose of such work is to _____. I will remit
charges as calculated by you pursuant to Section 32-61 of the City of Portsmouth Code for the proposed work in the right-of-way as
described. It is estimated that _____ square feet of _____ will be excavated, altered or disturbed.
Right of Way Permits require the posting of a bond pursuant to Section 32-59 of the City Code.

The above described work for which this permit is issued will commence _____, 20____ and shall be completed by
_____, 20____, and shall be performed on arterial streets between the hours of 9:00 A.M. and 3:00 P.M. and shall
be performed on residential streets between the hour of 7:00 A.M. to dusk, with exceptions for emergencies.

Applicant shall submit a traffic control plan in accordance with the Virginia Work Area Protection Manual or as deemed appropriate by the
Department of Engineering and Technical Services for review and approval prior to issuance of the right of way permit.

The applicant hereby agrees:

1. To properly carry out his non-delegable duty to protect the public from injury by erecting adequate barricades, passageways, lights or other necessary safety equipment; and
2. To save and hold the City free and harmless from any and all claims for injury by erecting adequate barricades, passageways, lights or other necessary safety equipment; and
3. To defend the City against any and all such claims; and
4. To promptly pay all charges specified in Section 32-61 of the City Code; and
5. To post a Bond in accordance with Section 32-59 of the City Code; and
6. To promptly backfill and tamp any such openings in the manner required by Section 32-11 of the City Code; and
7. To clean the work-site daily of all rubbish, excess earth, rock or other material; and
8. To notify the Department of Engineering and Technical Services of commencement and completion of work (757-393-8592); and
9. To keep permit available at job site (failure to do so requiring immediate stoppage of work); and
10. To perform all work in accordance with the City of Portsmouth Standards and the City of Portsmouth "Engineering Standards for Work in the Right-of-Way"; and
11. To properly fulfill the requirements of City Code Section 32-63 pertaining to traffic; of Section 32-64 pertaining to utilities; of Section 32-65 pertaining to adjoining property; of Section 32-66 pertaining to sidewalks; of Section 32-67 pertaining to watercourses; and of Section 32-68 pertaining to monuments; and
12. That violation of City of Portsmouth Code Sections 32-59 through 32-71 may merit revocation of this permit as is issued hereunder and/or fined pursuant to City of Portsmouth Code Section 32-57 as defined by Section 1-11.
13. An emergency existing, the work was done under the provisions of Section 32-58. Said emergency consisting of

14. All new electric services shall be underground from **EXISTING** poles.

Applicant

Date

Office of the City Engineer